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## Mayor

### **MAYORAL ORDER ESTABLISHING CITY OF LEWISTON MAYORAL AD HOC COMMITTEE ON ECONOMIC DEVELOPMENT**

The Mayoral Ad Hoc Committee on Economic Development is established for the purpose of advising and making recommendations to the City Council on the challenges and opportunities for economic development in Lewiston. The committee will make recommendations to the municipal officials and key staff on policy, practice, and procedural changes to increase economic investment and activity and to develop ongoing community and municipal engagement.

#### **DUTIES**

The committee shall:

1. Conduct a comprehensive assessment of the challenges and opportunities for economic development in Lewiston.
2. Work to develop a framework for economic development and investment.
3. Present to the City Council periodic updates on its progress and a full committee report by December 31, 2022.
4. Make such other recommendations the committee finds appropriate to fulfill its purpose.

#### **COMPOSITION AND APPOINTMENT**

The committee shall be composed of no more than twenty-five (25) members appointed by the Mayor. The membership shall include the Mayor. The members will represent a diverse background of both industry and community with a connection to economic development in Lewiston. Sub-committees shall be established when deemed necessary and may include additional members.

## COMMITTEE CO-CHAIRS

The Mayor and an individual selected by the Mayor shall co-chair the committee. They shall be responsible for coordinating the meeting schedule with the members, setting the meeting agenda, and ensuring that notice of meetings are publicly posted.

## MEETINGS

The committee shall establish the times and places of its meetings. Meetings shall be open to the public, and notice of such meetings shall be posted by the City Clerk. The committee may invite such others as may be knowledgeable about subjects under discussion to provide information for its consideration.

## STAFF SUPPORT

The City Administrator or designee shall be responsible for providing staff support to the committee.

## TERM

The term of the committee and its members shall expire on December 31, 2022, unless otherwise extended by the Mayor. If extended, the Mayor shall appoint members to the committee, which may include individuals who have previously served on the committee.



Issued on this 5<sup>th</sup> day of January, 2022

  
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Mayor Carl L. Sheline