

CITY OF LEWISTON
HISTORIC PRESERVATION REVIEW BOARD
Thursday, April 6, 2017, @ 3:00 PM
Administrative Conference Room, 1st Floor, Lewiston City Building
FINAL MINUTES

I. Roll Call: This meeting was called to order at 3:00 p.m. and was chaired by William (Bill) Clifford.

Members Present: Bill Clifford, Douglas Hodgkin, Mark Lee, Jack Milo, Rick Morris, Fredda Wolf and Andrew Knight

Members Absent: None

Staff Present: David Hediger, City Planner and Cathy Lekberg, Administrative Assistant, Planning & Code

II. New Business:

Orchid Restaurant – Signage – 29 Lisbon Street

Minh Nguyen attended the meeting to answer any questions the members have regarding the signage at 29 Lisbon Street. Members asked when the sign was installed on the building and Minh said about two years ago. Minh stated he was not aware of the requirements of the signage and did not know he needed to come before the board at first. The City did notify him when made aware of the new sign but he did not come forward. Jack asked about the lighting and Minh said there were two spotlights already installed but he did not use them. Andrew stated that this sign had no impact on the building. Members agreed that the sign was very attractive.

Rick Morris arrived at the meeting at 3:05 p.m.

The following motion was made:

MOTION: by **Jack Milo** to grant a Certificate of Appropriateness for signage at 29 Lisbon Street to Minh Nguyen, the owner of Orchid Restaurant.

Second by **Douglas Hodgkin**.

VOTED: **6-0** (Passed).

Jack asked if the property owner is responsible knowing there are permits and approvals for historic preservation and David said they are. Members thought that that a letter should be sent out to all historic building owners stating the requirements of owning a historic building. David said this would not be difficult to do but stated many owners are aware of the requirements already. Members suggested when a historic building is sold, the Assessing Department should advise Planning and Code to send a letter about historic requirements.

III. Other Business:

Mark Lee arrived at the meeting at 3:10 p.m.

May Annual Award Ceremony Discussion

David stated that staff have no buildings at this time ready to be nominated for a historic renovation award this year. Kevin Morin has finished the two upper floors of the interior of 46 Lisbon Street but has not started the façade renovation or commercial interior portion of the building. Andrew Knight showed the members pictures of the interior of the building which were beautiful. He said even though Kevin has not finished the exterior façade, he may still want to be nominated this year for the interior. He stated he will get in touch with Kevin to see if he would rather wait until next year when the façade is finished or if he would like to be part of the ceremony this year.

Jules Patry who purchased Normand Rousseau's building at 197 Lisbon Street was mentioned for next year's annual awards. Jules is renovating the façade of that building and will be putting mixed use units in the upper portions of the building and commercial on the first floor.

Bill mentioned that he would like to see the two associate member vacancy filled. Andrew mentioned that Janet Barrett had completed an application and Jack Milo said that Joe Wysocki also complete an application. David said he would check with City Clerk's to find out the status of these two applications.

David also mentioned that the Androscoggin Land Trust, Grow L-A and Healthy Androscoggin are starting to create informational signs to put throughout the downtown area and he thought that the members of this board could be of some help to them.

IV. Minutes: Adoption of the February 2, 2017 draft Historic Preservation Review Board minutes.

The following motions were made:

MOTION: by **Douglas Hodgkin** to accept the February 2, 2017 minutes as presented.
Second by **Jack Milo**.

VOTED: **4-0** (Passed).
Fredda Wolf, Mark Lee and Andrew Knight Abstained

V. Adjournment:

MOTION: by **Jack Milo** to adjourn the meeting at 4:00 p.m. Second by **Andrew Knight**.

VOTED: **7-0** (Passed).

The next regularly scheduled meeting is for Thursday, May 4, 2017, at 3:00 p.m.

Respectfully submitted,

Cathy Lekberg, Administrative Assistant
Planning & Code Department