

# FINANCE COMMITTEE

Lewiston, ME

Minutes of

October 19, 2020

Due to the COVID19 pandemic, the State of Maine Legislature passed emergency legislation allowing for conducting of virtual public meetings during the period covered under the order.

The recorded meeting was conducted remotely via ZOOM and members participated electronically. The secretary took audio attendance, read the motion and second into the record and took roll call votes.

**PRESENT:** Councilor Lee Clement, Councilor Safiya Khalid, Denis Theriault, Roger Philippon, and Renee Bernier

**ABSENT:**

**OTHERS PRESENT:** Purchasing Agent, Allen Ward, Police Chief, Brian O'Malley, City Engineer, Jeff Beaulé, Deputy Public Works Director, Megan Bates, Facilities Manager, Louie Turcotte, Library Director, Marcela Peres, Recreation Programs Director, Jason Hanken, John Watson, BodyWorn by Utility Representative, and Michael Marcotte

Meeting was called to order at 5:44 p.m. by the Chairman due to member connection delays

On motion of Councilor Khalid, seconded by Ms. Bernier it was

**VOTED:**

**(124-2020)** To approve the minutes of the previous meeting dated September 28, 2020 and to accept and place them on file by the Clerk as presented.

**VOTE: 5-0**

On motion of Mr. Philippon, seconded by Councilor Khalid it was

**VOTED:**

**(125-2020)** To authorize a **conditional** Waiver of competition for the purchase of BodyWorn by Utility body cameras for the Police Department per the terms of the service contract provided, **subject to a favorable vote of the City Council allocating funding for the purchase** (\$119,825 per year, \$596,125 total 5 year service contract).

**VOTE: 5-0**

In addition, the committee requested future consideration for automated license plate recognition being added to at least select cruisers as an add-on to the camera purchase for \$11,200 per unit over the 5 year contract term again subject to approved funding.

On Motion of Councilor Clement, seconded by Mr. Philippon it was

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**VOTED:**

**(126-2020)** To award bid 2020-057 for a used four-door sedan for the Police Department to Emerson Chevrolet, Auburn, ME at their bid price of \$18,500 net of trade.

**VOTE: 5-0**

On Motion of Ms. Bernier, seconded by Councilor Clement it was

**VOTED:**

**(127-2020)** To award bid 2020-056 for the Library HVAC Replacement project to, Thermo Dynamics Inc., Eliot, ME at their bid price of \$21,345.00.

**VOTE: 5-0**

On Motion of Mr. Philippon, seconded by Councilor Clement it was

**VOTED:**

**(128-2020)** To award bid 2020-038 for Public Works Uniform Rentals to, Unifirst Corporation, Portland, ME at their total bid price of \$315.75 plus \$28.30 for optional garment tracking insurance weekly cost, for a total annual cost of \$17,890.60, and three (3) year bid cost of \$53,671.80 per the content of the bid submission summarized in the tabulation.

**VOTE: 4-1**

**Ms. Bernier opposed**

Ms. Bernier voted in opposition of the item advocating for a PW clothing allowance vs. the City providing uniforms.

On Motion of Ms. Bernier, seconded by Mr. Philippon it was

**VOTED:**

**(129-2020)** To approve Change Order #1 for 2020-019 for the Libby Ave Sewer Siphon to the contract with St. Laurent and Son for the additional costs to relocate and install the sewer main connection to the project scope for an estimated cost of \$12,000.

**VOTE: 5-0**

On Motion of Ms. Bernier, seconded by Councilor Clement it was

**VOTED:**

**(130-2020)** To approve Change Order #1 to the contract with Glidden Excavating and Paving for bid 2020-041 for the FY21 Paving be approved to add reconstruction of the north loop of Merton Blvd to the project scope for an estimated additional cost of \$35,580.60.

**VOTE: 5-0**

On Motion of Mr. Philippon, seconded by Councilor Clement it was

**VOTED:**

**(131-2020)** To approve Change Order #1 to add the additional rebar and over-sized pedestal costs to the contract with J Pratt Construction for bid 2020-049 for the Veteran's Park Corsair Plinth at an amount not to exceed \$11,000.00, for a revised total award of \$46,065.00.

**VOTE: 5-0**

On Motion of Ms. Bernier, seconded by Mr. Theriault it was

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**VOTED:**

**(132-2020)** To authorize a Waiver of competition for the purchase of a new Armory floor cover from BSN Sports for an amount not to exceed \$13,300 funded from \$6,600 in shelter proceeds from Community Concepts Inc. and \$6,600 election grant funds.

**VOTE: 5-0**

In other business:

The committee heard from the Facilities Manager about the emergency repairs for the Lincoln St. Parking garage roof being investigated and repaired at this time. More information on the topic will be presented to the committee at future meetings.

The committee requested MIS and Administration present to them at their November 2 meeting, options for their return to in person Finance Committee meetings taking into consideration concerns for public participation, safety, and social distancing.

On motion of Ms. Bernier, seconded by Councilor Clement

**VOTED:**

To adjourn at 6:38 p.m.

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Allen Ward  
Clerk  
Finance Committee