

# LEWISTON FINANCE COMMITTEE MEETING

## Agenda

Finance Committee meeting, **Monday**, September 19, 2011 at **5:15** p.m. in the **Administrator's Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated August 29, 2011.
3. Recommendation from the Purchasing Agent regarding award of Bid 2011-057 on the Campus Avenue and Lafayette Water Main Replacement Project.
4. Recommendation from the Purchasing Agent regarding authorization of Change Order #4 to the contract with St. Laurent & Son and the Jepson Brook CSO Phase I Project.
5. Recommendation from the Purchasing Agent regarding authorization of Change Order #1 to the contract with St. Laurent & Son on the Stream Crossings Project (Randall Road & Grove Street).
6. Other Business
7. Adjourn

# **FINANCE COMMITTEE LEWISTON, MAINE**

## **Minutes of August 29, 2011**

**PRESENT:** Michael Marcotte, Councilor Larry Poulin, Councilor Ronald Jean and Paul Robinson. Stavros Mendros arrived at 5:19 p.m.

**OTHERS PRESENT:** David Jones, Rob Stalford and Norm Beauparlant, Purchasing Director.

Meeting was called to order at 5:15 p.m. by Chairman Marcotte.

On motion of Mr. Jean, seconded by Mr. Poulin it was

**VOTED:**

**(115-2011)** To approve the minutes of the previous meeting dated August 15, 2011 and August 22, 2011 and to accept and place them on file as presented by the Clerk.

**VOTE: 4-0**

At this time, Mr. Mendros joined the meeting at 5:19 p.m.

At this time, the Purchasing Agent reviewed with the Committee the change to the Rules of the Finance Committee that had been initiated at its last regular meeting. The Committee had voted to accept the proposed language offered by Chairman Marcotte followed by an amendment to raise the threshold from \$50,000 to \$100,000 but had tabled the action to add “and is over budget”. After discussion, the Committee:

**VOTED:**

**(116-2011)** to add “and is over budget” to the proposed change.

**VOTE: 2-3**

**Mr. Mendros and Mr. Robinson in favor  
Mr. Poulin, Mr. Marcotte and Mr. Jean opposed**

The Committee then voted on the main motion as amended Section 4 to read:

- 4) When the amount of the contract recommended exceeds \$100,000, no less than two (2) competitive bids must be submitted for review by the Finance Committee, unless a Waiver of Competition has been authorized by the Committee or an emergency had been declared as provided for in the Purchasing Policy.

**VOTE: 5-0**

**FINANCE COMMITTEE MINUTES**

**August 29, 2011**

At this time, the Purchasing Agent presented Bid 2011-054 for Plow Cutting Edges tabled at the last meeting. The Purchasing Agent explained that the apparent low bidder had been contacted and that the information provided with the bid was in error.

On recommendation of the Purchasing Agent and on motion of Mr. Jean, seconded by Mr. Mendros, it was

**VOTED:**

**(117-2011)** To award Bid 2011-054 for Plow Cutting Edges to Viking-Cives, Sidney, Maine, low bidder meeting specifications at their total bid price of \$16,289.10

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Jean, seconded by Mr. Robinson, it was

**VOTED:**

**(118-2011)** To award Bid 2011-055 on the Cleaning and Inspecting of the Leachate Collection System at the Lewiston Solid Waste Facility to Ted E. Berry and Company, Livermore, Maine, sole bidder at their bid price of \$70,106.50.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Jean, seconded by Mr. Robinson, it was

**VOTED:**

**(119-2011)** To award Bid 2011-042 for the replacement of the Lisbon Street Fire Sub-Station roof to Above and Beyond LLC, Lewiston, Maine, low bidder at their bid price of \$33,400.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Jean, seconded by Mr. Poulin, it was

**VOTED:**

**(120-2011)** to authorize Task Order with Sebago Technics in the amount of \$35,800 for Construction Administration and Inspection on the Lincoln/Locust Streets Intersection Improvements Project.

**VOTE: 5-0**

**FINANCE COMMITTEE MINUTES**

**August 29, 2011**

On recommendation of the Purchasing Agent and on motion of Mr. Mendros, seconded by Mr. Poulin, it was

**VOTED:**

**(121-2011)** to authorize Task Order with Summit Environmental in the amount of \$3,600 for Construction Materials Testing on the Lincoln/Locust Streets Intersection Improvements Project.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Jean, seconded by Mr. Robinson, it was

**VOTED:**

**(122-2011)** to authorize Task Order with S. W. Cole in the amount of \$3,708 for Pavement Testing and Quality Assurance on the Lincoln/Locust Streets Intersection Improvements Project.

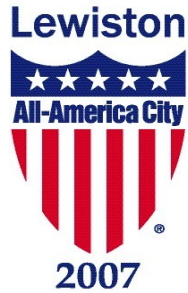
**VOTE: 5-0**

**VOTED:**

To adjourn at 6:07 p.m.

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Norman Beuparlant  
Clerk  
Finance Committee



## Finance Committee

Norman J. Beauparlant  
Director of Budget/Purchasing  
[nbeau@ci.lewiston.me.us](mailto:nbeau@ci.lewiston.me.us)



**to:** Finance Committee  
**from:** Norman Beauparlant, Purchasing Agent  
**subject:** Bid 2011-057 Campus Avenue & Lafayette Street Water Main Replacement Project  
**date:** September 19, 2011

The City Council authorized funding of Water Main Replacements on June 21, 2011 in the total amount of \$1,123,000.

The Campus/Lafayette project is the first project to be bid out. The overall project estimate, including pipe materials, paving and engineer costs is \$400,000.

Bids were opened on September 14, 2011 for the Campus/Lafayette work and bids have been evaluated by the City Engineering staff.

It is recommended that the bid be awarded to Gendron & Gendron at their bid price of \$225,390.

NJB/syt

# Campus Avenue & Lafayette Street Water Main Replacement Project

Bid #: 2011-057

Bid Date: September 14, 2011

Item #	Qty	Unit	Description	Gendron & Gendron		Glidden Paving		St. Laurent & Son		Pratt & Sons	
				Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	2,600	LF	Install DI Water Main	\$ 36.00	\$ 93,600	\$ 50.00	\$ 130,000	\$ 50.00	\$ 130,000	\$ 58.00	\$ 150,800
2	4	EA	Install Hydrant	\$ 1,600.00	\$ 6,400	\$ 1,750.00	\$ 7,000	\$ 1,200.00	\$ 4,800	\$ 2,500.00	\$ 10,000
3	17	EA	Install & reconnect 3/4" water service	\$ 1,000.00	\$ 17,000	\$ 1,500.00	\$ 25,500	\$ 1,450.00	\$ 24,650	\$ 1,500.00	\$ 25,500
4	3	EA	Install & reconnect 2" water service	\$ 1,750.00	\$ 5,250	\$ 2,500.00	\$ 7,500	\$ 1,900.00	\$ 5,700	\$ 1,600.00	\$ 4,800
5	12	EA	Test Pits	\$ 85.00	\$ 1,020	\$ 250.00	\$ 3,000	\$ 430.00	\$ 5,160	\$ 250.00	\$ 3,000
6	100	CY	Rock & boulder excavation	\$ 125.00	\$ 12,500	\$ 200.00	\$ 20,000	\$ 1.00	\$ 100	\$ 120.00	\$ 12,000
7	600	CY	Aggregate Base	\$ 18.50	\$ 11,100	\$ 25.00	\$ 15,000	\$ 27.00	\$ 16,200	\$ 40.00	\$ 24,000
8	1,200	CY	Aggregate Sub-base	\$ 17.00	\$ 20,400	\$ 22.00	\$ 26,400	\$ 23.00	\$ 27,600	\$ 21.00	\$ 25,200
9	100	CY	Select Backfill	\$ 14.00	\$ 1,400	\$ 18.00	\$ 1,800	\$ 22.00	\$ 2,200	\$ 19.00	\$ 1,900
10	1	LS	Miscellaneous work	\$ 7,500.00	\$ 7,500	\$ 40,000.00	\$ 40,000	\$ 9,126.00	\$ 9,126	\$ 49,000.00	\$ 49,000
11	1	LS	Mobilization & cleanup	\$ 7,500.00	\$ 7,500	\$ 9,000.00	\$ 9,000	\$ 32,350.00	\$ 32,350	\$ 30,200.00	\$ 30,200
12	160	SY	Construct driveways	\$ 22.00	\$ 3,520	\$ 5.00	\$ 800	\$ 8.00	\$ 1,280	\$ 31.00	\$ 4,960
13	220	SY	Construct sidewalks	\$ 25.00	\$ 5,500	\$ 6.00	\$ 1,320	\$ 8.00	\$ 1,760	\$ 31.00	\$ 6,820
14	400	SY	Loam & Seed	\$ 6.50	\$ 2,600	\$ 8.00	\$ 3,200	\$ 7.00	\$ 2,800	\$ 6.00	\$ 2,400
15	3,600	SY	Prepare trench & sidewalk for final paving	\$ 6.00	\$ 21,600	\$ 6.00	\$ 21,600	\$ 8.00	\$ 28,800	\$ 9.00	\$ 32,400
16	1	LS	Temporary water	\$ 8,500.00	\$ 8,500	\$ 16,875.00	\$ 16,875	\$ 21,500.00	\$ 21,500	\$ 27,000.00	\$ 27,000.00
<b>Total Cost of all items</b>				\$	<b>225,390</b>	\$	<b>328,995</b>	\$	<b>314,026</b>	\$	<b>409,980</b>



## Department of Public Works

David A. Jones, P.E.

Director

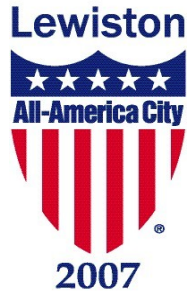


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**TO: Norman Beauparlant**  
**FROM: Ryan Barnes, Project Engineer**  
**DATE: September 15, 2011**  
**ACCOUNT: 60230 6069002**

**SUBJECT: *Bid Award Recommendation- Campus Avenue and Lafayette Street Water Main Replacement***

The Public Works Department recommends that the construction of the **Campus Avenue and Lafayette Street Water Main Replacement Project** be awarded to the apparent low bidder, Gendron & Gendron, Inc. of Lewiston for the total bid price of \$225,390. Gendron & Gendron have completed several water main replacement projects for the City of Lewiston, most recently the Ferry Road Watermain Replacement and the Webber Avenue Storage Tank Project. The bid price is within the project budget.



## Finance Committee

Norman J. Beauparlant  
Director of Budget/Purchasing  
[nbeau@ci.lewiston.me.us](mailto:nbeau@ci.lewiston.me.us)



**to:** Finance Committee  
**from:** Norman Beauparlant, Purchasing Agent  
**subject:** Change Order #4 to contract with St. Laurent & Son on the Jepson Brook CSO PhI  
**date:** September 19, 2011

The contract for Phase I of the Jepson Brook Project was awarded October 4, 2010. Three (3) Change Orders have been needed to date to address various subsurface conditions not known at the time of the bid.

Change Order #4 is needed to address a subsurface condition of a 36" brick sewer main being 12" higher than anticipated.

It is recommended that Change Order #4 be authorized in the amount of \$10,682.93.

NJB/syt



**CHANGE ORDER NO. 4**

BID No.: 2010-037

BID DATE: 9/30/10

PROJECT Jepson Brook CSO Phase I

OWNER: City of Lewiston

CONTRACTOR: St. Laurent and Son Inc.

**You are directed to make the following changes in the Contract Documents.**

**Description:** Revise drainage on Campus Avenue to avoid a conflict with the existing 36" Brick Sewer for a cost increase of \$10,682.93.

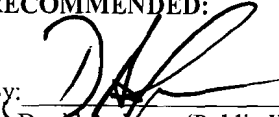
**Reason for Change Order:** The existing 36" brick sewermain in Campus Avenue was discovered to be approximately 12" higher than anticipated and is in direct conflict with a proposed 15" stormdrain that was designed to separate the existing stormdrain system on Sabattus Street between Campus Avenue and Hamel Street from the combined sewer system. At the time the conflict was discovered the existing stormdrain on Sabattus Street was temporarily connected into the system however, this temporary connection will not be able to adequately carry heavy rain events. This conflict can be resolved by lowering a manhole that was previously installed and reinstalling approximately 45 feet of stormdrain.

<p><b>CHANGE IN CONTRACT PRICE:</b></p> <p>Original contract Price</p> <p><u>\$958,418.50</u></p>	<p><b>CHANGE IN CONTRACT TIMES:</b></p> <p>Original Contract Times</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>July 29, 2011</u></p> <p align="right">days or dates</p>
<p>Net changes from previous Change Orders No. <u>1</u> to No. <u>3</u></p> <p><u>\$ 151,726.00</u></p>	<p>Net change from previous Change Orders No. <u>1</u> to No. <u>3</u></p> <p><u>2 months and 2 weeks</u></p> <p align="right">days</p>
<p>Contract Price prior to this Change Order</p> <p><u>\$ 1,110,144.50</u></p>	<p>Contract Times prior to this Change Order</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>October 14, 2011</u></p> <p align="right">days or dates</p>
<p>Net Increase (decrease) of this change order</p> <p><u>\$ 10,682.93</u></p>	<p>Net Increase of this change order</p> <p><u>0</u></p>
<p>Contract Price with all approved Change Orders</p> <p><u>\$ 1,120,827.43</u></p>	<p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: _____</p> <p>Ready for final payment: <u>October 14, 2011</u></p> <p align="right">days or dates</p>

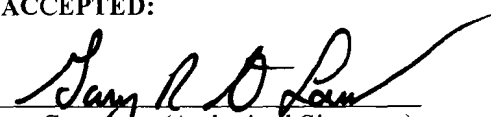
RECOMMENDED:

APPROVED:

ACCEPTED:

By:   
 David A. Jones (Public Works Director)

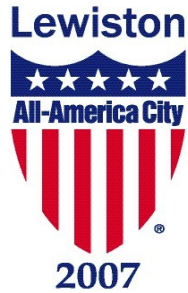
By: \_\_\_\_\_  
 Edward A. Barrett (City Administrator)

By:   
 Contractor (Authorized Signature)

Date: 9/16/11

Date: \_\_\_\_\_

Date: 9/15/11



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeau@ci.lewiston.me.us](mailto:nbeau@ci.lewiston.me.us)



**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Agent  
**subject:** Change Order #1 to the contract with St. Laurent & Son on the Stream Crossings  
(Randall Rd. & Grove St)  
**date:** September 19, 2011

The bid was awarded by the Committee on November 22, 2010 for the specified work to replace three (3) stream crossing culverts.

With approval of DEP, a field design change was made to allow for a more easily maintained crossing.

The cost has been calculated to be \$20,560.07 net increase to the contract amount awarded.

It is recommended that the Change Order be authorized in the amount of \$20,560.07.

NJB/syt

## CHANGE ORDER No. 1

**BID No:** 2010-044

**BID DATE:** October 14, 2010

**CONTRACT DATE:** Dec 7, 2010

**PROJECT:** Stream Crossing Construction at Randall Road and Grove Street

**OWNER:** City of Lewiston

**CONTRACTOR:** St. Laurent & Son, Inc

**ENGINEER;** Public Work, Engineering Division

You are directed to make the following changes in the Contract Documents:

**DESCRIPTION:**


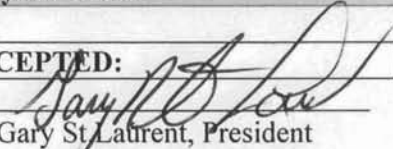
1. Increase the total cost of Bid Item 2 by \$9,208.50 for a new total of \$74,178.50
  2. Increase the total cost of Bid Item 3 by \$11,351.57 for a new total of \$105,631.57
- Total project increase: \$20,560.07

**REASON FOR CHANGE ORDER:**

1. In field design change following clarification on DEP permit requirements, allowing culverts to be lengthened and banks rip-rapped vs installation of a retaining wall. This is a safer, more easily maintained stream crossing.

**ATTACHMENTS:**

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES:</u>
<u>Original Contract Price</u> \$255,580.00	<u>Original Contract Times</u> Substantial Completion: Ready for final payment:
<u>Net Changes from previous Change Orders No. to No.</u> \$0	<u>Net change from previous Change Orders No. to No.</u> 0 Days or Dates
<u>Contract Price prior to this Change Order</u> \$255,580.00	<u>Contract Times prior to this Change Order</u> Substantial Completion: Ready for final payment: Days or dates
<u>Increase (decrease) of this change order</u> \$20,560.07	<u>Net Increase (decrease) of this change order</u>
<u>Contract Price with all Change Orders</u> \$276,140.07	<u>Contract Times with all approved Change Orders</u> Substantial Completion Ready for final payment: Days or dates

<p><b>RECOMMENDED:</b></p> <p>By:                   David Jones, PE, Director                  Lewiston Public Works</p> <p>Date: <u>9/16/11</u></p>	<p><b>APPROVED:</b></p> <p>By: _____                  Edward A. Barrett, City Administrator                  City of Lewiston</p> <p>Date: _____</p>	<p><b>ACCEPTED:</b></p> <p>By:                   Gary St. Laurent, President                  St. Laurent &amp; Son Inc. Contractor</p> <p>Date: <u>9/7/11</u></p>
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Department of Public Services  
David A. Jones, P.E, Director

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TO: Norman Beauparlant, Purchasing Agent/Budget Director  
FROM: Janice E Patterson, P.E., Project Engineer  
DATE: Sept 16, 2011  
SUBJECT: Change Order #1, Bid 2010-044 Stream Crossing Construction Randall RD & Grove ST

1. Attached change order resulted from an in-field design change following clarification on DEP permit requirements, allowing culverts to be lengthened and banks rip-rapped vs installation of a retaining wall. This provides a safer, more easily maintained stream crossing.
2. The cost includes a decrease for the elimination of the retaining wall and an increase for the additional length of piping, geo-textile and rip rap. The additional cost is \$9,208.50 for Item 2: Grove St at No Name Brook and \$11,351.57 for Item 3: Grove St at Sabattus town line for a total cost increase of \$20,560.07
3. Please present this change order at the next Finance Committee meeting for approval.

*AN EQUAL OPPORTUNITY EMPLOYER*

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# STREAM CROSSING CONSTRUCTION RANDALL ROAD & GROVE STREET

**BID #: 2010-044  
BID DATE: 10/21/2010**

Item #	Location/Description	Pratt & Sons Mechanic Falls ME	St. Laurent & Son Lewiston ME	Gendron & Gendron Lewiston ME	N F Luce Inc Anson ME
1	<b>Randall Road:</b> Precast Box Culvert w/Wingwalls or Aluminized Steel Pipe Arch w/Wingwalls or Pipe Culvert w/Wingwalls	\$ 134,900	\$ 96,330	\$ 189,000	\$ 245,000
2	<b>Grove Street @ No Name Brook:</b> Precast Box Culvert w/Wingwalls or Aluminized Steel Pipe Arch w/Wingwalls or Pipe Culvert w/Wingwalls	\$ 91,000	\$ 64,970	\$ 131,000	\$ 118,000
3	<b>Grove Street near Sabattus/Lewiston Town Line:</b> 3 each 6' X 6' Precast Box Culverts w/Wingwalls or 3 each 6' diameter Pipe Culverts w/Wingwalls	\$ 118,520	\$ 94,280	\$ 175,000	\$ 225,000
<b>BASE BID TOTAL</b>		<b>\$ 344,420</b>	<b>\$ 255,580</b>	<b>\$ 495,000</b>	<b>\$ 588,000</b>
Alt. 1	<b>Randal Road:</b> 20' X 7.5' "Conspan" Precast Culvert "Open Bottom" w/Wingwalls	\$ 144,900	\$ 149,800	\$ 262,000	\$ 355,000
<b>Addendums received</b>		5	5	5	5