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Greetings from the All-America City of Lewiston:

Each month, this report from the City Administrator's office provides a brief summary and update of major activities, events, projects, and programs that impact the community of Lewiston. Feel free to send your comments and suggestions.

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ITEMS OF INTEREST

Shane's Inspiration



On September 27, 2011, Lewiston received word that it was a regional winner of \$10,000 in universally accessible playground equipment from Landscape Structures and \$50,000 in design, development, and educational programming from Shane's Inspiration. The City, along with numerous community partners, had submitted an application in July in hopes of establishing a playground where children with and without disabilities can play and have social interaction together. Lewiston's forthcoming playground at Marcotte Park will be the first such Shane's Inspiration universally accessible playground in New England. More details to come!

The Holiday Season is Quickly Approaching

5th Annual Twin Cities Holiday Celebration Parade of Lights NOVEMBER 30TH AT 6:00 PM (rain date December 1ST)



The 5th Annual Twin Cities Holiday Celebration organizers – with Oxford Networks as its premiere sponsor – are still accepting applications for holiday-lit floats, marching bands, and community groups for its annual Parade of Lights. Following a 6:00 pm Christmas tree lighting in Lewiston's Dufresne Plaza, the parade will step off from Lewiston's Lisbon Street & arrive at Festival Plaza in Auburn on Wednesday, November 30th (rain date December 1st). Once at Festival Plaza, numerous holiday activities will occur to include **FREE** Photo Finish pictures with Santa & Mrs. Claus, lighting of the Christmas tree, and lighting of the Menorah. Inquiries about the event may be sent to Lewiston Community Relations Coordinator Dottie Perham-Whittier - dottie@lewistonmaine.gov

For a parade application, please contact Jeremy Gatcomb, Auburn Recreation Program Leader, at 333-6601, ext. 2100. Mr. Gatcomb will review parade entry rules and provide an application to join the fun! All parade entries are subject to approval by the Twin Cities Holiday Celebration Committee, which consists of the Lewiston Downtown Holiday Committee and the Auburn Business Association.
Application deadline: November 23rd

Christmas Tree for Lewiston's Dufresne Plaza



Each year, a resident of Lewiston very generously donates a tree from his/her property to be displayed at Dufresne Plaza across from the courthouse on Lisbon Street. **This year's tree has been donated by Bill Rubino.** Lewiston Public Works will cut the tree on November 22 at approximately 8:00 am. The plan is to transport the tree from Main Street to Stetson Road, Stetson Road to College, right on College, right on Sabattus Street, left on Main Street, left on Lisbon Street (up the wrong way) to Dufresne Plaza. The tree should arrive at Dufresne Plaza around 11:00 am.

CITY ADMINISTRATOR

Crime Statistics

A series of relatively high profile crimes have raised concern and caused some to ask just how safe is Lewiston? Fortunately, we have a source that allows us to both track our crime rate and compare it with that of other cities in Maine – the FBI's Uniform Crime Reports. I recently had the opportunity to look at our crime rate and its trend over time and compare Lewiston with Portland, Bangor, Auburn, and South Portland. In 1995, Lewiston's crime rate was 62.8 per 100,000, lower than Portland (78.5) and South Portland (64.1) but higher than Bangor (50.9) and Auburn (34.9). By 2010, Lewiston's crime rate had fallen by almost 50% to 32.7, lower than all four other communities, including Auburn's second lowest rate of 39.4. While there are limitations to this data (for example, it tracks only crimes reported to police), the trend is clear. Crime has decreased significantly here over the last 15 years.

We recognize, however, that crimes have and will continue to happen; both in Lewiston and elsewhere in Maine, and that a significant proportion is related to drug use. We also recognize that the recent spate of high profile crimes raise concerns for both residents and visitors. In response, the Lewiston Police Department, in conjunction with the Maine Drug Enforcement Agency, has been targeting individuals involved in drug trafficking in the area as well as individuals engaged in crime to support their drug habits. The department has focused its resources through directed patrol efforts and "surges" which deploy large numbers of officers at key times in areas where problems have been identified. The Department is working closely with the federal Drug Enforcement Agency and the Central Maine Violent Crime Task Force. Our Community Resource Team and our School Resource Officers remain active and work to gather information from the community to allow us to act proactively in an effort to reduce crime before it occurs. These efforts will be continuing.

While we should all be concerned over and work together to reduce crime and its effects, we should also keep in mind that as of the last full year of FBI crime statistics, Lewiston's crime rate is lower than that of Portland, Bangor, South Portland, and Auburn.

Kennedy Park Gazebo/Bandstand

The City Council recently held a workshop at which the future of the Kennedy Park Bandstand was discussed. Options reviewed included repair, restoration, or demolition. A number of citizens and representatives of the Historic Preservation Commission spoke in favor of efforts to save the structure and indicated their willingness to undertake a fund raising effort for this purpose. The Council confirmed its willingness to allocate up to \$75,000 in Community Development Block Grant funds currently designated for Kennedy Park improvements to the project. The Council created a seven member Kennedy Park Bandstand Restoration Committee, authorized it to undertake a fund raising effort, required it to report on progress on or before the end of July 2012, and established a process for seeking and handling donations. Mayor Gilbert will be appointing members to this Committee shortly. If you are interested in serving on the Committee or helping in any other way, please contact us. Working together, we can save and restore this piece of Lewiston's history.

ASSESSING



October activity in the Assessing Department was concentrated on the ongoing four-year review program. Currently, review activity is concentrated in the outer Sabattus Street area.

Building Permit Activity

Measuring and listing new construction based on issued building permits has begun and is concentrating on larger projects in order to complete data collection before winter conditions set in.

Business Equipment Tax Reimbursement (BETR)

Personal Property filings for the BETR program are in progress. The BETR program is the original personal property tax relief program enacted by the Legislature that was designed to reimburse eligible tax payers for paid personal property taxes.

Property Transfers

We concluded sales verification of the past year's property transfers in October, with emphasis on sales through June 30, 2011.

Assistance Provided

Office staff, in addition to their everyday responsibilities, once again aided the City Clerk's office with nursing home voting for the 2011 election.

CLERKS

The month of October was primarily dedicated to the preparations for the November 8th election.



Election Preparation



The office was busy preparing for the State Referendum and Municipal Candidate elections. Some highlights are:

- Over 1,800 absentee ballots were received either in person at the counter or via the mail
- Campaign finance reports from all candidates were received and reviewed
- Hired, trained, and coordinated 26 Deputy Registrars (city employees) to work at the polls to allow for voter registration at the polling sites
- Hired, trained, and coordinated over 136 election workers (residents)
- Prepared all of the election material for each polling location – including all supplies, forms, state reports, AVS equipment (voting machine system for voters with disabilities), and so forth
- Answered questions from the media, Secretary of State's Office, candidates, election workers, voters, and others

- Worked with the School Department and media to recruit residents citywide and from Ward Six to run as write-in candidates for the School Committee openings
- Conducted absentee voting at four nursing homes as required by state law
- Opened a new Early Voting Polling Place to allow residents to vote in person in a larger area with better lighting and better accessibility

We are extremely grateful for the outstanding commitment shown by all city departments who are involved with the election process – Public Works for setting up and taking down the voting booths, Norm Roy from the Water Department for all-day assistance, Police for traffic control, many city departments for providing Deputy Registrars, nighttime runners to pick up the machines and ballots, and others. This is a large undertaking that cannot be done without the assistance of so many city departments -- thanks for the support from City Administration in allowing the departments to coordinate these efforts.



Voter Registration

Processed hundreds of voter registration cards for either new registrations or changes of address. All cards needed to be entered into the state's database system.

FINANCE

In my June report, I discussed the Finance Department's reorganization and the formation of a "collection team" comprised of Tax Collector/Deputy Treasurer, Nancy Mennealy, the Investment Officer/Deputy Tax Collector, Tammy Bureau, Utility Services Manager, Pam Labelle, and the Collection Officer, Estelle Dow. All modes of collection for the three main municipal receivables (taxes, utilities, and miscellaneous receivables) are funneled through one initial point-person, rather than four individuals in the former model. Once the initial contact and follow-up calls are made, the remaining delinquent accounts will escalate to one of the other three staff members depending on account type. A draft consolidated collection administrative policy has been formulated to spell out our consistent collection modes, and a revised payment arrangement agreement for outstanding taxes is now in place.



This strategy allows the City to improve its effectiveness by consolidating all collection efforts whether via phone or letter, payment agreements where applicable, and as a last resort small claims or foreclosure. We achieve greater efficiency by making fewer overall calls, reducing redundant mailings, and automating former manual processes. Further, Estelle is mastering the City's "Set-off Program" and applying it to all delinquent receivables. The Set-off Program allows us to take a City payment to a vendor or landlord and apply it to any delinquent outstanding balances within given parameters. Prior to the reorganization, the Set-off Program was mainly utilized for delinquent taxes and occasional delinquent utility balances.

The table below reflects the results we are seeing from this new and improved model. Significant focus was placed on collecting personal property taxes as they are the most difficult to collect as the account ages. Unlike real estate taxes, where the City has the ability to lien the property, or shutting service in water and sewer's case, the only collection options for personal property taxes are small claims court or filing a UCC lien on the equipment. Neither option, however, guarantees payment.

Tax Collection Comparison

	<i>Current Real Estate</i>	<i>Current Personal Property</i>	<i>Delinquent Real Estate</i>	<i>Delinquent Personal Property</i>
Balance 7/1/10	41,193,958.80	5,524,524.13	1,804,603.08	202,594.29
July – October Payments	19,864,014.90	3,228,270.39	342,913.09	17,796.09
Balance 10/31/10	21,329,943.90	2,296,253.74	1,461,689.99	184,798.20
Percentage	48.22%	58.44%	19.00%	8.78%
Balance 7/1/11	42,154,444.58	5,102,141.93	1,974,191.02	228,160.15
July - October Payments	20,186,430.55	3,046,190.99	528,812.06	105,081.42
Balance 10/31/11	21,968,014.03	2,055,950.94	1,445,378.96	123,078.73
Percentage	47.89%	59.70%	26.79%	46.06%

Collection rates for utility services have not experienced the same dramatic improvement, but increased by a slight 2.8%. This is primarily attributed to the aging of delinquent storm water accounts as the City awaits the final results from outstanding court proceedings. Additionally, with system limitations, we were not able to capture information by service but in total only. We have since added steps to the month-end closing process to capture this data and improve reporting.

State Revenue Sharing is another revenue source that is closely tracked in the Finance Department. For fiscal year 2012, we budgeted \$3,951,433 and received \$1,450,568 through the end of October or 36.7% of the budget. This rate is slightly above the target rate of 33.33%.

FIRE

“Fallen But Not Forgotten”



On Saturday, October 22nd, Local 785 and the Lewiston Fire Department paid tribute to the nine firefighters who have lost their lives in the line of duty over the last century at the dedication of a monument to their memory. *"It's honoring guys who sacrificed their lives, and their families who gave up a loved one to protect the citizens of Lewiston,"* said Local President Cailler.

The two-and-a-half ton granite monument which stands more than seven feet tall and more than six feet wide and is engraved with the names of the fallen, now proudly stands

outside Central Station on the corner of Bates St and College St. The monument was designed by Local 785 with the help of Collette Monuments and paid for by the local's membership dues.

The event was well attended by family members of the fallen firefighters, LFD firefighters and retirees, surrounding fire departments, local dignitaries, and the general public

After the dedication of the memorial, a small reception was hosted at Central Station where family members of the fallen and other attendees were able to reminisce about those being honored that day.



Fire Prevention Open House



On Saturday, October 9th, an open house was hosted at Central Station by LFD's Fire Prevention Bureau and Androscoggin Emergency Management Agency. The emphasis of the day was to educate those attending on the importance of "Fire Safety." Also on site were the Cobra Hazmat Team, the Emergency Response Command Vehicle, and the Animal Rescue Team and Trailer.

Pictured to the left is Sparky the Fire Dog with several of his friends who stopped in at the open house.

Lewiston-Auburn Fire Departments Joint Agility Test for Potential Future Firefighters

On Friday, October 21st more than 70 potential firefighter candidates participated in the Lewiston/Auburn agility test. The joint testing is in an effort to minimize cost while maximizing the pool of potential candidates for the twin cities respective fire departments. Pictured below are Pvt. Denis Morin and Pvt. Todd Leclerc with a potential candidate as he attempts the Ladder Confidence Climb.



INFORMATION TECHNOLOGY

Purchase and Installation of a 16TB SAN

The purchase of a 16TB SANs and 72GB of RAM will allow additional virtual servers to be created for new projects. The SAN is a Dell EqualLogic PS4000E. With the new design of our servers, this addition only took a couple of hours to install. It took longer to physically mount it in the server rack than it took to set it up. The addition of 72GB of RAM increases the physical servers to 144GB of RAM.



Installation of Scale House Software

We created a virtual server at City Hall to manage, process, and backup the SMS Software Database. The application has been installed at the Solid Waste office and in the Scale House. Currently, we are experiencing a very bad latency issue with this configuration. We are working with the ISP and CSI to resolve the issue. Once fully functional, this system will improve citizen service, records, and billing at the City's solid waste facility on River Road.

Installation of Fuel Management Software

We created another virtual server at City Hall to manage, process, and backup the Fuel Force Software Database. The application has been installed at fueling stations at Public Works and at the Operation Center. Conversion and setup of new accounts and keys are in process. The new system will allow the City to better monitor fuel usage throughout our fleet and accurately bill other customers who use our system.

Bates Street Substation



A VPN (Virtual Private Network) is going to be setup at the Bates Street Police Substation to allow officers to connect back to the applications at the main building. Currently, officers have to return to the Police Station to run all applications.

Allowing Online Payment for Water Billing

Currently this application is on a stand-alone server with Windows 2003 SP2 and running an Informix Data base. The Database will be migrated to Microsoft SQL and the application will be installed on a new virtual server with Windows 2008. This will be taking place over the next couple of months.



Setup of New Office at the Lincoln Street Garage

We have created a VPN at the Lincoln Street Parking Garage. This gives the employees access to voice mail through a City IP-enabled telephone and gives them access to emails through Outlook, reducing travel time back to City Hall to obtain this information.

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PLANNING & CODE ENFORCEMENT

Board of Appeals

The Board of Appeals met on October 5th and granted a conditional use permit to establish a used car lot at 155 Spring Street. This approval was granted with nine conditions.



Historic Preservation Review Board

The Historic Preservation Review Board met on October 6th with discussion focused on the historic Kennedy Park Bandstand.

Planning Board

The Planning Board met on October 24th and discussed the following topics:

Shoreland Boundary

An amendment to the shoreland boundary of Garcelon Bog was initiated. A recent wetland delineation has shown that the shoreland boundary is inaccurate and should be reduced in size. Such a change will result in eliminating approximately 70 properties from the restrictions associated with the shoreland zone. This will provide greater zoning flexibility to expand and use these 70 properties.



Community Gardens



A discussion on community gardens was conducted to explore how such uses should be regulated throughout the City. Currently, several zoning districts permit such uses, and the Board is giving consideration to allowing them throughout the City.

Proposed Zoning Matrix

The Board reviewed a proposed zoning matrix that lists permitted uses, conditional uses, and space and bulk provisions for all zones in a chart that will make reference to district regulations much more efficient. This matter will be placed on an agenda for a public hearing later this year.

Extension on Warehouse

The Board granted a five year extension of approval to the Lewiston Development Corporation to construct a 48,000 square foot light industrial/warehouse structure at 25 Forestal Street.

Permit Activity Comparison

October 2011

- 33 Building Permits with a dollar value of \$546,231 (no permits for new single family homes)
- 11 Plumbing permits
- 37 Electrical permits

October 2010

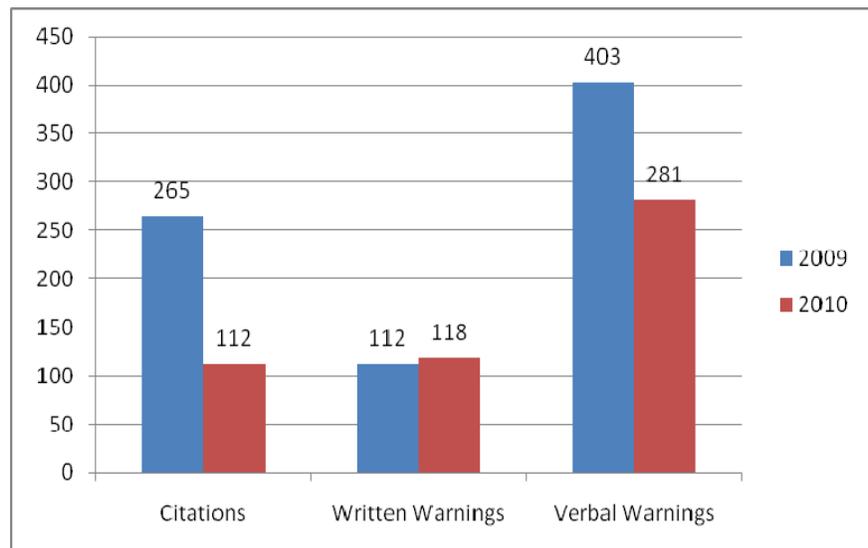
- 37 Building Permits were issued with a dollar value of \$520,254 (this includes one permit for a new single family home)
- 12 Plumbing Permits
- 44 Electrical Permits

POLICE DEPARTMENT

Stats

In the month of October, the Lewiston Police Department responded to 3,225 Calls for Service. The agency initiated 452 vehicle stops in the month resulting in 116 citations, 210 written warnings with the remaining stops resulting in verbal warnings. There were 127 arrests of adults and 22 juvenile arrests during this period as well as 67 criminal summonses issued. There were 10 arrests on narcotics violations and 6 arrests for operating a motor vehicle while under the influence of alcohol or drugs. The parking enforcement and patrol divisions issued 627 parking tickets in the month of October.

October	2011
Calls For Service	3,225
Vehicle Stops	452
Citations	116
Written Warnings	210
Verbal Warnings	126
Adult Arrests	127
Juvenile Arrests	22
Criminal Summonses	67
Narcotics Arrests	10
OUI Arrests	6
Parking Tickets	627



Training & Community

The Weapons of Mass Destruction/Hazmat team went through the recertification course in October at the Waterville FD. All sworn officers participated in firearms qualifications in the month of October. Officers are also undergoing training on new law updates and recent court rulings. Officer Cramp participated in K-9 handler training throughout the month.

Several LPD personnel (pictured to the right) participated in the Dempsey Challenge fundraiser. The team raised over \$10,000.



PUBLIC WORKS DEPARTMENT

October was an eventful month:

- On Oct 18th, a car coming down Bleachery Hill on Lisbon St lost control crossing all lanes on Lisbon then launching over the guard-rail, through the fence, and nose first into the upper canal. Luckily the driver was not hurt. Lewiston PD, FD and PWD worked closely together and the vehicle was recovered from the canal within a couple of hours.



- On Oct 25th, a pickup traveling south on Rte 4 in Auburn crossed the roadway hitting a tractor trailer traveling north head-on. The tractor trailer lost control, crossed all lanes on Rte 4, went off the road and ran into a house at the intersection with Lake Shore drive. ~125 gallons of diesel fuel spewed from the fuel tanks of the truck, threatening contamination of Lake Auburn less than 150 feet away. Crews from Lewiston Water and the Auburn Water District immediately responded by land and from water. Containment booms were placed on the Lake and absorbent pads and a temporary earthen dike were installed to prevent pollution. We worked closely with DEP over the next couple of days to clean up and remove contaminated soil.



- On Oct 29th & 30th we received our **first snowfall of the season**, a record snowfall for October with **6 inches falling** in Lewiston. Our crews responded well and, despite some equipment issues, it was a good storm to have as a 1st of the season to remind everyone what they need to do to prepare for the coming months.



Here is a quick summary of other work done in October:

Street/Road & Sidewalk Improvement Projects

- Lincoln Street (Gully Brook to South Ave) – This is a DOT project being administered by our Engineering Division. The base pavement was installed and the project is being winterized and will be completed in the spring;
- Lincoln Street – Locust Street Intersection Improvements – This project is essentially complete with some minor pavement work and striping left to be done;
- We began the final stages of the rehab projects for Old Webster Road and both sections on College Road to button these up before winter;
- Horton Street – Installation of the street trees was completed;
- Ash Street – Pike Industries completed the sidewalk work and a shim (leveling) layer of asphalt on the street. The project is winterized and final surface paving will occur in the spring;
- The Riverside Greenway sidewalk project is currently being advertised with a bid opening scheduled for late November. The project will upgrade and repair sidewalks in two phases with work is expected to begin in the spring:
 - Phase I - Main Street to Sunnyside Park will provide new sidewalks on one side of the street on: Lowell Street from Chapel Street to Middle Street; Middle Street from Lowell Street to Bates Street; Bates Street from Middle Street to Spring Street; Spring Street

- from Bates Street to Bridge Street; Bridge Street from Spring Street to Winter Street; and Winter Street from Spring Street to Sunnyside Park.
- Phase III Tall Pines Drive to College Street will provide new sidewalks on one side of the street on: Tall Pines Drive from the proposed Riverside Greenway to Northwood Road; and Fair Street from Mollison Way to College Street.
- Other work performed by crews included:
 - ✓ Prepped, set-up, and tore down support facilities and traffic control for the Dempsey Challenge;
 - ✓ General patching (street, curb, and sidewalk repairs) at 45 locations;
 - ✓ Roadside ditching on Merrill, Ferry, Old Greene, and Old Lisbon Roads;
 - ✓ Completed storm drain repairs and cleaned catch basin grates;
 - ✓ Removed beaver dams on Bowdoin Drive, Old Greene Road, Old Farm Road, and off Baily Ave;
 - ✓ Graded all remaining gravel roads in the City (Bradbury, Chadbourne, Helen, and East Avenue Ext);
 - ✓ Catch basin cleaning and street sweeping to meet regulatory requirements;
 - ✓ Mowing and maintenance of playing fields, parks, and green spaces throughout the city;
 - ✓ Responded to a number of traffic signal issues to reset the controllers and make repairs.

Water, Sewer and Stormwater

- Work on Phase II of the Joint (Lewiston & Auburn Water District) UV Facility at Lake Auburn continues and is expected to be complete next spring;
- Work on the Joint Chloramine Facility near the Central Maine Community College in Auburn began and is expected to be complete later this year;
- Gendron & Gendron is completing the water line replacement on Campus Ave;
- St. Laurent & Sons is completing the water line projects on Holland and Walker Streets;
- The Jepson Brook Phase I project continues with work on Lafayette Street and Campus Avenue;
- Other work performed by the crews included:
 - ✓ Repaired one water main break, two service leaks;
 - ✓ Responded to 42 customer concerns (37 were completed);
 - ✓ Responded to 175 dig safe requests;
 - ✓ Responded to/repared six sewer back-ups (four were private);
 - ✓ Raised/repared water & sewer utilities for street paving;
 - ✓ Sewer flushing program, water gate exercise program, and hydrant flushing program on-going;
 - ✓ Water meter installations and shuts for delinquent accounts on-going



Solid Waste

Working with Management Information Services (MIS), the City's Solid Waste Division is in the process of installing new hardware & software at the facility's Scale House. This is the first upgrade to this system in more than 12 years, and much has changed in the field of information technology in this period of time. In addition, this upgrade will have an impact, albeit minor, on operations in the

Treasurer's Office & Auditing. A list of some of the operational changes and anticipated impact on customer service is as follows:

Punch Pass – Distribution & Use

- Currently, eligible residents may purchase (or “pre-pay”) a Punch Pass at the Treasurer's office. This pass allows the holder to avoid certain tip fees for disposing of a specific amount of Bulky Waste, Construction/Demolition Waste and/or household trash at the Facility. The pass is marked by the Scale House attendant depending upon the type/quantity of waste being disposed. The pass is good for one year.
- New System – eligible residents will still purchase or “pre-pay” the \$20 fee at the Treasurer's office for waste disposal at the Facility. Instead of being issued a “Punch Pass”, the information on their driver's license will be automatically recorded using the new Scale House software. The resident's driver's license will be used to identify the holder of the pre-paid account at the Facility. The type & quantity of the material will be automatically deducted from the resident's account each time they dispose of waste material at the Facility.
- Impact on Service – Greater efficiency for staff and greater security since only the license holder (or individuals living at that property) will be eligible to use this service.

Payment for Disposal Fees

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- Currently, users of the Facility must present their Punch Pass or pay for service via check or cash. Individuals or commercial firms using the Facility more than once per week over a 30-day period are required to establish an account with the Facility and are invoiced on a monthly basis.
 - New System – will allow users of the Facility to pay for service using a credit or debit card, in addition to a check or cash.
 - Impact on Service – added convenience for payment of services.

Commercial Firms Using Facility Services

- Currently, commercial firms with an account for payment of services must conduct transactions through the Scale House attendant. This includes City/DPW staff as well. At times, this can lead to long lines and inefficient service at the Scale House.
- New System – Unmanned terminals will be installed at the inbound & outbound scales. Through the use of individual “smart cards”, which identify the commercial firm/account holder, the haulers weight will be automatically recorded on entering and leaving the Facility. This change should improve traffic flow through the Scale House and reduce errors in recording weight & waste disposal activities.

Accounting & Clerical Duties

- Currently, the existing Scale House software does not communicate with the City's financial software. Consequently, there are no security controls/oversight of financial transactions at the Facility's Scale House. All monthly invoices generated at the Facility must be manually imported into the City's financial software.
- New System – the new software has been programmed to communicate with the financial system software. Many of the specialized clerical tasks currently performed by the Scale House attendant will be performed by the new Scale House software.

Summary

The new Scale House software & hardware is designed to improve the efficiency of operations at the Facility's Scale House and the Treasurer's & Auditing operations. Along with improved efficiency and customer service, the Scale House operations will be modified to reduce some of the specialized clerical functions currently performed. This will allow for other personnel within the Department of Public Works to provide operational support to Scale House operations.

Other Information

- The Public Works Facility heating system replacement is nearly complete with only adjusting the system remaining;
- A ground-breaking is planned for the Sewage Treatment Facility's \$12 million Anaerobic Digester Project on November 10th;
- We continued the transition of the parking garage management and maintenance and expect to improve upon the cleanliness and operation of the garages in the coming months.

RECREATION

Halloween Party

On Saturday October 29th, the Armory was full of all types of ghosts and goblins. Everyone enjoyed the egg hunt, musical dots, hot potatoes, swinging basketball hoops, face painting, hand printing etc. One of the new activities added to the line-up was 'What's In the Bucket'. Twenty Lewiston Middle School students from Mr. Akerley's 7th grade History class joined the Department to design and implement this ghoulish and haunting event. The L.M.S. students decorated the room, filled the buckets, dressed in costumes and delighted all the goblins that dared their way through the lane of bucket surprises. It was a wonderful success and we look forward to 2012.



The Department would also like to thank all the amazing youth who volunteered their time, energy and imagination regarding this special Halloween day.

The youth clubs represented were the Key Club, A.J.R.O.T.C., New Beginnings, Law Enforcement Cadets, L.M.S. Students and P.A.L. There were a total of fifty-five volunteers who worked 189.5 volunteer hours between meetings, set-up, take down, and event participation and supervision.

Community Events

Farmer's Market – Every Tuesday – Kennedy Park

Military Change of Command – Veteran's Park

Dempsey Challenge – Simard Payne Park

Pray the Rosary – Veteran's Park

Athletic Events

Fly Football – LAP and Montello

Lewiston School games and practices – all athletic fields

Central Maine Christian Academy – Marcotte Field

Recreation Department programs – Marcotte, Franklin Field Hockey, and Randall Road Softball Complex

Bates College Tennis Tournament – Franklin Tennis Courts

L.E.A.P. Tennis Program – Franklin Tennis Courts

Army Fit Test – Franklin Track and Field

Armory and MPC Events/Activities

Volleyball practices and games - MPC & Armory

5/6 Boys travel basketball tryouts-Armory

Safe Schools event – Armory

Zumba dance fundraiser - Armory

Longley School physical education classes etc. – MPC

Just Us band practice – MPC

Gymnastics classes – MPC

Big Brothers Big Sisters – MPC

Lewiston Area Youth Cheering and meetings - MPC

American Legion Post 22 - MPC

Marine Corps - MPC

A.C.A. - MPC

Androscoggin Democrats - MPC

SOCIAL SERVICES

Due to the new fiscal year, beginning July 1, 2011, our reimbursement from the state will start at the 50% rate. Once we reach our threshold, we will begin receiving reimbursement at the 90% rate. I anticipate that to be in April or May of 2012.



Statistical Activity

	OCTOBER 2011	FYTD (7/1/2011-6/30/2012)
Office Traffic (duplicated)	580	2,576
New Clients	58	278
Households Served – OT (unduplicated)	188	789
Housing Expenditures	\$48,028.00	\$252,087.00
Total Expenditures	\$57,054.83	\$294,123.68
State Reimbursement (50%)	\$28,527.42	\$146,846.19
SSI Reimbursement	\$4,921.68	\$18,654.23
Other Reimbursement	\$0.	\$431.33
Actual Municipal GA Cost (net)	\$23,605.73	\$128,191.93

Workfare

	OCTOBER 2011	FYTD (7/1/2011-6/30/2012)
Number of Cases	59	261
Number of People	86	352
Hours Performed	2,507.00	10,466.90
Dollar Value (\$7.50 per hour)	\$18,802.50	\$78,501.75

(Able-bodied recipients are required to participate in the work-fare program. The number of hours assigned are calculated by dividing the amount of assistance the recipient receives by minimum wage.)

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