

LEWISTON CITY COUNCIL PLANNING RETREAT  
February 8, 2014  
Community Room, Androscoggin County Chamber of Commerce  
415 Lisbon Street

PROPOSED OUTLINE/AGENDA

- 8:30 - 9:00    Gathering/Coffee/Social Time
- 9:00 - 9:30    Mutual Expectations/Ground Rules - The group develops a brief list of behaviors they will all commit to demonstrate during this retreat (and beyond)
- 9:30 - 10:30    Warm-up Activity - Telling Our Stories (5 minutes each)  
- Share your "Desired Legacy"; what would you most like people to say about your service on the Council once it is over; what projects or accomplishments would you like to leave behind.
- 10:30 - 10:45    Break
- 10:45 - 11:30    Possible Areas of Focus - The group brainstorms a comprehensive list of all possible areas of focus toward which the Council and City Government could devote time, energy, resources over the next two years.
- 11:30 - 12:30    Priorities - The group "scrubs" the list to eliminate redundancies and then prioritizes the list to identify the Council's highest priorities.
- 12:30 - 1:15    Lunch
- 1:15 - 1:45    Completion of any remaining items from the AM agenda
- 1:45 - 3:45    Developing Objectives and Goals - Beginning with the highest priority item and working downward, the council develops specific, measurable, and (hopefully) achievable two-year goal statements for each item.
- 3:45 - 4:00    Next Steps
- 4:00            Adjourn

Pre-work: Each participant in the retreat should come prepared to share his/her "desired legacy" as described in the 9:30 agenda item above (five minutes total!!!) Please also give some advance thought to the areas of focus that you are most interested in or concerned about.