



EXECUTIVE DEPARTMENT

Edward A. Barrett, City Administrator

Denis D'Auteuil, Deputy City Administrator

**CITY COUNCIL ORIENTATION
SATURDAY, DECEMBER 21, 2019
8:30 A.M. TO 3:00 P.M.
ADMIN CONFERENCE ROOM**

AGENDA

- 8:30 Gather for Coffee, Juice, Light Snacks
- 8:45 Introductory Remarks – Ed Barrett, City Administrator
- 9:00 Right to Know, Maine Freedom of Access, E Mail Communications, National Incident Management System (NIMS) Training – Ed Barrett, City Administrator; Denis D'Auteuil, Deputy Administrator
- 9:15 City Council Procedures, Rules, and Agendas – Kathy Montejo, City Clerk
- 9:45 Overview of City Finances – Heather Hunter, Finance Director
- 10:15 Police Department, Brian O'Malley, Police Chief
- 10:30 Break
- 10:45 Fire Department – Chief Brian Stockdale
- 11:00 Public Works Department – Dale Doughty, Director
- 11:30 Lunch
- 12:30 Code Enforcement/Planning – David Hediger, Director, Planning and Code
- 1:00 Personnel/Labor Relations – Denis D'Auteuil, Deputy Administrator
- 1:30 Economic Development – Lincoln Jeffers, Development Officer
- 2:00 Joint Agencies – Ed Barrett, City Administrator/Denis D'Auteuil, Deputy Administrator
- 2:15 Pending Issues/Other – Ed Barrett, City Administrator
- 2:30 to 3:00 Adjourn