

HISTORIC PRESERVATION REVIEW BOARD
Thursday, January 7, 2010, @ 3:00 PM
Administrative Conference Room, First Floor, Lewiston City Building

FINAL MINUTES

- I. Roll Call:** This meeting was called to order at 3:00 p.m. and was chaired by Bill Clifford.
Members Present: William (Bill) Clifford, Philip Meldrum, Maurice Gilbert, Douglas Hodgkin, Jack Milo and Jennifer Ferguson
Associate Member Absent: David Desjardins and Mark Lee
Members Absent: Rick Morris
Guest Present: None
Staff Present: Gildace Arsenault, Director of Planning & Code Enforcement and Cathy Lekberg, Administrative Assistant, Economic & Community Development.

II. New Business:

Bill Clifford stated that Eric Hirshler will not request reappointment to the Board and then Bill introduced Jennifer Ferguson as Eric's replacement. He stated she has accepted his invitation to serve and he apologized for not informing the members know prior to this meeting. He stated that Jennifer is a lawyer at Fales & Fales, PA.

Members of the Board gave Jennifer a brief description as to the Board's jurisdiction and also updated her on issues that are in progress. They explained the demolition delay requirements and when certificates of appropriateness are required. They stated that May is Historic Preservation Month and the Board conducts annual awards in May to recognize significant preservation efforts. They also discussed Maine Preservation's Most Endangered List. The Board then provided her with a brief description of the four Historic Districts in Lewiston.

Annual Election of Officers – The Board made the following motions:

MOTION: by **Philip Meldrum** to nominate William (Bill) Clifford as Chairman of the Historic Preservation Review Board. Second by **Douglas Hodgkin**.

VOTED: **5-0 (Passed).**
1 – William Clifford Abstained

MOTION: by **Douglas Hodgkin** to nominate Philip Meldrum as Vice Chairman of the Historic Preservation Review Board. Second by **Jack Milo**.

VOTED: **5-0 (Passed).**
1 – Philip Meldrum Abstained

III. Old Business:

a. Review and Approval of the Draft Historic Preservation Ordinances

Doug and Phil suggested a number of revisions to Article XV. Significant Buildings and Districts. Gil stated he would make the requested changes. He stated that the Board might consider further changes at their meeting of February 4, 2010. He also informed the Board that the Planning Board would likely conduct a public hearing on the proposed changes at their meeting of February 8, 2010.

Motion was made as follows:

MOTION: by **Philip Meldrum** to request the Planning Board to initiate the proposed amendments by the Historic Preservation Review Board to Article XV. Significant Buildings and Districts. Second by **Douglas Hodgkin**.

VOTED: 6-0 (Passed).

b. Islamic Center Update

Bill Clifford requested an update regarding the Islamic Center, 23 Lisbon Street be placed on February's agenda. The Board would like to hear from a representative to explain what is being done to abate the outstanding violation (i.e. the removal of the covered porch located on the Canal side of the building). Gil stated he would make a request for an Islamic Center representative to attend the meeting of February 4th.

c. Kennedy Park Gazebo Update

Bill Clifford also asked if the Kennedy Park Gazebo update could be added to the February agenda.

IV. Minutes: Draft Meeting Minutes for November 5, 2009. The following motion was made.

MOTION: by **Philip Meldrum** to approve the November 5, 2009 minutes as amended. Second by **Douglas Hodgkin**.

VOTED: 5-0 (Passed).

Draft Meeting Minutes for December 3, 2009. The following motion was made.

MOTION: by **Douglas Hodgkin** to approve the December 3, 2009 minutes as amended. Second by **Maurice Gilbert**.

VOTED: 5-0 (Passed).

V. Adjournment: The following motion was made to adjourn.

MOTION: by **Philip Meldrum** that this meeting adjourn at 4:10 p.m. Second by **Jack Milo**.

VOTED: 6-0 (Passed).

The next regularly scheduled meeting is for Thursday, February 4, 2010, at 3:00 p.m.

Respectfully submitted,

Cathy Lekberg, Administrative Assistant
Economic & Community Development