

CITY OF LEWISTON
STAFF REVIEW MEETING
MINUTES for July 14, 2011

- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 8:30 a.m.

Staff In Attendance: Jan Patterson, Project Engineer, Bruce McKay, Assistant Fire Chief, David Chick, Sergeant of Police, Gil Arsenault, Director of Planning & Code, and Joline Boulay, Administrative Assistant.

Staff Absent: None

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

Donald Dostie, representative of Four Point Associates, Inc. gave a brief overview of the project. David Fratus was also present on behalf of the project.

Gil discussed the need for a 20' wide driveway if the house is over 150' from the right-of way.

This project was previously approved by the Staff Review Committee on June 22, 2006; however that approval has since expired. No changes from the original approval are being proposed.

There were no other concerns from staff.

The following motion was made:

MOTION: by **Jan Patterson** to accept the application submitted by Four Point Associates, Inc. on behalf of David & Francis Fratus for reapproval of a frontage right-of-way at 446 Old Greene Road for the creation of two house lots.

Second by David Chick.

VOTED: 4-0 (Passed)

- V. **OTHER BUSINESS:** None

- VI. **READING OF MINUTES:**

Draft Meeting Minutes for March 31, 2011. The following motion was made.

MOTION: by **David Chick** to approve the draft minutes for March 31, 2011 as presented. Second by **Jan Patterson**.

VOTED: 4-0 (Passed)

- VII. **ADJOURNMENT:** The following motion was made to adjourn.

MOTION: by **Jan Patterson** that this meeting adjourns at 9:05 p.m. Second by **Bruce McKay**.

VOTED: 4-0 (Passed).

There is no scheduled meeting at this time.

Respectfully Submitted:

Joline Boulay
Administrative Assistant
Planning & Code Enforcement