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Greetings from the All-America City of Lewiston:

Each month, this report from the City Administrator's office provides a brief summary and update of major activities, events, projects, and programs that impact the community of Lewiston. Feel free to send your comments and suggestions.

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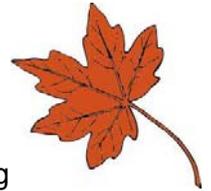
ITEMS OF INTEREST

Municipal Volunteer Program



Hannaford Employees

Interest continues to grow in the Municipal Volunteer Program! On September 9th, we had a group of Hannaford - Lewiston employees help clean up areas of Lewiston during Androscoggin County United Way's Day of Caring—one area being Canal Street Alley. In addition, we have had several volunteers help out in municipal departments: Human Resources, Management Information Services, Lewiston Fire Department, and Social Services.



During this report, we'll highlight Matthew Charest who volunteered with the MIS Department for most of the summer 2011. His request to volunteer came as part of his BS degree in Computer Science at the University of Maine. The program required 120 hours of hands-on time in his chosen profession. He was tasked with doing a physical inventory of all City computers and communication devices and comparing it to the Information Technology Inventory List for accuracy. During the City's conversion from Novell to Microsoft, several computers were changed from a Static IP to DHCP (Dynamic Host Configuration Protocol), and the MIS Department needed an accurate account of both computer types. Also while sitting in front of every computer, Matt collected the hard drive size, CPU speed, amount of RAM, and current versions of software applications. He also collected serial numbers and firmware versions from all communication devices at all the remote locations.



SAVE THE DATE



Wednesday, November 16, 2011

PUBLIC WORKSHOP on RIVERFRONT ISLAND MASTER PLAN

7:00 PM at the FRANCO AMERICAN HERITAGE CENTER – HERITAGE HALL

This will be the public's first opportunity to hear the consultant's summary of their interviews and what they have learned, as well as sharing some preliminary economic findings and annotated sketch plans reflecting the ideas they have heard and developed. Anyone with an interest in or curiosity about the future of Lewiston's riverfront is encouraged attend. Visit the following sites for more information:

<http://www.riverfrontislandmasterplan.com/> <http://www.lewistonmaine.gov/riverfront>

Wednesday, October 27, 2011

PUBLIC HEARING: Charter Review Committee (*more information on page 3*)

CITY ADMINISTRATOR

Council Endorses Lewiston Casino – Question 3 on the November Ballot

In early October, the City Council formally endorsed Question 3 on the November ballot which would authorize a casino on the Bates Mill 5 property in Lewiston. The resolution calls on the voters of Maine to recognize the local support shown by the 2-1 approval margin in a June 2010 local election and to vote in favor of Question 3 this fall. The Council took this action based on an analysis that indicated a casino would create 300 to 500 jobs, provide the City with between \$1 and \$2 million per year from Casino revenues, and pay \$1.4 to \$2.8 million per year in property taxes.

Temporary jobs would be created during construction and the project would provide a jump start to riverfront island redevelopment. For more information, visit the City's web site at www.lewistonmaine.gov.



Charter Review Committee at Work – Public Hearing Scheduled



Last month, I reported on the formation of the Charter Review Committee. To meet its November 15th reporting date, the Committee has been meeting weekly. In addition to reviewing each article of the Charter, it has invited other knowledgeable individuals to share their views including Mayor Larry Gilbert, School Superintendent Bill Webster, retired City Clerk Gerry Berube, Robert Clifford who was deeply involved in working on the current Charter when it was adopted in 1980, Steve Morgan, the current Council President, and Phil Nadeau, the Deputy City Administrator. To further this effort, the Committee will hold a **Public Hearing at 6:00 pm on October 27, 2011 in the City Council Chambers at City Hall**. The Committee is interested in hearing comments and suggestions from the public on how the structure of City government might be improved. Among the issues that the Committee is exploring are: the powers and duties of the Mayor; staggered terms for elected officials; the length of terms and the current two-term limit on the Mayor; and a variety of other structural and operational issues. Background on the Charter and the Committee's work can be found on the City's web site at www.lewistonmaine.gov. Written comments can also be sent via regular mail or emailed to: ebarrett@lewistonmaine.gov. All who are knowledgeable of or interested in Lewiston City Government are urged to attend and express their views.

School Enrollment Grows – As Do Capital Needs

At a Council workshop, Superintendent Webster reported that enrollment continues to grow in the Lewiston School System. He indicated that the system is adding about 100 additional students per year and will need additional classroom space beginning in September 2012. Over the next 10 years, 40 new classrooms will be needed. While Montello School ranked fairly high under the state program that funds new construction, the Middle School did not; as a result, it is likely that it will continue to be used into the foreseeable future. Given this, he proposed that the Council approve redirecting certain existing capital funds to: converting Longley School to natural gas; undertaking an engineering and architectural study of the Middle School to address its size, age, and condition; performing an energy audit at the High School; and moving the pre-K program to Longley/the Multi-Purpose Center, which would require relocating certain city programs, including the senior center. After discussion, the Council approved the Middle School and High School projects as well as the Longley boiler

replacement. It deferred the relocation of the City's programs at the multi-purpose center and asked that the School Department and the City investigate alternatives that would not disrupt those programs. The Council confirmed its commitment to continue to serve our senior citizens in a manner that meets their needs. Alternatives should be available for Council consideration later this year. At the same time, it is clear that the School Department faces considerable capital demands over the coming years as school population increases.

DEPUTY CITY ADMINISTRATOR & HR DIRECTOR

Union Negotiations and Personnel Matters

Negotiations with all six unions and other personnel matters occupied the majority of my time in September. The personnel work also included working with the L-A Water Pollution Control Authority (in my work as the board Chairperson).

Work on one of the six union contracts is now complete given the City Council's October 4th ratification of the Public Works union contract.

City Council Workshop Gives Preliminary Endorsement to Community Restoration Effort

The City Council appeared to have a consensus on moving forward with a community-wide fundraising effort to fully restore the Gazebo in Kennedy Park. City Facilities Director Mike Paradis and I prepared a report which estimated that the cost of doing a full historic restoration of the structure could approach \$300,000. Historic Preservation Committee Chairperson Bill Clifford spoke on behalf of the committee and expressed the committee's interest in leading the fundraising effort. The Council will vote to formally endorse the proposal at a future meeting.



L-A Water Pollution Control Authority Waste Water Treatment Facility Project – Anaerobic Digester



The ground breaking date for the Anaerobic Digester project is set for Thursday, November 10, 2011 at the LAWPCA facility on River Road in Lewiston. A tentative time has been set for 10:00 A.M. The public is invited.

LAWPCA was notified that its \$200,000 grant application to the Northern Border Regional Commission was not approved. We are now awaiting the decision from Efficiency Maine on our grant application for \$360,000 for the cogeneration facility which will produce electricity (almost 65% of our total electricity needs) from the methane gas produced in the anaerobic digester.

ASSESSING

September activities included the Assessors pursuing additional training at the MAAO Fall Conference. All appraisers attended this conference which enables them to maintain their Certified Maine Assessor designations. Topics covered included valuation of cell towers, tax increment financing, and subdivision law.

Property Reviews

Real property reviews are continuing off of Old Greene Road as part of the state mandated four-year review program.



Business Equipment Tax Reimbursement Forms

BETR reimbursement forms for taxpayers to claim refunds of their 2010 taxes continue to be processed. We estimate that approximately 150 taxpayers have filed claims for reimbursement of \$1,175,468 in taxes. This represents 21% of total personal property taxes paid.

Review of Sales Activity

The Assessing Department is currently conducting a review of sales activity to better monitor the current real estate market. This information is vital to effectively measure Lewiston's current tax assessment equity.

CLERKS

Election Preparation

In preparation for the November election, state paperwork has been processed, the training materials updated, nursing home voting lined up, municipal ballots designed and ordered, 136 citizens lined up to work at the polls, voter registration cards have been processed and office staff has worked with candidates, and so forth.



Business Licenses

We worked with representatives of the Dempsey Challenge regarding all of their required licensing and permitting for food, entertainment and so forth for their annual event. We have also been working with Energov on the business licensing software conversion.

Staff Achievements

Assistant City Clerk Allison Pease received her lifetime certification as a Certified Clerk of Maine in September. This represents a minimum of 10 years of work as an Assistant City Clerk as well as participation in numerous training workshops covering topics such as election administration, municipal law, vital records and so forth. Assistant City Clerk Audra Fleury received her re-certification as a Certified Clerk of Maine.

Looking Ahead - Items and deadlines coming up that may interest citizens

- Absentee ballots for the November election are currently available
- October 15 – Dog licensing for the 2011 year will begin
- October 18 – last day to receive voter registration cards by mail
- November 3 – last day to order an absentee ballot
- November 8 – Election Day - Polls open at 7:00 AM and close at 8:00 PM

FIRE



Bates College Campus Fire Safety Day – September 22nd

The Lewiston Fire Department is proud to support Bates College, again this year in efforts to educate its students by conducting a live burn in a dorm room mock up on Campus Fire Safety Day. Fire Safety Day is an effort to raise awareness about the importance of fire safety on campus. The simulated dorm room fire illustrated the speed with which smoke and fire can quickly develop and spread, emphasizing the importance of students reacting immediately when a fire alarm sounds. Also taking part in the demonstration was the Smoke Trailer from Lisbon Fire which allowed the students to experience first-hand what it is like to be in a room filled with smoke and how easily you can become disoriented even in a small area.

A special thank you goes to Jim Guzelian, Bates Colleges Environmental Health and Safety Specialist, for the invitation to participate in Campus Fire Safety Month and his efforts throughout the year in promoting the importance of fire safety.

Russell Park - Fall Festival Appreciation Day



On Wednesday, September 14th, the Lewiston Fire Department attended Russell Park Rehabilitation & Living Center's Annual Fall Festival Appreciation Day for the City of Lewiston's Emergency Responders. It is Russell Park's thank you to local Fire, Police, and Ambulance personnel for the dedicated service provided to the staff and residents of the Living Center. The event is coordinated and sponsored entirely by Russell Park and its employees. Pictured with the firefighter's attending the festival that day is Fran Wataru, a long-time employee of Russell Park who was celebrating her 70th birthday. Happy Birthday Fran and a

very special thanks to everyone involved at Russell Park in making this such a successful event.

FINANCE

Attached are the preliminary year-end financial reports for the 2011 fiscal year. These preliminary reports provide an early indication of how we ended the year from a revenue and expenditure, budget-to-actual basis for the General Fund and a cash flow basis for the Water, Sewer, and Stormwater Enterprise Funds. These reports are preliminary and unaudited because we have yet to incorporate the school's financial information. There is also a potential for other entries to be made as other municipal funds are finalized in preparation for the audit. Such entries, as well as accounting for the various other municipal funds, will be completed prior to the beginning of the annual audit scheduled for October 11th.



General Fund

All General Fund information encompasses the municipal side only as educational information is not yet available. To date for FY11, total revenues are \$59,131,152 or \$417,296 above our budgetary projection. Last year's collections (FY10) amounted to \$59,762,708 or \$1,410,023 above estimate. Specific revenue line items that are worthy of note are:

- Current real and personal property tax collections, including the Homestead and BETE reimbursements, amounted to \$44,839,125 or 97.2% of the \$46,106,071 budget estimate. Collection of delinquent real and personal property taxes totaled \$1,382,755, covering all but about \$38,000 of the current year shortfall.
- Excise tax on motor vehicles exceeded the budgetary estimate by \$86,294. However, during the budget process, the City reduced this budgetary line item by \$50,000 between fiscal year 2010 and 2011. This source of revenue continues to decline as shown by the \$75,829 drop in actual revenue between the two fiscal years.
- Licenses and Permits exceeded budgetary projections by \$31,009 and totaled \$388,153 for the current year compared to \$480,254 for FY10. The lion's share (\$78,902) of this negative variance was attributed to the collection of additional building inspection fees for economic development projects in the prior fiscal year.
- Intergovernmental Revenues on the municipal side were over projections by \$208,606 and totaled \$5,350,114 compared to \$5,664,095 received in the prior year. The decline in revenue between fiscal years was due to a FY10 School Department transfer of fund balance to the City in the amount of \$374,928. Deficit balances in General Assistance reimbursements of \$129,441 were offset by surpluses in State Revenue Sharing of \$268,920 and Highway Aid of \$64,924.
- Charges for Service totaled \$1,410,410, just above the budgetary estimate of \$1,396,952. Surplus electrical generation and Solid Waste tipping fees of \$20,041 and \$18,042 respectively helped mitigate the Vital Statistics & Burial Permits deficit of \$22,415.
- Interest, Rents and Royalties posted a shortfall of \$132,733, although total revenues increased by \$78,641 from 2010. Interest rates remain at historic low levels, resulting in a shortfall of \$57,900 in investment earnings even after taking into consideration a reduction in the budget projection of \$115,000. Reductions in monthly parking revenue at the Oak Street and Southern Gateway facilities produced deficits of \$124,375 and \$81,670 respectively. Surpluses of \$110,731 in Franchise Fees helped offset these deficits.

With the majority of fiscal year 2011's accounts payable invoices processed, City expenditures and encumbered funds totaled \$41,828,697 compared to \$43,055,922 in FY10. Continued curtailment efforts allowed the City to recognize a surplus of \$1,224,765 or 2.8% below total budgetary estimates.

Material areas of expenditures that warrant highlighting are outlined below. At various times, you will see references made to “encumbering” balances. Consistent with prior years, departments make requests to carry forward surplus balances to the new year for a specific purpose or to accumulate funds for a single purpose. GAAP accounting does not consider encumbered balances as expenditures because the goods or services have not been performed or received.

- General Government expenditures exceeded budgetary estimates by \$91,927 totaling \$3,025,021. Deficits in the City Attorney and Human Resources budgets of \$49,516 and \$23,495 respectively were partially mitigated by surpluses in City Clerk and Finance of \$16,809 due to position vacancies. The opening of the City’s newest parking garage at Lincoln Street incurred unbudgeted operating costs of \$22,415.
- Public Safety charges totaled \$11,686,097 resulting in an overall surplus of \$229,405. Surpluses in the Police Department of \$223,430, Protective Inspections of \$6,835, and Emergency Management of \$7,115 were primarily produced by savings in salaries, overtime, and repairs to capital assets. The Fire Department had a small budgetary deficit of \$9,824. As discussed during budget deliberations, delaying the hiring of replacement firefighters increased the department’s overtime causing a \$22,907 deficit.
- Public Works’ total expenditures amounted to \$6,409,753, or 91.3% of budget, producing a surplus of \$614,236. Of that total, the department has requested to encumber \$579,962 for infrastructure improvements and capital purchases. Surpluses in the Highway and Snow Removal Divisions comprised 85.4% of the department’s surplus.
- The City experienced a budget surplus of \$174,421 in the use of social services and experienced a slight \$30,323 decline in overall costs between the two fiscal years. Since the State reimburses the City for a portion of total costs, as expenses decline so does revenue as noted above.
- Cultural and Recreation contributed \$39,807 to the overall expenditure surplus with Library providing \$26,459 and Recreation & MPC furnishing \$13,267 due to energy savings and a position vacancy.
- A surplus of \$83,753 in Debt Service was realized in the current year by the advance refunding of the 2001 Parking Garage Bond and the Pension Obligation Bond. Both refundings produced present value savings of over \$1,442,000 collectively.
- The Miscellaneous category, which includes health and general insurances, employer’s share of retirement plans, and contingency, fell below budgetary estimates by \$175,604. Total Miscellaneous amounted to \$5,404,925 compared to \$5,079,164 last year. Unspent contingency funds of \$80,470 and savings in the municipal health insurance program of \$57,678 provided the surplus.



Enterprise Funds

Preliminary financial reports for the Water, Sewer, and Stormwater are reported on a cash flow basis in order to focus on the results of noncapital operating revenues and expenditures.

- Budgeted increase of \$24,268. Consumption revenue fell short of projections by \$133,167, which was partially offset by additional revenues received from misc. income and billing for outside jobbing. Expenditure cost containment provided a cash savings of \$74,629 in overall operating and capital costs.
- The Sewer Department increased its cash reserves by \$454,074, well above the budgeted projection of a \$2,525 use of cash. This influx of cash permitted the utility to conclude the year in a positive cash position of \$405,316 compared to a predicted deficit of \$51,316. Reductions in water consumption directly impacted sewer revenue resulting in a shortfall

of \$40,928 in metered sales. Other income provided an additional \$31,086 in cash. Operating costs amounted to \$4,681,085 or \$466,440 below estimates. Payments to the Lewiston Auburn Water Pollution Control Authority fell \$351,755 below the budgeted \$2,924,590.

- Stormwater operations provided \$73,895 of additional cash resources compared to the budgeted estimate of \$249. Fee revenue produced a budget deficit of \$70,304 which was partially offset by miscellaneous income and interest earnings of \$21,787. Payroll and benefits charged to this fund fell below estimates by \$38,652. Other operating costs provided savings in cash of \$83,509.

Overall, the City increased its fund balance by approximately \$1.6 million (city side only). As revenues continue to represent a slow growth area, the City has placed emphasis on timely collection efforts aimed at revenues that are due to us. Departments continue to curtail spending by doing more with fewer resources and should be properly recognized for their cost control efforts.

Based upon the information provided to date, the City's fund balance remains strong. Further, we were able to replace the \$1 million of fund balance pledged to reduce the outstanding principal of the City's pension obligation debt at the time it was refinanced.

Again, I must caution that these numbers are subject to adjustment throughout the year end process and audit.



If you have any questions, please feel free to give me a call or send me an e-mail.

PLANNING & CODE ENFORCEMENT

Historic Preservation Review Board - Kennedy Park Bandstand

The Historic Preservation Review Board met on September 1st and September 22nd to discuss the fate of the historic Kennedy Park Bandstand. In February 2010, the Bandstand was deemed to be structurally unsound. The Board has since been in communication with the City administration to see what steps the City will take to ensure that this important landmark is preserved.

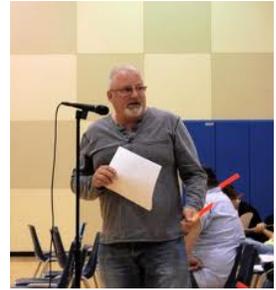


The Bandstand was constructed in 1925 and over the years countless events such as political rallies, musical events, and festivals have made use of the Bandstand. Presidents, candidates for President, and state and local politicians have used this prominent fixture as a stage to address members of the public who gathered to hear them speak. President John F. Kennedy made an acclaimed visit to the Bandstand as Senator in 1960 when campaigning for the Presidency, arriving shortly before midnight November 6th before a rousing crowd of 8,000 people. The Park was named after President Kennedy on December 3, 1963, following his assassination.

On September 27th the City Council convened a workshop that was attended by the Historic Preservation Review Board to discuss the Bandstand. This was a workshop and no formal action was scheduled; however, the Council appeared to be inclined to appropriate up to \$75,000 of Community Development Block Grant funds that have been set aside for improvements to Kennedy Park to be matched by private dollars for the Bandstand. The Historic Preservation Review Board is hopeful that the Council will act on a resolution at a future meeting to authorize public funding to be matched by a private fund raising effort for the restoration of the Bandstand.

Code Enforcement Liaison Officer

On September 28th, Lewiston Police Corporal Jeffery Baril was assigned to the Department of Planning and Code Enforcement as a Code Enforcement Liaison Officer. Corporal Baril, under the direction and supervision of Community Resource Sergeant Robert Ulrich, will work with Code Enforcement staff to address significant housing issues in downtown residential neighborhoods. Corporal Baril began his new assignment on October 3rd and he has an office in the Department of Planning and Code Enforcement. Planning and Code Enforcement staff is pleased to be working with Corporal Baril. His knowledge of the downtown combined with his twenty-two plus years of dedicated service with the Lewiston Police Department make him an excellent choice for this important two-year assignment.



The Riverfront Island Master Plan

The Riverfront Island Master Plan is officially in process. Consultants from Goody Clancy and W-Zha Inc. were in town September 13th, 14th, and 15th meeting with Advisory Committee members, touring Lewiston's riverfront, and interviewing over thirty stakeholders including residents, property owners, developers, and business owners. This was followed by phone interviews for those who were unavailable to meet while the consultants were in Lewiston. Having completed discussions with over 60 individuals and reviewed previous studies of the downtown, the consultants are preparing for the first public workshop to be held on November 16th at 7:00PM, in Heritage Hall at the Franco Center. This will be the public's first opportunity to hear the consultant's summary of their interviews and what they have learned, as well as to share some preliminary economic findings and annotated sketch plans reflecting the ideas they have heard and developed. Anyone with an interest or curiosity about the future of Lewiston riverfront is encouraged attend. Visit the following sites for more information:

<http://www.riverfrontislandmasterplan.com/> <http://www.lewistonmaine.gov/riverfront>

Permit Activity September 2011

- 46 Building Permits with a dollar value of \$792,983 (this includes one permit for the construction of a single family home) were issued
- 17 Plumbing permits
- 54 Electrical permits



Permit Activity September 2010

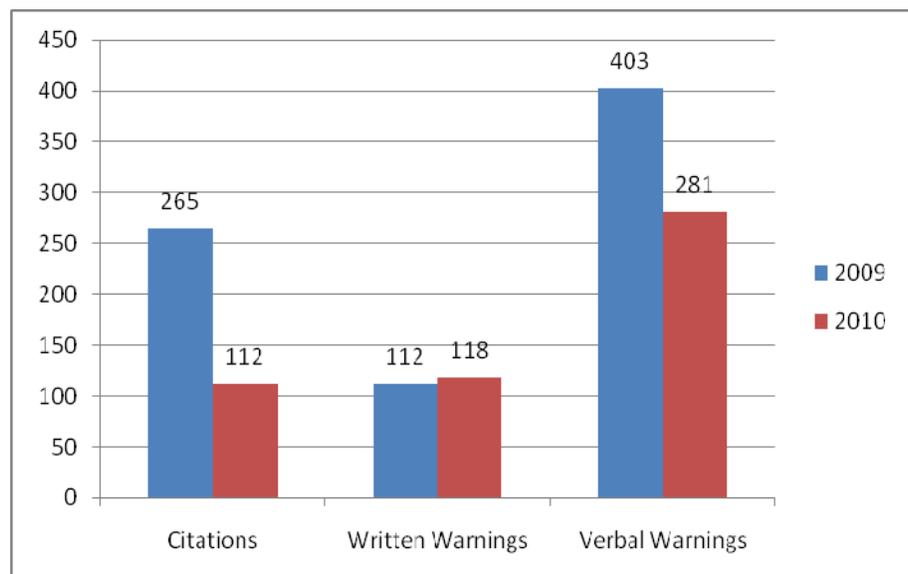
- 73 Building Permits were issued with a dollar value of \$1,774,811 (this includes four new single-family homes). The largest commercial permit was for the Bates College grandstand, press box, and scoreboard project with a reported value of \$455,000
- 18 Plumbing Permits
- 47 Electrical Permits

POLICE DEPARTMENT

Stats

In the month of September, the Lewiston Police Department responded to 3,191 Calls for Service. The agency initiated 384 vehicle stops in the month of September resulting in 106 citations, 169 written warnings with the remaining stops resulting in verbal warnings. There were 175 arrests of adults and 23 juvenile arrests during this period as well as 92 criminal summonses issued. There were 9 arrests on narcotics violations and 5 arrests for operating a motor vehicle while under the influence of alcohol or drugs. The parking enforcement and patrol divisions issued 590 parking tickets in the month of September.

<i>September</i>	<i>2011</i>
Calls For Service	3,191
Vehicle Stops	384
Citations	106
Written Warnings	169
Verbal Warnings	109
Adult Arrests	175
Juvenile Arrests	23
Criminal Summonses	92
Narcotics Arrests	9
OUI Arrests	5
Parking Tickets	590



Events

Lt. Marc Robitaille and Officer Patrick Griffin attended a benefit at the Multi-Purpose Center in an effort to assist with famine relief. Chief Mike Bussiere, Sgt. Rob Ullrich, Cpl. Tom Murphy and Officers Corey Jacques, Craig Johnson and Bill Rousseau participated in the "Badges for Baseball" initiative at the University of Maine Campus in Orono. Over 30 school-age children from Lewiston participated in the day-long event.

Training

Officer Jason Johnson conducted use-of-force training with several representatives of the Maine Judicial Marshals on September 1st at MCJA.

The Police Department hosted area training for law enforcement which focused on terrorism prevention and was conducted by the National Counterterrorism Center. Also in September, the regional law enforcement WMD/Hazmat team conducted training and drills in September with Maine Army National Guard CST unit.



PUBLIC WORKS DEPARTMENT

The Landscape and Tree crew worked most of the month responding to resident calls for assistance to chip and haul off trees and limbs felled during "Hurricane Irene". The City was spared the brunt of the storm, but it was surprising how many trees and limbs were downed!

We are preparing for the end of the construction season and citizens will see us gearing up and training for upcoming winter operations during October. Here is a quick summary for the work done in September:

Street/Road & Sidewalk Improvement Projects

- Lincoln Street (Gully Brook to South Ave) – This DOT project being administered by our Engineering Division continues to make progress;
- Lincoln Street – Locust Street Intersection Improvements – This project was awarded to Gendron and Gendron and is expected to be done late fall;
- We began the final stages of the rehab projects for Old Webster Road and both sections on College Road to button these up before winter;
- Horton Street – Installation of the street trees was completed;

- Ash Street – Pike Industries sidewalk work continues and we expect to get them completed and a shim (leveling) layer of asphalt on the street before winter. Final surface paving will likely occur in the spring;
- The three major culvert/bridge repair projects (Randall Road and two locations on Grove Street) were completed;



Other street paving completed in September include:

STREET	FROM	TO	Scheduled
College Street	Little Street	466 College Street	Complete – follow-up
Webber Avenue	Pleasant Street	Webster Street	Complete – follow-up

- Salt and sand deliveries have begun and we are beginning to prepare equipment and personnel assignments and training for winter;
- Other work performed by crews included:
 - ✓ Completed 11 catch basin/culvert repairs;
 - ✓ Completed pavement patching on 21 streets, as this became more of a focus before winter;
 - ✓ Completed ditching and road shoulder work on 4 roads;
 - ✓ Catch basin cleaning and street sweeping to meet regulatory requirements continued;
 - ✓ Mowing and maintenance of playing fields, parks and green spaces throughout the City;
 - ✓ Responded to a number of traffic signal issues to reset the controllers and make repairs;



Water, Sewer and Stormwater

- Work on Phase 2 of the Joint (Lewiston & Auburn Water District) UV Facility at Lake Auburn continues and is expected to be complete next spring;
- Work on the Joint Chloramine Facility near Central Maine Community College in Auburn began and is expected to be complete this fall;
- The Water Division is working with the Clean & Line Contractor to upgrade water lines on Deer Road, Myrtle Street, and Highland Spring Road. Completed cement lining of water mains on Labbe Hilltop and the cross country to P V A;
- Work was completed on the Grove Street culverts near the town line and was begun on bridge replacements on Randall Road. Another culvert on Grove will follow the Randall Rd project with additional work planned to replace a culvert on River Road;
- The Jepson Brook Phase I project continues with work on Lafayette Street and Campus Avenue;
- Other work performed by the crews included:
 - ✓ Repaired two water main breaks, Repaired two service leaks;
 - ✓ Responded to 24 customer concerns -- all were completed;
 - ✓ Responded to 197 dig safe requests;
 - ✓ Responded/repaired two sewer cave-ins;
 - ✓ Raised manholes and water gate covers for street paving;
 - ✓ Water gate exercise program and hydrant flushing program on-going;
 - ✓ Water meter installations and shuts for delinquent accounts on-going

Other Information

- “Zero-Sort Recycling” continues to do well. City revenues on the recycled materials were \$8,852 in September. This included 53 tons of materials from Auburn, which will end soon as they have decided to go another route. Lewiston’s recycled materials totaled 90 tons, which is a 27% increase from the 5-year average of 71 tons!! At the same time, the amount of solid waste generated during the month was 991 tons which is a slight (1%) decrease from the 5-year average.
- Installation of the Solid Waste Scale Management System is moving forward. This will connect the scale-house with the City’s data management infrastructure via fiber optic cable.
- The selective cut timber harvest on properties near the landfill began in August. We got ~25% completed before the recent wet weather caused us to stop until the ground freezes and we can continue. This is providing revenue to the City;
- The PW Facility heating system replacement is well underway and will be ready for the cooler weather on our doorstep;
- An October ground-breaking is being planned for the Sewage Treatment Facility’s \$12 million Anaerobic Digester Project;
- The Emergency Generator project for City Hall was completed with only training for the system remaining;
- We continued the transition of the Parking Garage management and maintenance and expect to improve upon the cleanliness and operation of the garages in the coming months.



RECREATION

Fall and Winter Programs

Soccer, Field Hockey, Gymnastics, Adult Fall Softball, Adult Volleyball, MPC After-School Program, Fall Tennis, Co-Ed Grade School, and Travel Team Basketball are some of the programs that will be implemented in the upcoming fall and winter seasons.

Halloween Party

The annual Halloween event is scheduled to take place at the Lewiston Memorial Armory on 10/29/11 from 12 noon through 1:30 pm. Plans and preparation started early September, and we look forward to all the ghoulish frolics, games, costumes, music and all other activities that take place at this festive event.



Color Guard



The Central Maine Independent Color Guard (established 2011) is an independent group of youth between the ages of 12 to 21 years, from Central Maine. They are coached in Rifle, Saber, and Flag and as well as dance. The Department is pleased to be a resource for the Guard as well as a collaborative partner.

Community Soccer Program

The Program held its first inner-city soccer tournament. It was well attended and a success for all participants and spectators.

Lewiston Education Achievement Program (LEAP)

The Department staff is excited over a new collaboration with L/A Arts and the LEAP program. The Program offers several enrichment activities including drumming, Zumba, tennis, puppetry, and homework help.

The Rec Department welcomes new program ideas and collaborative efforts.

Community Events – scheduled in the Parks for the month of September were:

Farmer's Market – Every Tuesday

Hope House Baby Olympics – Kennedy Park

Bridge Run – Simard Payne Park

American Heart Association – Simard Payne Park

Strut Your Mutt – Simard Payne Park

L/A Arts – Dufrense Plaza



Athletic Events Scheduled

Fly Football – LAP and Montello

John Murphy Home – LAP

Lewiston School Department – games and practices – all athletic fields

Central Maine Christian Academy – Marcotte Field

Senior Legion Baseball – Franklin Baseball Field

Recreation Department programs – Marcotte Park, Franklin Field Hockey, Randall Road Softball Complex

Soccer Tournament – Drouin Field

Bates College Tennis Tournament – Franklin Tennis Courts

Softball Benefit Tournament – Randall Road Softball Complex

L.E.A.P. Tennis Program – Franklin Tennis Courts

Armory and MPC Events Scheduled

A.S.A. softball meetings, basketball practices, public safety exams, volleyball practices and meetings, Longley School's physical education and staff meetings, Just Us band practices, gymnastics, Lewiston Area Youth Cheering meetings, American Legion Post 22, and Marine Corps meetings, Atlantic Global fundraiser, Androscoggin Democrats and GOP meetings.

SOCIAL SERVICES

Due to the new fiscal year, beginning July 1, 2011, our reimbursement from the state will start at the 50% rate. Once we reach our threshold, we will begin receiving reimbursement at the 90% rate. I anticipate that to be in April or May of 2012.



Statistical Activity

	September 2011	FYTD (7/1/2011-6/30/2012)
Office Traffic (duplicated)	581	1,996
New Clients	74	220
Households Served – OT (unduplicated)	185	601
Housing Expenditures	\$72,612.00	\$204,059.00
Total Expenditures	\$86,051.29	\$237,068.85
State Reimbursement (50%)	\$43,025.65	\$118,318.77

Workfare

	September 2011	FYTD (7/1/2011-6/30/2012)
Number of Cases	61	202
Number of People	83	266
Hours Performed	2,261.5	7,959.5
Dollar Value (\$7.50 per hour)	\$16,961.25	\$59,696.25

(Able-bodied recipients are required to participate in the work-fare program. The number of hours assigned are calculated by dividing the amount of assistance the recipient receives by minimum wage.)

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