

**CITY OF LEWISTON
HISTORIC PRESERVATION REVIEW BOARD**

Thursday, January 10, 2013, @ 3:00 PM
Administrative Conference Room, 1st Floor, Lewiston City Building

FINAL MINUTES

- I. Roll Call:** This meeting was called to order at 3:00 p.m. and was chaired by William Clifford.
Members Present: William (Bill) Clifford, Philip Meldrum, Douglas Hodgkin, Jack Milo, Rick Morris and Jennifer Ferguson
Associate Member Present: None
Associate Member Absent: Mark Lee and Erin Flynn
Staff Present: Gil Arsenault, Director of Planning & Code and Cathy Lekberg, Administrative Assistant, Economic & Community Development.
- II. Annual Election of Officers** – The Board made the following motions:
- MOTION:** by **Philip Meldrum** to nominate William (Bill) Clifford as Chairman of the Historic Preservation Review Board. Second by **Jack Milo**.
- VOTED:** **5-0-1 (Passed).**
1 – William Clifford Abstained
- MOTION:** by **Bill Clifford** to nominate Philip Meldrum as Vice Chairman of the Historic Preservation Review Board. Second by **Jennifer Ferguson**.
- VOTED:** **5-0-1 (Passed).**
1 – Philip Meldrum Abstained
- III. Miscellaneous Business:**
1. Copies of Maurice Gilbert’s resignation letter were distributed to the members.
 2. The members discussed appointing Mark Lee as a full voting member and Gil stated that the Mayor had appointed him but he did not know if Mark was appointed as full voting member. He said he would inquire to check on the status of Mark’s appointment. Jack suggested having more women on the Committee and Jennifer suggested asking Gabrielle Russell. All members agreed she was a good choice. Gil offered to contact her to see if she would be interested. Eric Agren was also suggested to serve.
 3. Bill passed his copy of Hebert Construction’s proposal for the Kennedy Park Bandstand renovation to the members. He said that the Bandstand Committee had not met for some time, and that their next scheduled meeting will be held on Monday, January 14, 2013. He asked the members if they knew of any potential donors for the Bandstand to give him their names.
 4. Gil mentioned that the City Council will likely be acting on the demolition of Mill #5 sometime in February or March.
 5. Doug said that he e-mailed the Committee regarding Bates College renovations to Hedge and Roger Williams Halls in November and to possibly add them to their annual awards.

6. Jennifer mentioned that the Clough Meeting House obtained a grant for renovations. Gil indicated that the City applied for a certified local government grant (CLG) grant on behalf of the Clough Cemetery Association on December 20, 2012. He stated that if the grant is awarded the City would be the recipient for that grant and would be responsible for the administration of the grant funds. He said the Clough Meeting House is in the process of being listed on the National Register as it must either be eligible or listed in order to receive CLG funding via the City via the Department of the Interior.

IV. Old Business: None

V. Minutes: Adoption of the August 8, 2012 Historic Preservation Review Board Minutes.

The following motion was made:

MOTION: by **Douglas Hodgkin** to accept the November 8, 2012 minutes as presented.
Second by **Philip Meldrum**.

VOTED: 6-0 (Passed).

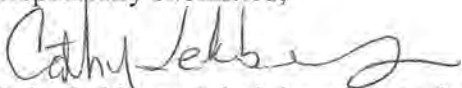
VI. Adjournment:

MOTION: by **Philip Meldrum** to adjourn the meeting at 3:45 p.m. Second by **Jack Milo**.

VOTED: 6-0 (Passed).

The next regularly scheduled meeting is for Thursday, February 7, 2013, at 3:00 p.m.

Respectfully submitted,



Cathy Lekberg, Administrative Assistant
Economic & Community Development