



City of Lewiston

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Greetings from the City of Lewiston

Each month, this report from the City Administrator's office provides a brief summary and update of major activities, events, projects, and programs that impact the community of Lewiston. Feel free to send your comments and suggestions.

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(207) 513-3121 & TTY/TDD 513-3007

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JANUARY



JustGlow.com

Dear January!
Be Cute & Cool!



JANUARY

Items of Interest

FREE TAX PREP – IRS CERTIFIED VOLUNTEERS

SAVE MONEY
at Tax Time

File your taxes for **free** and get information about **classes, savings, and other resources.**

- ✓ If your household income was less than \$54,000 in 2016, you likely qualify – **GIVE US A CALL!**
- ✓ Learn if you qualify for the Earned Income and Child Tax Credits
- ✓ Use direct deposit for a faster refund
- ✓ Explore ways to make the most of your money

AARP is Also Doing
FREE Taxes – 513-3170

CASH Maine is a statewide collaboration of ten coalitions, comprised of 50 non- and for-profit partners, working together to help empower Maine individuals and families to achieve long-term financial stability.



FIND US ONLINE AT CASHMAINE.ORG



FREE TAX PREPARATION
Lewiston-Auburn
CASH Coalition
www.lewistonmaine.gov/cash
Call 513-3160 To
Schedule a **FREE**
Tax Prep Appointment
at the
Lewiston Memorial Armory
65 Central Avenue
PLEASE NO WALK-INS

Phone Lines **NOW OPEN!**

Call 513-3160

for your tax prep appointment

Congratulations, Lewiston Fire Department!

The Maine Department of Labor Safety and Health Award for Public Employers (SHAPE) recognizes public sector employers who maintain an exemplary safety and health management system. Acceptance into SHAPE by the Maine Department of Labor Bureau of Labor Standards is an achievement that distinguishes an organization as a model for workplace safety and health. The award was presented to Lewiston Fire on December 15, 2016.



(A copy of the letter sent to City Administrator Ed Barrett is on the next page.)



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF LABOR
BUREAU OF LABOR STANDARDS
WORKPLACE SAFETY AND HEALTH DIVISION
45 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0045

JEANNE S. PAQUETTE
COMMISSIONER

PAMELA D. MEGATHLIN
DIRECTOR

November 3, 2016

Edward A. Barrett, City Administrator
Lewiston Fire Department
2 College Street
Lewiston, ME 04240

It is with great pleasure that the Maine Department of Labor, Bureau of Labor Standards, presents the Lewiston Fire Department with the Safety and Health Award for Public Employers (SHAPE). The SHAPE award was originally conceived in 2005 as a way to recognize Public Sector employers and employees who are striving to provide a "safe and healthful" workplace. This award is given only to exemplary public sector employers after a thorough review and inspection of the employer's Safety and Health Policies and Procedures by a SafetyWorks! consultant. This includes:

- * A review of the employer's OSHA 300 log, used to document injuries or illnesses.
- * A review of all Safety and Health policies, procedures and programs including: Hazard Communications, Respiratory Protection, Bloodborne Pathogens, Confined Space, Emergency Action Plans, Lockout/ Tagout, Personal Protective Equipment (PPE) Assessments and Hearing Conservation.
- * A review of the employers training programs
- * An inspection of the Facility(s)
- * An inspection of equipment
- * A review of the employer's documentation and record keeping

A well-rounded Safety and Health Program achieves lower employee injuries and illnesses and provides for better employee morale and retention. Receiving this award from the Maine Department of Labor exempts the Lewiston Fire Department from the Bureau of Labor Standards' routine or programmed inspections for two years and is a renewable commitment.

Congratulations,

Jeanne Paquette
Commissioner of Labor

Pamela Megathlin
Director of Labor Standards

Steven L. Greeley
Director of Workplace
Safety & Health Division

PHONE: (207) 623-7900 (VOICE)

PRINTED ON RECYCLED PAPER

FAX: (207) 623-7934

MAINE RELAY 711 (HEARING IMPAIRED ONLY)
OFFICES LOCATED AT: CENTRAL MAINE COMMERCE CENTER, 45 COMMERCE DR., AUGUSTA, ME 04330

Brian O'Malley is Lewiston's New Police Chief



On January 19th, City Administrator Ed Barrett announced that Brian O'Malley has been appointed Lewiston's Chief of Police. For the last six months, O'Malley has served as Interim Police Chief following former Chief Michael Bussiere's retirement.

The City undertook a nationwide search for a new Chief, and according to Administrator Barrett: ***"Brian O'Malley was the consensus choice of a diverse hiring panel that evaluated over twenty qualified applicants for the Lewiston Chief's position. Through that process, it became clear that he is strongly committed, not only to continuing and building upon the success the Department has achieved, but to the***

community that it serves. I look forward to working with Brian as he takes up this new challenge."

Upon appointment to the Chief position, O'Malley stated, ***"I am thankful for the confidence shown in me by Mayor, City Council, and City Administrator. I look forward to continuing to serve the City of Lewiston and leading what I consider to be the finest police department in the state of Maine."***

O'Malley is a 27-year veteran of the Lewiston Police Department and has held a variety of positions within the agency including Patrol Officer, Detective, Patrol Sergeant, Sergeant of Detectives in the Criminal Investigations Division, and Deputy Police Chief. He has a B.A. in Political Science from Providence College and attended the Command Training Program at Roger Williams University. He has advanced training certifications in Crisis Negotiation and Practical Homicide Investigations and is a certified Civil Rights Officer.

Active in the community, O'Malley has supported Special Olympics of Maine for over 20 years and was inducted as a volunteer into the Special Olympics Hall of Fame. He has received numerous departmental commendations and citations and has received the Colonel Award from the Maine State Police, the New Hampshire Congressional Law Enforcement Award, and the Community Advocate Award from Androscoggin County Sexual Assault Prevention and Response Services.

Mayor Robert E. Macdonald also praised O'Malley, ***"Brian's dedication and professionalism have been demonstrated time and time again over the last 27 years, and I am very pleased that he will now be at the helm of the Lewiston Police Department."***

Lewiston Fire Chief Has Been Selected as New LA 9-1-1 Director



The LA 9-1-1 Communication Center Committee has announced the selection of Lewiston Fire Chief Paul M. LeClair as 9-1-1 Director effective March 1, 2017.

Chief LeClair has been a member of the Lewiston Fire Department (LFD) for 36 years, beginning his career as a firefighter in 1981. Appointed as Fire Chief in 2006, he has also served the Department as a Lieutenant and Assistant Fire Chief. LeClair will now continue his public safety career with an organization he has been engaged with since its formation in 1996, having served as Interim 9-1-1 Director since November 2016.

LeClair notes, ***"I wish to thank and acknowledge all those who have positively impacted my professional career and personal development. I especially wish to recognize my wife, Terri, and family for their support of my career as a firefighter. Most notably, I am proud to continue to serve as a leader of a public safety agency in a community that we call home. I also look forward to this challenging opportunity and to work with the staff, dispatchers, and agencies of LA 9-1-1. I have all the confidence in the world in the members of the Lewiston Fire Department as they go forward! They do an amazing job each day in an ever-changing world, and they serve the community proudly. I leave the LFD with many fond memories and stories to recall."***

Upon hearing of LeClair's selection, Mayor Robert E. Macdonald noted, ***"Chief LeClair's leadership and career with the Lewiston Fire Department has been outstanding, and 9-1-1 will greatly benefit from his knowledge and expertise within the field of public safety."***

City Administrator Edward A. Barrett echoes the Mayor's comments, ***"Paul has been a terrific Fire Chief and key member of our management team. His strong leadership, teamwork, and positive approach to the Department and community will be missed. The good news is that he will continue to be an important member of our region's public safety system. We look forward to continuing to work closely with him as he assumes his new responsibilities at LA 9-1-1."***

Economic & Community Development

Lincoln Jeffers, Director

HOME Funds Help Family Find First Home

In 2015, the City tax acquired a derelict and abandoned single-family home located in a middle-income residential neighborhood. The abandoned property needed extensive rehab in order to be suitable for habitation. The City used HOME Investment Partnership Program funds to improve the property and prepare it for sale. The annual HOME allocation requires the City to commit funds each year to qualified projects; unused money cannot be rolled over to the following year.

The City HOME funding is available each year through the department of Economic & Community Development for homebuyer assistance, homeowner repair, and affordable housing development. The City investment of federal dollars that can only be used to support the creation or renovation of affordable housing resulted in a fully renovated, quality home that was purchased this month by a young family. HOME funds were also used to provide \$5,000 in down payment and closing cost assistance.

Construction Training

January marked the start of our construction trades workforce pipeline training. Over 30 people came out in December to learn about career opportunities in construction and the training program. Fifteen people interviewed, and a group of six diverse Lewiston residents, varying in age, work experience, and backgrounds are now part of the first training cohort.

The first four weeks of training include two days of classroom work and three days of practical work experience. Upon completion of training, participants will be certified in work readiness, OSHA 10, and lead renovation, repair, and painting (RRP) training and employers will have the opportunity to hire participants for full-time work.

As our design team assesses the structure of the training, success of the participants, and needs of the employers, they will evaluate the need for launching a second cohort.

The training is made possible by funding from the John T. Gorman Foundation as well as participation from Adult Education, Western Maine Community Action, Lewiston CareerCenter, Community Concepts, Tree Street Youth, Maine Immigrant and Refugee Services, the Root Cellar, and the Green and Healthy Homes Initiative.

Finance

Heather Hunter, Director

General Fund's Semi-Annual Financial Reports as of December 31, 2016

These preliminary reports provide some indication of how we are fairing this fiscal year from a revenue and expenditure budget-to-actual basis for the general fund, excluding the school department.

To date, the **total amount of revenues collected** is \$35,510,597 or 55% of the City's \$64,387,142 budget estimate for the year. Last year's collections for this same period amounted to \$35,500,648 or 56% of estimated budget. Specific noteworthy revenue items are listed below:

- ◆ **Current real and personal property tax collections** net of the TIF allocation and including the Homestead and BETE reimbursements were \$27,955,411 or 53% of the \$52,833,348 estimate. Collections of current real estate tax, tax liens, and current and delinquent personal property tax are trailing last year's collection rate by \$106,089. However, outstanding delinquent tax receivable balances are \$55,672 less than last year at this time – so there is less outstanding to collect. The State continues its tradition of deferring 25% of the Homestead Exemption reimbursement or \$285,659 until July 2017.
- ◆ **Excise tax on motor vehicles** totaled \$2,374,642 or 59% of the budget projection at the close of the second quarter compared to \$2,097,775 in 2016. Considering 2017's budget projection was increased by \$169,000, the higher collection percentage reflects the increased activity the Treasurer's Office has experienced. To date, an additional 135 registrations have been completed from this time last year.
- ◆ **Licenses and permits** are at \$199,053 or 57% compared to FY16's 54% with virtually the same total budget projection. Building inspections at \$70,475 and electrical permits at \$15,593 are trending about 25% higher than last year's totals. Excess revenues in hunting and fishing licenses and other registrations reflect temporary timing differences of when the State's portion is remitted.
- ◆ **Intergovernmental revenues** are lagging behind last year by \$86,461 or 4%. The decline in State Revenue Sharing of \$135,750 was somewhat tempered by increases in General Assistance Aid of \$30,850 and the Lewiston Housing Authority's (LHA) payment in lieu of taxes (PILOT) of \$30,229. LHA's payment is formula driven taking into consideration vacancy rates, utility costs, and a combination of other factors.
- ◆ **Municipal charges for services** total \$721,879 or 64% collected, yet is a \$266,113 shortfall from FY16. Tipping fees at the solid waste facility shrank by \$269,897. During the first quarter of FY16, ReEnergy had a one-time disposal of 20,000 tons of wood fines, thus providing additional revenue in the prior year.

- ◆ The **finances and forfeits category** of \$102,277 or 59%, is trailing last year by \$13,148. Fines for code violations account for the reduction in this category by \$15,299. The City Council approved three new fire related revenue fees during the FY17 budget adoption. Fees for alarm resets, re-inspections of previously inspected property, and an inspection cancelation fee provided an additional \$2,700.
- ◆ **Interest, rents, and royalties** totaled \$1,036,443 or 71% compared to 2016's collection rate of 75%. Interest earnings totaled \$6,803 compared to \$36,124 this time last year. A complete analysis of the City's investment portfolio was provided in a separately issued semiannual investment report. There is a positive fluctuation in total parking revenue between the two fiscal years producing an increase of \$34,564 from 2016. Franchise fees provided an additional \$8,697.
- ◆ Other financing sources of \$221,701 or 83% is \$54,412 short of last year's balance. Other reimbursements for overhead charges to the City's utility funds rose by \$8,697. Sale of surplus property declined by \$20,977 due to one-time sales of scrap metal and equipment in the prior year. Additionally, some of the proceeds from city owned property sales have been redirected to the Acquisition/Demolition fund. Unclassified revenue shrank by \$23,484 due to several unique transactions in FY16 which included aggregate disposal in the City's quarry (\$12,425) and unclaimed money from the police department (\$13,526).

City expenditures including current year encumbrances amounted to \$22,173,845 or 49% of the approved budget, excluding the school department, compared to 2016's second quarter total of \$21,264,598 or 48%. One should keep in mind that not only are actual expenditures \$909,246 higher than FY2016, the budget percentage expended to date is also higher in spite of the increased operating budget. The majority of this increase in actual expenditures can be attributed to the City Council's approval of \$1,976,725 in one-time capital related purchases from fund balance. This action affects most City departments, and numerous purchases were either bought or encumbered during the first quarter of the fiscal year. Highlights of the municipal expenditure by function are as follows:

- ◆ **General government expenditures** are at 50% of budget estimate or \$1,618,404 compared to 2016's amount of \$1,501,271. City Administration, City Attorney, and Assessing divisions are trailing behind FY16, by \$17,202, \$14,215, and \$14,899 respectively. Turnover and restructuring a position in Assessing accounts for the savings. The reduction in City Administration reflects a timing difference in billing the School Department for their portion of the safety coordinator's cost. Increases in City Clerk, Accounting, and Treasury are attributed to salary adjustments. The \$12,619 increase in Central Service reflects the recent purchase of a new photocopier/finisher. FY17 reflects the return of the Human Resource Department to city hall producing a \$22,800 increase

from the FY16's outsourced service with the School Department. One time repairs and capital items purchased early in FY17 account for the \$47,225 increase in City Hall. Replacing entrance gates at three of the parking garages accounts for \$49,500 of the \$25,575 total increase in the parking facilities.

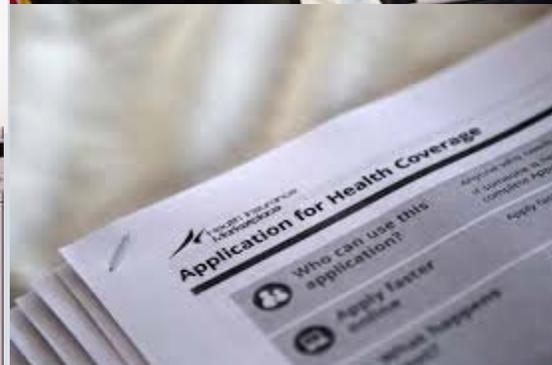
- ◆ **Public safety charges** totaled \$6,707,219 or 52% compared to the same period last year of \$6,584,951 or 53%. The Police Department is at 53% of their budget and \$26,001 above last year's costs. The current year purchase of \$82,415 in police cruisers was partially mitigated by a \$52,717 reduction in departmental overtime. The Fire Department is \$67,988 above last year due to increases in overtime (\$61,963) and capital purchases (\$39,959). Salary adjustments account for the increase in Protective Inspection expenditures.
- ◆ **Public Works' total expenditures** amounted to \$4,280,820 or 60% of budget in comparison to 2016's amount of \$3,965,851. The \$314,969 increase is attributed to the following: \$58,897 in salaries, \$42,017 in overtime (primarily from winter operations), and \$205,550 in capital items. Winter operations vehicle rental and sand/salt purchases exceed FY16's amount by \$93,865 collectively. Savings were reaped in department utilities by \$21,922, testing services at the landfill of \$15,783, repairs to vehicles and equipment of \$21,160, and gas purchases of \$76,230. Municipal Garage billings to other departments and third party entities rose by \$47,845.
- ◆ **Social service spending** is an area that is closely monitored throughout the year. Presently, the City has spent 42% of the client services portion of the budget or \$341,025, a slight increase of \$3,286. The administration portion of the budget rose by \$16,423 due to a combination of salary adjustments and additional staffing and the associated fringe benefits.
- ◆ **Cultural and recreation expenditures** totaled \$638,843 or 51% compared to 2016's actual expenditures of \$645,229 or 54%. Armory operating costs rose by \$75,310, all of which is due to capital improvements. Library expenditures increased by \$26,501. The rise in costs result from increases in salaries, contracted custodial services, and book, video, and periodical purchases of \$8,523, 6,620 and \$11,992 respectively.
- ◆ The **miscellaneous category**, which includes health and general insurances, employer's share of retirement plans, and dues and donations amount to \$3,041,531 or 38% of budget estimates. Of the \$309,646 in additional expenditures incurred, health insurance related costs climbed by \$29,363. Additionally retirement and severance payments to employees rose by \$175,593. Smaller spikes of approximately \$12,700 each were incurred in the retirement health savings plan and workers compensation.

Overall, revenue collections are virtually flat and will be closely watched the remainder of the fiscal year to ensure curtailment efforts aren't needed. On the expenditure side, by removing most capital purchases funded through fund balance from actual purchases, we are experiencing a decrease in other operational costs of \$638,923. We will continue to monitor potential budget-breaking, externally driven costs such as snow removal, social services needs, and internal unbudgeted repair costs closely and make necessary adjustments as deemed prudent.

EXCISE TAX



PROPERTY TAX



Fire

Chief Paul LeClair



Fire Safety during Winter Storms

Winter storms can happen almost anywhere. They can cause us problems. Know what to do before, during and after a storm. This will help keep you and your family safe from a winter fire.

- » Test all smoke alarms. Do this at least once a month. This way you will know they are working. Install carbon monoxide alarms in your home. Test the alarms.
- » Plan two ways out of the home in case of an emergency. Clear driveway and front walk of ice and snow. This will provide easy access to your home.
- » Make sure your house number can be seen from the street. If you need help, firefighters will be able to find you.
- » Be ready in case the power goes out. Have flashlights on hand. Also have battery-powered lighting and fresh batteries. Never use candles.
- » Stay aware of winter weather. Listen to the television or radio for updates. Watch for bulletins online.
- » Check on neighbors. Check on others who may need help.
- » Generators should be used outdoors. Keep them away from windows and doors. Do not run a generator inside your garage, even if the door is open.
- » Stay away from downed wires. Report any downed wires to authorities.
- » Be ready if the heat stops working. Use extra layers of clothes and blankets to stay warm. If you use an emergency heat source, keep anything that can burn at least 3 feet away.
- » Turn portable heaters off when you leave the room. Turn them off when you go to bed.

IMPORTANT REMINDER

There are more home fires in winter than in any other season. Half of all home heating fires happen in December, January and February.

As you stay cozy and warm this winter season, be fire smart!



Fact

Nearly half of all space heater fires involve electric space heaters.

Lewiston Fire Department



Your Source for SAFETY Information

NFPA Public Education Division • 1 Batterymarch Park, Quincy, MA 02169

207-513-3002



On January 25th, a fire occurred at 91 Shawmut Street. The occupant was cooking with oil and the stove temperature was set too high.

The fire caused damages of approximately \$2,000.



LEWISTON SCHOOL DEPARTMENT Superintendent Bill Webster

Vacation Reflection

I greatly appreciate the support of the School Committee, the hard work of staff, and the many wonderful comments I've received from staff and community members on my three-month vacation. This gift of time was extraordinary, and gave my wife and I the chance to meet wonderful people, see and learn the history of many coastal communities, visit a foreign country and recharge our batteries to continue our work in Lewiston. Thank you.

Educational Funding

The biannual state budget process is heating up in Augusta. Not only are there a number of changes proposed to the funding formula, but the overall level of state support for general education is presently slated to drop by roughly \$38 million. This drop includes the three major components:

1. \$10 million drop in the overall level of state funding from roughly \$1,001 million to \$991 million
2. Increase in special education subsidy by \$17 million due to escalating costs across Maine.
3. \$10.5 million from GPA to fund two initiatives: \$5.5 million for regional educational service programs and \$5 million to fund regionalizing administration services.

There will be many proposed changes over the legislative session, and the final budget may well bear little resemblance to the initial proposal. I do hope, however, that some components of the proposed changes remain as they are critical to Lewiston receiving a more equitable share of the total state support. **Two proposed changes, in particular, should be strongly supported:**

1. **Moving the deduction for Title I funds out of the formula.** Lewiston is the largest recipient, appropriately so, of Title I funding in Maine. Unfortunately, we have lost millions of dollars over the years because of this deduction. While there will be arguments over the proposed changes in staffing ratios, the key goal must be to end this legislative session with Title I out of the formula.
2. **Eliminating the declining enrollment adjustment.** Presently, the formula uses the average of the current year October student count and the prior year's April count. There is also an adjustment to ease the subsidy reduction for districts with declining enrollment. On the other hand, there is no adjustment for districts with increasing enrollment. We have, for example, added over 50 students since the count of last October 1st. We will not receive any subsidy of these students for two years.

Finally, districts across Maine are into their budget seasons, but have yet to receive the preliminary subsidy numbers from the state in the so-called ED279 form. Traditionally, a draft ED279 has usually been issued to school districts in early February. There is concern that will not happen this year, and districts will remain in the dark during much of their budget development and review process.

New School Committee Member

This week, the City Council took no action on naming a replacement for our vacant Ward 5 School Committee slot. I hope action will be taken soon as our budget season is starting.

School Calendar for Next Year

We are already working on next year's calendar draft and expect to have a proposal to the School Committee in March. The work includes receiving input from the LEA; my administrators are trying to reach a consensus with all the superintendents of sending schools to LRTC. By law, school districts in the same CTE region are expected to have fewer than five dissimilar days in the year's school calendar.

Another issue for our calendar will be the number of early release Wednesdays for 2017-18. I am now inviting our National Board certified teachers to meet with the periodically on various issues. In this week's meeting, the teachers gave me feedback on the recent Ed Camp professional development day for teachers and suggestions to be included in an upcoming teacher survey on this year's early release Wednesdays.

Update on New Elementary School

Our new school project is on track to go before Maine Board of Education in March with bidding and contract award to follow. Construction should start around June 1st. The planned school opening is August 2019. Some of the new LHS playing fields should be available in 2018. Progress is also being made on the land conversion process with the National Park Service. More information will be shared on this process separately.

LHS Chromebook Deployment and Student Usage Update—2016/17 SY

In September, the LHS administrators and technology staff deployed 1,400 Chromebook laptops to all students at LHS. This came after a hectic August of unpacking, imaging, cataloging, and labeling each device. Each student, by grade level, attended a presentation on the proper care and use of these devices before distribution. Laptops were organized by teacher and delivered to each DA classroom for distribution. Remaining students received their Chromebooks via the technology office within a week of deployment. Following the LHS deployment, a decision was made to provide Chromebooks to STAR and Lewiston Academy students. Once deployment was complete, the IT staff deployed spare Chromebooks to over 100 new charging stations in LHS classrooms for student use.

This school year, administrators worked with the technology staff to design a new opt-out policy for students and parents/guardians. Every LHS student was eligible to receive a fully insured Chromebook to use in school, and to take home. To this point, only 6.5% of the LHS students have opted-out of our new 1:1 laptop program.

Overall, laptop breakage and loss has been minimal. Teachers and students enjoy using the Chromebooks, and they are used frequently in classrooms as part of daily lesson plans. In many instances, the Google platform has started to lessen the need for paper between teachers and students. Currently, technology integrators are working with teachers on ways they can use and/or integrate the Chromebooks more seamlessly into the curriculum. Technology integrators are also researching a variety of educational applications that are appropriate for student use.

Planning & Code Enforcement

Gil Arsenault, Director

Planning Board

On January 10th, the Finance Committee, City Council, and Planning Board conducted a joint workshop for a presentation on the proposed FY18 Capital Improvement Plan.

On January 23rd, the Board voted to send a favorable recommendation to the City Council for the disposition of 28 Wakefield Street and 8 South Temple Avenue.

On January 30th, the Board made a favorable recommendation for the City Council's consideration for a capital expenditure not included in Lewiston's Capital Improvement Plan to purchase a new fire pumper truck to replace a pumper damaged in a recent traffic accident.

Enforcement Action

In January, one citation and three solid waste civil penalties were issued and one building was condemned via the International Property Maintenance Code (IPMC).

DISTRICT COURT

On January 17th, a final hearing on an 80K law suit was scheduled in the District Court regarding IMPC violations at 98 Walnut Street. This matter was continued as the owner is in the process of selling said property to a buyer with the resources to rehabilitate and make the units available for rent.

On January 19th, the owner of 107 Birch Street appeared in District Court at the initial 80K law suit hearing and agreed to a consent judgement that requires the abatement of all IMPC violations, the reimbursement of City legal fees, and the payment of a civil penalty.

On January 30th, the owner of 141 Bates Street appeared at the District Court to respond to an initial hearing and a final 80K law suit hearing regarding IMPC violations at 141 Bartlett Street. The owner was ordered to abate all IMPC violations, reimburse City legal fees and the payment of a civil penalty.

On January 31st, the owner of 275 Bates Street appeared at the District Court to respond to a contempt hearing on an 80K law suit relative to IMPC violations at 275 Bates Street. The owner was ordered to abate all IMPC violations to reimburse City legal fees and payment of a civil penalty.



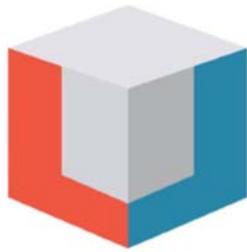
PERMIT ACTIVITY

JANUARY 2017

- ◆ 26 building permits with a reported value of \$443,050
- ◆ 6 plumbing permits
- ◆ 35 electrical permits

JANUARY 2016

- ◆ 26 building permits with a reported value of \$846,100 (one new single-family home)
- ◆ 7 plumbing permits
- ◆ 31 electrical permits



Legacy | Lewiston

Lewiston Comprehensive Plan

Staff presented the final draft of the Lewiston Comprehensive Plan—Legacy Lewiston --to the City Council for adoption on January 17, 2017. Since it was last discussed with the Council on October 11, 2016, staff worked with consultant Town Planning and Urban Design Collaborative, LLC (TPUDC) to make final revisions in response to comments and concerns expressed by the Council during its review in 2016. We are pleased that the Council voted unanimously to adopt the plan. The plan has been forwarded to the Maine Department of Agriculture,

Conservation and Forestry for a finding of consistency with the goals and guidelines of the State Growth Management Act. It was initially found consistent in March 2015; however, given many changes, it's prudent for the City to request an updated finding.

This long planning process began in June 2013, and continued longer than the twelve months anticipated by those involved at the time. Legacy Lewiston is a departure from the traditional comprehensive plans that most communities in Maine are familiar with. The selection committee chose TPUCD for that specific reason, feeling the time was right for a new approach, ideas, and vision for the community. This process has resulted in a plan well vetted by the public, the Comprehensive Plan Advisory Committee, Planning Board, and City Council. The plan has also attracted the attention of other Maine Communities.

Comprehensive plans are the basis for determining effective public policy, master planning, land use decisions for the future, and providing an ongoing framework for informed and directed development. The plan includes goals, objectives and strategies, and utilizes maps, graphs, and other info-graphics to analyze, assess, and recommend practices for land-use planning, economic development, housing, infrastructure, and other improvements. The plan reflects and responds to the priorities, values, and requirements of Lewiston's residents, safeguarding the city's history and sense of place, while stimulating the conditions needed to meet the short and long-term needs and desires of Lewiston residents.

The current plan, adopted in 1997, ceased to be consistent with MSRA Title 30-A and Chapter 208 of the State of Maine's Comprehensive Plan Revision Criteria Rule at the end of 2012. The adoption of a new comprehensive plan addresses new and future planning issues and will result in a plan that is consistent with the Growth Management Act and will be valid for twelve (12) years from the date of adoption. The plan may be viewed at the following site:

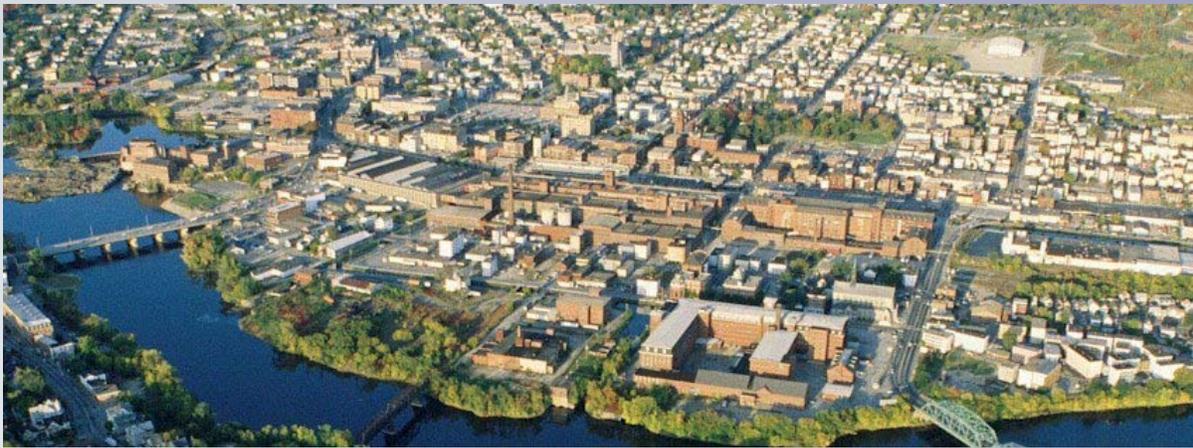
http://www.lewistonmaine.gov/comprehensive_plan.

The following individuals should be thanked and recognized for their efforts toward the adoption of the Comprehensive Plan:

2013-2016 Planning Board; 2012-2016 City Council; City staff; City Administrator Ed Barrett, and the Department of Planning & Code Enforcement

Planapalooza Acknowledgements:

Lewiston Public Library; Leighton Cooney - 219 Lisbon Street; Photo Contributors: Dan Marquis and others credited throughout the plan; 2013-2015 Think Tank Committee: Bruce Damon, Craig Saddlemire, Dan Marquis, Eric Potvin, Jake Langlais, John Butler, Judy Andrucki, Kristen S. Cloutier, Mark Lee, Michael R. Lachance, Rick Belanger, Tom Peters, Tony Ferguson; Consultants: Town Planning & Urban Design Collaborative (TPUDC). Special thanks to Christine Holden, Volunteer Citizen Editor.



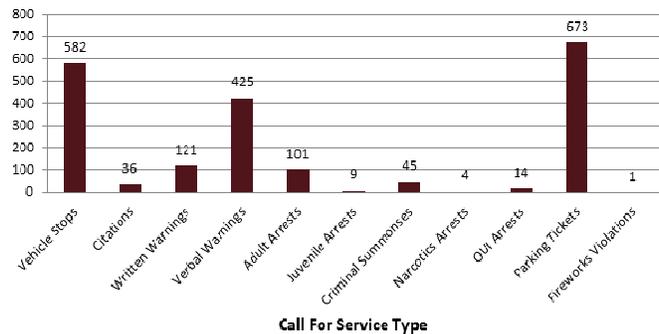
Police

Brian O'Malley, Interim Chief

Calls For Service	Jan. 2017
Total CFS	3228
Vehicle Stops	582
Citations	36
Written Warnings	121
Verbal Warnings	425
Adult Arrests	101
Juvenile Arrests	9
Criminal Summonses	45
Narcotics Arrests	4
OUI Arrests	14
Parking Tickets	673
Fireworks Violations	1

Statistics

January 2017



Training

- Taser recertification training
- CPR training and recertification
- Cultural competency training (two sessions)

Recruitment

- Officers spoke to several individuals regarding employment
- Instruction on Community Policing at the Maine Criminal Justice Academy
- PD was represented at the Lewiston Public Schools Resource & Vendor Fair

Enforcement

- Sex offender notifications
- Disorderly properties were researched, and steps were taken to correct the issues.
- Speeding concerns and traffic was monitored particularly in the areas of McMahon Elementary School and Lewiston High School.
- Various alleyways, parking garages, and parks were patrolled with a concentration in assisting transients and homeless.
- City ordinance violations were identified and monitored throughout the city.
- Officers walked along lower Lisbon Street and spoke with local business owners in order to gain insight into any issues they may have experience in January.

Community Events



Special Olympics

Officer Weaver is pictured with athletes who participated in the **Special Olympics 2017 Winter Games**. The Special Olympics training day was hosted at Lost Valley and the events were held at Sugarloaf. Officers participated in the awards ceremony presenting medals to the participating athletes.



Community Resource Team (CRT)

The CRT hosted **Coffee with a Cop** at: Blake Street Towers, Oak Park Apartments, and Frye School Apartments.

Other Community Meetings Included:

Attending a luncheon at Meadowview Apartments, a safety presentation for employees of Promise Early Childhood Education Center, attended "Community Conversation" hosted by The Consumer Council System of Maine, and assisted Central Maine Medical Center and Lewiston High School with various drills.

Masjudal Salaam Mosque

Common Ties Board Meeting

New Mainer Community Collaborative

Immigrant & Refugee Integration

Androscoggin Collaborative

L-A Alliance for Services to the Homeless (LAASH)

2017 Pride Planning Meeting

Gulf Island Dam Meeting

Rotary Club of Lewiston-Auburn

L-A Metro Chamber of Commerce Breakfast

Public Works

Dave Jones, Director



The January thaw certainly came for much of the month, but we still had to plow 5 times this month to clear the roads of small amounts of snow (total for month ~8" for a seasonal total of ~43"). We also had three additional storms with sleet and freezing rain that kept our sand/salt trucks busy treating the roadways. We had much of the crew on nights for a couple of weeks removing snow along arterial roads and downtown from the big storm that occurred late last month. In addition to helping with plowing for storms, our water & sewer folks also responded to a water main leak and a service leak in addition to keeping the 750 fire hydrants accessible. We also want to note two of our key employees left in the last few weeks. Lauren Shaw, the Department's only Administrative Assistant, left for greener pastures after being with the Department for seven years and Wes Enman, who had been the Department's paving technician, retired after 15 years of service. We will miss them both! Here is a summary of some of the work our folks did in January:

Street/Road & Sidewalk Improvement Projects

The Highway Division crews completed the following:

- Responded to 5 plowable storms and 3 more salt/sand events;
- Two weeks of full blown snow removal on arterial streets and in the congested downtown area;
- Our seven-man night crew continues to address downtown and problem area snow removal needs. Combined, the day and night crew addressed more than 45 locations (many of them dead end streets and cul-de-sacs) where snow removal was needed;
- Responded to 58 Dig-Safe requests for stormwater infrastructure;
- Responded to and addressed ice conditions at more than 25 locations around the city;
- Cleared snow & ice from storm drains at 17 locations;
- Deployed the asphalt hot-box to do general pavement patching several days during the month (when we were not plowing);
- The **Traffic crew** replaced or installed traffic signs at 11 locations;



- The **Arborist crew** removed three hazardous trees that were blown down during storms and trimmed damaged branches of trees at numerous locations around the city;
- All the Christmas trees disposed of at Public Works were chipped and disposed of in our mulch pile.

Contracted projects status update:

- Work has begun to prepare this year's **paving contract** which will be put out to bid later this spring; and our new paving technician, Justin Bisson, is getting settled in with his new responsibilities;
- **Lisbon Street Reconstruction and Downtown Signalization** - The project is complete. Final review and testing of the signal system identified an error in operation of the pedestrian signals and the contractor is correcting the problem;
- **The Sabattus Street Signalization Project** is complete. Final review and testing of the signal system identified the same issue with pedestrian signals as on the Lisbon Street project. The contractor is making corrections;
- **Lisbon Street Resurfacing** (Strawberry Patch to Chestnut Street) – Design has begun with construction planned for late summer this year;
- **Bartlett Street** – Design work is complete; however, MaineDOT recently told us they will not complete the right-of-way work until August. This will delay this project another year until spring/summer of 2018;
- **Beech Street Bridge** - Design work to replace the bridge to Simard-Payne Park is underway by HNTB. They are currently evaluating replacement options. The project is planned for construction in late 2017.



Water, Sewer, Stormwater Division-



Construction projects and studies:

- ◆ **Vale Street Neighborhood CSO project** – design is underway for planned CSO work scheduled to be bid this winter with work anticipated to be completed in the spring/summer of 2017;
- ◆ **Simard Neighborhood CSO Project** is currently being surveyed and is scheduled to be bid in the spring/summer of 2017;
- ◆ **North Lisbon Road Storm Drain** – We finally received the permit from US Army Corps of Engineers and US Fish & Wildlife! The project will replace a failed storm drain off North Lisbon Road to alleviate flooding problems in the area. The project will be out to bid in the next few weeks;
- ◆ **Hart Brook Water Quality Restoration** –

Webster Street Stormwater Treatment System

- ◆ The underground stormwater chambers are being designed by the Engineering Division along with ADS, Inc. The system will provide stormwater storage and treatment from approximately 52 acres of drainage area in the Hart Brook Watershed. Installation of the system will be advertised this winter with construction occurring next spring.

Hart Brook Water Quality Testing

- ◆ CES, Inc. finished up the water quality monitoring on Hart Brook and is in the process of finalizing the report. The data will be used to determine water quality of Hart Brook and help prioritize water quality improvement projects;

◇ **Westminster Street Culvert Replacement -**

The Engineering Department is wrapping up the design for the replacement of the Hart Brook Culvert under Westminster Street. We are currently working with Unitol to determine the best option to relocate a gas main. The existing four barrel pipe culvert is heavily corroded and will be replaced with a single concrete box culvert. Due to permitting requirements, construction is expected to occur next summer;

◇ **Sanitary Sewer Condition Assessment and Asset Management Program -** This project is on hold during the winter season and will continue as soon as weather permits this spring.—Ted Berry continued work on the criticality risk assessment model that will help the City prioritize the sewer rehabilitation program. This project kicked off in mid-November and is expected to be completed by March 31, 2017;

◇ **Cure-in-Place Sewer Lining -** Green Mountain Pipeline Services continued work to line approximately 20,000 LF of sanitary sewer at a cost of \$750,750. The installation of the liner began in December and should be completed by the first week of February, with the exception of some liners that had to be special ordered due to the required thickness of the liner. - A project to line approximately 2,000 LF of 36" sanitary sewer in Franklin Pasture behind the High School is currently being advertised. The project is being done in preparation for the large amounts of fill required over the existing sewer as part of the construction of the new elementary school;

◇ **Sabattus Street Sewer -** The Engineering Department has begun work to replace approximately 650 LF of 12" and 15" sewer on Sabattus Street between Eaton and Bradford Streets. This section of sewer was identified from the sewer inspection program as being in poor condition due to sags and cracked/broken pipe;

◇ **Tall Pines Pump Station -** Design work is underway for the next pump station replacement of Tall Pines Drive, to be advertised for bid this spring;

◇ **Hart Brook Erosion Repair -** The project was awarded to St. Laurent and Sons but, because of the tight time limits placed upon the City by the Army corps of Engineers, permit work will not begin until July 2017;

◇ **Brault, Belleview, & Blanchette Street Water Main -** This project will replace the 60-year old 6" cast iron water main on these streets with a new 8" pipe. The project is out for bid now and will hopefully be awarded by the end of February. Construction will begin in the spring;

◇ **Jepson Brook Channel Rehab -** CDM Smith is starting design work for rehabilitation of the concrete-lined Jepson Brook channel between Manning Avenue and Brooks Avenue. This includes concrete repair/replacement and sediment removal. Construction is planned for late summer.

Work performed by the Water & Sewer crews:

- Responded to one main leak and one service leak;
- Responded to 67 Dig-Safe requests;
- Responded to 17 customer service calls;
- Cleared snow from 750 fire hydrants;
- Continued to flush and inspect sewer lines as part of the sewer cleaning program;
- Changed out 163 water meters due to age and PUC guidelines; 138 of those old meters were tested with 80% failing for accuracy (low readings);
- Plowed and maintained access to all water and sewer treatment and pump stations;
- Crews continue with daily water meter readings.

Help keep hydrants clear of snow!



SOLID WASTE DIVISION

- A Notice of Intent (NOI) for the Solid Waste Facility's Multi-Sector Stormwater Discharge Permit was prepared for submittal to the Maine DEP. This includes minor revisions to the Facility's Stormwater Pollution Prevention Plan (SWPPP).
- Staff performed weekly surveys of trash collection services at multi-unit apartment buildings.
- The Solid Waste Facility was closed for two days in January due to winter storm events.
- The recycling rate for Lewiston residents was 11% in January 2017. The rate increase to 20% if recyclable waste from commercial generators is included.



BUILDING DIVISION

- The crew continued addressing customer concerns;
- Preparing contracts for the Armory roof rehabilitation and to City Hall;
- Addressed snow removal responsibilities for City Hall, Library, Violations Bureau, Police Department, Armory and City parking garages and lots.



RECREATION DIVISION -

On-line Registration NOW Available!

Lots of folks are choosing this fast and easy way to sign up for programs and events! Check out our website www.lewistonrecreation.com, click the On-line Registration link for information and a helpful tutorial.

January Events

On January 14th the Armory was host to this awesome local event:

HOT SHOT COMPETITION (poster below)

Once again MRPA and the Maine Red Claws are inviting you to participate in their continued partnership for this year's HOT SHOT COMPETITION, which is a free basketball skills competition for youth ages 9-15 years of age. ...

HOT SHOT COMPETITION!
Saturday, January 14th
1:30pm-2:30pm
Lewiston Memorial Armory

Hot Shot involves shooting from five (5) "hot spots" marked on one end of the basketball court. The competition tests each contestant's speed, shooting, dribbling and rebounding ability.

Registration is same day for this competition!!

CITY OF LEWISTON RECREATION
www.lewistonrecreation.com
68 Central Ave. Phone: 207-613-3009 Office Hours: 8:00am - 4:30pm (M-F)

The Regional HOT SHOT COMPETITION will be hosted at the armory on February 18th!

Recreation Programs

Co-Ed Basketball is winding down with only two weeks left in the season; it's been great!

Check out **Kinder Basketball** pictures on the next page. The little ones have been having lots of fun with Coach Joe and Coach Dom!



Upcoming Programs

Indoor Futsal Soccer is a modified soccer game that is meant for indoors with no walls necessary. Futsal places the emphasis on technical skill, ball control, and passing by using a special Futsal ball.

COST

\$60, \$40 (Lewiston resident discount)

SUNDAYS

Session 1: January 8 - February 12th

Session 2: March 5th - April 9th

TIMES

9-13 year olds: 8:30 - 9:30 AM

High School: 9:30 - 11:00 AM

MAD SCIENCE (flyer right)

Space is still available for your Mad Scientist. Our website has



REGISTER TODAY!

MAD SCIENCE OF MAINE
FEBRUARY VACATION CAMP
 Sponsored by the Lewiston Recreation Division

Dates: February 21-24, 2017
 Topic: "Reactions in Action Camp"
 Location: Lewiston Recreation Building, 65 Central Ave, Lewiston
 Times: 9am - 3pm (Early Drop off 8:30am)
 Grades/Ages: K-5th Grade. Ages 5-11.
 Cost: \$200/Resident \$220/non-Resident for all 4 days of camp or \$55/day Resident \$60/day non-Resident
 # of Campers: 10 minimum/20 Maximum

Register online at www.lewistonmaine.gov or call Lewiston Recreation at 207-513-3005

REACTIONS IN ACTION CAMP DESCRIPTION:
 Shake up a flask of fun in the lab as a Junior Chemist! Try your hands as a real Mad Scientist in this whirlwind camp packed solid with cool reactions. Explore Bubbling potions, slimy polymers, color-changing liquids, dry ice bubbles, and solids that disappear in an instant! Start out the week learning about laboratory equipment at your personal lab bench. Then, slide down the pH scale and spend a day finding out how different chemicals react when mixed together. Build and break molecules and grow crystals. Ooze into a gooey day of making crazy concoctions like glow putty and guar gum brain gool! Round out this radical week manipulating matter in all of its three states and freeze your breath with dry ice! Take home a full set of Mad Science lab gear that includes a graduated cylinder, a flask, goggles, and a lab coat. Come take a walk on the wild side with us as we explore how radical chemistry can be!

MAD SCIENCE OF MAINE
 105 Main Street, South Portland, ME 04106
 Ph: 207-878-2222 Email: info@madsciencemaine.com
www.maine.madscience.org

Sparkling
 Imaginative
 Learning!

MAD SCIENCE

Space is still available for your Mad Scientist...



**REGISTER
TODAY!**



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**Sparking
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Learning!**



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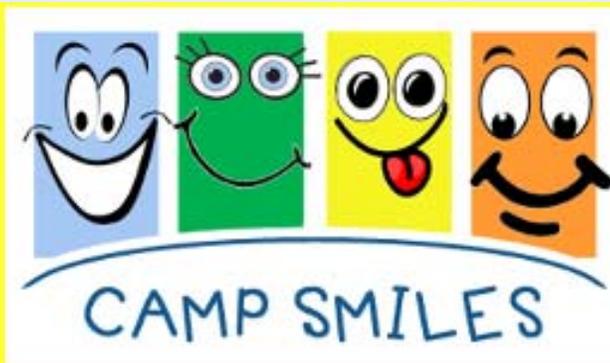
IT'S BACK!

Only 32 tables left! Register online to reserve your space!

LEWISTON ARTISAN & CRAFT FAIR

**Saturday, April 8th
10:00 am - 4:00 pm**

CHECK OUT THIS DEAL!



We're back for this summer with a new look but the same great price... and FIELD TRIPS ARE INCLUDED!!!

June 26-August 18

Ages 6-13

7:30am - 5:30pm

Sign up now and pay \$700 for the whole summer!

Wellness Information & Updates

PERSONAL TRAINER

Wellness is drawing two lucky winners each month in: January, February, and March to win (4) hours of personal training at the CMMC Wellness Center.

The hours can either be used as four one-hour sessions or eight half-hour sessions.

SNACK & LEARN-KICK THE SUGAR HABIT

The first in a new series of classes was held on January 25th and was very well attended.

The first session was from 9:30-10:00 AM and the 2nd from 10:15-10:45 AM; a healthier, happier you!

LAP-SWIM PUNCH PASS @ YWCA

The punch pass is valid for 15 sessions with no expiration date! A healthy & fun activity option - improves muscle definition and strength, helps with flexibility, and maintain healthy heart and lungs, reduces inflammation, burns calories, and lowers stress and depression. Several passes will be given away via random drawings.

2017 DEPARTMENT TEAM CHALLENGE!
City Hall vs Police vs Public Works vs Fire

Your Wellness Team brings to you the first ever Department Weight-Lost Challenge! Four teams are City Hall (Library); Police; Public Works (Recreation); and Fire.

- Complete the initial mandatory weigh-in on January 12th, and the final mandatory weigh-in on March 23rd.
- Join Heather every other week to track your weight loss progress.
- Winning Team will be based on percentage of combined weight loss.
- All members of winning team will win! Stay tuned for Team member prizes! And as always, there will be participation prizes raffled after each weigh-in!
- To participate in this Department Team Challenge, attend the mandatory weigh-in on January 12th. If you cannot attend, please contact Heather Young (younghe@cmmc.org), or Peter Parker (pparker@lewisstonmaine.gov) to make arrangements.

Public Works	City Hall
Conference Room (2 nd floor) with Heather Young	HCE Office (3 rd floor) with Heather Young
Date: January 12 (Thursday, 7:10am to 7:45am) (mandatory)	Date: January 12 (Thursday, 8:30am to 9:15am) (mandatory)
January 26 (Thursday, 7:10am to 7:45am)	January 26 (Thursday, 8:30am to 9:15am)
February 9 (Thursday, 7:10am to 7:45am)	February 9 (Thursday, 8:00am to 8:45am)
February 23 (Thursday, 7:10am to 7:45am)	February 23 (Thursday, 8:30am to 9:15am)
March 9 (Thursday, 7:10am to 7:45am)	March 9 (Thursday, 8:00am to 8:45am)
March 23 (Thursday, 7:10am to 7:45am) (mandatory)	March 23 (Thursday, 8:30am to 9:15am) (mandatory)

If you cannot attend the scheduled dates and/or times, Police may weigh in with Sandy, and Fire may weigh in with Joyce.

