

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, March 17, 2022

Time: 0800

Location: Auburn City Hall, Community Room

Roll Call:

Present- Chief Jason Moen, Chief Robert Chase, Chief David St. Pierre, Chief Caron, Lewiston City Administrator Heather Hunter, Councilor Leroy Walker, Councilor K. Lee Clement, and citizen-at-large Michel Lajoie.

Not Present- Patricia Mador, Esq.

Staff- Director Tim Hall and IT Director Drew McKinley

Secretary- Katie Gallant

Guest(s)- Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:00.

Approval of Minutes:

- Motion to approve the February 17, 2022, meeting minutes was made by Councilor Walker. Motion seconded by Chief Chase.
- All in favor. Motion passes.

Executive Session:

- No executive session

Financial Report:

FY2022 YTD Budget Update

- Director Hall reviewed the FY2022 year to date budget with the Committee.
- Motion to accept made by Mr. Lajoie. Seconded by Councilor Walker.
- All in favor. Motion passes.

Capital Project Financial Report

- There has been no financial activity with the Capital Project aside from the Chiefs' accessory purchases.

Director's Report:

- Director Hall informed the Committee that there are three vacant dispatcher positions. One applicant is awaiting the pre-employment physical and is tentatively scheduled to start training on Tuesday, March 29th. There are two interviews scheduled for Thursday and Friday.
- He also updated the committee on the Maine PSAP Crisis Report and how it may affect the 9-1-1 Center in the future.
- The 911 PSAP Audit report was received and there were no issues.

IT Director's Report

Radio Project Update

- IT Director McKinley advised the committee that EF Johnson found a hardware configuration change that they believe is the cause of the audio issues with the dispatcher consoles. New hardware has been ordered and is anticipated to arrive within the next few weeks.
- The FSA (fire station alerting) hardware is ready and is on track for April or May installation.
- The Fifth Site Radio Tower at the Auburn Lewiston Municipal Airport is still waiting on final FAA approval to run power lines underground. Once the approval letter has been received, the connection should be up and running within a month's time.

Operations Manager's Report:

- Director Hall advised the Committee that he would like to post for the vacant Operation's Manager position in April. He anticipates an internal candidate will fill the position and hopefully be selected by May.

Next meeting:

- The next meeting will be Thursday, April 21, 2022, at 08:00 in the City of Lewiston's Admin Conference Room at City Hall.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Mr. Lajoie. Seconded by Councilor Walker.
- Meeting adjourned at 08:10.