

# City of Lewiston



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Each month, this report from the City Administrator's office provides a brief summary and update of major activities, events, projects, and programs that impact the community of Lewiston. Feel free to send your comments and suggestions.

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september

September

AUTUMN



## Items of Interest

# TWIN CITIES Holiday Celebration!

Saturday, November 24

### AUBURN FESTIVITIES

- 2:00PM FREE Movie "Polar Express" at Auburn Public Library, 49 Spring Street
- 5:00PM Santa Claus lights the Auburn Christmas Tree, Festival Plaza
- 5:05PM FREE Photos with Santa & Mrs. Claus
- FREE Mittens, Auburn Business Assoc.
- FREE Dunkin Donuts
- 6:00PM Parade of Lights kicks off from staging lot at Great Falls Plaza

### LEWISTON FESTIVITIES

- 5:15PM FREE The Portland Ballet will perform scenes from The Victorian Nutcracker & teach steps to children; Lewiston Public Library; Callahan Hall, 200 Lisbon Street
- 5:30PM Holiday Music in Kennedy Park by Dionne Entertainment
- 5:30 to 8:00PM FREE Horse & Wagon Rides by Stillbrook Acres; Pick-up near Kennedy Park
- 7:00PM Parade of Lights Arrives at Kennedy Park
- Santa & Mrs. Claus Arrive
- Lighting of Christmas Tree & Menorah
- Event Awards Ceremony
- FREE Photos w/Santa & Mrs. Claus by Photo Finish
- FREE Mittens - Rinck Advertising
- FREE Dental Bags - Maple Way Dental Care
- FREE Snacks - Salvation Army

### OUR GENEROUS EVENT SPONSOR:



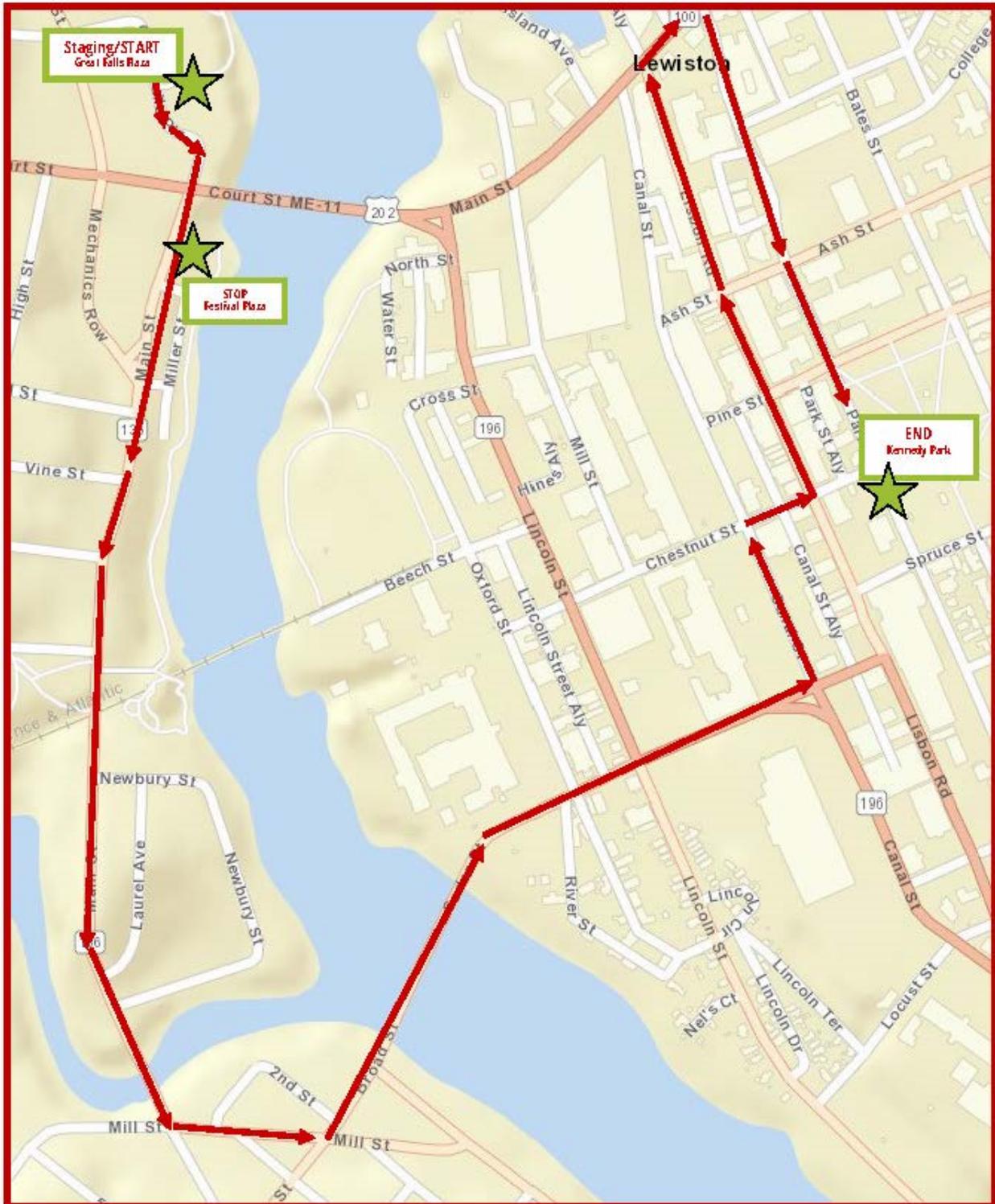
### SPECIAL THANKS TO:

City of Auburn  
City of Lewiston  
Auburn Business Association  
Downtown Lewiston Holiday Celebration Committee  
Dunkin Donuts  
Rinck Advertising  
Salvation Army  
The Portland Ballet  
Temple Shalom



View schedule & parade route:  
[www.auburnmaine.gov](http://www.auburnmaine.gov) or  
[www.lewistonmaine.gov](http://www.lewistonmaine.gov)





## 2018 Twin Cities Holiday Celebration Parade Route

View full schedule at: [www.auburnmaine.gov](http://www.auburnmaine.gov) or [www.lewistonmaine.gov](http://www.lewistonmaine.gov)

## Items of Interest



Work on the long-awaited project to return the original Pettingill School cornerstone to Pettingill School Park began October 7th. Mark Labonte Landscaping donated their services by digging a four foot pit in preparation for the groundwork. Later, the students of Lewiston Regional Technical Center under the supervision of Tom Fylstra and Alan Merritt will commence work on installing the cement framework, laying the cement and building the brick base to support this historic artefact. The cornerstone has been in storage for the past few years until such time that Friends of Pettingill was able to raise sufficient funds to complete the project. Thanks to everyone involved, and especially to the many members of the community who have donated to our mission to create and maintain the city's newest park.

You can also make a financial donation at [www.lewistonmaine.gov/webstore](http://www.lewistonmaine.gov/webstore)

Ted Walworth, Chair

Bill Maroldo, Vice-Chair

Friends of Pettingill Steering Committee: Peggy Rotundo, Margaret Craven, Judy Andrucki, Carolyn Court, Judy Cartmel, Joni and Mark Fredericks.

# Items of Interest

## Another Success Story from our Social Services office

This gentleman came to Social Services for general assistance when arriving in Lewiston as an asylum seeker. While receiving GA he performed workfare at Public Works cleaning the parks and at the Immigrant Resource Center (IRC) where he coordinated and facilitated all workshops and supervised other workfare participants. He also attended many educational trainings such as Work Ready, Workplace Conversation, etc.

He volunteered at the Franco Center as the Assistant Animator of the French Club, leading Club French conversations and leading workshops during different events. He also speaks three languages: English, French, and Lingala. He attended the Citizen Police Academy.

He shared that, "GA has contributed a lot in my life through the basic needs and trainings workshops attended and volunteering opportunity." He wrote, "it will be a big pleasure and honor to have my story on the City of Lewiston newsletter so it can serve for advocacy and example for other new comers."

## And now, the rest of the story:

Born and raised in Democratic Republic of the Congo, he is now a Health Promotion Coordinator at Heathy Androscoggin. Most recently, he worked as a Community Education and Prevention Coordinator at the Immigrant Resource Center of Maine after immigrating to the United States from Democratic Republic of the Congo where he was an attorney at law who represented his clients in various cases, specifically those related to sexual assault, criminal and juvenile justice. He graduated from the Universite' Protestante au Congo with a Bachelor of Degree in Law.

Beside his profession as a lawyer, he was a global youth ambassador and child advocate since 2007. He led many non-profit organizations and organized events to raise community members' awareness about human and children's rights, gender-based violence, sexually - transmitted infection, peace, elections, reproductive health, and the environment.

As Health Promotion Coordinator for Healthy Androscoggin, one of his current tasks is to coordinate the Healthy Homes program where trained ambassadors do neighbor to neighbor visits in order to educate new Mainers on how to have a healthy home, with topics including radon, lead poisoning, asthma, cancer, being tobacco free, etc.



# Economic & Community Development

Lincoln Jeffers, Director

## Healthy Neighborhoods Pop-Up

Healthy Neighborhoods hosted three Public Pop-Up Forums in the Tree Street neighborhoods to share the results of assessment work completed through the Choice Neighborhoods planning work. From “Big Ideas” to more specific infrastructure questions, these forums gave residents an opportunity to weigh in on what they would like to see and experience as a Tree Street resident. This work is part of the \$1.3 million Choice Planning and Action Grant awarded to the City of Lewiston and Community Concepts by HUD. The grant work focuses on three areas: housing, people, and neighborhood. For information on planning upcoming events, follow Healthy Neighborhoods at [facebook.com/HealthyNeighborhoodsLA](https://www.facebook.com/HealthyNeighborhoodsLA).



## Proposed Housing Project

A housing development project has been proposed for the former Pineland Lumber site, which has been vacant since 2011. The project will provide 240 one-bedroom apartments aimed at young professionals working at the hospital and other local institutions. The current zoning allows for 183 units, and this project will require contract rezoning to increase the density if it is to move forward.

In addition to the housing, Saxon Partners has agreed to provide an easement for a second water main that will provide backup to the City’s water system. The City will improve lighting and install sidewalks along Avon and Holland Streets, allowing a more walkable experience for residents.



**The Lewiston-Auburn Lead Program has officially abated its 500th unit!**

# Finance

Finance Director, Heather Hunter

Below are preliminary year-end financial reports that provide an indication of how we concluded FY18 from a revenue and expenditure, budget-to-actual basis for the City's General Fund. These reports are in draft form; however, I believe the report incorporates all required adjustments known at this time. All General Fund information focuses on the municipal detail only.

Revenues earned in FY18 totaled \$67,886,779 or \$1,744,093 above our budgetary projection or 103% of budget. Last year's collections (FY17) amounted to \$65,681,689 or \$1,269,547 above estimate. Specific revenue line items that are noteworthy are:

- **Current real and personal property tax collections**, including the **Homestead and BETE reimbursements**, amounted to \$53,380,215 or 98% of the \$54,558,799 budget estimate. This is on pace with FY17's collections at the same rate. Collection of delinquent real and personal property taxes totaled \$1,225,389. In total, current and delinquent property tax collections were above budget by \$46,805.
- **Excise tax on motor vehicles** continues to be strong and exceeded the budget estimate by \$747,610. During the budget process, the City increased this FY18 budget line item by \$180,000 to \$4,230,000. In spite of this increase, excise taxes exceeded expectations. However, unlike past years where both the registration count and the vehicle value increased sharply, this year we are experiencing similar physical counts, but vehicle values are still increasing.
- **Licenses and permits** exceeded budget projections by \$129,361 and totaled \$492,010 for the current year compared to \$407,101 for FY17. Building inspector fees for economic development projects outpaced budget estimates by 190% at \$209,354.
- **Intergovernmental revenues** on the municipal side exceeded projections by a slight margin of \$3,898, totaling \$4,047,279 compared to \$4,099,627 in the prior year. State revenue sharing, airpark taxes, and State highway funds grew by \$120,028, \$13,268, and \$7,504 respectively. General assistance aid was under FY18 budget estimates by \$220,002 and FY17 by \$193,498, reflecting a \$209,053 decrease on the expenditure side.
- **Charges for services** totaled \$1,220,884, providing a \$173,959 surplus in the current year, and rose by \$90,603 from the prior year's actual results of \$1,130,281. The variance between fiscal years is in tipping fees (\$148,863) at our landfill.
- **Fines and forfeits** produced a surplus of \$38,118. Actual results of \$210,518 exceeded FY17's total of \$192,950.
- **Interest, rents and royalties** posted a surplus of \$194,000. The \$1,689,082 exceeded FY17's total by \$51,583. Highlighted fluctuations between fiscal years include: investment earnings surplus of \$63,952; monthly parking revenue deficit of \$27,191; and rents from municipal property surplus of \$14,165.
- **Other revenues** exceeded projections by \$417,614. This category fluctuates considerably between fiscal years due to many one-time transactions such as the sale of surplus property, which exceeded the budget estimate by \$398,596. Transactions relating to the CMP steam plant on Main Street proved favorable to the City. Not only did the City not need to expend the \$253,000, that we anticipated would be required to acquire the building, CMP paid us \$165,000 for the parcel to which their substation base be relocated.

With all of fiscal year 2018's accounts payable invoices processed, City expenditures and encumbered funds totaled \$50,692,607 compared to \$46,897,162 in FY17, producing an expenditure surplus of \$1,331,092, or 97% on a budgetary basis. During the fiscal year, the City Council approved the use of \$4,557,203 of fund balance to fund one-time capital or maintenance projects

Material areas of expenditures that warrant highlighting are discussed below. At various times, you will see/hear references made to “encumbering” balances. Consistent with prior years, departments make requests to carryforward surplus balances to the new year for a specific purpose or to accumulate funds for a single purpose. GAAP accounting does not consider encumbered balances as expenditures because the goods or services have not been performed or received. After removing encumbered amounts from the attached reports, actual expenditures totaled \$45,886,286 and \$44,749,143 for the two fiscal years. A summary by expenditure category is provided below to provide additional insight to FY18’s operating results.

	FY2018		FY2017		Variance from FY17	
	Budget	Actual	Budget	Actual	Amount	%
<b>Personnel Services</b>	24,356,351	23,609,383	23,869,545	22,836,316	773,067	3.39%
<b>Contractual Services</b>	5,612,668	5,612,552	5,491,541	5,238,546	374,006	7.14%
<b>Supplies &amp; Materials</b>	2,073,058	2,017,523	2,079,264	2,016,762	761	0.04%
<b>Fixed Cost</b>	14,583,781	14,300,698	13,922,782	13,738,466	562,233	4.09%
<b>Capital Outlay</b>	5,397,842	5,152,450	3,143,708	3,067,073	2,085,378	67.99%
<b>Total</b>	<b>52,023,700</b>	<b>50,692,607</b>	<b>48,506,840</b>	<b>46,897,162</b>	<b>3,795,445</b>	<b>8.09%</b>

General government expenditures totaled \$6,848,018 and were \$97,709 under budget. A budget deficit of \$32,920 in legal fees was offset by surpluses in Treasury of \$9,203 due to savings in printing and postage; \$15,562 in MIS attributed to project implementation savings; \$14,430 in cleaning and repairs at the Violations Bureau; and \$72,984 in capital savings by not paving the Oxford Street parking lot as planned.

Public safety costs rose by \$243,010 between fiscal years. The Police Department’s budget surplus of \$280,570 accounts for the lion’s share of overall \$327,295 public safety budgetary surplus. Criminal Investigation Division overtime of \$18,203; patrol’s wage of \$180,214 and outside service detail charges of \$66,461; and support services wage of \$8,529 produced line item budget surpluses.

The Fire Department produced a budget surplus of \$40,886 and current year operations fell \$109,988 from FY17. However, once the FY17’s appropriation of \$692,000 for the fire truck replacement is removed, actual operations rose by \$582,012. Of that amount, \$487,456 is attributed to increased personnel service costs.

Public Works costs rose by \$2,453,315 to \$9,997,039 and produced a budgetary savings of \$132,416. All of the increase between fiscal years is attributed to capital purchases and outstanding encumbrances totaling \$2,697,850. Municipal garage vehicles and equipment and sidewalk projects were appropriated through fund balance in FY18 in lieu of issuing bonds which accounts for \$1,505,436 and \$354,509 respectively of the total. Other public works capital items include the truck scale and software replacement at the Solid Waste Facility (\$250,000), local share of MDOT

projects totaling \$188,000, and park improvements of \$75,000.

As mentioned above, Social Services used 75% of their allotted budget and costs declined by \$202,897 from FY17.

Recreation and culture produced a budget surplus of \$57,722 while overall expenditures rose by \$189,375 from last year. Capital fluctuations impacted results here as well, accounting for \$196,438 of the increase.

In evaluating fluctuations by category, there are three overall line items that tend to attract attention and warrant special notation.

	FY2018		FY2017		Variance from	
	Budget	Actual	Budget	Actual	Amount	%
<b>Overtime</b>	1,495,555	1,476,247	1,314,102	1,309,328	166,919	12.7%
<b>Utility Cost</b>	951,330	847,362	953,613	791,995	55,367	7.0%
<b>Gas &amp; Oil</b>	829,894	832,001	888,422	897,127	(65,126)	-7.3%



*Enjoy Fall*

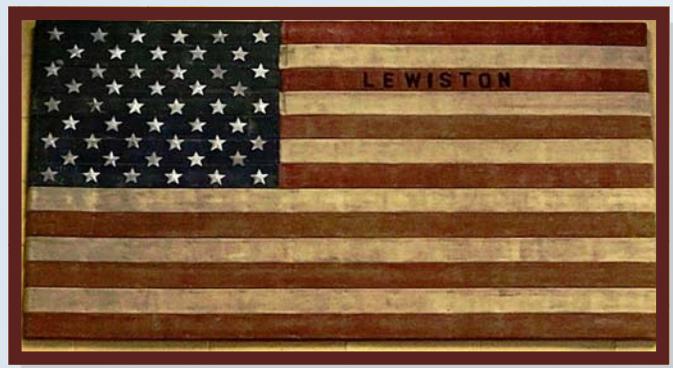


# Fire

Chief Brian Stockdale

## 9-11 Remembrance - 17 years later

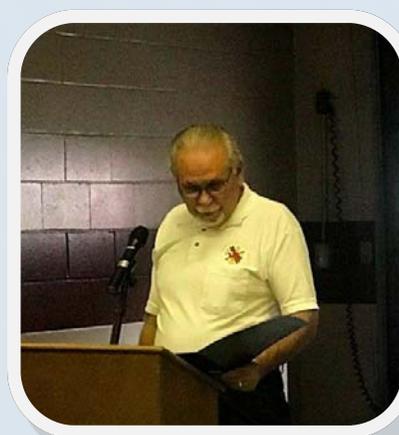
The bell rings, the colors are presented and a wreath of flowers laid. This year marked the 17th anniversary of the 9-11 terror attacks on our great nation. Many of the same faces have shown up every year for the September 11th ceremony at the Lewiston Fire Department to pay tribute to the firefighters, police officers, emergency medical personnel, and innocent citizens who tragically lost their lives on that horrific day. As surreal as it still may be for some, it remains deeply embedded in the minds, hearts, and souls of many. Maybe gathering to reflect is a way of healing for some; or perhaps, a way of displaying unity and strength as a country. Whatever the reason that brings us back every year, the one thing that we must all hang on to is, ***“Let Us Not Forget”***



## Guest speakers on 9-11



Chief Brian Stockdale



Fire Captain John Robbins



U.S. Senator Angus King



Mayor Shane Bouchard



U.S. Congressman Bruce Poliquin



U.S. Senator Susan Collins  
Representative Ryan Angelo

## **The words of Father Mychal Judge, Chaplain, FDNY - September 10, 2001**

On September 10th, 2001, the day before the 9-11 terror attacks, Father Mychal Judge, Chaplain for FDNY spoke to a group of his firefighters...the words that he said to them are highlighted on the next page. Father Judge was the first listed casualty of the 9-11 attack on the Twin Towers. All of the first responders who died in the World Trade Center attack were given and are fondly remembered and recognized by their three digit call number—Father Judge’s call number is 001. There were 412 emergency workers in New York City who died while responding to the World Trade Center on 9-11. This included 343 firefighters (including two paramedics and Father Judge), Sixty one police and patrol officers and eight emergency medical technicians and paramedics from private medical services. May they rest in peace, Lest we never forget 001 through 421.

Good days, bad days, but never a boring day on this job.  
 You do what God called you to do.  
 You show up, you put one foot in front of the other, and you do your job, which is a mystery and surprise.  
 You have no idea, when you get on the rig, what God is calling you to do.  
 But he needs you...so keep going.  
 Keep supporting each other.  
 Love each other.  
 Work together.  
 You love the job.  
 We all do.  
 What a blessing that is.

Father Mychal Judge  
 Chaplain, FDNY  
 September 10, 2001

## Fire photos & information



**September 14 - Unattended cooking fire at 184 Bartlett Street.**

Fire crews quickly extinguished the fire with a pressurized water extinguisher. The damage was contained to the room of origin.



**September 14 - Improper disposal of smoking materials at 185 Sabattus Street**

The incident was on the 3rd floor porch of a tenement building. Luckily the fire was contained to a small area of the porch.

## Fire photos & information



### September 20th undetermined fire at 164 Pine Street

The fire damaged a room and its contents on the 3rd floor of the tenement building.



### September 20th - 61 Shawmut Street

#### Fire caused by: **SMOKING WHILE ON OXYGEN**

Firefighters rescued a woman in her bathroom during the primary search of the 1st floor apartment. She was transported to the hospital for treatment. **SEE SAFETY TIPS BELOW**

### Oxygen and Fire Safety Tips

1. Never smoke while using oxygen
2. Warn visitors not to smoke when you are using oxygen
3. Post signs: "No Smoking—Oxygen"
4. Emergency personnel and visitors need to be aware of the presence of oxygen in the home
5. Keep a fire extinguisher nearby
6. Use smoke detectors and maintain them
7. Do not run oxygen tubing or electric wires under rugs, blankets, cushions, furniture
8. Keep oxygen 10 feet from any source of heat
9. Oxygen should be stored in well-ventilated areas. Do not store in a closet or under the bed.
10. Oxygen should be used in well-ventilated areas. It builds up and concentrates around clothes, curtains, bedding.
11. Know what's flammable, what's a source of ignition:
  - Use a properly grounded outlet
  - Electric appliances can spark and ignite an oxygen fire
  - Aerosol sprays, paint and thinner, Vaseline and Vapo Rub are easily ignited

# Lewiston Public Schools

## Superintendent Bill Webster



### Lewiston School Enrollment

Over the next two weeks we will be finalizing and certifying to the State of our enrollment as of October 1<sup>st</sup>. The count changes almost daily with people moving in and out of Lewiston or transferring among schools. There has been a modest influx of new students, particularly at Montello, and I now expect a modest increase overall from last year.

### Major Traffic Disruption at LHS

Unitil is installing a new gas line that will make the access road from the East Ave light one exit lane only except for buses. A Unitil flagger should assist cars in turning from East Ave into the upper entrance.

### Challenges at Martel Elementary School

A big thank you should go out to the staff and students at Martel who have been dealing with a major disruption to their school. The problem began in early September with the sewer backup that impacted the lower level of the building. Even as the drain was seemingly cleared, we very much wanted to check the pipe with a camera to guard against any re-occurrence. After numerous challenges we were finally able to identify a large tree root obstruction. This was dug up and removed. So, we can now say with confidence that the sewer backup issue is resolved.

In the meantime, the lower level has been off limits to staff while we mitigated the water damage. This process includes cutting out the lower two feet of drywall. Unfortunately, while the sewer water mitigation has gone very well, the cutting open of the walls appears to have resulted in some previously encapsulated mold falling out of the now open walls and ending up on the floor and other surfaces. Despite a week or so now of mold mitigation, surface tests indicate the continued presence of mold, even though the air tests and tests in other parts of the building have been fine. So, while mitigation continues there is increased concern that even if we are to achieve acceptable tests in another week or two, later testing may show the re-occurrence of mold in the weeks or months ahead given the age and structure of the building.

I have authorized the renting of up to three temporary trailers to be placed at Martel and to replace fully the lower level space that is unavailable. We are now working with fire and city officials to secure the necessary approvals for this to happen and hope that the trailers can be in place over the next couple of weeks.



## Superintendent Search Update

On October 1<sup>st</sup> Lewiston Public Schools formally announced the opening of a search for a new Superintendent who will assume responsibilities on July 1, 2019. The Lewiston School Committee has selected BWP & Associates, a national search firm, to assist in this process. The search process will be transparent, and community input is critical. There will be three ways in which staff and community can participate - (1) through four community meetings, (2) stakeholder focus groups and (3) a community survey. Later this week there will be a link on the LPS website providing updated information on how one can participate in the process.

### Superintendent Search Timeline *(subject to change)*

Date	Event	Location if needed	Time if needed
10/1/18	Vacancy announcement		
10/22/18	Community Focus Groups	Green Ladle	8am-4:45pm
10/22/18	Community Meeting	Green Ladle	7pm
10/22/18	Survey Activated		
11/5/18	Profile Presented to School Committee in Executive Session	School Committee Meeting/Dingley	6:45pm
11/24/18	Application Deadline		
11/26-30/18	BWP Application Review		
12/3-7/18	BWP Applicant Interviews		
12/19/18	Presentation of Candidates to School Committee (Executive Session Only)	School Committee Special Meeting Dingley	6pm
1/7,9,10/19	First Round of School Committee Interviews (Executive Session Only)	Superintendent Conference Room	5pm-pm
1/11/19	Round 1 Interview Discussion School Committee (Executive Session Only)	Superintendent	4pm-5:30pm
1/28-30/19	Day in the District for all 2 <sup>nd</sup> round Candidates	Various Schools	8am-2pm
1/28-30/19	Community Meeting	LRTC Multi Purpose Room	6pm-7pm
1/28-30/19	Second Round of School Committee Interviews (Executive Session Only)	LRTC Room V120	7pm-8:30pm
2/1/19	Round 2 Interview Discussion School Committee (Executive Session Only)	Superintendent Conference Room	4pm-5pm
February	New Superintendent Announcement		
Date	Event	Location if needed	Time if needed
10/1/18	Vacancy announcement		
10/22/18	Community Focus Groups	Green Ladle	8am-4:45pm
10/22/18	Community Meeting	Green Ladle	7pm
10/22/18	Survey Activated		

*continued on next page*

11/5/18	Profile Presented to School Committee in Executive Session	School Committee Meeting/Dingley	6:45pm
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2/1/19	Round 2 Interview Discussion School Committee (Executive Session Only)	Superintendent Conference Room	4pm-5pm
February	New Superintendent Announcement		

### Update on the Great Falls Regional Service Center (RSC)

The Board of Directors of the Great Falls Regional Service Center (Lewiston, Auburn, MSAD 52 and RSU 16) formally approved the following motion in late September:

to use an amount not to exceed \$53,842 on Frontline, an amount not to exceed \$5,000 to Lewiston for financial services and the executive director, an amount not to exceed \$36,000 for a safety consultant and an amount not to exceed \$500 for Weather Precision.

Frontline is the service that we use to track leave requests and schedule substitutes. This will result in a refund to Lewiston of \$14,520. In addition, we will have \$9,000 to be used for our own priorities in working with a safety consultant.

### Tweets and Facebook Entries

Follow me on Twitter [@LewistonSuper](#) or on Facebook at [Lewiston Public Schools Superintendent](#).

# Planning & Code Enforcement

David Hediger, Director

## Planning Board

On September 10th, the Board voted unanimously to send a favorable recommendation to the City Council to initiate a text amendment to Article XII, Performance Standards, Section 17, off-street parking and loading. The amendment reduces the number of required parking spaces for multi-family developments and provides more opportunities for developments to utilize off-site parking facilities, including municipal parking garages.

On September 24 the Board took the following actions:

- Granted approval of an application submitted by Walsh Engineering on behalf of Glen Dube to re-approve Deer Ridge Subdivision, a 27 lot subdivision located at 40 Deer Road.
- Voted to send favorable recommendation to the City Council to adopt an amendment to Article XII, Performance Standards, Section 17, off-street parking and loading.
- Granted approval of a de minimis change to Dirigo Federal Credit Union- for a temporary bank location at 187 Oak St. and 149 Holland Street.
- Voted to send a favorable recommendation for the City Council to consider the designation of funding in excess of \$100,000 to fund the replacement of 1,145 street lights with LED lighting.

## Enforcement Action

Five (5) residential properties were condemned via the International Property Maintenance Code (IPMC) and one (1) solid waste civil penalty was issued.

## Permit Activity September 2018

- ◆ **building permits: 79** with a reported value of \$5,461,624 (five new single-family homes were permitted)
- ◆ **plumbing permits: 11**
- ◆ **electrical permits: 46**
- ◆ **commercial projects over \$250,000:**  
Lewiston Mall, 40 East Avenue, renovations: \$750,000 & Dirigo Federal Credit Union, 381 Main Street: \$2,800,000

## Permit Activity September 2017

- ◆ **building permits: 57** with a reported value of \$929,822
- ◆ **plumbing permits: 17**
- ◆ **electrical permits: 41**



# Police

Chief Brian O'Malley

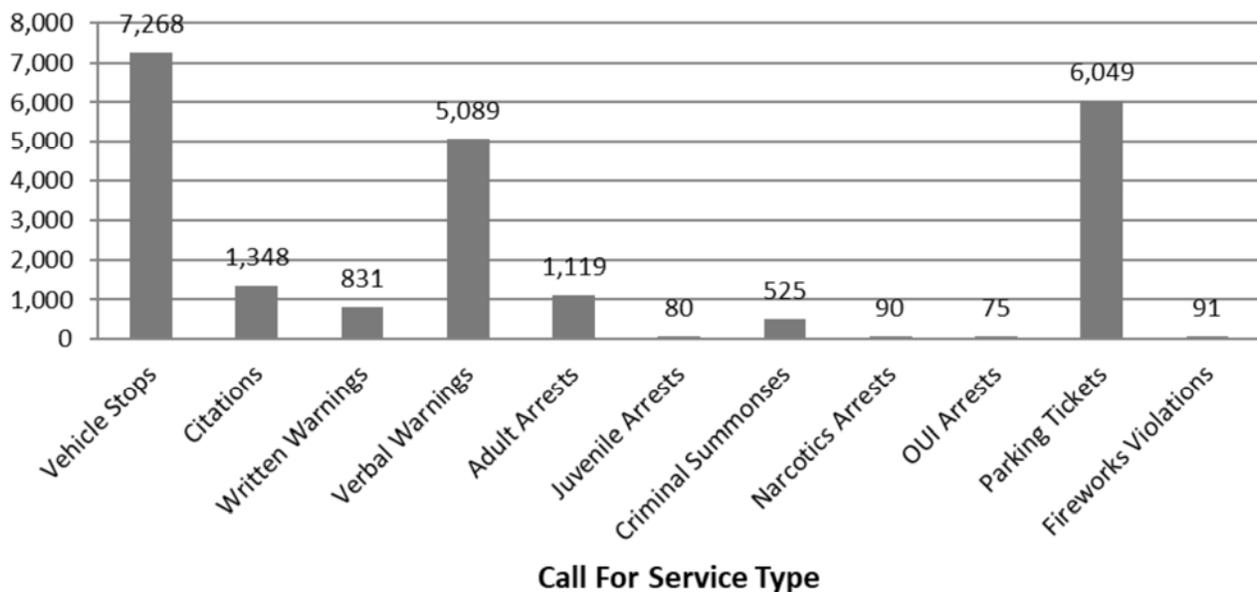
Calls For Service	Sept. 2018
Total CFS	3,921
Vehicle Stops	810
Citations	130
Written Warnings	62
Verbal Warnings	618
Adult Arrests	126
Juvenile Arrests	17
Criminal Summonses	77
Narcotics Arrests	10
OUI Arrests	6
Parking Tickets	673
Fireworks Violations	6



## Enforcement

- Parking garages and alley ways were patrolled in response to recent complaints
- Traffic enforcement; the radar trailer was deployed in various locations
- Sex offender notifications
- Continued efforts to patrol Kennedy Park by foot, bicycle, motorcycle, and cruiser
- Disorderly properties were researched and steps to correct issues were implemented
- Prostitution detail was implemented within the city resulting in several arrests
- Extra patrol sent to the area of Calvary Methodist Church, addressing concerns and issues with local transients

## YTD: January - September 2018



# COMMUNITY EVENTS

## MEETINGS ATTENDED

- ◆ Masjidul Salaam Mosque
- ◆ Common Ties Board meeting
- ◆ New Mainer Community Collaborative
- ◆ Executive Androscoggin Community Collaborative
- ◆ Lewiston-Auburn Alliance for Services to the Homeless (LAASH)
- ◆ Community Partnership for Protecting Children (CPPC)
- ◆ (Promise) Early Childhood Education Board meeting
- ◆ (Promise) Early Childhood Education Executive Committee meeting
- ◆ Healthy Neighborhoods Planning Council
- ◆ Healthy Neighborhoods Community Engagement
- ◆ Health Neighborhoods Ethnic Community Outreach
- ◆ CommUNITY Law Enforcement Steering Committee
- ◆ CommUNITY Law Enforcement Subcommittee
- ◆ World Refugee Day planning
- ◆ Lewiston Auburn Metropolitan Chamber of Commerce Business Advisory Committee
- ◆ Community Health Stakeholders' meeting
- ◆ Project Unite
- ◆ Human Trafficking Collaborative
- ◆ Opioid Task Force Round Table Discussion
- ◆ Restorative Justice
- ◆ Downtown Trick or Treat with the LA Metro Chamber



## PRESENTATIONS GIVEN

- ◆ Perception and Reality of Crime in Lewiston presented to students at University of Southern Maine
- ◆ Pedestrian Safety presented to PROMISE
- ◆ Instructed an active shooter review at Geiger Elementary School. Officers also assisted Community Concepts with an active shooter drill.

## RECRUITMENT

Officers continue to speak with individuals regarding recruitment and employment.

## TRAINING

### Policies & Procedures Review

- ◆ Week-long HAZMAT training with a focus on radiological threats.
- ◆ Sergeant R. St. Laurent instructed biannual firearms training at the range; all sworn personnel successfully qualified.
- ◆ Officers volunteered their time to instruct at the weekly Citizens' Police Academy

## EVENTS

- ◆ Officer Philippon was in the dunk tank for a block party on Middle Street organized and hosted by Young People in Recovery
- ◆ The Alzheimer's walk
- ◆ Annual Bike-to-School Day at Geiger Elementary School
- ◆ Kids' Day at Lewiston High School
- ◆ Coffee With a Cop at various community locations
- ◆ Bi-monthly luncheons hosted by residents of Meadowview

# Public Works

Dave Jones, Director

Here is a summary of some of the work done during September:

## Street/Road & Sidewalk Improvement Projects

### Crews completed the following during the month:

As I mentioned last month, our Highway Division crews were depleted with a number of personnel out due to injuries and we were unable to address numerous customer concerns. We are in the process of hiring replacements for vacancies, but this will take time and we will concentrate training to be ready for winter operations. We appreciate the patience of our customers. The following was completed during the month:

#### Highway Division

- ◆ Maintenance sweeping for the arterial, downtown and some additional residential streets;
- ◆ General street patching (potholes & repairs) was done throughout the month with 22 streets being addressed;
- ◆ Catch basin cleaning – Our Vector truck was out cleaning/inspecting storm manholes nearly every day during the month. This is important to meet regulatory requirements and to ensure the system works well during heavy rains;
- ◆ Storm drain repairs were completed at five locations including resetting and replacing culverts and pipes as well as repairing manhole/catch basin rims and covers;
- ◆ Graded the gravel roads (Pagoma Lane truck turn-around)

#### Miscellaneous Services:

- ◆ Set-up and recovery for the Dempsey Challenge;
- ◆ Mowing of several vacant lots in the downtown and roadside mowing along 22 rural roads in the city;
- ◆ Preparing Potvin Park basketball court for paving;

- ◆ Repairing the fence at the skate park and benches at Kennedy Park;
- ◆ Repairing gate and boarded up abandoned gate-house in Simard-Payne Park;

#### Arborist & Parks crews:

- ◆ Pruned several trees and addressed hazardous removals;
- ◆ Responded to 215 storm drain Dig-Safe requests.

### Contracted projects status update:

- ◆ **Marcotte Park:** Gordon Construction started September 6th, and by the end of the month had completed the project; (photo below)



- ◆ **Bartlett Street:** Construction is complete with only the installation of the street trees remaining. Engineering will be working on the close-out documentation with MaineDOT over the next month; (photo below)



### City paving contract work:

- ◆ Paved surface on Avalon, Wakan, Allen & Reservoir (425 tons);
- ◆ Paved shim on Allen and highway trench on Martha Street (120 tons);
- ◆ Work began on the water line replacements on Sutton Place and Wicklow Place.
- ◆ ProSeal completed the crack sealing on the following streets: Webster (East to Scribner), East Ave (Lisbon to Webster), Pond Rd (No Name Pond to Pond Ridge), No Name Pond Rd (Old Greene to Waters Edge), and Park St (Pine to Spruce). A total of almost 21 lane miles of road were crack sealed this year.
- ◆ **Kennedy Park Rehab:** The rehab project is at the Pine – Park Streets side of the park, and includes new concrete sidewalks and public areas. Construction is underway;
- ◆ **Traffic Signal Improvements:** The project was re-scoped to match the budget limitations;
- ◆ **The Crosswalk Assessment and Enhancement Study:** Rough draft has been completed. Quick review indicates more work will be needed;
- ◆ **Stetson Road:** We are currently waiting on MEDOT's review comments from the Preliminary Design Report. A public informational meeting has been scheduled for October 18<sup>th</sup>. This project involves reclaimed asphalt and improved drainage for Stetson Road between College Street and Main Street. Construction is scheduled for spring of 2019;
- ◆ **Sidewalk Rehabilitation Project:** Engineering is working on design plans for sidewalk rehabilitation on various streets in the downtown area. This project will be advertised for construction next spring;
- ◆ **Beech Street Bridge:** A project to replace the bridge to Simard/Payne Park with a two lane pre-fab truss bridge was awarded to Reed and Reed Construction with work scheduled to begin in October and completed by December 31;

- ◆ **River Road Rehab:** This project will widen and repave 1.2 miles of River Rd from Mt. Hope Ave to AA Plourde Parkway. The project is currently in the design and right-of-way phase with the assistance of consultants Gorrill Palmer and Terracon. Construction is planned for 2020;
- ◆ **Hudson Bus Site Soccer Fields:** A project at the former Hudson Bus Lines site on Bartlett Street will create two youth soccer fields, pickleball courts and parking for the Rec Dept. Design work is complete by landscape architects Terrence DeWan Associates and Gorrill Palmer. DEP permit applications have been submitted and construction is planned for summer 2019.



### Water, Sewer, & Stormwater

- ◆ **Chapel St Sewer:** St Laurent & Sons completed repairs of a collapsed sewer main on Chapel Street totaling \$37,200. Despite very close quarters, they got the job done on time and within budget;
- ◆ **College Street/Frye Street CSO and Water Main Replacement:** This project includes new sewer and storm drain pipes on College St and full rehab of Frye St including a new water main and sewer separation. Construction has wrapped up by ETTI and they are working on a water main replacement on Vale St which was added to their contract;
- ◆ **Jepson Brook Channel Rehab:** Gordon Contracting began work to replace the failing concrete side slopes of Jepson Brook between Manning Ave and Brooks Ave. Work in September included clearing trees, building an access road on both sides and removing sediment from the bottom of the channel;

- ◇ **Water Transmission Main:** CDM Smith is working on a preliminary design for a second river crossing of the water transmission main between Center Street and the Main St Pump Station. Survey is completed and borings in the river were drilled in June. A preliminary design to be completed by the end of this year;
- ◇ **Gully Brook CSO Storage:** A project to install 400,000 gallons of combined sewer storage in Franklin Pasture behind the former Hudson Bus site has been awarded to St. Laurent and Son. The project will utilize 600 feet of box culvert with a modulating flow regulator to restrict outflow during rain events. Work is scheduled to begin in January with completion by April;
- ◇ **Tall Pines and South Lisbon Rd Pump Stations:** A project to replace two sewer pump stations with new submersible pumps, new wet wells and associated electrical components has been awarded to St Laurent and Son. Construction is under way with completion by late October (photo below);



**S. Lisbon Pump Station**

- ◇ **Middle, Oak and Blake St Water Main:** A project is under design to replace cast iron water mains on Middle St between Main and Oak and Blake St between Main and Pine Streets. This project is in design and construction is planned for spring 2019;
- ◇ **River Rd Culvert Repair:** This project was awarded to National Water Main Cleaning Company at low bid price of \$82,220 and involves rehabilitation of a 48" RCP culvert at 463 River Road using a sprayed-on geopolymer mortar is now scheduled to be completed in October;
- ◇ **Forrestall Culvert Replacement:** LP Poirier completed construction to replace a badly deteriorated culvert on Forrestal St over Hart Brook;
- ◇ **Sanitary Sewer Condition Assessment:** Because of the hard work done by the Ted Berry Company, the City was able to meet its annual cleaning and inspection requirements in September. Any further condition assessment work for this year will be done on an as needed basis;
- ◇ **Sanitary Sewer Manhole Rehab:** National Water Main Cleaning Company completed work to rehabilitate twenty sanitary sewer manholes through the city. These manholes are in structurally poor condition, have large amounts of groundwater infiltration, and lack constructed channel bottoms necessary to facilitate flow through the manhole. This project will provide rehabilitation to selected manholes that would be more costly to excavate and replace. The need for this type of work was found from our CCTV pipe inspections and manhole inspections over the last 4 years;
- ◇ **Stewart/Eaton/Lord Water Main Replacement & Road Rehab:** St. Laurent and Son, Inc. continued the construction to replace the water main and rehabilitate the streets at Stewart, Eaton and Lord Streets. The project is near completion with only final paving remaining;
- ◇ **Jepson Brook Channel:** Gordon Contracting is currently scheduled to being construction in the middle of September. The project will replace the failing concrete side slopes of Jepson Brook between Manning Ave and Brooks Ave;

- ◇ **Hart Brook Watershed Management Plan:** CES, Inc. submitted a draft plan to Engineering for review. They are currently addressing comments and will be submitting final plan for DEP review and approval in September or October;
- ◇ **Asset Management:** We are working hard to learn the new software and get people fully trained. We have made a lot of progress in the short time since going but there is still a lot of work to be done some of which includes creating customized work order templates, setting up re-occurring events and configuring the link between CMMS and GIS.

### Work performed by the Water & Sewer Crews:

- ◇ Randy Nault became a graduate of the Maine Joint Environmental Training Coordinating Committee (JETCC) Management Candidate School. Along with 22 other water pollution control professionals, he participated in the mid-level drinking water and wastewater treatment plant personnel in utility management. Well Done Randy! (photo below)



- ◇ Responded to zero main leak and three service leaks;
- ◇ Responded to 3 sewer back-ups with all but 1 being private issues;
- ◇ Responded to 15 E GOV'S; most are complete;

- ◇ Crews continue to dig and repair curb boxes for (emergency shuts, delinquent accounts, or meter changes );
- ◇ Responded to 215 Dig-Safe requests;
- ◇ Repaired a number of hydrants due to accidents or they didn't operate properly during the flushing program;
- ◇ Crews also installed two new residential water services for new homes;
- ◇ Continued to locate and repair curb boxes, and take ties for G.I.S;
- ◇ Continued to flush sewer mains throughout the system , to clean and inspect mains, inverts, and manholes;
- ◇ Continued to do daily water meter readings for billing, changing out meters that fail to record properly, and chasing high water bills, which seem to be on the rise;
- ◇ Continued to flush fire hydrants daily to help keep chlorine residuals up and to scour the water mains to keep them clean as possible;
- ◇ Continued to maintain all utility and watershed properties (mowing, sweeping ,etc.)
- ◇ Continued to locate clean and operate water gate valves throughout the distribution system.

### Buildings Division

We are in the process of filling the vacancy created when Dave Saucier moved to replace Jay Arnold.

#### Project Updates:

- Flooring replacement at the Armory and Public Works began;
- **No Loitering Police-Enforced** signs were installed at the Oak St Parking Garage and will be at others to address concerns from paying customers. Oak Street will also have additional security cameras installed this month to help deal with the issue;
- The elevator upgrade in the Armory was completed, which will improve access reliability, equipment longevity and support our growing

Recreation Division.

- An RFP for snow removal has been issued, including hand-work for sidewalk and building entrances for our City buildings.

**Solid Waste Division**



Repairs / patching of holes performed on the interim cover of the secure landfill. This work is required on an annual basis due to normal wear

and the effects of weather on the cover.

- ⇒ The Lewiston / Auburn 9-1-1 Commission is preparing to construct a communication shelter adjacent to the secure landfill maintenance garage. This will not require special regulatory approval from the Maine DEP.
- ⇒ Quarterly storm water monitoring was completed.
- ⇒ Annual inspection of the Facility fire extinguishers was completed.
- ⇒ Investigating the expense / savings of privatizing trash collection services to multi-unit apartment buildings, which currently receive this service from the City.
- ⇒ The draft design drawings and "Request For Proposal" for the new truck scale & scale house are under review by our consultant and should be available for review in the coming month.
- ⇒ Lewiston's rate for collecting single-stream recyclable waste for September 2018:
  - Residential - 10%
  - Residential & Commercial - 20%

**RECREATION**

**Check out our website for program and registration information.**  
[www.lewistonrecreation.com](http://www.lewistonrecreation.com)

**Check out our website for easy online registration and payments.**



**Like us on Facebook: <https://www.facebook.com/LewistonRec/>**

# Social Services

Director, Wendy MacDougall

## Statistical Activity

Activity	Aug.	Sept.	Dec.	FY18	FY19	Dec.
Office Traffic	300	245	-15%	1573	889	-56%
Number of Intakes	36	29	-19%	117	105	-10%
New Intakes Granted	3	3	—	29	18	-38%
Existing Cases Granted	75	60	-20%	193	95	-51%
Number of Cases Granted	78	63	-19%	222	113	49%
Housing Vouchers	70	51	-22%	199	93	-53%



## Expenditures



	September	FYTD 7/1/18-9/30/18
Housing Expenditures	\$23,401.00	\$84,362.00
Total Expenditures	\$28,236.75	\$101,570.26
State Reimbursement	\$19,765.73 (70% requested)	\$71,099.18 (70% requested)
SSI Reimbursement		
Other Reimbursements		\$536.00

## Client Demographics & Milestones

- ◆ Non-refugee cases-assistance granted: 36
- ◆ Refugee-immigrant cases-assistance granted: 34 total cases (1) immigrant, (33) refugee/asylees
- ◆ Clients who received **employment authorization documents** FYTD 7/1/18-9/30/18: 29
- ◆ Clients who received **employment authorization documents** September 2018: 14
- ◆ **Asylum pending**-granted assistance between September 2018: 29 total cases
- ◆ **Asylum pending**-granted assistance between September 2017: 115 total cases

# Client Demographics & Milestones *Continued*

- ◆ Clients that attended workshops: 13
- ◆ Length of assistance FYTD (7/1/18-9/30/18): one month: 41 cases; two months: 33 three months: 39

## Age Demographics for the month of September (63 total cases/102 individuals):

- ◆ Ages 5 years or under: 5
- ◆ Ages 6-18: 15
- ◆ Ages 19-25: 11
- ◆ Ages 26-59: 67
- ◆ Ages 59 and older: 4



## Workfare Program

**Welfare → Workfare → Work!**  
**September Statistics**

## Success Stories

This client was granted general assistance for six months, and performed workfare at the Immigrant Resource Center as the Skills Development & Language Services Manager. The required hours were met, the client arrived on time as agreed. The client stated, “through workfare I gained employment at Bates College. It is an amazing place to work and I enjoy and love my work. My current title is Academic Administrative Assistant. I am in charge of running and supporting two programs: Asian Studies & Chinese-Japanese program in European Studies, as well as three Departments of Languages: French & Francophone Studies, Dept. of German & Russian Studies and Dept. of Spanish.

<b>Basics</b>	
<b>Cases</b>	<b>32</b>
<b>Clients</b>	<b>42</b>
<b>Hours Performed</b>	<b>887.5</b>
<b>Total Dollar Amount:</b>	<b>\$8,875.00</b>
<b>FYTD:</b>	<b>\$27,643.50 (\$10 min. wage)</b>

### The Dempsey Challenge

On September 28, 29, & 30th, Lewiston hosted the annual Dempsey Challenge. 13 GA clients volunteered and contributed to its success through the Workfare Program for a total of 75 hours.

### City Assignments

**Total of 577.50 hours @ \$5,580.00**

Public Works: 10 / 196 hrs.

GA-Social Service: 1 / 50.5 hrs.

Public Library: 2 / 72 hrs.

Dempsey Challenge: 13 / 95 hrs.

Lewiston Adult Ed: 4 / 164 hrs.

### NP Assignments

**Total of 303.50 hours @ \$2,960.00**

Trinity Jubilee: 7 / 217.50 hrs

Immigrant Resource Center: 5 / 86 hrs.

Another workfare participant completed her workfare at the General Assistance office while waiting to receive her employment authorization documents. In the process, she gained customer service skills and reception experience. Our office was fortunate to have her as she translated for applicants in the three languages she speaks: Portuguese, French, and English. She worked well beyond her required hours, on her own time. When the position of Principal Clerk became open, we immediately thought of her. On September 19th, she



proudly presented her employment authorization documents and work SS number. During the interview for the position, she showed great empathy for the clients and gratitude for being allowed to work in G.A. “I am just grateful to stay in G.A.”

## RENTAL ASSISTANCE

*General Assistance has been working closely with the Code Department gearing up for a stronger City effort to assure that properties rented by our clients meet basic fire and building code standards. This will involve the GA office in more frequent use of Code's automated record systems (Energov) to allow us to check on the status of properties. If a property to be rented by a new client has not been inspected recently, it will be referred to Code for an inspection.*

*If the existing records or an inspection show that a property is in violation, the General Assistance office will have several options. If the violations are not life threatening, the owner will be asked to work with Code to address them within a reasonable time. If they are more serious, owners will be asked to address them more quickly or face the potential loss of City rental assistance.*

*Using this approach, General Assistance and the City will be confident that we are placing an individual or family in a unit that we know to be safe based on either passing an inspection within the last year or referring the property to Code for an inspection and follow up on violations when needed.*

