

**LEWISTON CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
JULY 21, 2020**

SESSION WILL BE CONDUCTED REMOTELY AND MEMBERS WILL ONLY PARTICIPATE ELECTRONICALLY. THE MEETING CAN BE VIEWED ONLINE AT

<https://www.lewistonmaine.gov/2020cc>

Public Comment on any item appearing on the agenda may be sent to publiccomment@lewistonmaine.gov prior to or during the meeting, and all comments received will be forwarded to the City Council. Members of the public who do not have internet access and who would like to access the meeting by phone may contact (207) 513-3021 for the access code before 5pm on the day of the meeting.

6:00 p.m. Executive Session – Pursuant to MRSA Title 1, section 405(6)(E) to discuss a legal matter.

7:00 p.m. Regular Meeting

Update on City Actions Regarding COVID-19 Pandemic Situation

Introduction of 2020-2021 Lewiston Youth Advisory Council members

Acceptance of the minutes of the June 16 and July 7, 2020 meetings.

Public Comment period – Any member of the public may make comments regarding issues pertaining to Lewiston City Government (3 minutes per speaker; maximum time for all comments is 15 minutes)

ALL ROLL CALL VOTES FOR THIS MEETING WILL BEGIN WITH THE COUNCILOR OF WARD 7

REGULAR BUSINESS:

1. Confirmation of Mayor Cayer's nomination to fill the current vacancy in the Ward 2 position on the School Committee.
2. Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the MSEA Unit.
3. Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Professional Technical Unit [AFSCME COUNCIL #93] LOCAL 3855-00.
4. Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Public Works Unit [AFSCME COUNCIL #93] LOCAL 1458-00.
5. Order, Applying for, Accepting, and Appropriating a Community Solutions Grant, created by Maine Housing and Authorizing the City Administration to Execute the required Grant Agreements.
6. Order, Authorizing the City Administrator to sign a Letter of Donation and Release of Agency Obligation form related to a slope easement at 195, 223 and 229 River Road.
7. Order, Authorizing Application and Acceptance of Funds from the U.S. Department of Justice Edward Byrne Justice Assistance Grant Program.
8. Reports and Updates
9. Any other City Business Councilors or others may have relating to Lewiston City Government.

LEWISTON CITY COUNCIL
MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 6:00pm

SUBJECT:

Executive Session regarding a Legal Matter.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The state statutes outline the issues that will be discussed in executive session.

DAD/kmm

REQUESTED ACTION:

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To enter into an Executive Session pursuant to MRSA Title 1, section 405(6)(E) to discuss a legal matter.

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 1

SUBJECT:

Confirmation of Mayor Cayer's nomination to fill the current vacancy in the Ward 2 position on the School Committee.

INFORMATION:

****UPDATE/AMENDED JULY 20:**

The School Committee notified the Mayor that the Ward 2 position on the Committee is vacant due to a resignation on July 12. The Mayor's Office issued a press release and accepted applications from interested residents of Ward 2. The application deadline was close of business on Friday which was after the City Council agenda is prepared and issued.

The Mayor has reviewed the applications and announced his nomination for this position:

Elgin Physic, Ward 2 resident Mr. Physic's application is attached.

In accordance with the City Charter, the appointment is subject to the consent of the City Council.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

Appointments to boards and committees are under the purview of the elected officials.

DAD/Kmm

REQUESTED ACTION:

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To receive the Mayor's nomination and to appoint Elgin Physic to fill the vacant Ward 2 position on the Lewiston School Committee, said appointment to be effective as of July 21, 2020.

From: noreply@civicplus.com
Sent: Thursday, July 16, 2020 9:08 AM
To: Kathy Montejo; Kelly Brooks
Subject: Online Form Submittal: Application for Appointment to City Board/Commission/Committee

Application for Appointment to City Board/Commission/Committee

Full Name	Elgin Charles Physic
Street Address	[REDACTED] Lewiston, ME 04240
Mailing Address (if different than street address)	<i>Field not completed.</i>
Phone Number (daytime)	[REDACTED]
Phone Number (evening)	[REDACTED]
Email Address	[REDACTED]
Length of Time as a Lewiston Resident	15 years 11 months
Council Ward	2
I wish to be appointed to:	School Board Committee
Check one or both	Full Membership Status

Please list any related experience, knowledge, education, skills, or abilities that you feel would make you a good fit for this Board/Commission/Committee:

As a 15-year resident of Lewiston, I have had 4 children attend schools in Lewiston. I have one child at the middle school, one child at the high school, and two Lewiston High School graduates that are currently attending college. Because we see the bigger picture, my wife and I know that our children's success is not only a reflection of our parenting, but also a reflection of our community. For this reason, I have invested in our community by making an active commitment to serve our local youth in various roles.

I began serving our youth as a coach and mentor, but I quickly took on a leadership capacity in Lewiston youth sports programs. I work with multiple stake holders to offer high-quality inclusive programming with affordable pricing for all of our youth. I have also served on booster

boards to ensure students, regardless of economic status, have these same opportunities within the school system.

I continue to mentor and work with children in the sports environment. However, my commitment to youth in our community expands beyond sports. I served as a board member for Tree Street Youth when it was beginning to establish itself in Lewiston, was part of Lewiston School Community Integration Project, and I also participated in the Superintendent search committee meetings. Most recently, I was selected to serve on the Ad Hoc committee.

In 2017, I was honored by the Maine State Grange with a Community Citizen award and the Officer of the Year award in recognition for my community service work. This past year, I also received an award through my work, Maine State Police, for my efforts in the community.

As an active stakeholder in our community, I know there are many different perspectives to consider when making decision for our school system. I possess exceptional interpersonal skills and communication skills that enable me to listen with fairness to differing viewpoints when navigating through the decision-making process.

I have made a personal commitment to the children of our community. There are many things Lewiston does well, but there are also many areas that could use improvement.

If selected for this position, I will help improve the Lewiston school system.

Date	7/16/2020
Electronic Signature	Elgin Charles Phytic

Thank you for your interest in serving the City of Lewiston.

Email not displaying correctly? [View it in your browser.](#)

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 2

SUBJECT: Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the MSEA Unit.

INFORMATION:

The Maine Service Employees Association and City negotiators have been in negotiations for several months. With the arrival of COVID-19 in Maine the two parties discussed options of moving negotiations forward in effort to allow both parties the opportunity to focus on City services and response to the current pandemic. The parties also felt that such an agreement should be discussed in the context of limiting the number of issues on the table. Negotiations between city representatives and those of the union have reached a tentative agreement on a new, three year agreement that would go into effect on July 1, 2020. The agreement calls only for wage adjustments over the three year period.

The attached order to authorize the City Administrator to execute such an agreement.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

DAD/Kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the MSEA Unit.



CITY OF LEWISTON, MAINE

July 21, 2020

COUNCIL ORDER

Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Maine Service Employees Association.

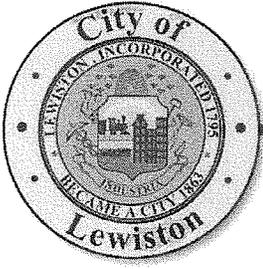
Whereas. The City has been in recent discussion with the MSEA Unit; and

Whereas, during those discussions, the suggestion was made that the City and unit discuss a new labor agreement to go into effect on July 1, 2020, with limited issues to be negotiated and addressed; and

Whereas, as a result, the City's negotiators and union representatives have reached a tentative agreement on a three year contract covering the City's FY21 through FY23.

Now, therefore, be it ordered by the City Council of the City of Lewiston that

The City Administrator is hereby authorized to execute a three year collective bargaining agreement with the MSEA reflecting the attached terms and conditions.



EXECUTIVE DEPARTMENT

Denis D'Auteuil, City Administrator
Dale Doughty, Deputy City Administrator

To: Mayor, City Councilors & City Administrator
From: Dale F. Doughty, Deputy City Administrator
Date: July 16, 2020
Re: Maine Service Employees Association (MSEA)

As you know, we have been working with the MSEA Unit Union to develop a successor collective bargaining agreement to replace the agreement that expired on June 30, 2020. We have exchanged proposals with MSEA representatives and the notable features of the new contract are:

- 3yr contract from July 1, 2020 to June 30, 2023
- COLA Adjustment:
 - 7/1/20 - 2.5%
 - 1/1/21 - .5%
 - 7/1/21 - 2.5%
 - 1/1/22 - .5%
 - 7/1/22 - 2.5%
 - 1/1/23 - .5%
- A much simplified reclassification procedure was proposed that was modeled after the procedure in the Professional Technical Unit contract.
- Other minor editorial changes.

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 3

SUBJECT: Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Professional Technical Unit [AFSCME COUNCIL #93] LOCAL 3855-00.

INFORMATION:

The Professional Technical Unit and City negotiators have been in negotiations for several months. With the arrival of COVID-19 in Maine the two parties discussed options of moving negotiations forward in effort to allow both parties the opportunity to focus on City services and response to the current pandemic. The parties also felt that such an agreement should be discussed in the context of limiting the number of issues on the table. Negotiations between city representatives and those of the union have reached a tentative agreement on a new, three year agreement that would go into effect on July 1, 2020. The agreement calls only for wage adjustments over the three year period.

The attached order to authorize the City Administrator to execute such an agreement.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

DAD/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Professional Technical Unit.



CITY OF LEWISTON, MAINE

July 21, 2020

COUNCIL ORDER

Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Professional Technical Unit [AFSCME COUNCIL #93] LOCAL 3855- 00.

Whereas. The City has been in recent discussion with the Professional Technical Unit; and

Whereas, during those discussions, the suggestion was made that the City and unit discuss a new labor agreement to go into effect on July 1, 2020, with limited issues to be negotiated and addressed; and

Whereas, as a result, the City's negotiators and union representatives have reached a tentative agreement on a three year contract covering the City's FY21 through FY23.

Now, therefore, be it ordered by the City Council of the City of Lewiston that

The City Administrator is hereby authorized to execute a three year collective bargaining agreement with the Professional Technical reflecting the attached terms and conditions.



EXECUTIVE DEPARTMENT

Denis D'Auteuil, City Administrator
Dale Doughty, Deputy City Administrator

To: Mayor, City Councilors & City Administrator
From: Dale F. Doughty, Deputy City Administrator
Date: July 16, 2020
Re: Professional Technical Unit [AFSCME COUNCIL #93] LOCAL 3855- 00

As you know, we have been working with the Professional Technical (PT) Unit Union to develop a successor collective bargaining agreement to replace the agreement that expired on June 30, 2020. We have held several meetings and exchanged proposals with PT representatives and the notable features of the new contract are:

- 3yr contract from July 1, 2020 to June 30, 2023
- COLA Adjustment:
 - 7/1/20 - 2.5%
 - 1/1/21 - .5%
 - 7/1/21 - 2.5%
 - 1/1/22 - .5%
 - 7/1/22 - 2.5%
 - 1/1/23 - .5%
- Clarify contract language related to when call-in time overlaps with the beginning of the normal workday. The two hour minimum for a call-in that overlaps has been paid differently over the years due to conflicts in the contract language. It will now be clear that the 2-hour minimum at the overtime rate of 1 ½ will be added to the regular workday, regardless of the amount of overlap.
- Remove the City Engineer from this Unit, therefore minimizing management and confidentiality conflicts.
- Update position titles
- Other minor editorial changes.

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 4

SUBJECT: Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Public Works Unit [AFSCME COUNCIL #93] LOCAL 1458 - 00.

INFORMATION:

The Public Works Unit and City negotiators have been in negotiations for several months. With the arrival of COVID-19 in Maine the two parties discussed options of moving negotiations forward in effort to allow both parties the opportunity to focus on City services and response to the current pandemic. The parties also felt that such an agreement should be discussed in the context of limiting the number of issues on the table. Negotiations between city representatives and those of the union have reached a tentative agreement on a new, three year agreement that would go into effect on July 1, 2020. The agreement calls only for wage adjustments over the three year period.

The attached order to authorize the City Administrator to execute such an agreement.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

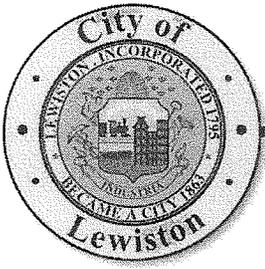
The City Administrator recommends approval of the requested action.

PAD/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Public Works Unit.



CITY OF LEWISTON, MAINE

July 21, 2020

COUNCIL ORDER

Order, Authorizing the City Administrator to Execute a Collective Bargaining Agreement with the Public Works Unit [AFSCME COUNCIL #93] LOCAL 1458 – 00.

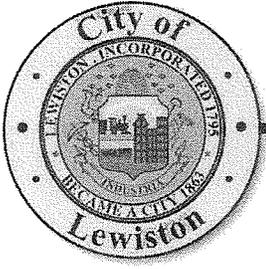
Whereas. The City has been in recent discussion with the Public Works Unit ; and

Whereas, during those discussions, the suggestion was made that the City and unit discuss a new labor agreement to go into effect on July 1, 2020, with limited issues to be negotiated and addressed; and

Whereas, as a result, the City's negotiators and union representatives have reached a tentative agreement on a three year contract covering the City's FY21 through FY23;

Now, therefore, be it ordered by the City Council of the City of Lewiston that

The City Administrator is hereby authorized to execute a three year collective bargaining agreement with the Public Works Unit reflecting the attached terms and conditions.



EXECUTIVE DEPARTMENT

Denis D'Auteuil, City Administrator
Dale Doughty, Deputy City Administrator

To: Mayor, City Councilors & City Administrator
From: Dale F. Doughty, Deputy City Administrator
Date: July 16, 2020
Re: Public Works Unit [AFSCME COUNCIL #93] LOCAL 1458 - 00

As you know, we have been working with the Public Works (PW) Unit Union to develop a successor collective bargaining agreement to replace the agreement that expired on June 30, 2020. We have held several meetings and exchanged proposals with PW representatives and the notable features of the new contract are:

- 3yr contract from July 1, 2020 to June 30, 2023
- COLA Adjustment:
 - 7/1/20 - 2.5%
 - 1/1/21 - .5%
 - 7/1/21 - 2.5%
 - 1/1/22 - .5%
 - 7/1/22 - 2.5%
 - 1/1/23 - .5%
- Clarify contract language related to when call-in time overlaps with the beginning of the normal workday. The two hour minimum for a call-in that overlaps has been paid differently over the years due to conflicts in the contract language. It will now be clear that the 2-hour minimum at the overtime rate of 1 ½ will be added to the regular workday, regardless of the amount of overlap.
- Similar to the Water/Sewer utilities a stand by employee will be assigned weekly to Highway and Open Space Division to take off-hour emergency calls for service directly. The standby person will address issues directly or assess larger issues and advise a district manager of the need for additional oversight and staff. This will reduce the need for PW dispatch to be involved in most emergency call outs.
- A new simplified overtime policy that will provide clarity to employees and supervisors, improve response times and provide for a more equitable distribution of overtime opportunities has been included.

- Clarify how the cancer screening benefit will be provided for night shift employees in this unit.
- Other minor editorial changes.

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 5

SUBJECT: Order, Applying for, Accepting, and Appropriating a Community Solutions Grant, created by Maine Housing and Authorizing the City Administrator to Execute the Required Grant Agreements.

INFORMATION: The City received a Choice Neighborhood Planning and Action Grant in 2018. A great deal of work was put forth in the analysis, public engagement and planning by City staff and community members resulting in the Choice Neighborhood Plan being adopted by the City Council in 2019. A significant next step in the implementation process is applying for Choice Neighborhood Implementation Grant, which could provide up to \$30 million in federal assistance toward implementation of the plan.

It is anticipated that the Notice of Funding Availability (NOFA) for the implementation grants could be available as soon as Fall 2020. In reviewing previous NOFA's there had been funding available for implementation grants specifically for grants submitted by housing authorities, that they are only eligible for. Anticipating that the NOFA will likely include a similar funding model the Lewiston Housing Authority (LHA) has been identified as the lead applicant, with Community Concepts and the City as co- applicants.

LHA has since issued a request for proposals to identify a housing development partner for the Choice grant work, and Avesta Housing was the chosen partner. LHA and Avesta have identified the Community Solutions Grant, created by Maine Housing as a potential funding source to assist with costs associated with the development of the implementation grant application. Under the terms of the Community Solutions Grant funds must be issued to municipalities who can then pass them on to a sub recipient. The City Council is being asked to approve the submission of the grant request and to authorize the City Administrator to execute the necessary grant agreements and to administer the Community Solution Grant funds.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

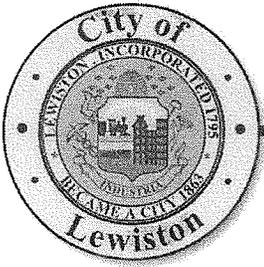
The City Administrator recommends approval of the requested action.

DAD/kmm

REQUESTED ACTION:

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To approve the Order, Applying for, Accepting and Appropriating a Community Solutions Grant from Maine Housing and Authorizing the City Administrator to Execute the Required Grant Agreements.



CITY OF LEWISTON, MAINE

July 21, 2020

COUNCIL ORDER

Order, Authorizing the City Administrator to Apply for, Accept, and Appropriate a Community Solutions Grant, created by Maine Housing and Authorizing the City Administrator to Execute the Required Grant Agreements.

Whereas, Maine Housing is offering grant funding that would assist with costs associated with the development of the Choice Neighborhood Implementation Grant Application; and

Whereas, the Lewiston Housing Authority has completed a grant application, to be submitted by the City, that if approved would provide up to \$75,000 in funds to be used in the development of the Implementation Grant; and

Whereas, the grant funds would be received by the City and passed through to Choice Neighborhood program partners for the payment of services such as design development, engineering, mapping, HUD budgeting, legal, and other costs needed to develop a competitive Choice Neighborhood Implementation Grant.

Now, therefore, be it ordered by the City Council of the City of Lewiston that

The City Administrator is hereby authorized to apply for, accept, and appropriate a Maine Housing Community Solutions Grant, and to execute on behalf of the City the documents required for the grant application and administration.

Economic and Community Development

Lincoln Jeffers

Director



To: Honorable Mayor and Members of the City Council
From: Lincoln Jeffers
RE: **Determination of Spending for CDBG CARES Act Allocation**
Date: July 15, 2020

The City received a Choice Neighborhood Planning and Action Grant in 2018. The City was the lead applicant with Community Concepts as the co-applicant. An incredible amount of analysis, public engagement and planning work was conducted by many partners that resulted in the Choice Neighborhood Plan adopted by the City Council in 2019. That plan provides a road map of strategies for how to transform the Tree Street Neighborhood by addressing people, place and housing. While efforts are underway to implement the plan, a significant next step in that process is applying for Choice Neighborhood Implementation Grant, which could provide up to \$30 million in federal assistance toward implementation of the plan.

While the Notice of Funding Availability (NOFA) for the Choice Implementation Grants has not yet been released, it is anticipated that it may be released as soon as this fall. Work has been underway since the council adopted the Choice Neighborhood Plan to develop a competitive Choice Neighborhood Implementation Grant application. Past NOFA's have had a funding set aside for implementation grants submitted by housing authorities, that only they are eligible to receive funding for. Following this strategy will allow Lewiston to be eligible for all of the Choice funding made available, rather than only that not set aside for housing authorities.

Anticipating that the next NOFA will include such a set aside, the partners working on developing Lewiston's Choice Neighborhood Implementation Grant proposal have identified the Lewiston Housing Authority (LHA) as the lead applicant, with Community Concepts (CCI) and the City as co-applicants.

LHA issued a request for proposals seeking a housing development partner for the Choice Work. Avesta Housing was the chosen partner. LHA, their consultant, John Anton, and Avesta have been moving forward with the planning and design work needed to have a competitive Choice Neighborhood Implementation Grant application. They have been incurring costs that will not be reimbursable under the Choice Grant. They have identified the Community Solutions Grant (CSG), created by Maine Housing, as a possible funding source to help pay for these 3rd party costs. Maine Housing has

encouraged them to apply. Under the terms of the CSG program grants are to be issued to municipalities who can then pass them on to sub recipients.

Attached is a \$75,000 grant application written by the LHA. The City Council is being asked to approve the submission of the grant request, and to authorize the City Administrator to execute whatever documents are necessary to apply for, receive, and administer CSG funds.

Community Solutions Grant Application Lewiston, Maine

Project Summary

In 2018, the City of Lewiston was one of only six communities nationally to be awarded a FY17 Choice Neighborhoods Initiative Planning and Action Grant from the U.S. Department of Housing and Urban Development (HUD). The purpose of the Grant is to help local leaders to craft comprehensive, homegrown plans to redevelop severely distressed HUD assisted housing while also revitalizing and transforming the neighborhood in which the housing is located. Lewiston's application was the product of a community-based organizing and planning effort begun in 2013 when the Maine Health Access Foundation (MHAF) funded a group of individuals and organizations to assess assets and barriers to health and wellness in Lewiston's Downtown. The single greatest need identified in that work was access to safe affordable housing.

Lewiston was attracted to HUD's Choice Neighborhoods Initiative because it promotes a comprehensive approach to transforming neighborhoods struggling to address the interconnected challenges of distressed housing, inadequate schools, poor health, high crime, and lack of capital. Choice Neighborhoods is focused on three core goals:

- **Housing:** Replace distressed public and assisted housing with high-quality mixed-income housing that is well-managed and responsive to the needs of the surrounding neighborhood.
- **People:** Improve outcomes of households living in the target housing related to employment and income, health, and children's education; and
- **Neighborhood:** Create the conditions necessary for public and private reinvestment in distressed neighborhoods to offer the kinds of amenities and assets, including safety, good schools, and commercial activity, that are important to families' choices about their community.

The work funded under the Choice Planning Grant culminated In June 2019 when the Lewiston City Council unanimously adopted Growing Our Tree Streets: A Choice Neighborhood Transformation Plan. The executive summary, full plan and appendices for the Transformation Plan can be found here:

<https://www.lewistonmaine.gov/933/Choice-Neighborhood-Grant>

The next and likely momentous step in this lengthy community-driven process is for the City and its partners to apply for a \$30+ million Choice Neighborhoods Initiative Implementation Grant. These grants are only available to those communities that have successfully completed the work of Choice Planning Grant. We believe that Lewiston will have a competitive application which will serve as a model for other smaller communities in the country that have historically been unable to access funding under the Choice program.

1) Local needs assessment that describes the need for this program in the community.

A local needs assessment was a critical component of the Choice Planning Grant. The results of the assessment can be found in the Appendix to the Transformation Plan (see link above). To summarize, Downtown (called the Choice Study Area in the Transformation Plan) has an estimated population of 12,617 persons, representing a third of the City's total population. 45% of Downtown families have incomes below 100% of poverty level and 58% of Downtown families with children have incomes below 100% of poverty level. There are an estimated 5,879 housing Units in Downtown of which eight percent (n=489) are HUD Assisted with Project Based Section 8 HAP contracts. Fully 100% of Lewiston's Project Based Section 8 portfolio (489 units in 10 properties) is located in the Downtown. Despite the significant presence of subsidized housing, 52.5% of the households in Downtown are Housing cost-burdened. Yet, despite the tremendous need for housing, 14% of the units in Downtown are vacant due to housing quality and safety issues.

2) Specific geographic areas to be served.

Lewiston's "Downtown" neighborhood is the Eligible Neighborhood for the Choice application. The generally accepted boundary of Downtown (called the Choice Study Area in the Transformation Plan) is coterminous with the combined Census Tracts 201, 203 and 204.

3) Collaborating agencies that will participate in the program and their specific roles.

The Choice application has three co-applicants (Partners).

Lewiston Housing Authority will be the Housing Partner for the Choice Implementation Grant. The Housing partner is responsible for replacing the distressed housing with high-quality mixed-income housing that is well-managed and responsive to the needs of the surrounding neighborhood.

Lewiston Housing Authority has selected through a competitive process Avesta Housing as its developer partner. Avesta will provide LHA with the staff and financial capacity necessary to execute the development aspects of the Housing plan.

CCI will be the People Partner, responsible for the work to improve outcomes of households living in the target housing related to employment and income, health, and children's education.

The City of Lewiston will be the Neighborhood Partner, responsible for the work to create the conditions necessary for public and private reinvestment in the neighborhood to offer the kinds of amenities and assets, including safety, good schools, and commercial activity, that are important to families' choices about their community.

It is important also to note the role of the John T. Gorman (JTG) Foundation in the work that has led to this opportunity. JTG has acted as a seed funder, technical assistance provider and resource convener to support and connect the local efforts to create a comprehensive strategy to address the challenges and opportunities facing the Downtown.

4) Municipal staff who will work on the program including their anticipated roles and biographies or resumes.

As the Economic Development Manager for the City of Lewiston, *Misty Parker* plays a lead role in attracting development to the City, with a focus on the redevelopment and revitalization of downtown Lewiston and the riverfront. Before becoming Manager, Misty was Lewiston's Economic Development Specialist for almost four years and was responsible for researching, planning, implementing and promoting a variety of programs and efforts aimed at business attraction and expansion. She also provided support for related community development activities, including grant writing and administration. Misty has been a Town Planner for Wiscasset as well as a Planning and Development Director for Waldoboro. She received her Bachelor of Science in Environmental Studies from the University of Maine at Machias and her Master's degree in Resource Management and Conservation from Antioch University of New England.

Lincoln Jeffers is Assistant to the Administrator for the City of Lewiston with the charge of acting as point person for Economic Development for Lewiston. His work entails providing site search assistance, access to financing and government business assistance programs, public/private partnership deal structuring, business advocacy, land use planning and regulatory assistance, marketing, public relations and legislative policy work on pertinent issues. In addition to being the lead point of contact for economic development, business attraction, business advocacy and business support services provided by Lewiston, Lincoln also oversees community development activity within the City. As a CDBG Entitlement Community, Lewiston receives approximately \$915,000 in federal Community Development Block Grant funds in FFY20 which are used to benefit low to moderate income residents. The funds, in part, are used to help fund social service agencies, build public infrastructure, and to capitalize commercial and residential loan and grant programs that improve the quality of life in Lewiston. The community development department also administers other federal grants, including EPA Brownfield, EDA Economic Development Initiative, and other HUD programs such as HOME, NSP and Lead/Healthy Homes.

5) Agencies and individual consultants who will work on the program including their anticipated roles and biographies or resumes.

Lewiston Housing Authority (LHA) was created in 1963 and is the municipal housing authority for the City of Lewiston. LHA's mission is to provide decent, safe, and affordable housing, free of discrimination, to those eligible persons who need housing assistance and, in so doing, promote economic uplift and personal growth. LHA owns and/or manages 461 units of public & non-profit affordable rental housing. It also

administers nearly 1,100 Housing Choice Vouchers to families living in privately owned housing.

LHA has an annual budget of \$13.3MM and there are approximately 42 professionals working at LHA with many years of experience developing and managing housing in the City of Lewiston. A volunteer community board, appointed by the Mayor, provides oversight and direction for LHA operations.

To facilitate the development of new affordable housing in the region, LHA created the Lewiston-Auburn Area Housing Development Corporation (LAAHDC) in 1983. LAAHDC is a component unit of LHA, and the two share common board members. LAAHDC is also staffed by LHA. LHA is currently using the consulting services of John Anton to staff its housing functions, including the activity of LAAHDC.

Chris Kilmurry is the Executive Director of the Lewiston Housing Authority. He is a creative, result-oriented professional, with over 15 years of experience developing operational efficiencies and leading teams through strategic and meaningful change in a Non-Profit Setting. Prior to leading Lewiston Housing Authority, Chris has had senior leadership roles at several regional and national affordable housing groups, including POAH, Avesta, The Community Builders and Housing Vermont.

John Anton is a Housing and Community Development consultant working for LHA. He has over 25 years of experience in the development and finance of affordable housing, including 11 years as the President of the Northern New England Housing Investment Fund.

Avesta Housing, founded in 1972, is a Portland-based nonprofit organization whose mission is to improve lives and strengthen communities by promoting and providing quality affordable homes for people in need. Avesta focuses on five areas of affordable housing: advocacy, real estate development, property management, senior and assisted living, and homeownership. The organization has more than 280 employees, \$300 million in assets, and an annual budget of \$47 million.

The organization currently owns and manages nearly 100 affordable housing developments, for a total of more than 2,700 units in Maine and New Hampshire. The portfolio consists of state and federally assisted family and elderly/disabled housing, affordable rent-restricted apartments, mixed-income (affordable and market rate) rental developments, supportive housing for long-term homeless and visually impaired, and unrestricted workforce housing. Additionally, Avesta owns and operates two assisted-living facilities. Both assisted-living facilities offer private pay and MaineCare supported housing for seniors, which uniquely positions Avesta to house and support seniors requiring a higher level of care regardless of their income. Avesta was also the first in Maine to develop projects for chronically homeless people using the Housing First model and has since completed three projects. Because of the diversity of living options provided by Avesta, our residents represent an incredibly diverse population.

Avesta Housing has developed over 130 properties and/or housing communities in Southern Maine and New Hampshire, totaling more than 3,500 apartments and homes. These initiatives range in size from less than a dozen units to more than 125 units, and developments been constructed over one or more phases depending on what is feasible for a site and desired by the community.

Rebecca Hatfield joined Avesta Housing in 2015 as an assets and acquisitions Officer. She was promoted to director of real estate development in 2017 and subsequently promoted to her current role in 2019. Rebecca is responsible for overseeing real estate development and property management for Avesta. Prior to Avesta, Rebecca was a senior vice president at Citigroup working in various roles within the commercial and corporate bank. She has over a decade of experience in finance with a focus on deal structuring, underwriting, credit risk analysis, and portfolio management. Additionally, she has extensive experience completing real estate transactions. Rebecca's previous employment also includes five years as a software and network management engineer, serving as project manager and lead developer.

Rebecca earned a B.S. in Computer and Information Science from University of Maryland and an M.B.A from University of California Los Angeles, Anderson School of Management. She is a Certified Compliance Professional (C3P) for Low Income Housing Tax Credits. She currently serves as a board member for Genesis Community Loan Fund and the Maine Real Estate & Development Association MEREDA.

Community Concepts, Inc. (CCI) is a founding member of NeighborWorks America, and to this day, remains focused on “creating opportunities for people to live in affordable homes, improve their lives and strengthen their communities”. As the CAP agency for a three-county region, CCI supports urban and rural families to be safe, healthy, affordably housed, and economically secure. Pioneering Universal Intake in Maine, where “there is no wrong door”, CCI is the single portal for low income families to connect to the full range of services that they may need, including housing, child and family support, transportation and money management. CCI owns 180 units of HUD assisted and LIHTC housing; provides lead paint testing and remediation for home owners and landlords under the City's Lead Hazard Reduction and Healthy Homes grants; operates weatherization, emergency repair and USDA self-help housing programs; and provides housing application intake for several private assisted housing owners in Lewiston. CCI operates the Maine DHHS Alternative Response family support program for Androscoggin, Franklin and Oxford Counties; coordinates Head Start and Early Head Start; and provides home visitation, parent education, child abuse and neglect prevention, and adolescent substance abuse counseling in 4 area high schools. CCI's Community Partnership for Protecting Children is focused on Tree Street children and families because 60% of the child abuse reports in CCI's three-county service area come from the Tree Streets. Through its predominantly volunteer transportation program, CCI coordinates up to 900 free rides daily for medical, social service and workforce appointments for low income persons. Its subsidiary Community Concepts Finance Corp, a CDFI, provides technical assistance and access to loans for

business start-up, acquisition and expansion, and is the contracted Economic Development Agency for Oxford County.

The rich service menu described above was developed by CCI in recent years through a deeply analytic and participative community process. Originally located in rural Oxford County, CCI sought to be close to the concentration of families in deepest need and to frame its service agenda around those families' views of their own challenges. In 2011 CCI relocated its headquarters to the heart of the Tree Streets in a new community center. With NeighborWorks support, CCI conducted a preliminary comprehensive, resident-led assessment of family and community needs in the Downtown, including a parcel-by-parcel inventory of physical conditions and a mail survey of family needs. In 2013, CCI dramatically expanded this outreach in a second-wave assessment that included door-knocking and personal interviews of a random sample of 570 households (with 340 completions) by a cadre of community residents, trained by CCI and fluent in six languages, door-knocking from 4 to 6 PM, 3 nights/week over 4 weeks. In addition to clarifying the needs of families defined by families themselves, used by CCI to re-frame its organizational direction, its service model and its family support offerings, this survey work a) established trust among residents and CCI, b) identified widespread views that the neighborhood was in disrepair and that its housing conditions were unsafe, and c) identified perceptual divides among long term residents (generally, white) and new arrivals (generally, East and Central African refugees) regarding crime and safety. CCI repeated its Community Needs Assessment in 2016.

CCI's advocacy for comprehensive neighborhood transformation is a direct result of the voices that rose from these assessments. CCI's work in Choice Transformation planning will be led personally by its CEO, *Shawn Yardley*. Shawn has a 37-year career in health and human services, serving previously as Regional Director for Maine DHHS and Director of the City of Bangor Health and Community Services.

John T. Gorman Foundation (JTG) has assigned *Christopher Shea*, a Senior Advisor to the Foundation, to provide strategic leadership, project management and local capacity building for comprehensive neighborhood planning and mixed income housing development for the duration of the Choice Transformation Plan period. Shea has a thirty-year career leading highly complex neighborhood revitalization efforts, including planning and directing HOPE VI developments, distressed FHA revitalizations, and catalytic, mixed income neighborhood infill developments in Pittsburgh and Baltimore. For eight years, Shea was CEO of East Baltimore Development, directing the development and implementation of a comprehensive neighborhood redevelopment plan, part of which just won the 2017 HUD Secretary's Award for Historic Preservation. Shea also serves as consultant to the City of Pittsburgh, responsible for strategic guidance of the Larimer Choice project and for direct operational implementation of its Housing, Neighborhood and People plans. His work with local homeowners to create a single-family housing strategy is highlighted in HUD's June 2017 Choice e-Newsletter. Through JTG, Shea will serve in a similar role for the Downtown Lewiston Choice Plan, and will dedicate 50% of his time to Lewiston.

6) *Municipality's contribution of resources such as in-kind contributions, personnel, zoning provisions, and financial resources*

Misty Parker and Lincoln Jeffers have devoted significant portions of their time to the Choice efforts over the last several years. Misty is the point person on the production of the Choice Implementation Grant. [Misty – want to beef this up a bit?]

The City of Lewiston has assisted significantly in assembling and preparing the sites which will host the new buildings. The City has donated several tax-acquired parcels to Lewiston Housing Authority while also allocating +/- \$270,000 in CDBG funds to the acquisition and demolition of a dilapidated building on a key parcel. The City also used its own funds to demolish three dilapidated buildings on sites that LHA acquired. The value of this work was +/- \$50,000.

7) *Sources of funds in addition to the Community Solutions Grant and the municipality's contribution.*

JTG has provided +/- \$300,000 in grant funding to LHA and CCI in 2020 as well as Chris Shea's time to support Choice work, in particular the development of the Choice Neighborhoods Implementation Grant application.

8) *Proposed budget.*

<u>Activity</u>	<u>Vendor</u>	<u>Estimated Cost</u>
Design Development	Kaplan Thompson	\$57,900
Mapping Support	Interface	5,500
HUD Budgeting Support	Becky Foster	5,600
Engineering – Extraordinary Site Costs Cert.	TBD	3,500
Legal	Curtis Thaxter	2,500
TOTAL		\$75,000

9) *Estimate of number of affordable units for persons to be created or preserved.*

Under the Housing portion of the Choice Implementation grant, we anticipate 92 existing, functionally obsolete Section 8 and Public Housing units will be replaced with 200 mixed-income units. 92 of these new apartments will have Section 8 projected-based rental assistance while the remaining apartments will be a mix of market-rate and LIHTC units.

Under the Neighborhood portion of the Choice Implementation grant, we will create a housing production system to double the homeownership in the Tree Streets neighborhood over the next ten years, from 75 to 150 owner occupied homes. The initiative will target both infill lots and rehab of existing structures. Most, if not all, of these homes will be small multifamily buildings with a mix of affordable and market-rate units.

10) Proposed use of Community Solutions Grant.

The Community Solutions Grant would be used to fund third party costs associated with submitting an application to the U.S. Department of Housing and Urban Development for a FY 20 Choice Neighborhoods Implementation Grant.

11) Proposed use of any other MaineHousing resources.

This Project does not anticipate using other MaineHousing programs at this time. If and when the Choice Neighborhoods Implementation Grant is successful, the Choice partners will be working extensively with MaineHousing.

12) Implementation timeline.

As of June 26, 2020, HUD has yet to issue a NOFA for the FY20 Choice Neighborhoods Implementation Grant. Once the NOFA has been issued, we will have 60 – 90 days to submit an application to HUD. Significant work has already been done in preparing the application – the third-party work funded by CSG will provide depth, texture and imagery to support the ideas expressed in the application.

July __, 2020

Dan Brennan, Director
Maine Housing
26 Edison Drive
Augusta ME 04330

Dear Dan:

The City of Lewiston is pleased to submit the enclosed application for a Community Solutions Grant. The Community Solutions Grant will provide critical support to our upcoming Choice Neighborhoods Initiative Implementation Grant application. The CSG will be used to pay third-party costs associated with producing the application. The application is the culmination of a 7-year community organizing and planning process that has been supported with time and money from Community Concepts, Inc. (CCI), Lewiston Housing Authority and the John T. Gorman Foundation.

We are pleased to have Maine Housing join this effort and look forward to working closely with you as we implement the vision described in the Transformation Plan.

Yours Truly,

Denis D'Auteuil
City Administrator



2019 Community Solutions Grant

Walk-In Grant Program
Request for Proposal



MaineHousing
MAINE STATE HOUSING AUTHORITY


BUILDING
Community
TOGETHER

mainehousing.org | 207-626-4600

2019 Community Solutions Grant

Purpose

MaineHousing's 2019 Community Solutions Grant provides matching grants to municipalities that are taking a lead role in creating or preserving affordable housing in their communities. The grants are flexible and locally driven; each successful municipality determines how best to address their affordable housing needs.

Program Overview

Municipalities may request up to \$500,000 in Community Solutions Grant funds for the creation or preservation of affordable housing units. Applicants must demonstrate a commitment to address their community's affordable housing needs. Grantees must partner with other entities and commit municipal resources. Municipalities with local public housing authorities are encouraged to partner with their local public housing authority in developing a proposal. Interested parties are invited to submit a thoughtful proposal offering a clear solution to their community's identified housing needs.

Municipalities must demonstrate that they are bringing additional resources to the table with a value equal to or greater than the Community Solutions Grant requested. Such resources may include without limitation personnel, zoning provisions, other in-kind contributions, and additional funds.

Use of other MaineHousing programs such as the First Home Loan Program (MaineHousing has flexible requirements for homebuyers of 1-4 unit properties), the Affordable Subdivision Program, the Lead Paint Hazard Remediation Programs, the Arsenic Abatement Program, the Home Accessibility and Repair Program, the Public Housing Authorities Short Term and Permanent Financing Demonstration Programs, the Community Aging in Place Grant, and Housing Choice Vouchers is encouraged. See MaineHousing's website (www.MaineHousing.org) or contact Clyde Barr (cbarr@mainehousng.org; 207-624-5772) for MaineHousing program information.

Funding requires compliance with state and local laws including the Growth Management Law, commitments from any other funding sources, a final budget, and other documentation reasonably required by MaineHousing. MaineHousing may suspend or terminate this program at any time, reject or cease processing any application prior to issuing a Grant Agreement, and award all, a portion, additional, or none of the available funds.

Eligible Uses

- Grant funds must be invested in the creation or preservation of affordable housing units for persons of low income.
- Municipalities must match the Community Solutions Grant with other resources.

Application Process

Applicants must submit a plan that addresses the following topics:

- Local needs assessment that describes the need for this program in the community.
- The specific geographic areas to be served.
- Collaborating agencies that will participate in the program and their specific roles.
- Municipal staff who will work on the program including their anticipated roles and biographies or resumes.

- Agencies and individual consultants who will work on the program including their anticipated roles and biographies or resumes.
- Municipality's contribution of resources such as in-kind contributions, personnel, zoning provisions, and financial resources.
- Sources of funds in addition to the Community Solutions Grant and the municipality's contribution.
- Proposed budget.
- Estimate of number of affordable units for persons to be created or preserved.
- Proposed use of Community Solutions Grant.
- Proposed use of any other MaineHousing resources.
- Implementation timeline.

MaineHousing will review the plan to determine whether the plan adequately addresses program goals and requirements. MaineHousing may offer suggestions and seek further clarification. Funding decisions are based on the following:

- Municipality's demonstrated commitment to and leadership on affordable housing.
- Demonstrated housing needs.
- Capacity to carry out the plan.
- Commitment of municipal resources to the plan.
- Commitment of resources of other entities to the plan.
- Innovativeness of the plan.
- Viability of the plan.
- Proposed use of MaineHousing resources.
- The extent the plan addresses needs of Mainers with low incomes.
- Compliance with program requirements.
- Availability of Community Solutions Program funds.

Applicants selected for funding will enter into a Grant Agreement with MaineHousing. The approved plan will become part of the Grant Agreement. The full amount of the grant will be disbursed upon execution of the Grant Agreement.

MaineHousing will conduct routine monitoring and oversight of progress and expenditures during the term of the Grant Agreement. Grantees must provide an accounting of grant funds spent. Funds that are not spent in accordance with the Grant Agreement must be returned to MaineHousing. Grantees will track outcomes and participate in program evaluation and data collection requirements, as required by MaineHousing.

Branding

Each grantee may brand the program how they see fit. The Community Solutions Grant is an element of MaineHousing's Building Community Together program. Grantees may use MaineHousing's logo and the Building Community Together logo with MaineHousing's approval of marketing materials. MaineHousing's Communications and Planning Department is available to consult on branding and marketing.

Information Contact

The MaineHousing contact for all questions and for submission is:

Name: Clyde Barr
Title: Policy Analyst
Address: MaineHousing, 353 Water Street, Augusta, ME 04330-4633
Telephone: 207-624-5772
E-mail: cbarr@mainehousing.org

About MaineHousing

MaineHousing is an independent quasi-state agency that also is one of the top mortgage lenders and affordable housing development lenders in the state. The authority is a \$1.8 billion financial institution with a staff of 150+ whose mission is to assist Maine people in obtaining and maintaining quality affordable housing and services suitable to their housing needs.

On an annual basis the agency assists more than 90,000 Maine households and invests more than \$300 million in Maine's economy, most of it from the sale of tax-exempt revenue bonds, private capital generated by the low income housing tax credit, and federal funds.

MaineHousing provides financing and administers programs to assist first-time homebuyers; to develop affordable rental housing; to create housing for people with special needs; to provide housing for people who are experiencing homelessness; to provide low income households with heating assistance; and to repair or weatherize homes of low-income homeowners.

MaineHousing does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, physical or mental disability, age, familial status or receipt of public assistance in the admission or access to or treatment in its programs and activities. In employment, MaineHousing does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, physical or mental disability or genetic information. MaineHousing will provide appropriate communication auxiliary aids and services upon sufficient notice. MaineHousing will also provide this document in alternative formats upon sufficient notice. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances: Louise Patenaude, Maine State Housing Authority, 353 Water Street, Augusta, Maine 04330-4633, Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600 (voice) or Maine Relay 711.

Approved:



Daniel E. Brennan
Director
October 17, 2019

LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 6

SUBJECT: Order, Authorizing the City Administrator to sign a Letter of Donation and Release of Agency Obligation form related to a slope easement at 195,223 and 229 River Road.

INFORMATION: The City entered into an agreement with Maine DOT in 2017 for the design and construction of the reconstruction of River Road from Alfred A. Plourde Parkway to Razel Way. Design is nearly complete and this project is funded and scheduled for construction in the summer of 2021. The project design, as completed by the City, will require a permanent slope and fencing construction easements (strips in order to reconstruct the project along City property at the Operations Center. Under the agreement, MDOT is responsible for obtaining all temporary and permanent rights necessary for the construction and future maintenance of the project.

On more recent project agreements, a provision is included that requires municipalities to "dedicate permanently to the Project for public use any municipal property needed for the Project." An attached map shows the 0.2 acres area on the Operations Center parcels. This area is necessary for construction of the project and future maintenance by the City.

This parcel will be transferred to the state without compensation. Given the extent of state and federal funding in this project, such a transfer is justified.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

DAD/Kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Order, Authorizing the City Administrator to sign a Letter of Donation and Release of Agency Obligation form related to a slope and fence construction easements at 195, 223 and 229 River Road.



CITY OF LEWISTON, MAINE

July 21, 2020

COUNCIL ORDER

Order, Authorizing the City Administrator to sign a Letter of Donation and Release of Agency Obligation form related to a slope and fence easements at 195, 223 and 229 River Road.

Whereas, the City of Lewiston entered into an agreement with Maine DOT on June 23, 2017 for the design and construction of the "River Road Reconstruction" project (WIN: 22390.00) for the reconstruction of River road from Alfred A Plourde Parkway to Razel Way; and

Whereas, the project design is complete and this project is funded and scheduled for construction in the spring summer of 2021; and

Whereas, the project design, as completed by the City of Lewiston, will require a permanent slope easement in order to reconstruct the slopes and fencing at 195,223 and 229 River Road (City Operations Center); and

Whereas, per the agreement, MDOT is responsible for obtaining all temporary and permanent rights necessary for the construction and future maintenance of the project; and

Whereas, more recent project agreements include a provision that requires Lewiston to "dedicate permanently to the Project for public use any municipal property needed for the Project;" and

Whereas, this language is now standard in project agreements but was not at the time of the 22390.00 agreement and was not included; and

Whereas, an area of 0.2 acres on the 195, 223 and 229 River Road parcels, as highlighted on the attached Right of Way map, is necessary for construction of the project and future maintenance by the City of Lewiston; and

Whereas, the City of Lewiston will waive any rights to compensation for this taking and/or temporary and permanent easements;

Now, therefore, be it ordered by the City Council of the City of Lewiston that

The City Administrator is authorized to sign a Letter of Donation and Release of Agency Obligation form related to a slope and fence construction easements at 195, 223 and 229 River Road.

Donation and Release of Agency Obligation

PROJECT NO.: 223900

WIN: 022390.00

PCL/ITEM NO: 6

OWNER: City of Lewiston

We acknowledge that we have been informed of the right to receive just compensation based upon an approved appraisal. Notwithstanding, we desire to donate the right of way (land and/or rights therein) and release the State of Maine from their obligation to provide an appraisal and offer for the real estate needed for the above referenced project. This donation to the State of Maine is made without coercive action of any nature.

DATED: _____

WITNESS:

SIGNATURE OF OWNER(S):

Printed

Printed

Title

Title

Donation and Release of Agency Obligation

PROJECT NO.: 223900

WIN: 022390.00

PCL/ITEM NO: 7

OWNER: City of Lewiston

We acknowledge that we have been informed of the right to receive just compensation based upon an approved appraisal. Notwithstanding, we desire to donate the right of way (land and/or rights therein) and release the State of Maine from their obligation to provide an appraisal and offer for the real estate needed for the above referenced project. This donation to the State of Maine is made without coercive action of any nature.

DATED: _____

WITNESS:

SIGNATURE OF OWNER(S):

Printed

Printed

Title

Title

Donation and Release of Agency Obligation

PROJECT NO.: 223900

WIN: 022390.00

PCL/ITEM NO: 8

OWNER: City of Lewiston

We acknowledge that we have been informed of the right to receive just compensation based upon an approved appraisal. Notwithstanding, we desire to donate the right of way (land and/or rights therein) and release the State of Maine from their obligation to provide an appraisal and offer for the real estate needed for the above referenced project. This donation to the State of Maine is made without coercive action of any nature.

DATED: _____

WITNESS:

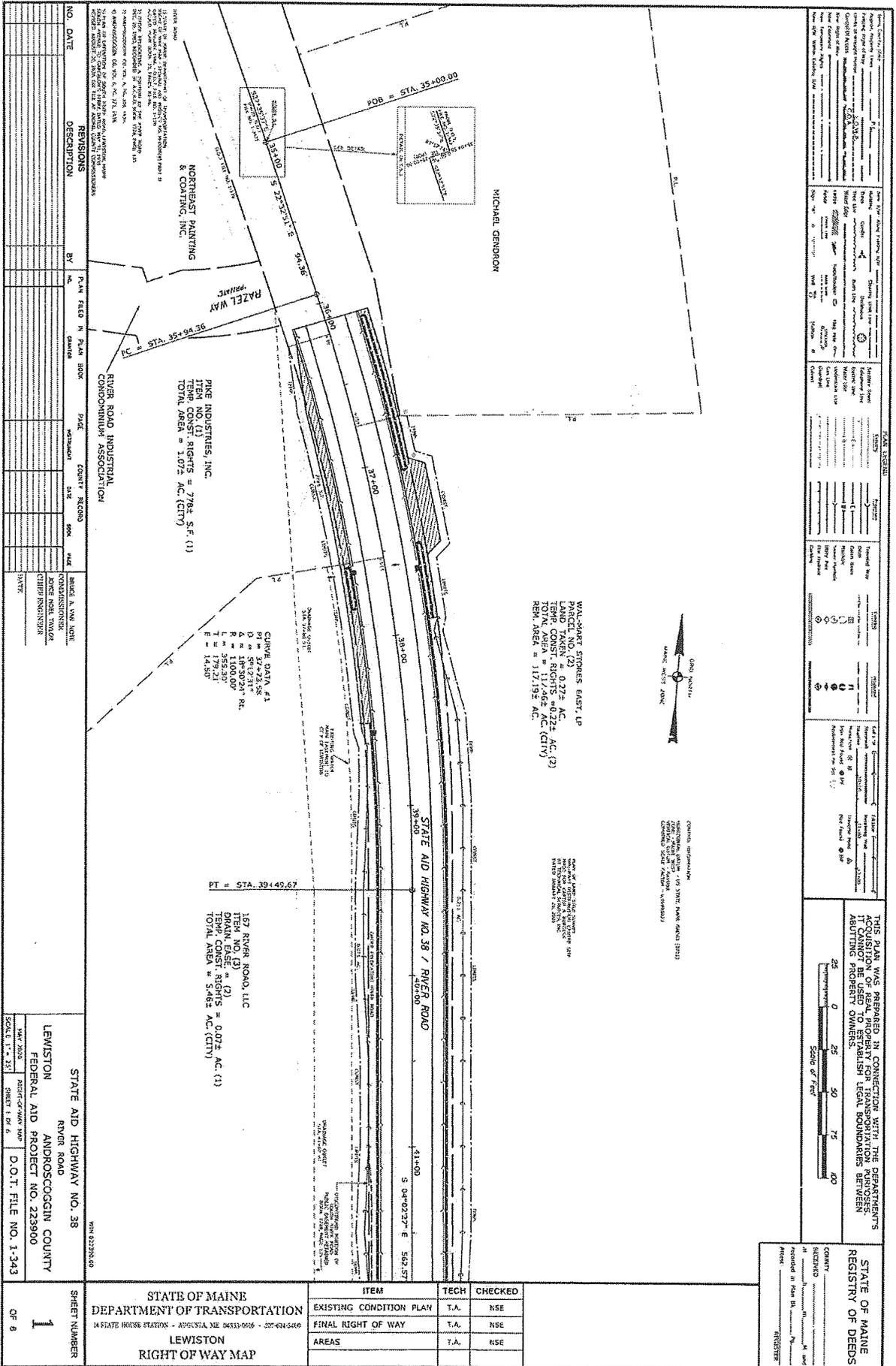
SIGNATURE OF OWNER(S):

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Title



STATE OF MAINE

REGISTER OF DEEDS

THIS PLAN WAS PREPARED IN CONNECTION WITH THE DEPARTMENT'S... IT CANNOT BE USED TO DETERMINE EASES, ENCUMBRANCES, OR ABUTTING PROPERTY OWNERS.

STATE OF MAINE

REGISTER OF DEEDS

Scale of Feet

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STATE OF MAINE

REGISTER OF DEEDS

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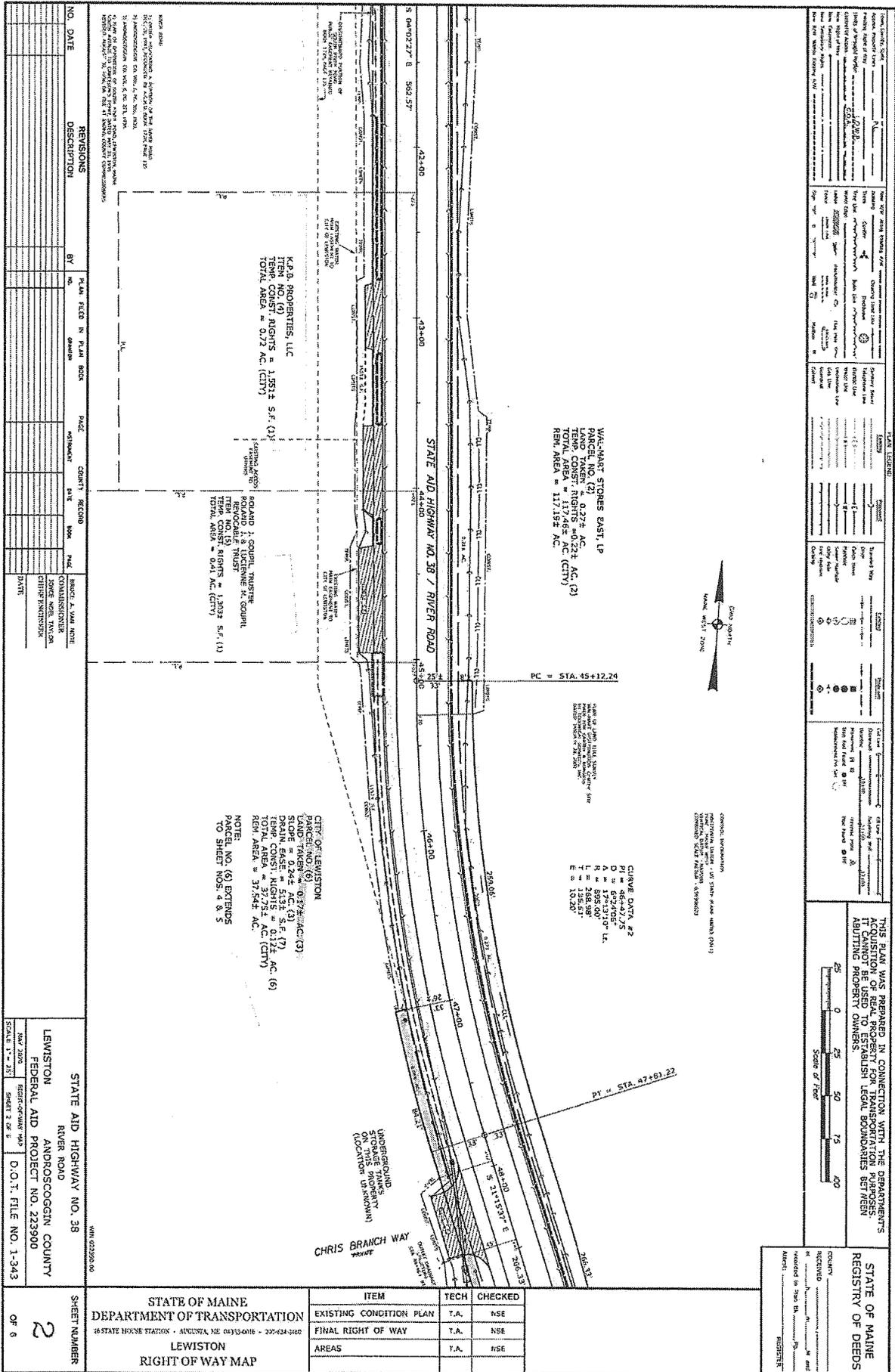
STATE OF MAINE

REGISTER OF DEEDS

Scale of Feet

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ITEM	TECH	CHECKED
EXISTING CONDITION PLAN	T.A.	NSE
FINAL RIGHT OF WAY	T.A.	NSE
AREAS	T.A.	NSE



PLANS LEGEND

SYMBOL	DESCRIPTION
(Symbol)	Right of Way
(Symbol)	Proposed Right of Way
(Symbol)	Adjacent Property
(Symbol)	Water
(Symbol)	Other

PROJECT INFORMATION

Project Name	STATE AID HIGHWAY NO. 38 / RIVER ROAD
Client	ANDROSCOGGIN COUNTY
Project No.	223900
Sheet No.	2 OF 5

DATE REVISIONS

NO.	DATE	DESCRIPTION

BY

NO.	NAME	DESIGNATION

PROJECT AID RECORD

NO.	DATE	DESCRIPTION

PROJECT AID RECORD

NO.	DATE	DESCRIPTION

PROJECT AID RECORD

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PROJECT AID RECORD

NO.	DATE	DESCRIPTION

STATE OF MAINE
 DEPARTMENT OF TRANSPORTATION
 LEWISTON
 RIGHT OF WAY MAP

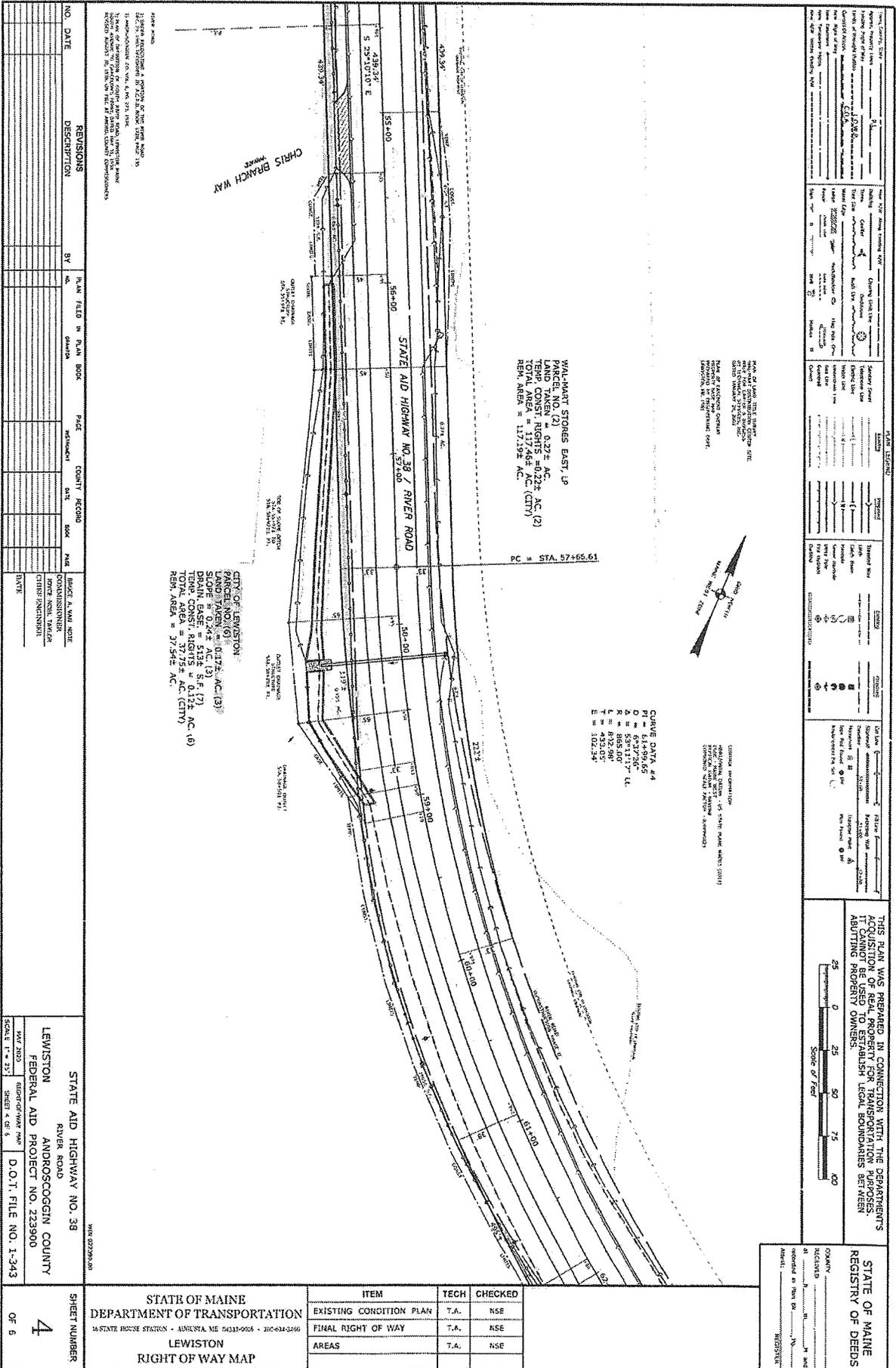
ITEM	TECH	CHECKED
EXISTING CONDITION PLAN	T.A.	NSE
FINAL RIGHT OF WAY	T.A.	NSE
AREAS	T.A.	NSE

STATE AID HIGHWAY NO. 38
 RIVER ROAD
 ANDROSCOGGIN COUNTY
 PROJECT NO. 223900
 D.O.T. FILE NO. 1-343

SHEET NUMBER
2
 OF 6

THIS PLAN WAS PREPARED IN CONNECTION WITH THE DEPARTMENT'S ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION PURPOSES. IT CANNOT BE USED TO ESTABLISH LEGAL BOUNDARIES BETWEEN ADJACENT PROPERTY OWNERS.

STATE OF MAINE
 REGISTER OF DEEDS



NO.	DATE	REVISIONS DESCRIPTION	BY	PLAN FILED IN PLAN BOOK	PAGE	COUNTY RECORD	BOOK	MAP	STATE & MAP NOTE

STATE OF MAINE
 DEPARTMENT OF TRANSPORTATION
 16 STATE HOUSE STATION • AUGUSTA, ME 04333-0026 • 202-694-2500

LEWISTON
 ANDROSCOGGIN COUNTY
 FEDERAL AID PROJECT NO. 223900
 D.O.T. FILE NO. 1-343

STATE AID HIGHWAY NO. 38
 RIVER ROAD

RIGHT OF WAY MAP

SHEET NUMBER **4** OF 6

THIS PLAN WAS PREPARED IN CONNECTION WITH THE DEPARTMENT'S ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION PURPOSES. IT CANNOT BE USED TO ESTABLISH LEGAL BOUNDARIES BETWEEN ADJACENT PROPERTY OWNERS.

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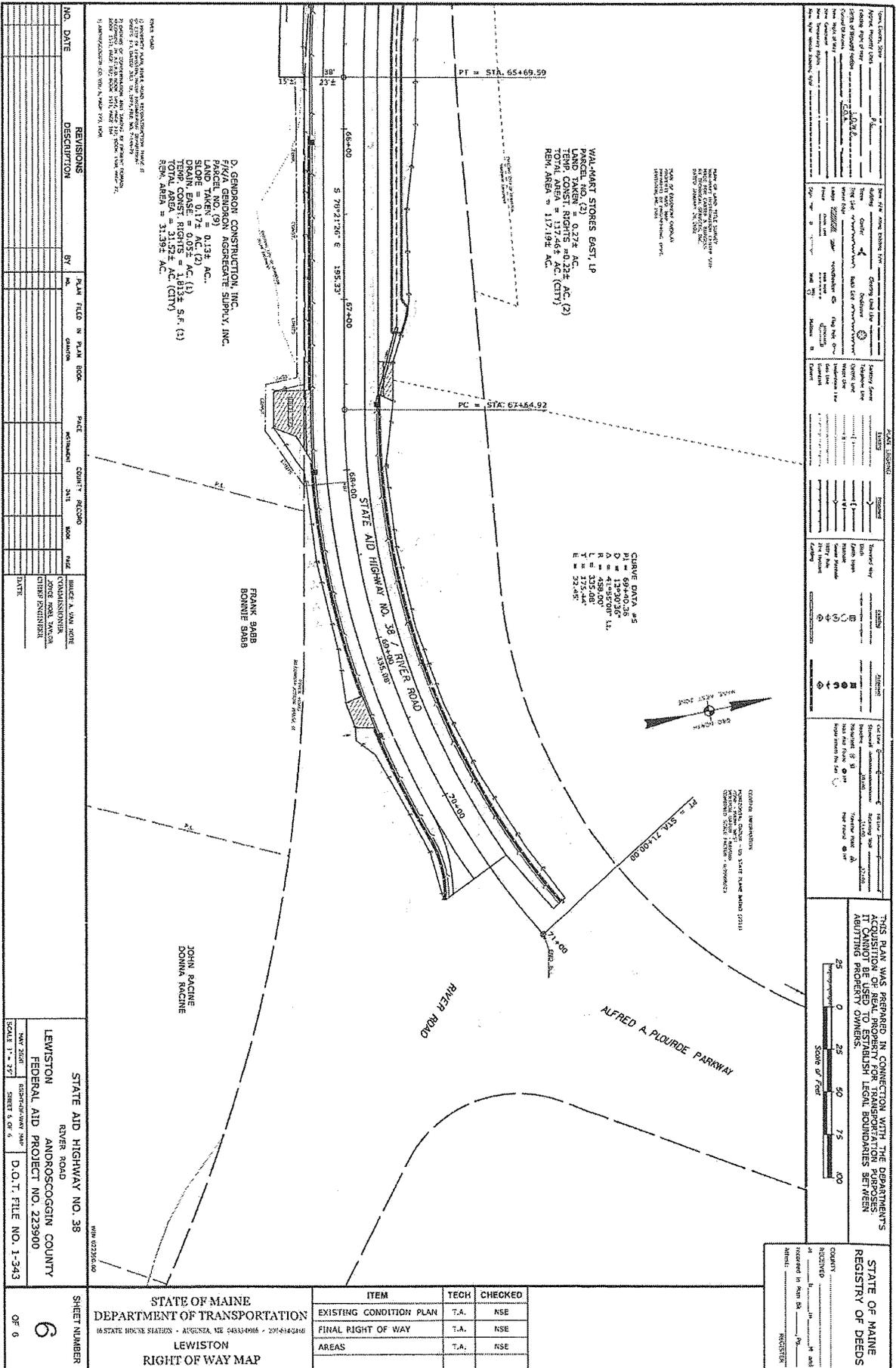
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 DEPARTMENT OF TRANSPORTATION
 16 STATE HOUSE STATION • AUGUSTA, ME 04333-0026 • 202-694-2500



NO.	DATE	REVISIONS DESCRIPTION	BY	CHK.	PLAN FILED IN PLAN BOOK	DATE	COURT RECORD	RECORD NO.	SCALE	DATE
1	5/28/2020	INITIAL PLAN	JOSEPH M. SINGER							

STATE OF MAINE
 DEPARTMENT OF TRANSPORTATION
 LEWISTON
 FEDERAL AID PROJECT NO. 223900
 STATE AID HIGHWAY NO. 38
 RIVER ROAD
 ANDROSOCOGGIN COUNTY
 D.O.T. FILE NO. 1-343

ITEM	TECH	CHECKED
EXISTING CONDITION PLAN	T.A.	KSE
FINAL RIGHT OF WAY	T.A.	KSE
AREAS	T.A.	KSE

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LEWISTON CITY COUNCIL

MEETING OF JULY 21, 2020

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 7

SUBJECT:

Order Authorizing Application and Acceptance of Funds from the U.S. Department of Justice - Edward Byrne Justice Assistance Grant Program.

INFORMATION:

The Lewiston and Auburn Police Departments have an opportunity to receive \$41,061 in federal grant funds. These funds are available annually. In the past, these grant funds have been used to purchase surveillance camera equipment, computer upgrades, bicycle patrol unit and provide specialized training.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

DAD/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Order Authorizing Application and Acceptance of Funds from the U.S. Department of Justice - Edward Byrne Justice Assistance Grant Program.



City of Lewiston Maine
City Council Order
July 21, 2020



**Order, Authorizing Application and Acceptance of Funds from the
U.S. Department of Justice - Edward Byrne Memorial
Justice Assistance Grant**

WHEREAS, the Lewiston and Auburn Police Departments are eligible to apply for a joint Byrne Memorial Justice Assistance Grant in the amount of \$41,061; and

WHEREAS, in order to apply for these funds, the City must accept the funds if they are awarded and provide opportunities for public feedback and the proposed uses of these funds; and

WHEREAS, the agencies involved will meet and discuss how to spend their portions of this grant as outlined in the attached material from the Chief of Police;

NOW THEREFORE, Be It Ordered by the City Council of the City of Lewiston that staff is hereby authorized to apply for and accept funding through the Edward Byrne Memorial Justice Assistance Grant program subsequent to the receipt, if any, of public feedback on the proposed uses of these funds.



POLICE DEPARTMENT

Brian T. O'Malley
Chief of Police



To: Mayor Mark Cayer
Members of the City Council
Denis D'Auteuil City Administrator
Kathy Montejo, City Clerk

From: Chief Brian O'Malley

Date: July 14, 2020

Re: 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

We have recently received notification from the Department of Justice's Bureau of Justice Assistance of the local solicitation award for the City of Lewiston for 2020. The JAG Program, administered by the Bureau of Justice Assistance (BJA) and authorized under Public Law 109-162, is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states and local governments with funding necessary to support a range of program areas including law enforcement, crime prevention and education, planning, evaluation and technology improvement, among others.

The Lewiston Police Department has agreed to be the fiscal agent for the participants listed below.

Total Eligible Allocation: \$41,061

Lewiston Police Dept	\$26,902
Auburn Police Dept	\$14,159
Androscoggin County:	N/A separate funding received through State

As per the grant application, we need to make this available for review by the governing body and provide the public an opportunity to comment.



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www.lewistonpd.org

