

FINANCE COMMITTEE

Lewiston, ME

Minutes of November 18, 2019

PRESENT: Councilor Michael Marcotte, Denis Theriault, Melissa Simones Landry, Matthew Shaw and Councilor James Lysen.

ABSENT:

OTHERS PRESENT: Assistant City Administrator, Denis D’auteuil, Finance Director, Heather Hunter, Assistant Finance Director, Ralph Lenfestey, Purchasing Agent, Allen Ward, Public Works Director, Dale Doughty, Fire Chief, Brian Stockdale, Facilities Manager, Louie Turcotte, Fleet Operations Manager, Phil Brienza, Solid Waste Superintendent, Rob Stalford and William Terry of Nortrax.

Meeting was called to order at 5:28 p.m. by the Chairman.

On motion of Ms. Landry, seconded by Mr. Shaw it was

VOTED:

(155-2019) To approve the minutes of the previous meeting dated October 21, 2019 as amended to include the opposition to vote 146-2019 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Mr. Shaw it was

VOTED:

(156-2019) To award Bid 2019-066 for the replacement of the Solid Waste Facility Chain Link Fencing to Aroostook Fence Company, Lewiston, ME at their adjusted bid price of \$46,795 to include the fencing base rail replacement with tension wire.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Councilor Marcotte, seconded by Councilor Lysen it was

VOTED:

(157-2019) To ratify Change Order #1 to the contract with Context Architectural for the additional geotechnical calculations and modeling be ratified for an amount not to exceed \$3,080.

VOTE: 5-0

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On recommendation of the Asst. Finance Director and on motion of Councilor Marcotte, seconded by Mr. Shaw it was

VOTED:

(158-2019) To ratify Change Order #2 to the contract with Context Architectural for the additional civil engineering to relocate the station placement be ratified for an amount not to exceed \$2,832.50.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Ms. Landry, seconded by Mr. Shaw it was

VOTED:

(159-2019) To award Bid 2019-068 for wing blades (item 3) and 12” polar flex carbide inserts (item 5) be awarded to JIMAR Construction Products at their estimated cost of \$14,252.40 per their bid unit pricing.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Ms. Landry it was

VOTED:

(160-2019) To award Bid 2019-069 for Two (2) Four-Wheeled Drive Loaders w/ Viking Cives Plow gear be awarded to Nortrax, Westbrook, ME at their bid price of \$403,020 including trades.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Councilor Lysen it was

VOTED:

(161-2019) To award Bid 2019-067 to Bedard Excavation, South Paris, ME at an estimated bid price of \$117,500 based upon the itemized bid costs using estimated quantities including optional bid item #1.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Councilor Lysen it was

VOTED:

(162-2019) To approve the Task Order with Tighe and Bond for Siphon Design for an amount

not to exceed \$24,900.

VOTE: 5-0

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On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Councilor Lysen it was

VOTED:

(163-2019) To approve Change Order #1 for Bid 2019-035 Pettingill St. Sewer Replacement to the contract with St. Laurent and Son to add the four (4) sewer services and additional paving costs to the project scope for an additional \$17,946.80.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Ms. Landry, seconded by Mr. Shaw it was

VOTED:

(164-2019) To terminate the Snow Plowing and Removal Rentals contract for the Police Department lot as of November 18, 2019 with Washburn and Son Excavation thus rescinding the bid 2019-061 award.

VOTE: 5-0

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Mr. Shaw it was

VOTED:

(165-2019) To award bid 2019-061 for Snow Plowing & Removal Rentals at Police Department to St. Laurent and Son, Lewiston, ME.

VOTE: 5-0

In Other Business:

The committee reviewed the specifics of the LACH demolition contract details. The Chair expressed that had it presented in the previous meeting packet content it would have weighed into the bid award vote.

The Chair raised issues with the now provided LACH contract Dated October 11, 2019 and signed October 15, 2019 that should have been provided to the Committee at the time of the request to award the bid.

Questions the Chair asked:

1. The City not acting as LACH's agent? Contradicts actions taken by the City Administrator brought to the Council.
2. The City will not award a bid or enter into a contract until LACH has consented to both the final bid and the contract in writing.
Where is the document?
3. Where is the invoice for the work being done?
4. Who paid the hazardous material bill?
5. Request for tipping fee waiver and amount recorded at landfill for this account?

To date being Monday, December 9, 2019 the Chair nor the Committee have received any answers regarding these questions. Both the Assistant City Administrator and the Finance Director were present at the meeting.

The committee was advised of the specifics of the emergency award of the Library Heating System Repairs and reviewed the presented information requested of the Facilities Manager. The Chair requested the specifics of future emergency awards as they are known be brought to attention of the committee.

The Chair requested a special meeting be scheduled for rules and procedure updates/changes.

The Finance Committee reviewed the proposed 2020 Master Schedule.

VOTE:

To adjourn at 6:39 p.m.

Allen Ward
Clerk
Finance Committee