



**Department of Public Works**  
**Rob Stalford**  
**Superintendent, Solid Waste Division**



To: Owners & Landlords of Multi Unit Apartment Bldgs.

From: Rob Stalford – Superintendent, Solid Waste Division

Subject: Proposed Changes to Section 62-24 – ePass Program

Of Lewiston’s Code Of Ordinance

Date: October 20, 2016

The Fee Schedule and Ordinance pertaining to the City’s Solid Waste Division have been in place for 11 years with only minor revisions in that time. More recently, City staff, in cooperation with the City Council has made recommendations to simplify the Fee Schedule for waste disposal at the Solid Waste Facility. This change was approved by the City Council during their meeting held on September 6 of this year. In addition to that action, the City Council is also considering changes to simplify the ePass program. These changes are being proposed because the current ePass program is:

- Underutilized – not all the materials offered on an individual ePass are used for disposal and
- The ePass program is expensive – each ePass is worth \$350 in waived tip fees

To address these issues and improve the efficiency of administering this program, the Public Works Committee, with the consent of the City Council has proposed the following changes to the ePass program.

Current Program

Proposed Program

<p>Each ePass account allows the holder to waive tip fees on the following waste materials –</p> <ol style="list-style-type: none"> <li>1) One (1) electronic waste item</li> <li>2) One (1) Refrigerated appliance</li> <li>3) 6,000 lbs. of trash and/or demolition waste</li> <li>4) Two (2) tires off the rim</li> <li>5) Six (6) Bulky Waste items</li> </ol> <p><i>The holder of the ePass account is required to pay a disposal fee when the quantity of material available on the ePass has been used / disposed.</i></p>	<p>Each ePass account allows the holder to waive tip fees on the following –</p> <ol style="list-style-type: none"> <li>1) 1,000 lbs. of waste material – trash, tires, bulky waste, yard debris, etc.</li> </ol> <p><i>The holder of the ePass account is required to pay a disposal fee when the quantity of material available on the ePass has been used / disposed.</i></p>
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Current Program

Proposed Program

Each ePass is valid for one (1) year from date of issue	Each ePass is valid for one (1) year from date of issue
Owners of Multi Unit Apt. Bldg. receive one (1) ePass for every three (3) dwelling units they own, <b>at no cost</b> , for those properties which the owner has paid for City provided trash collection service.	Owners of owner occupied Multi Unit Apt. bldgs. will receive one (1) ePass for the dwelling unit which they occupy when their property tax is paid in full for the current year. Owners of Multi Unit Apt. Bldgs. <b>are eligible to purchase</b> one (1) ePass for every three (3) dwelling units for which they have paid the City for curbside trash collection service. The cost of each ePass is \$20.

## Frequently Asked Questions –

**1) When will these changes to the ePass program be implemented?**

*The changes will take place after the proposed changes to the Solid Waste ordinance, Sec. 62-24 of the Code of Ordinance have been adopted by the City Council. The projected date is December 1, 2016.*

**2) How will these changes affect my current ePass account?**

*If you have paid for curbside trash collection services for all properties, in full for the year, this change will not affect your account.*

*If you have paid for curbside trash collection service for all properties for half the year and will be paying the second installment (trash collection service for January 2017 – June 2017), the new ePass program will kick in. You will be eligible to purchase one ePass for every three (3) dwelling units which you have paid for trash collection service. Each ePass will cost \$20. The ePass will expire on June 30, 2017.*

**3) If I elect to pay the City for trash collection service, how can I obtain an ePass?**

*You can obtain the ePass through the Auditor's office at City Hall. There will be no change in the distribution of the ePass for landlords of Multi-Unit Apt. Bldgs. with the exception that they are no longer free. Each ePass issued will cost \$20.*

**4) I live in one of the dwelling units of the building which I own. Can I still get an ePass?**

*Yes. You will be issued one (1) ePass, at no charge, when you pay your property tax in full for that year.*

**5) Can my tenants get an ePass?**

*Yes. Tenants of rental property / Multi Unit Apt. Bldgs. can purchase one (1) ePass per year. The ePass will allow the holder to waive tip fees on up to 1,000 lbs. of waste material. The ePass will cost \$20.*

*The ePass is not transferrable. The holder of the ePass account must be present when the waste material is brought to the Solid Waste Facility for disposal.*

**6) I have staff who bring waste material to the Solid Waste Facility. Will they still be able to use my account?**

*Yes. The Scale House attendant can link their license to your account, just as is done currently. Remember, your staff will need to provide your driver's license to the Scale House attendant at the time this procedure is performed.*

**7) In addition to Multi Unit Apartment Buildings, I also own residential property in Lewiston. Can I still obtain an ePass for this property?**

*Yes. You will receive one (1) ePass, at no charge, when the property taxes on that residential property are paid in full, for the current year. Only one (1) ePass will be issued for the residential property. Additional ePasses **WILL NOT** be available for purchase.*

**8) I own a Multi Unit Apt. Bldg. which has five (5) dwelling units. How many ePasses can I purchase?**

*You would be eligible to purchase two (2) ePasses in one year as long as you are current on any fees owed to the City for curbside trash collection services.*