



OFFICES OF THE MAYOR AND CITY ADMINISTRATOR

Mark A. Cayer, Mayor
Edward A. Barrett, City Administrator

March 17, 2020

PROCLAIMING A PANDEMIC EMERGENCY IN THE CITY OF LEWISTON AND NAMING A LINE OF SUCCESSION

Whereas, on March 13, 2020, President Donald Trump issued an emergency declaration in response to the public health threat posed by the Covid-19 virus; and

Whereas, on March 15, 2020, Maine Governor Janet Mills issued a similar proclamation for the State of Maine; and

Whereas, the City of Lewiston, its residents, and its visitors are also under threat from the spread of this virus; and

Whereas, to protect the health and safety of the community, it is necessary for Lewiston City Government to recognize this public health emergency and to be prepared to take immediate steps to respond to it; and

Whereas, under Section 3.03 of the Charter the City Administrator is responsible to designate his successor(s) and line of succession for absences of less than 30 days;

Now, therefore, in accordance with the Charter of the City, 37-B M.R.S.A. §§ 703 and 783, section 30-29 of the Code of Ordinances, "Emergency proclamation, mayor's or city administrator's duties and emergency powers," the Mayor and City Administrator, having consulted with the City Council, do hereby declare a state of emergency throughout the City of Lewiston. This state of emergency shall remain in effect until rescinded by the Mayor and City Administrator. Deputy City Manager Denis D'Auteuil is hereby designated the City's Emergency Manager and shall act as incident commander for this emergency.

In accordance with this declaration, the City Administrator, in consultation with the Mayor when possible, shall exercise the full powers outlined in Section 30-30 of the City Code to include, but not be limited to:

- Closing city buildings and facilities during all or part of the emergency;
- Adjusting City Personnel Policies, including working hours and leave and sick leave benefits, in consultation with the respective bargaining units when possible;

{W6790167.1}

City Hall, 27 Pine Street, Lewiston, ME 04240 • Tel. (207) 513-3121 • TTY/TDD (207) 513-3007 • Fax (207) 795-5069

Email: ebarrett@lewistonmaine.gov • ddauteuil@lewistonmaine.gov

Web Page: www.lewistonmaine.gov

- Waiving the City’s purchasing policies, including the dollar value of purchases requiring a formal bid, when necessary to rapidly acquire necessary goods or services needed to respond to the emergency;
- Requesting aid or assistance from the state, any political subdivision of the state, or the federal government; and
- Taking such other steps deemed essential to protect the public health and welfare.

Mark Cayer, Mayor

Edward Barrett, City Administrator

Further, in accordance with Section 3.03 of the Charter, I hereby name the Deputy City Administrator to occupy my position and be responsible for my duties in the event of my absence from the position for a period of less than 30 days (temporary absence), and in the event of his temporary absence and in the event my temporary absence has not expired, then Finance Director Heather Hunter shall exercise the powers of the City Administrator until the City Administrator or Deputy Administrator are not temporarily absent.

Edward Barrett, City Administrator