LEWISTON CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
DECEMBER 10, 2019
(Re-scheduled & amended* from December 3, 2019)

6:00 p.m. Workshop

A. Temporary Sign Installation at Bates Mill #5 – 15 minutes
B. Community Development Block Grant Consolidation Plan – 30 minutes

7:00 p.m. Special Meeting

Pledge of Allegiance to the Flag

Acceptance of the minutes of the October 1 & 15, 2019 meetings.

Public Comment period – Any member of the public may make comments regarding issues pertaining to Lewiston City Government (3 minutes per speaker; maximum time for all comments is 15 minutes)

ALL ROLL CALL VOTES FOR THIS MEETING WILL BEGIN WITH THE COUNCILOR OF WARD 7.

REGULAR BUSINESS:

1. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Cowbell Grill & Tap, 49 Lisbon Street.
2. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for The BBQ Pit, 838 Lisbon Street.
3. Public Hearing on an Application for a Business License renewal for Merrimack River Medical Services, Inc. for an Outpatient Addiction Treatment Clinic at 18 Mollison Way.
4. Public Hearing and Final Passage for the Ordinance, Amending Section 50-19 of the Code of Ordinances – Offenses and Miscellaneous Provisions – Prohibiting the Use of Tobacco Products in Designated Areas – Central Maine Medical Center.
5. Public Hearing and Final Passage for the Ordinance, Amending Chapter 2, Article III, Divisions 12, 13, and 14 of the Code of Ordinances – Department of Public Works.
6. Continuation of Public Hearing for the proposed Tax Increment Financing District and Program for Saxon Partners – The Residence at Great Falls.
7. Resolve, Accepting and Adopting Public Art Plan as City Master Policy Number 2.
8. Reports and Updates
9. Any other City Business Councilors or others may have relating to Lewiston City Government.

*10. Executive Session pursuant to MRSA Title 1, section 405(6)(A) to discuss a personnel matter regarding the annual evaluation of the City Administrator.

City of Lewiston is an EOE. For more information, please visit our website @ www.lewistonmaine.gov and click on the Non-Discrimination Policy

LEWISTON CITY COUNCIL
WORKSHOP AGENDA
TUESDAY, December 3, 2019
6:00 PM

1. Sign Installation – Bates Mill 5 – 15 minutes

   Charlie Hewitt, the creator of the Rattle installation that was originally installed on Lisbon Street and subsequently relocated to the Bates Mill Complex, has requested permission from the City to install a temporary "Hopeful" sign on the exterior of Bates Mill #5. Please see the attached picture. Mr. Hewitt will be present on Tuesday to present his request.

2. Community Development Block Grant Consolidated Plan – 30 minutes

   The U.S. Department of Housing and Urban Development requires that communities receiving Community Development Block Grant funds update and adopt a five-year consolidated plan. This plan identifies community priorities and develops specific goals and objectives to achieve those goals. The CDBG Citizen Advisory Board, appointed by the Mayor and representative of the community, assists in this process. We are required to have a new plan in place by the end of this year. Linc Jeffers will present an overview of this plan, which we anticipate will appear on the December 17th Council agenda for adoption. To meet federal participation requirements, public comment should also be sought at this session.

A

B

Economic and Community Development

Lincoln Jeffers
Director

Lewiston
All-America City
2007

It's Happening Here!
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To: Honorable Mayor and Members of the City Council
From: Lincoln Jeffers
RE: **CDBG Consolidated Plan Workshop-**
Date: November 25, 2019

Congress created the Community Development Block Grant Program (CDBG) in 1974. It is a federal program administered by the Department of Housing and Urban Development (HUD) that provides funding used to provide decent housing, a suitable living environment, and opportunities to expand economic opportunities, primarily to low and moderate income persons.

To be eligible for CDBG funding, a project must meet one of three National Objectives:

- Benefit low and moderate income people
- Aid in the prevention or elimination of slums or blight, or
- Meet an urgent need that poses a serious and immediate threat to the health or welfare of the community.

As the second largest city in Maine, Lewiston was designated as a CDBG Entitlement Community at the program's inception. As such, the city receives an annual allocation of CDBG funds based on a program formula that is determined by Congress and the amount they appropriate each year. Over time the level of funding Lewiston receives has declined from$1.3 million in 2000, to $887,262 in FY 20. Lewiston's CDBG funding level has ranged between $792,380 and $893,534 over the last several years.

As an Entitlement Community, Lewiston has significant administrative and reporting requirements to HUD. Among those requirements is drafting, every five years, a 5 year strategic plan, known as the *Consolidated Plan* that outlines how CDBG funds will be utilized over the term of the plan.

Developing the Consolidated Plan
Public participation is an essential component of the development of a Consolidated Plan.

In August, a survey was sent to a wide assortment of stakeholders including public service agencies, local businesses, housing providers, and state and local government agencies. Thirty eight of them responded, providing insight into:

1. The populations they serve
2. The services they provide
3. The biggest challenges/obstacles their organization serves
4. The biggest challenge/obstacles the population they serve faces
5. Barriers to safe and affordable housing in Lewiston
6. Barriers to economic opportunity in Lewiston
7. Public infrastructure barriers faced by population they serve

The survey responses were compiled with Lewiston demographic information on housing, income, education levels, disability data, and other demographic data for consideration by the CDBG Citizen Advisory Committee (CAC). Also included in the materials presented to the CAC were goals and strategies articulated in *Legacy Lewiston, Analysis of Impediments to Fair Housing,* and the *Choice Neighborhood Transformation Plan.* A conscious effort has been made to have the 2020 -2024 Consolidated Plan reassert and provide CDBG funding for eligible goals articulated in those two plans, both of which were developed with considerable public involvement. They voice the vision and desires of the community.

The CAC is a seven member committee appointed by the mayor, which includes a city councilor; a representative of the homeless community; a representative of the immigrant community; at least two residents of the CDBG Target Area; and the remainder residents of the community at large.

Each year the CAC reviews, scores and makes funding recommendations to the City council on how that year's allocation of CDBG funds will be best invested to achieve the goals of the Consolidated Plan. Every five years, they also provide guidance in writing the Consolidated Plan. During November, the CAC met with staff in five public meetings to identify and discuss the biggest challenges Lewiston's low/moderate income residents face and to develop some goals to address those challenges over the next five years.

Consolidated Plan Summary

Attached is a draft of the 2020-2024 Consolidated Plan. It articulates the challenges and goals that became clear over the course of the public meetings, demographic research, and committee discussions. Following is a brief summary of the highlights of that section of the Consolidated Plan.

The bulk of Lewiston's CDBG funds are invested in or to benefit the residents of a Target Area, Census Tracts 201 -204 (map attached). Historically the city has used its funds primarily on housing improvements, commercial loans and grants for economic development, infrastructure improvements in the Target Area, and social services. So long as the broad national goals of the program are met - *developing viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for persons of low and moderate income* – there is considerable flexibility in how the funds are spent. HUD rules limit spending to 20% for administration of the program and no more than 15% for social service agency funding.

A draft of Lewiston's Consolidated Plan is on the City's web site at https://www.lewistonmaine.gov/DocumentCenter/View/10724/2020-2024-DRAFT-Consolidated-Plan . Public notice of the plan and its availability for review was published on November 21st. The City Council will hold a Workshop and Public Hearing on December 3rd, and is scheduled to take action adopting the plan on December 17th. Public comment will be received and incorporated into the plan up to December 21st.

To summarize, the Consolidated Plan has four goals:

Goal 1: Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.

To meet this goal the City will fund non-profit agencies and organizations to support community members including the homeless, those at risk of being homeless, and special needs population with a variety of services that are inclusive for residents of all ethnic and cultural backgrounds.

Strategies

- Grow an environment that supports health and wellness among community members, including, access to health services, centralize resources for homeless in a one-stop shop, improve access to quality and nutritious food, and expand navigation services to persons at-risk of becoming homeless.

- Expand gap funding for flexible low barrier loans/grants to support emergency needs in coordination with current community initiatives. (including utility and security deposit)

- Grow individual education outcomes, including English language learning, early childhood, peer to peer education, and job skills).

- Encourage agencies to coordinate services for persons experiencing homelessness.

- Address barriers to safe, decent, affordable housing (tenant education, landlord meetings).

- Support distribution of materials on affordable housing and fair housing at conferences, workshops, and other public venues.

Goal 2: Increase, maintain, and improve the supply of safe and affordable housing for individuals and families with extremely low to moderate incomes.

To meet this goal, the City will fund affordable housing acquisition, historic rehabilitation, code enforcement, demolition of dilapidated structures with reconstruction, and homebuyer assistance. These activities will be carried

out through the City's rehabilitation programs with direct assistance to the homeowner or investor owner and nonprofit partnerships.

Strategies

- Grow an inventory of safe, healthy, code compliant, and sustainable housing that provides housing choices for all.

- Increase the number of owner occupied properties.

- Remove lead and eliminate incidents of childhood lead poisoning.

Goal 3: Create economic opportunities for individuals and families with low-moderate incomes.

To meet this goal the City will fund businesses through its economic development programs directly to entrepreneurs wanting to establish or expand a business, with extra support for transportation, child care, investors and business owners that want to rehabilitate, improve, expand, or provide loan and grant assistance to entrepreneurs, small business, building owners, or to use CDBG funding to assist with Brownfield redevelopment. The outcome of this goal is to create and retain jobs for low and moderate income workers.

Strategies

- Grow pathways to thrive and economic mobility for all by helping to build businesses to create new jobs, support small businesses startups and entrepreneurs, provide workforce training, education support, and expand daycare services.

- Leverage CDBG funding to support redevelopment of Brownfield Sites.

- Invest in various types of commercial properties to reduce blight and partner with housing programs to create residential units on upper floors of mixed-use properties.

Goal 4: Preserve and improve public facilities and infrastructure that serve low to moderate-income neighborhoods or special needs residents.

To meet this goal, CDBG funds will be used to help finance public infrastructure projects such as streets, sidewalks, parks, and public utilities in the CDBG Target area; as well as provide financial assistance to Public Facilities that provide the majority of their services to low/moderate income households.

Strategies

- Provide safe, warm, and welcoming spaces in all seasons for those experiencing homelessness

- Improve key connections to, from, and within the neighborhood to other city assets (sidewalks, park improvements, buses, signage)

- Expand public access to broadband

While all of the goals will serve critical needs in Lewiston, HUD requires that the goals be identified as a high or low priority. The CAC recommends that Goals 1, 2 and 3 be identified as High Priority Goals, and Goal 4 be identified as a Low Priority Goal.

Poverty/Homelessness

The demographic data and Consolidated Plan planning process identify poverty and intergenerational poverty as significant issues in the Target Area. Three out of every four children under the age of 18 living in the Target Area are growing up in poverty, as compared to one out of every four in the rest of Lewiston. The plan encourages funding for social service agencies that address the issues of intergenerational poverty, especially for the whole family. The plan recommends social service funding that meets basic needs, as well as programs that provide services that help keep people from becoming homeless or that move them from homelessness to a more stable living situation. The plan encourages a "housing first" strategy, which finds permanent housing for people as a first step towards making a better future. Programs that provide services that help people connect with education, job training, or work will be given preference over the creation of more emergency shelter beds. The plan encourages continuation of a security deposit program that helps people that are homeless or at risk of becoming homeless with the necessary funds to secure stable housing.

Poverty can be attributed to not having a job, as well as to a lack of education or the skill set needed to secure employment that pays a livable wage. At the time the demographic information was generated for the plan, the unemployment rate for Lewiston outside the Target Area was 5.6%. The unemployment rate for Census Tracts 201 -204, which make up the Target Area, varied from 4.6% in Census Tract 203 (SOCHS and Bates College area) to 17.4% in Census Tract 201. Even though the unemployment rate in Census Tract 203 is below that of the City as a whole, the Median Household Income is $20,494, which is only 51% of the overall City Median Household Income of $39,890. These are the working poor.

Education levels are much lower for residents age 16 to 65 in the Target Area, with a markedly higher proportion of residents without a high school degree and a lower proportion with an Associate degree or higher. To move people out of poverty, they need to have the education, skill set, and attitude that will allow them to secure more gainful employment.

In an effort to increase the number of jobs available to low/moderate income people, Lewiston's commercial loan and grant programs require one job to be created for every $35,000 of funding provided for projects. The majority of the commercial funds are invested in the Target Area.

Improve Housing Stock

Lewiston has approximately 15,000 housing units. Citywide, 43% of them were built before 1950. For housing units occupied by renters, 60% were built before 1950, and 91% were built before 1980. Properties built before 1980 are at risk for containing lead paint, a reality reflected in Lewiston and Auburn children under age 6 have lead poisoning rates nearly 3 times the state average.

In 2017, Lewiston received a total of $3.4 million in Lead Hazard Control and Green and Healthy Homes Initiative (GHHI) grants to help address this problem. A total of 225 residences will be made lead safe, and of those, 160 will be made dry, clean, ventilated, free from pests and contaminants, well maintained and safe. In 2019, the City received a $5.4 Lead and GHHI funding to be in spent on mitigation over the next five years. The grants will help fund education programs for tenants and landlords designed to keep homes lead safe, as well as job training for lead remediation workers. The Consolidated Plan calls for CDBG funding to be used to match the Lead and GHHI funding in order to make sure all buildings receiving lead funding also are made code compliant. The Choice Neighborhood Plan calls for the Tree Streets to "be lead free by 2043."

The plan calls for continued funding of a code enforcement position dedicated to the Target Area; as well as continued capitalization of residential loan programs for housing that serves low and moderate income households. The plan allows funding to continue to flow for demolition, but also suggests the city partner with the private sector to rehabilitate derelict properties that are salvageable. Support for construction of low/moderate income housing is also allowed.

Infrastructure

The demographic and census data, as well as public meetings attended by landlords and tenants, note the prevalence of and deleterious effect blight has on neighborhoods. The plan calls for investment in infrastructure that will help combat blight and poor public services. Investment in goals articulated in the City's Comprehensive Plan, Riverfront Island Master Plan, and Downtown Neighborhood Action Plan are encouraged; as is using the funding to close gaps that will result in better implementation of the City's Complete Street Policy.

Stable and Diverse Mixed Income Neighborhoods

Owner occupied housing accounts for 68% of the housing outside of the Target Area. The home ownership rate is only 15% in the Target Area. Owner occupancy of properties tends to increase stability, care taking, and pride in neighborhoods. Civic engagement tends to increase with owner occupancy. The plan calls for loan programs that are focused on 1-4 unit properties, which are more likely to be owned by owner occupants. Programs to assist with down payments and closing costs are encouraged. Cooperative housing, which is a form of home ownership that lowers the cost of entry and puts cooperative members in control of the condition and maintenance of their property, are eligible for funding under the city's housing programs. The plan encourages programs that will educate tenants and landlords about their rights and responsibilities.

Fair Housing

Federal law prohibits housing discrimination based on a person's race, color, national origin, religion, sex, familial status or disability. In 2019, City staff identified a lack of knowledge among both tenants and landlords as to their rights and responsibilities as one of the most serious fair housing issues in the community. The plan calls workshops to address the educational needs and distribution of materials on affordable housing and fair housing at conferences, workshops, and other public venues. Other identified fair housing issues include cost burden of renter-occupied units and lack of accessible units. The greatest number (46%) of housing discrimination complaints in Maine are based on disability. Almost sixty percent of residents in the CDBG Target Area (CT 201, 202, 203, 204) with the largest percentage of those experiencing a cognitive or ambulatory difficulty.

As noted early in this memo, public involvement is important to the development and approval of a Consolidated Plan that reflects the needs and desires of the community. More than 100 stakeholders have already been engaged in the plan development process through public meetings, surveys, other planning efforts and dialogue.

In addition to the public workshop being held on December 3rd, the Consolidated Plan was posted on the City's web site on November 21st at the address: https://www.lewistonmaine.gov/DocumentCenter/View/10724/2020-2024-DRAFT-Consolidated-Plan. Copies of the draft Consolidated Plan will be available for public review in the Economic and Community Development Department at City Hall (27 Pine Street, Lewiston) from 9:00 am – 3:00 pm Monday through Friday. The 30 day public comment period ends on December 21, 2019. Written comments on the Consolidated Plan should be directed to: Lincoln Jeffers, Director, Economic and Community Development, City Building, 27 Pine Street, Lewiston, ME 04240.

I look forward to further discussion with the council about the Consolidated Plan at the December 3rd workshop.

City of Lewiston
2020-2024 DRAFT Consolidated Plan

I. Overview

The U.S. Department of Housing and Urban Development (HUD) provides annual grants on a formula basis to entitlement cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

As a result, HUD requires all jurisdictions receiving CDBG funding to identify and address community challenges by completing regular plans and reports to determine needs, priorities, goals, and strategies, that results in a funding strategy that addresses the community's needs. These plans are divided into three components: Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance Evaluation Report. The five (5) year Consolidated Plan (Con Plan) is the overarching document intended to bring big-picture goals and strategies for how to address community priorities. The Annual Action Plan (AAP) is a one year document that identifies specific projects and activities for funding. The Consolidated Annual Performance Evaluation Report (CAPER) is an annual report on the progress made on the projects and activities identified in the AAP and the Con Plan.

The City of Lewiston has been an entitlement community since 1974 when the Community Development Block Grant (CDBG) program was established, and the following document identifies the City's priority goals and strategies based on data collected for the community needs assessment and evaluated by the Citizens Advisory Committee (CAC) for inclusion in the City's 2020-2024 Con Plan.

The City has identified a high priority need for public services including homeless and special needs populations, affordable housing, economic opportunities, and infrastructure and public facilities. The goals and strategies align with other community plans including Legacy Lewiston (LL), Choice Neighborhood Transformation Plan (CNTP), EPA Environmental Justice Collaborative Problem Solving Grant (EPA-EJCPS), and Analysis of Impediments to Fair Housing Choice (AI).

The City has established the following goals to meet these needs:

Goal 1: Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.

To meet this goal the City will fund non-profit agencies and organizations to support community members including the homeless, those at risk of being homeless and special needs populations with a variety of services that are inclusive for residents of all ethnic and cultural backgrounds.

Goal 2: Increase, maintain, and improve the supply of safe and affordable housing for individuals and families with extremely low to moderate incomes.

To meet this goal, the City will fund affordable housing acquisition, historic rehabilitation, code enforcement, demolition of dilapidated structures with reconstruction, and homebuyer assistance. These activities will be carried out through the City's rehabilitation programs with direct assistance to the homeowner or investor owner and nonprofit partnerships.

Goal 3: Create economic opportunities for individuals and families with low-moderate incomes.

To meet this goal, the City will fund businesses through its economic development programs directly to entrepreneurs wanting to establish their business, with extra support for transportation, child care; investors and business owners that want to rehabilitate, improve or expand their business, and match CDBG for brownfield redevelopment. The outcome of this goal is to create and retain jobs.

Goal 4: Preserve and improve public facilities and infrastructure that serve low to moderate-income neighborhoods or special needs residents.

To meet this goal, the City will fund infrastructure reconstruction, rehabilitation, to parks, streets, sidewalks, etc. in our target area. These activities will be carried out by the Public Works Department. Additionally, the City will fund activities relating to public facility rehabilitation and improvement. These activities will be carried out by non-profit owners/developers.

II. Geographic Priorities – 91.415, 91.215(a)(1)

A. Geographic Priority Areas (Target area Maps)

Target Area:
Census Tracts 201, 202, 203, and 204
NRSA:
Census Tracts 201, 203, and 204
Choice Neighborhood:
Census Tracts 201, 203, and 204

Map 1: Target Area Census Tracts (see appendix A)

B. General Allocation Priorities (Describe the basis for allocating investments geographically)

As described in the Needs Assessment, the geography of the City includes an outer ring comprised of primarily of owner-occupied single family housing (Census Tracts (CT) 205-209) and an inner circle of very dense multifamily rental housing (CT 201-204). The majority of the funding received from CDBG goes into the Census Tracts 201-204, which are our lowest income neighborhoods and an area designated as the CDBG Target Area. New data indicates that Census Tract 202, while still considered in the CDBG Target area for this Consolidated Plan, is changing. It is comprised of a higher number of owner-occupied single family properties (1-4 units) than in the other census tracts and the median income is rising. It remains a qualified CT with over 51% of neighborhood residents considered low to moderate income. In February 2017, the City received a Choice Neighborhood Planning and Action Grant that identified Census Tracts of 201, 203, and 204 as the Choice Neighborhood. In 2018, following the boundaries identified in the Choice Neighborhood, HUD designated Census Tracts 201, 203, and 204 a Neighborhood Strategy Revitalization Area (NRSA).

The City intends to allocate 75% of its funding in the NRSA; 20% of its funding in Census Tract 202; and 5% of its funding city-wide to address housing needs of persons that are low to moderate income homeowners.

III. Priority Needs – 91.415, 91.215(a)(2) (Goals, Strategies and Data)

1	**Priority Need Name**	Provide Essential Public Services	
	Priority Level	High	
	Population	Children (17 and under) Young Adults (ages 18-24) Adults (ages 25-61) Elderly (age 62+) Veterans Persons living with HIV	Families with Children Persons with Disabilities Victims of Domestic Violence Persons Experiencing Homelessness Persons with Low/Extremely Low Incomes
	Geographic Areas Affected	Census Tracts 201, 202, 203, 204 City-wide	
	Associated Goals	**Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.**	

	Description	The following strategies will focus our funding priorities to the greatest community need. Some strategies align with other community plans including Legacy Lewiston (LL) and the Choice Neighborhood Transformation Plan (CNTP). Grow an environment that supports health and wellness among community members. **Goal 6, CNTP** (including, but not limited to, access to health services, centralize resources for homeless in a one-stop shop, access to quality and nutritious food, navigation services to persons experiencing homelessness or at-risk of becoming homeless) Expand gap funding for flexible low barrier loans/grants to support emergency needs in coordination with current community initiatives. (including, but not limited to, utility and security deposit) Grow individual education outcomes. **Goal 8, CNTP** (including, but not limited to, English language learning, early childhood, peer to peer education, job skills) Encourage agencies to coordinate services for persons experiencing homelessness. **(LL)** Address barriers to safe, decent, affordable housing. (including, but not limited to, tenant education, landlord meetings) Support distribution of materials on affordable housing and fair housing at conferences, workshops, and other public venues.

	Basis for Relative Priority	1. Homelessness is a pervasive issue in Lewiston. Lewiston General Assistance has identified 169 persons experiencing homelessness, of whom 26% identify as chronically homeless. Lewiston Police Department has identified an additional 62 persons who had contact with law enforcement between January and October of 2019. These numbers only include adults experiencing homelessness. It is estimated there are 200 youth experiencing homelessness in Lewiston. Disparate services, as well as the invisible nature of the majority of the homeless population, make it difficult to provide consistent assistance and services to individuals experiencing homelessness or at risk of homelessness (see appendix for definition). Preventing homelessness requires more than additional shelter beds. It requires helping the individuals and families to find new permanent housing. Without a stable address, it is impossible for people to get to work regularly, stay healthy, or plan for the future. This is why the Lewiston Auburn Alliance for Homeless Services (LAASH) calls for a "housing first" (see appendix for definition) strategy that finds permanent housing for people as a first step towards making a better future. 2. Only 21% of individuals over 25 within the target area have a degree beyond high school. Ten percent of individuals have less than a 9th grade education. Our target area also contains immigrants with advanced degrees, experience, and credentials which are not considered valid in the United States, as well as asylum seekers currently awaiting approval to work. 3. The poverty rate for the City of Lewiston is 15.3%. In the target area, this is significantly higher, particularly for children. One third of children under 18 in Lewiston live in poverty. In the target area, over half of children under 18 live in poverty; Census Tracts 201 and 204 have under 18 poverty rates of over 70%. 4. Twenty percent of Lewiston residents have a disability; in the CDBG Target Area (CT 201, 202, 203, 204) that number increases to 58%, with the largest percentage of those experiencing a cognitive or ambulatory difficult. The greatest number (46%) of housing discrimination complaints in Maine are based on disability. 5. Cost burden is by far the most severe housing burden faced in Lewiston. Over one quarter (27%) of owners pay more than 30% of household income(HHI) to housing expenses, while 45% of renters pay more than 30% of income to housing expenses. Within the target area, 85% of units are renter occupied. Of renter occupied units in the downtown, 63% are cost burdened, paying over 30% of HHI to housing expenses. Of renter occupied units in the downtown, 63% are cost burdened. Forty-three percent are severely cost burdened, paying over 50% of their expenses to housing costs. 6. Lewiston is home to more than 6000 immigrants and asylum seekers. The immigrant populations have been significantly undercounted in the Census; this affects the City data around language, poverty, and race. According to ACS data, 82% of Lewiston residents speak English only. Of the remaining 18% who speak a language other than English, 14% speak English very well, while 4% speak little English. The largest category of other languages spoken is "Other Indo-European" with the greatest number of speakers over the age of 65 (42% of the

		total speakers of a language other than English). Lewiston is home to an aging, French speaking Franco-American population who likely are the largest percentage of this age and language category. A large number of residents ages 18-64 also speak other Indo-European language (32% of total speakers of language other than English). Within this age category, are over 400 speakers of Spanish and 400 individuals who speak what is categorized as "other languages", which includes Somali, Arabic, and most other African and American Indian languages. Of the population who speak a language other than English, only 7.4% are under the age of 18 (under age 5 is not counted); this percentage represents 1.4% of the total Lewiston population 5 and older only. 7. Lack of access to childcare, insufficient transportation options, and lack of job training opportunities were identified in the CDBG Consolidated Plan Survey as significant barriers for Lewiston residents. By focusing outreach and financial support on agencies who plan to meet these needs, we can fill community gaps and provide greater economic opportunity. Discussions during the public meetings with the Citizens Advisory Council also revealed, in addition to child care, a paucity of options for daytime adult care. 8. In Lewiston, 15% of families live under the poverty limit. In the CDBG target area, this percentage ranges from 28% to 47%. For children under age 18, these percentages increase significantly: 33% city-wide, 53%-76% in the CDBG Target Area. Within the CDBG Target area, between 21% and 37% of seniors (age 65+) live in poverty compared to 12% city-wide. Census Tracts 201 and 204 are recognized as having some of the highest concentrations in Maine of minority populations living in poverty. Within the CDBG Target area, 100% of American Indian families live in poverty. Census Tracts 201, 203, and 204 each have over 85% of people who identify as two or more races living in poverty. In Census Tract 201, 100% of Hispanic/Latino families live in poverty, while in 203 90% live in poverty. Census Tract 202 does not have a significant number of non-white individuals except those which identify as two or more races, 62.8% of whom live in poverty. 9. Only 7 owner-occupied households are considered overcrowded (greater than 1 occupant per room) in the city of Lewiston, although it should be noted that all 7 are severely overcrowded (greater than 1.5 occupants per room). None of these owner-occupied units are within the CDBG Target Area. There are 156 units in the city which house between 1.01 and 1.5 occupants per room, which fits the definition of overcrowded, but not severely. Of the 156 overcrowded units 114 of them (73%) are renters within the Target Area. There are 96 severely overcrowded renter-occupied units city-wide; 63% of them are within the target area.

2	**Priority Need Name**	Safe and Affordable Housing	
	Priority Level	High	
	Population	Children (17 and under) Young Adults (ages 18-24) Adults (ages 25-61) Elderly (age 62+) Veterans Persons living with HIV	Families with Children Persons with Disabilities Victims of Domestic Violence Persons Experiencing Homelessness Persons with Low/Extremely Low Incomes
	Geographic Areas Affected	Census Tracts 201, 202, 203, 204 City-wide	
	Associated Goals	**Increase, maintain, and improve the supply of safe and affordable housing for individuals and families with extremely low to moderate incomes.**	
	Description	The following strategies will focus our funding priorities to the greatest community need. Some strategies align with other community plans including Legacy Lewiston (LL) and the Choice Neighborhood Transformation Plan (CNTP). Increase the number of owner occupied properties. **5.1 (CNTP)** Grow an inventory of safe, healthy, code compliant, and sustainable housing that provides housing choices for all. **Goal 4 (CNTP)** Remove lead and eliminate incidents of childhood lead poisoning. **1.2 (CNTP)**	

	Basis for Relative Priority	1. Within the target area, 85% of units are renter occupied. The Choice Neighborhood Transformation Plan (CNTP) identified that residents would like paths to ownership. Approximately half of land use in the target area contains 1 to 3 unit structures, creating viable opportunity for residents, with support, to invest within the community. 2. Lead is a significant issue for families in Lewiston. The CNTP identified "Lead-free by 2043" as the number one goal and desire of the Choice Neighborhood, which encompasses three of the CDBG Target Area census tracts. Lewiston has 16,063 total housing units. Of these, 3,916 were built pre-1940 and 6,823 were built pre-1978. Within the target area, 93% of units were built pre-1980. The age of the housing stock, along with poor maintenance, significantly increases the likelihood that units contain lead hazards. Lewiston's percentage of children diagnosed with elevated blood levels is 6.3%, more than twice the state percentage. 3. With a rental vacancy rate of 3.6% and a home ownership vacancy rate of 0.5%, Lewiston is in need of increased housing opportunities. A number of vacant units exist in the upper floors of mixed-use buildings in the downtown commercial core. Vacant lots comprise 9% of the downtown land use, creating opportunities for infill projects of many types, including townhouses, duplexes, and triple decker structures. 4. Only 35% of downtown buildings received a good or excellent rating in the Choice Neighborhood Transformation Plan's Internal and External Building Condition assessment. The assessment was based on observational data as well as code violation and lead abatement data. Over one quarter of the buildings received a distressed or failing rating. 5. Homelessness is a pervasive issue in Lewiston. Lewiston General Assistance has identified 169 persons experiencing homelessness, of whom 26% identify as chronically homeless. Lewiston Police Department has identified an additional 62 persons who had contact with law enforcement between January and October of 2019. These numbers only include adults experiencing homelessness. It is estimated there are 200 youth experiencing homelessness in Lewiston. Preventing homelessness requires helping the individuals and families to find new permanent housing. Without a stable address, it is impossible for people to get to work regularly, to stay healthy, or to plan for the future. This is why the Lewiston Auburn Alliance for Homeless Services (LAASH) calls for a "housing first" strategy that finds permanent housing for people as a first step towards making a better future. A number of groups have been identified as hard-to-house including, but not limited to, persons in re-entry from jail, persons in recovery or currently addicted, and persons listed on the sex offender registry.

3	**Priority Need Name**	Economic Development	
	Priority Level	High	
	Population	Children (17 and under) Young Adults (ages 18-24) Adults (ages 25-61) Elderly (age 62+) Veterans Persons living with HIV	Families with Children Persons with Disabilities Victims of Domestic Violence Persons Experiencing Homelessness Persons with Low/Extremely Low Incomes
	Geographic Areas Affected	Census Tracts 201, 202, 203, 204 City-wide	
	Associated Goals	**Create economic opportunities for individuals and families with low-moderate incomes.**	
	Description	The following strategies will focus our funding priorities to the greatest community need. Some strategies align with other community plans including Legacy Lewiston (LL) and the Choice Neighborhood Transformation Plan (CNTP). Grow pathways to thrive and economic mobility for all. **Goal 9 (CNTP)** (build businesses to create new jobs, support small businesses startups and entrepreneurs, provide workforce training and education support, expand daycare services) Leverage CDBG funding to support redevelopment of Brownfield Sites. Invest in various types of commercial properties to reduce blight, support historic preservation, and partner with housing programs to create residential units on upper floors of mixed-use properties. Include broadband in building rehabilitation. **(CNTP and LL)**	

	Basis for Relative Priority	1. Lack of access to childcare, insufficient transportation options, and lack of job opportunities were identified in the CDBG Consolidated Plan Survey as the most significant barriers to economic opportunity for Lewiston residents. By focusing outreach and financial support on businesses and entrepreneurs who plan to meet these needs, we can fill community gaps and provide economic opportunity through job creation. 2. The City recently received $500,000 in EPA Brownfield Clean Up dollars, specifically to be used for the clean-up of Bates Weave Shed (Mill #5). The City of Lewiston acquired the Bates Mill Complex for non-payment of taxes by the Bates Manufacturing Company in 1997. Since taking ownership of the complex, the city has received more than $2.6 million in EPA Brownfield Clean up dollars. By partnering the EPA grants with CDBG funds and private investment, the buildings have been redeveloped for office, restaurant, and residential uses. The total real and personal property valuation in the complex generates over one million in annual property tax revenue ($1,038,994). More than 1000 people work in the complex. Bates Mill #5 is the last of the buildings to be redeveloped. 3. With a rental vacancy rate of 3.6% and a home ownership vacancy rate of 0.5%, Lewiston is in need of increased housing opportunities. A number of vacant units exist in the upper floors of mixed-use buildings in the downtown commercial core. By investing in mixed-use buildings with CDBG funds, both economic and housing opportunities can be created, allowing residents to live closer to where they work.
4	**Priority Need Name**	Public Facilities and Infrastructure
	Priority Level	Low
	Population	Children (17 and under) Young Adults (ages 18-24) Adults (ages 25-61) Elderly (age 62+) Veterans Persons living with HIV Families with Children Persons with Disabilities Victims of Domestic Violence Persons Experiencing Homelessness Persons with Low/Extremely Low Incomes
	Geographic Areas Affected	Census Tracts 201, 202, 203, 204 City-wide
	Associated Goals	**Preserve and improve public facilities and infrastructure that serve low to moderate-income neighborhoods or special needs residents.**

	Description	The following strategies will focus our funding priorities to the greatest community need. Some strategies align with other community plans including Legacy Lewiston (LL) and the Choice Neighborhood Transformation Plan (CNTP). Provide safe, warm and welcoming spaces in all seasons for those experiencing homelessness **6.3 (CNTP)** Improve key connections to, from, and within the neighborhood to other city assets **2.3d (CNTP)** (sidewalks, park improvements, buses, signage) Expand public access to broadband **(CNTP and LL)** Provide construction funding for public facilities that serve at least 51% low-moderate income or special needs persons.

	Basis for Relative Priority	1. Insufficient public transportation, inaccessible or missing sidewalks, and park safety were identified in the CDBG Consolidated Plan Survey as the most significant infrastructure barriers for Lewiston residents. 2. Twenty percent of Lewiston residents have a disability; in the CDBG Target Area (CT 201, 202, 203, 204) that number increases to 58%, with a significant percentage experiencing a cognitive or ambulatory difficult. Many of the persons with ambulatory difficulties are unable to use the sidewalks, particularly in the winter, to access basic needs such as food and health care. The Lewiston Public School system bussing policy states that children in grades K-6 who live within one mile of their school are expected to walk. That increases to 1.25 miles for high school students. Several of the major routes to these schools lack sidewalks. 3. Seventy-five percent of households in Lewiston have a broadband subscription. Within the target area, only CT 202 has a higher percentage of households with a broadband subscription than the City as a whole. In census tract 201, less than half of the households have access to broadband. 4. A large number of low-barrier jobs are available outside of the downtown. The bus routes are not sufficient to meet this need, particularly for those who work weekends or 2nd and 3rd shifts. 5. Homelessness is a pervasive issue in Lewiston. Lewiston General Assistance has identified 169 persons experiencing homelessness, of whom 26% identify as chronically homeless. Lewiston Police Department has identified an additional 62 persons who had contact with law enforcement between January and October of 2019. These numbers only include adults experiencing homelessness. It is estimated there are 200 youth experiencing homelessness in Lewiston. Preventing homelessness requires helping the individuals and families to find new permanent housing. Without a stable address, it is impossible for people to get to work regularly, to stay healthy, or to plan for the future. This is why the Lewiston Auburn Alliance for Homeless Services (LAASH) calls for a "housing first" strategy that finds permanent housing for people as a first step towards making a better future. A number of groups have been identified as hard-to-house including, but not limited to, persons in re-entry, persons in recovery or currently addicted, and persons listed on the sex offender registry.

IV. Anticipated Resources – 91.420(b), 91.215 (a)(4), 91.220(c)(1,2)

Program		Uses of Funds	Expected Amount Available Year 1		

	Source of Funds		Annual Allocation $	Program Income $	Prior Year Resources $	Total $	Expected amount Available Remainder Con Plan	Narrative Description
CDBG	**Federal**	**Admin & Planning Housing Public Services Public Infrastructure & facilities Economic Development**	**Estimated $890,000**		**Estimated $100,000**	**Estimated $990,000**	**Estimated $3.56 M**	Includes Entitlement, Projected Program Income and Carryover from prior year
Other	**Revolving Loan Fund (RLF)**	**Housing and Economic Development Loans**		**Estimated $185,000**	**Estimated $610,000**	**Estimated $795,000**	**Estimated $3.18M**	RLF recapitalized by return of principal from loans

A. Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City has experienced cuts in its allocation over the recent past and recognizes that its funding is not sufficient to address all of the priority needs. The City maximizes match and leverage by combining programs and partnering with entities that receive state, federal and local funding. In its economic development and housing programs, a match is required for investor owners and CDBG funding is used to only fund the gap. The City's commercial lending program requires a 50/50 private match and the City's housing program requires a 10% match from investor owners.

B. Describe publically owned land or property located within the Jurisdiction may be used to address the needs identified in the plan

Vacant lots comprise 9% of downtown land use, creating opportunities for infill projects of all types including townhouses, duplexes, and triple decker structures. The intention is to convey the parcels at a reduced cost to non-profit housing developers to create mixed income housing.

V. Institutional Delivery Structure – 91.415, 91.215(k)

A. Explain the institutional structure which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

City of Lewiston
2020-2024 DRAFT Consolidated Plan

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Lewiston Economic and Community Development; Department, Public Works; Finance Department; Social Services; Code and Planning Department	Government	Non-homeless special needs Economic development homelessness planning ownership rental neighborhood improvements public services public facilities	Jurisdiction
Lewiston Housing Authority	PHA	Public Housing Rental non-profit developer	Jurisdiction
MAINE STATE HOUSING AUTHORITY	PHA	Public Housing Rental	State
COMMUNITY CONCEPTS, INC.	Non-profit organization CAP Agency	Ownership Rental non homeless services	Lewiston-Auburn
COASTAL ENTERPRISES, INC.	Developer	Ownership Rental	Jurisdiction
Androscoggin Valley Council of Governments	Regional organization	Non-homeless special needs	Region
Raise Op Housing Cooperative	Non-profit Housing Developer	Ownership	Jurisdiction
Lewiston Auburn Alliance for Services to the Homeless	Other	Homelessness	Lewiston-Auburn
Social Agencies	Non-profit organizations	Public services Homeless special needs	Lewiston-Auburn
Maine Continuum of Care c/o MSHA	Other	Homeless	State
DHHS-CDC	Government	Assessment and identification of children with eblls	State
Maine Department of Labor	Government	Services, Education, Employment Disabilities	State
Community Clinical Services	Non-profit Health organizations	Non-homeless, homeless special needs	Jurisdiction

Western Maine Community Action	CAP Agency –Other Governmental	Transportation	Lewiston-Auburn
Healthy Neighborhoods	Grass Root	Services, non-homeless special needs, planning food access	Lewiston

B. Assess Strengths and Gaps in the Institutional Delivery System

The delivery system is well-coordinated and organized. The organizations listed above as well as many other non-profit, governmental and quasi-governmental agencies work together to provide a comprehensive array of services in the City. The City and the non-profits work closely together to foster collaboration and improve the existing services. Unfortunately these services are not sufficient in addressing the amount of need in the community, especially the growing population of homeless individuals and families. There is a shortage of services, such as emergency housing, due to the lack of funding. There is no public shelter located in Lewiston-Auburn that receives funding from the State of Maine Continuum of Care. There has been a decline in funding available due to cuts to the City, Counties and State. Additionally, there is an increase in administrative burden to meet public and private sector requirements. The following section will provide more detail on the strengths and gaps in the delivery system and ways in which the community intends to address these gaps.

C. Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance			
Rental Assistance	X	X	
Utilities Assistance			
Homelessness Prevention Services	**Available in the Community**	**Targeted to Homeless**	**Targeted to People with HIV**
Street Outreach Services			
Law Enforcement	X	X	
Mobile clinics			
Other Street Outreach Services	X	X	
Homelessness Prevention Services	**Available in the Community**	**Targeted to Homeless**	**Targeted to People with HIV**

Supportive Services			
Alcohol & Drug Use	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS			
Mental Health Counseling	X	X	
Transportation	X	X	
Homelessness Prevention Services	**Available in the Community**	**Targeted to Homeless**	**Targeted to People with HIV**
Other			
Other			
Navigator Services		X	

D. Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The Lewiston Auburn Alliance for Services to the Homeless (LAASH) works to improve access to services and housing for persons who are homeless or at risk, shares information and strengthens cooperation among local agencies and homeless providers, identifies gaps in services, increases public awareness about homeless issues, and seeks funding to service the homeless and at-risk. On June 5, 2019, a convening of homeless persons, advocates, service providers, policy makers identified a lack of centralized services as a barrier toward serving persons experiencing homelessness or those at risk of homelessness.

E. **Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

The Lewiston Auburn 10 Year Plan to End Homelessness identified difficulty locating assistance and navigating services (including for health, mental health, employment, and housing) as a problem for homeless persons, particularly for families and domestic violence survivors.

Homeless service providers describe the challenge of keeping people housed, and the need for case management to help with jobs, budgets and basic needs. For persons without a mental health or disability diagnosis, supportive services can be difficult to access unless there is a crisis.

On June 5, 2019, a convening of homeless persons, advocates, service providers, policy makers identified a lack of centralized services as a barrier toward serving persons experiencing homelessness or those at risk of homelessness.

F. Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

Preventing homelessness requires more than additional shelter beds. It requires help for people to get their lives together and to connect with jobs, as is described in the recommendations with regard to poverty above. It also requires helping the individuals and families to find new permanent housing. Without a stable address, it is impossible for people to get to work regularly, stay healthy, or

plan for the future. This is why the Lewiston Auburn Alliance for Homeless Services (LAASH) calls for a "housing first" strategy that finds permanent housing for people as a first step towards making a better future. Additionally, LAASH called for the creation of a warming center to serve as a hub for resource provision and services.

VI. Goals – 91.415, 91.215(a)(4)

A. Goal Summary Information

City of Lewiston
2020-2024 DRAFT Consolidated Plan

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
	Provide Essential Services Fair Housing	2020	2024	Non-Housing Community Development	Census Tracts 201, 202, 203, and 204, and Citywide	Public Services	CDBG	Public services activities other than L/M Housing Benefit: 2,500 persons assisted Homelessness Prevention 1,000 persons assisted Public services activities for L/M Income Housing Benefit 50 households assisted Tenant Based Rental Assistance (Emergency) 10 Households assisted Fair housing outreach & education for renters and owners 500 persons
	Increase, Maintain & Improve Affordable Housing	2020	2024	Affordable Housing	Census Tracts 201, 202, 203, and 204, and Citywide	Affordable Housing	CDBG & RLF	Rental Housing Rehabilitated 300 units Owner housing Rehabilitated 250 units Direct assistance to Homebuyers 5 households assisted Dilapidated/derelict housing demolished 2 buildings Housing Code enforcement 250 Housing Units
	Create Economic Opportunities	2020	2024	Economic Development Slum Blight	Census Tracts 201, 202, 203, and 204, and Citywide	Economic Development Non-housing	CDBG	Jobs Created or Retained 5 jobs Façade treatment/commercial building rehab 5 businesses assisted Brownfield remediated 5 acres remediated

	Public Facilities and Infrastructure	2020	2024	Public facilities and infrastructure improvements	Census Tracts 201, 202, 203, and 204, and Citywide	Public Facilities Improvements	CDBG	Public Facility for L/M Housing Benefit 10 households assisted Public facility other than L/M Housing Benefit 500 persons assisted Infrastructure improvement projects – 8 projects

B. Goal Descriptions

Goal 1: Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.

- Grow an environment that supports health and wellness among community members. **Goal 6** (including, access to health services, centralize resources for homeless in a one-stop shop quality and nutritious food, expand navigation services to persons that at-risk of becoming homeless)
- Expand gap funding for flexible low barrier loans/grants to support emergency needs in coordination with current community initiatives. (including utility and security deposit)
- Grow individual education outcomes. **Goal 8** (English language learning, early childhood, peer to peer education, job skills)
- Encourage agencies to coordinate services for persons experiencing homelessness.
- Address barriers to safe, decent, affordable housing. (tenant education, landlord meetings)
- Support distribution of materials on affordable housing and fair housing at conferences, workshops, and other public venues.

Goal Outcomes/Indicators:

- **Public Services other than Low/Moderate housing benefit - 2,500 persons assisted**
- **Homeless Prevention – 1,000 persons assisted**
- **Public Services for Low/Moderate Income Housing Benefit – 50 households assisted**
- **Tenant Based Rental Assistance (Emergency gap funding) – 10 households assisted**
- **Fair housing outreach and education for renters and owners – 500 persons assisted**

Goal 2: Increase, maintain, and improve the supply of safe and affordable housing for individuals and families with extremely low to moderate incomes.

- Grow an inventory of safe, healthy, code compliant, and sustainable housing that provides housing choices for all. **Goal 4**

- Increase the number of owner occupied properties. **5.1**

- Remove lead and eliminate incidents of childhood lead poisoning. **1.2**

Goal Outcomes/Indicators:

- **Rental housing rehabilitated (includes lead hazard control)– 300 housing units**
- **Owner housing rehabilitated (includes lead hazard control and weatherization) – 250 housing units**
- **Direct assistance to homebuyers – 5 households assisted**
- **Dilapidated/derelict housing demolished – 2 buildings demolished**
- **Code enforcement with rehab – 250 housing units**

Goal 3: Create economic opportunities for individuals and families with low-moderate incomes.

- Grow pathways to thrive and economic mobility for all. **Goal 9** (build businesses to create new jobs, support small businesses startups and entrepreneurs, provide workforce training and education support, expand daycare services)

- Leverage CDBG funding to support redevelopment of Brownfield Sites.

- Invest in various types of commercial properties to reduce blight and partner with housing programs to create residential units on upper floors of mixed-use properties.

Goal Outcomes/Indicators:

- **Jobs created or retained – 5 jobs**
- **Façade treatment/commercial rehabilitation – 5 businesses assisted**
- **Brownfields remediated – 5 acres remediated**

Goal 4: Preserve and improve public facilities and infrastructure that serve low to moderate-income neighborhoods or special needs residents.

- Provide safe, warm and welcoming spaces in all seasons for those experiencing homelessness **6.3**

- Improve key connections to, from, and within the neighborhood to other city assets **2.3d** (sidewalks, park improvements, buses, signage)

- Expand public access to broadband **(comp plan & choice)**

- Provide construction funding for public facilities that serve at least 51% low to moderate income or special needs persons.

Goal Outcomes/Indicators:

- **Public facility for L/M Housing benefit – 10 households assisted**
- **Public facility other than L/M housing benefit –500 persons assisted**
- **Infrastructure improvement – 8 projects assisted**

C. Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City of Lewiston intends to serve 3,500 households. Based on past experience certain programs serve residents who are considered to be extremely low income while other programs and services lend themselves to persons in the higher income category. Based on this information and knowledge of the program participants, the City anticipates the following:

Extremely low income households expected to be served: 1,400 or 40%

Low income households expected to be served: 1,225 or 35%

Moderate income households expected to be served: 875 or 25%

VII. Lead-based Paint Hazards - 91.415, 91.215(i)

A. Actions to address LBP hazards and increase access to housing without LBP hazards

Old housing has a greater likelihood of having lead paint. Lead poisoning is the leading health risk for children in Lewiston. Lewiston has 16,063 total housing units. Of these, 3,916 were built pre-1940 and 6,823 were built pre-1978. Within the target area, 93% of units were built pre-1980. The age of the housing stock, along with poor maintenance, significantly increases the likelihood that units contain lead hazards. Lewiston's percentage of children diagnosed with elevated blood levels is 6.3%, more than twice the state percentage. The City received a $5.2 million ($600,000 is Healthy Homes) Lead Hazard Control and Healthy Home grant which will require a local lead grant match into each unit from CDBG estimated at $122,750 annually. The actual level of CDBG match required may vary as the grant funds are disbursed and the count of units made lead safe and healthy in Lewiston are known.

B. How are the actions listed above integrated into housing policies and procedures?

The past lead grant practice created units that were considered lead-safe by encapsulating or scraping and painting affected areas. The lead remained in the unit, creating a risk of exposure if the surface was disturbed. Going forward, within the target area, efforts will be made to, as much as is reasonable, incorporate lead-free rehabilitation into lead abatement properties. Beginning in July 2020, all children ages one and two will be screened for elevated blood levels.

This may help identify areas of concern, allowing the unit to be remediated before a child reaches blood levels at which the child would be considered poisoned. In order to meet this increased need, the City will provide RRP training, State Lead Worker Certification, and Worker Protection to contractors and Section 3 residents living in Lewiston to build contractor capacity. Additionally, efforts will be made to replace old, deteriorating housing stock with lead-free, modern housing stock on currently vacant lots.

Anti-Poverty Strategy - 91.415, 91.215(j)

A. Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

In Lewiston, 15% of families live under the poverty limit. In the CDBG target area, this percentage ranges from 28% to 47%. For children under age 18, these percentages increase significantly: 33% city-wide, 53%-76% in the CDBG Target Area. Within the CDBG Target Area, between 21% and 37% of seniors (age 65+) live in poverty compared to 12% of seniors city-wide. Census Tracts 201 and 204 are recognized as having some of the highest concentrations in Maine of minority populations living in poverty. Within the CDBG Target Area, 100% of American Indian families live in poverty. Census Tracts 201, 203, and 204 each have over 85% of people who identify as two or more races living in poverty. In Census tract 201, 100% of Hispanic/Latino families live in poverty, while in 203 90% live in poverty. Census tract 202 does not have a significant number of non-white individuals except those which identify as two or more races, 62.8% of whom live in poverty. The following goals, programs, policies, and strategies will focus our funding priorities to the greatest community need. Some strategies align with other community plans including Legacy Lewiston (LL) and the Choice Neighborhood Transformation Plan (CNTP).

Goal: Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.

By supporting the educational and job training efforts in our community, we will assist families with low-incomes in gaining skills and knowledge that can increase their economic well-being.

- Grow an environment that supports health and wellness among community members. **Goal 6, CNTP** (including, access to health services, centralize resources for homeless in a one-stop shop, provide quality and nutritious food, expand navigation services to persons that are at-risk of becoming homeless)

- Expand gap funding for flexible low barrier loans/grants to support emergency needs in coordination with current community initiatives. (including utility and security deposit)

- Grow individual education outcomes. **Goal 8, CNTP** (English language learning, early childhood, peer to peer education, job skills)

- Encourage agencies to coordinate services for persons experiencing homelessness. **(LL)**

Goal: Create economic opportunities for individuals and families with low-moderate incomes.

Lack of access to childcare, insufficient transportation options, and lack of job opportunities were identified in the CDBG Consolidated Plan Survey as the most significant barriers to economic opportunity for Lewiston residents. By focusing outreach and financial support on businesses and entrepreneurs who plan to meet these needs, we can fill community gaps and provide economic opportunity through job creation. The City's Microenterprise program will help individuals to gain capacity, skills, and materials to start or grow a business that creates jobs for people with low-incomes. We will specifically target our outreach strategies toward individuals who may want to start a business that will address a childcare or transportation need, or will start a business that will employ individuals with low incomes.

B. How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The City will partner with Lewiston Housing Authority to provide information about job training opportunities, available services, and the microenterprise program to public housing residents. The City will also partner with neighborhood organizations including, but not limited to, Healthy Androscoggin, Community Concepts, Community Credit Union, and Healthy Neighborhoods to reach out to current Target Area residents about funds available to help with housing rehabilitation, rental assistance, and homeownership assistance.

VIII. Monitoring – 91.230

A. Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Director, Community Development Coordinator, and the Grants Accountant monitor the activities funded under the Consolidated Plan as follows:

- A Sub-recipient Agreement is executed with all entities approved for funding. The agreement is incompliance with 2CFR and includes all applicable regulations.
- During the pre-application phase, training sessions are mandatory and include the requirements of the program, frequency of reporting, outcome measures, and other requirements as applicable.
- A desk audit is performed by the Grants Accountant at each draw to make sure that the supporting documents are submitted with the draw. The Community Development Coordinator

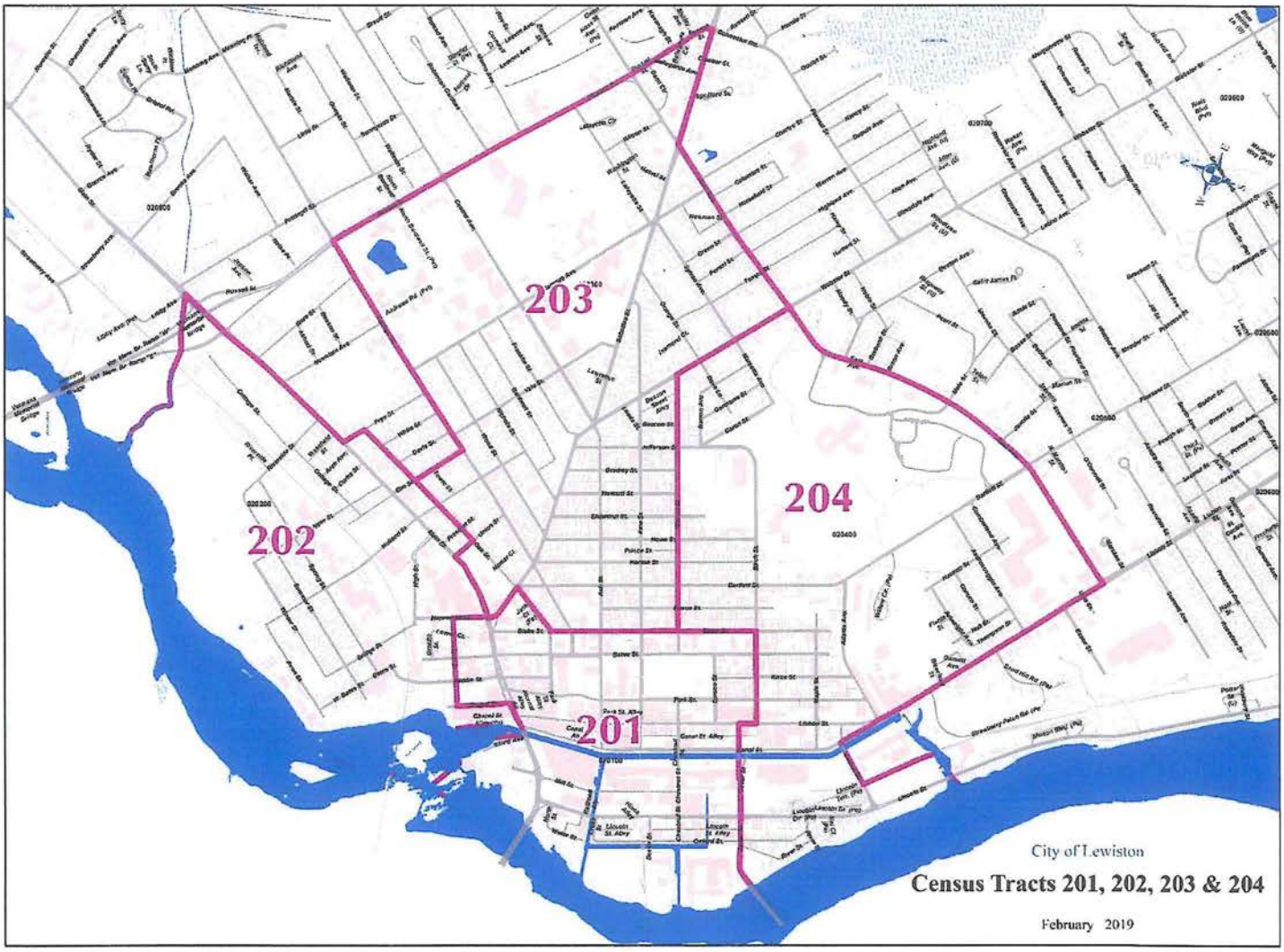
reviews each report to make sure that income and race and ethnicity data is provided.

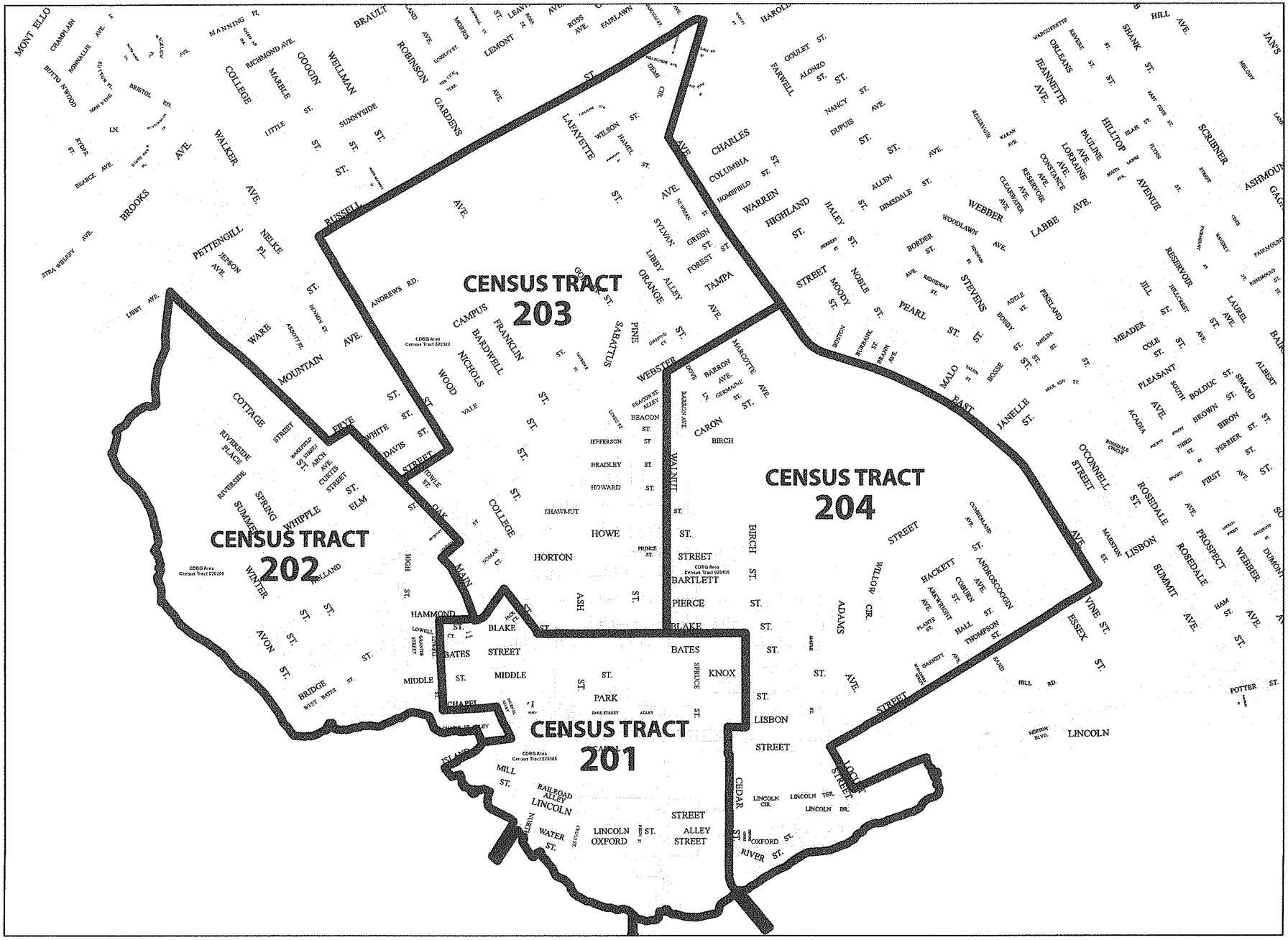
- The Administrative Assistant documents insurance and continued residency data on an annual basis.
- At least quarterly activities are reviewed to ensure compliance and that the reporting reflects the goals and objectives of the Con Plan.
- At least quarterly, City staff run periodic performance reports in IDIS to monitor funded activities.
- The Community Development Coordinator and Grants Accountant conduct periodic site visits for sub-recipients and contractors to ensure compliance. Each program identifies the frequency of the visit.

For CDBG activities conducted with other City Departments, an Interdepartmental Agreement is executed to delineate roles and responsibilities of each department. City staff follow a City adopted procurement policy that identifies the cross cutting regulations, minority business outreach, etc. On all bid procured activities, CDBG staff provide the HUD required language and wage rates for the bid package. The City maintains a log of names and addresses of contact persons in our Ethnic-based Community Organizations and state registered Women, Disabled, -and Minority Business Enterprises to make sure that they are included in the notifications from the City. The City is in the process of updating its Section 3 policies and procedures and have hired a consultant to help create HUD compliant policies and procedures.

Appendix A: Maps

Map 1: Target Area Census Tracts





Map is provided by the City of Lewiston. Aerial Photography and mapping compilation were performed by Vertex PC Solutions Inc. by photogrammetric methods from aerial photographs dated May 6, 1997. Planimetrics and topography features meet National Map Accuracy Standards for a 1:1200 scale map. Map is referenced to the National datum NAD83 State Plane Coordinates Maine Zone 1900 (Feet). Vertical datum is NGVD 1929. Units: Feet. Partial overlay. For planning purposes only, and shall not be used for description, dedication, or transfer. The City of Lewiston shall not be held liable for damages due to discrepancies, and makes no warranty or accuracy of map or data. Field verification is required.

CDBG
Target Area

Scale: 1" = 100'

Lewiston Maine

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 1

SUBJECT:

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Cowbell Grill & Tap, 49 Lisbon Street.

INFORMATION:

We have received a renewal application for a Special Amusement Permit for Live Entertainment from Cowbell Grill & Tap, 49 Lisbon Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action. BAS/KMM

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To grant a Special Amusement Permit for Live Entertainment to Cowbell Grill & Tap, 49 Lisbon Street.

CITY OF LEWISTON
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

Date of Application: 11/20/19 Expiration Date: 12-18-2020

✓ Class A - $125.00 - restaurants with entertainment, which **does not have dancing**

____ Class B - $125.00 - lounges/bars with entertainment, which **does not have dancing**

____ Class C - $150.00 - either restaurants or lounges/bars with entertainment, including dancing

____ Class D - $150.00 - function halls with entertainment, including dancing

____ Class E - $150.00 - dance hall or nightclub that admits persons under the age of 21

____ Class F - $150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months? ____ Yes ✓ No

******PLEASE PRINT******

Business Name: Cowbell Grill & Tap Business Phone: 207-333-5188

Location Address: 49 Lisbon St Lewiston, ME 04240

(If new business, what was formerly in this location: _____)

Mailing Address: 49 Lisbon St Lewiston, ME 04240

Email address: cowbellgrillandtap@gmail.com

Contact Person : Alex Markakis Phone: 617-240-7288

Owner of Business: Alex Markakis Date of Birth: _____

Address of Owner: 12 Old Salt Road OOB, ME 04064

Manager of Establishment: Alex Markakis Date of Birth: ~~[illegible]~~ 3/24/92

Owner of Premises (landlord): Eric Agren

Address of Premises Owner: ~~[illegible]~~ 125 Evergreen Road Auburn, ME 04210

Does the issuance of this license directly or indirectly benefit any City employee(s)? ____ Yes ✓ No
If yes, list the name(s) of employee(s) and department(s): _____

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston? ✓ Yes ___ No If yes, please list business name(s) and location(s): _____

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? _____ Yes ✓ No If yes, please explain: _____

CORPORATION APPLICANTS: *Please attach a list of all principal officers, date of birth & town of residence*

Corporation Name: Cowbell Grill & Tap LLC

Corporation Mailing Address: 12 Old Salt Road OOB, ME 04064

Contact Person: Alex Markakis Phone: 617-240-8288

Do you permit dancing on premises? ____ Yes ✓ No *(If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office)* If yes, do you permit dancing or entertainment after 1:00 AM? ___ Yes ___ No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1 Floor

Please describe the type of proposed entertainment:

☐ dancing ☐ stand up comedian ☐ piano player
☐ music by DJ ☐ karaoke ☑ other, please list Solos, Duos
☐ live band/singers ☐ magician ☐ other, please list _____

If new applicant, what is your opening date?: _____

****

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s)hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: _____ Title: Owner Date 11/20/19

Printed Name: Alex Markakis

****

Hearing Date: 12-3-19

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 2

SUBJECT:

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for The BBQ Pit, 838 Lisbon Street.

INFORMATION:

We have received a renewal application for a Special Amusement Permit for Live Entertainment from The BBQ Pit, 838 Lisbon Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action. EAB/KMM

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To grant a Special Amusement Permit for Live Entertainment to The BBQ Pit, 838 Lisbon Street.

CITY OF LEWISTON
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

Date of Application: 11/25/19 Expiration Date: 12-1-2020

✓ Class A - $125.00 - restaurants with entertainment, which **does not have dancing**

____ Class B - $125.00 - lounges/bars with entertainment, which **does not have dancing**

____ Class C - $150.00 - either restaurants or lounges/bars with entertainment, including dancing

____ Class D - $150.00 - function halls with entertainment, including dancing

____ Class E - $150.00 - dance hall or nightclub that admits persons under the age of 21

____ Class F - $150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months? ____ Yes ✓ No

******PLEASE PRINT******

Business Name: The BBQ Pit Business Phone: 240-8334

Location Address: 838 Lisbon St. Lewiston Me 04240

(If new business, what was formerly in this location: _____)

Mailing Address: 60 Vickery Rd Auburn, Me 04210

Email address: mbhockey@gmail.com

Contact Person: Michael Berube Phone: 207 240-8334

Owner of Business: Michael Berube Date of Birth: 2/18/63

Address of Owner: 60 Vickery Rd Auburn Me 04210

Manager of Establishment: Michael Berube Date of Birth: 2/18/63

Owner of Premises (landlord): Sunbree

Address of Premises Owner: _____

Does the issuance of this license directly or indirectly benefit any City employee(s)? ____ Yes ✓ No
If yes, list the name(s) of employee(s) and department(s): _____

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston? ✓ Yes ___ No If yes, please list business name(s) and location(s): _____

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? _____ Yes ✓ No If yes, please explain: _____

CORPORATION APPLICANTS: *Please attach a list of all principal officers, date of birth & town of residence*

Corporation Name: Big Mike's Smoke House LLC

Corporation Mailing Address: 60 Vickery Rd Auburn Me

Contact Person: Mike Berube Phone: 240-0334

Do you permit dancing on premises? ____ Yes ✓ No *(If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office)* If yes, do you permit dancing or entertainment after 1:00 AM? ____ Yes ___ No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1000 ft

Please describe the type of proposed entertainment:

☐ dancing	☑ stand up comedian	☐ piano player
☐ music by DJ	☑ karaoke	☐ other, please list _____
☐ live band/singers	☑ magician	☐ other, please list _____

If new applicant, what is your opening date?: _____

****

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s)hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: Michael Berube Title: owner Date 11/25/19

Printed Name: Michael Berube

****

Hearing Date: 12-3-19

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 3

SUBJECT:

Public Hearing on an Application for a Business License renewal for Merrimack River Medical Services, Inc. for an Outpatient Addiction Treatment Clinic at 18 Mollison Way.

INFORMATION:

Merrimack River Medical Services, doing business as Health Care Resource Centers, operates an outpatient addiction treatment clinic (methadone clinic) at 18 Mollison Way and is seeking a renewal of their annual license. The Police Department, Fire Department and Planning & Code Enforcement Department do not have any concerns with the renewal of this license.

The business license was approved last year with a set of conditions and it is recommended the Council approve the license with the same set of conditions which are attached.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

1) To conduct a public hearing to receive citizen input and comment regarding the application submitted by Merrimack River Medical Services, Inc. for renewal of their business license to operate an Outpatient Addiction Treatment Clinic at 18 Mollison Way, Lewiston.

2) To approve the License for an Outpatient Addiction Treatment Clinic for Merrimack River Medical Services, Inc. to operate a Clinic at 18 Mollison Way, Lewiston, subject to the attached conditions.

CITY OF LEWISTON
APPLICATION FOR LICENSURE
OUTPATIENT ADDICTION TREATMENT CLINIC

DATE: 11/26/19

APPLICATION IS FOR: NEW LICENSE _____ RENEWAL OF LICENSE XX

NAME OF FACILITY/AGENCY: Merrimack River Medical Services, Inc. DBA Health Care Resource Centers

PHYSICAL ADDRESS OF CLINIC:
18 Mollison Way
Lewiston, ME 04240
(City, State, Zip)

MAILING ADDRESS: (if different)
1720 Lakepointe Drive
Suite 117
Lewisville, TX 75057
(City, State, Zip)

TAX MAP & LOT NUMBER OF LOCATION OF FACILITY: Map 169, Lot 25

DIMENSIONS AND ACREAGE OF PROPERTY: 6.27 Acres

NAME OF CONTACT PERSON: Edward Hall, Treatment Center Director

PHONE # 207-312-6860 FAX # 207-312-6863 EMAIL ehall@hcrcenters.com

NAME/TITLE OF ADMINISTRATOR/OPERATOR: Edward Hall, Treatment Center Director

PHONE # 207-312-6860 FAX # 207-312-6863 EMAIL ehall@hcrcenters.com

NAME OF EXECUTIVE DIRECTOR: Patrice Trisvan, Regional Vice President of Operations

SOCIAL SECURITY # OR EMPLOYER ID #: Federal Tax ID# 02-0510337

CORPORATION NAME/ADDRESS (if different): BayMark Health Services, Inc.
1720 Lakepointe Drive, Suite 117
Lewisville, TX 75057

TYPE OF FACILITY/AGENCY:

Individual Proprietorship: _____ Partnership: _____
Non-Profit Corporation: _____ For-Profit Corporation: XX
Other (describe): _____

CATCHMENT AREA: (Geographic Area Served): Androscoggin, Cumberland, Franklin, Kennebec, Lincoln, Oxford, and Sagnadahoc Counties

LIST THE MAXIMUM TOTAL NUMBER OF CLIENTS YOUR AGENCY WIL SERVE AT THIS LOCATION, THE AGE RANGE AND GENDER:

SERVICE: Methadone Treatment # OF CLIENTS up to 500 AGE RANGE: 18 & above GENDER: male & female

I/We have received and read the City of Lewiston ordinance regarding Outpatient Addiction Treatment Clinics. I/We understand that this application authorizes representatives of the City of Lewiston to make such visits and inspections as may be necessary to ensure that the facility is in compliance with the laws pertaining to the operation of such facilities.

I/We also understand that the signing of this application effectively serves as a release of information and gives permission to the City of Lewiston to obtain any criminal or protective records information which may be on file in any Country, State or Federal Office.

I/We further certify that all information contained in this application (including addendums) is complete and accurate.

ORIGINAL SIGNATURES REQUIRED:

Edward A Hall TCD DATE: 11/26/19

Applicant/Operator/Administrator

Edward Hall, Treatment Center Director

Type or Print Name

DATE: _____

2ND Applicant (If Applicable)

Type or Print Name

DATE: _____

Board President (If Applicable)

Type or Print Name

Merrimack River Medical Services, Inc.
December 3, 2019 City Council meeting

Conditions for License to operate an Outpatient Addiction Treatment Clinic in Suite #2 on the first floor of the existing building at 18 Mollison Way:

1. Provide adequate interior client waiting space to eliminate the need for clients to queue or wait for service outside of the building, with the exception of clients waiting for public transportation.
2. Effectively monitor the exterior of the property to ensure that clients do not loiter on or adjacent to the property for any purpose other than waiting for the arrival of public transportation.
3. Designate the exit from the clinic that leads to a lobby shared with other tenants within the building as an emergency exit only and provide an audible alarm that will sound if this exit door is opened.
4. Applicant will maintain a methadone maintenance program as described in their "Treatment Components" and "Program Components". Applicant will immediately report to the police department any breaches of the security system described in the attachment.
5. Consistent with the applicant's application, the number of clients shall not exceed 500 at any given time.
6. The applicant will annually provide documentation to the City Clerk of the receipt of all approvals required by any federal or state agency or department pursuant to federal or state law.
7. The applicant will comply with the requirements of Chapter 22, Article XIV, Section 22-417 of the Code requiring the applicant to conduct meetings at the discretion of the chief of police and or his designee.

CITY OF LEWISTON

Department of Planning & Code Enforcement

TO: City Clerks
FROM: David Hediger, Director of Planning and Code Enforcement
SUBJECT: Merrimack River Medical Services
DATE: 11/26/2019

Planning and Code Enforcement staff recommends the license is granted with the same conditions as previously approved by the City Council.

FIRE DEPARTMENT

Brian D. Stockdale, Fire Chief
Mark Caron, Assistant Chief

To: Kelly Brooks, Deputy City Clerk

From: Mark Caron, Acting Assistant Fire Chief

RE: Merrimack River Medical Services

Date: November 22, 2019

The fire department has no issues with the license renewal of Merrimack River Medical Services.

Lewiston Fire Department, 2 College Street, Lewiston, ME 04240 • Tel. (207) 513-3002 • TTY/TDD (207) 513-3121 • Fax (207)783-6138
Email: bstockdale@lewistonmaine.gov • mcaron@lewistonmaine.gov
Web Page: www.lewistonmaine.gov

POLICE DEPARTMENT
Brian O'Malley
Chief of Police

TO: Kelly J. Brooks, Deputy City Clerk

FROM: Lt. David St.Pierre, Lewiston PD

REF: Outpatient Addiction Treatment Clinic

DATED: November 22, 2019

We have researched our records, and have no objections to the issuance of the Outpatient Addiction Treatment Clinic Permit to the following:

Merrimack River Medical Services, 18 Mollison Way, Lewiston

171 Park St • Lewiston, Maine • 04240 • Phone 207-513-3137 • Fax 207-795-9007
www.lewistonpd.org

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 4

SUBJECT: Public Hearing and Final Passage for the Ordinance, Amending Section 50-19 of the Code of Ordinances – Offenses and Miscellaneous Provisions – Prohibiting the Use of Tobacco Products in Designated Areas – Central Maine Medical Center.

INFORMATION:

Representatives of Central Maine Healthcare have requested that the City designate certain rights of way adjacent to their properties as no smoking areas. The City recently enacted such limitations on a portion of Lisbon Street and has had such an area in place for some time in association with St. Mary's Hospital. The initial request would have encompassed a significant area beyond the core hospital complex to include sections of right of way on Lowell, Biddle, and Bates Streets as well as both sides of Main Street adjacent to the hospital's main complex.

The City Council discussed this request at a recent workshop where the consensus of the Council was to consider a more limited area immediately adjacent to the hospital including High and Hammond Streets and the hospital side of Main Street. A map illustrating the area proposed to be regulated is attached, as is the letter of request.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EABlkmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To approve Final Passage of the Ordinance, Amending Section 50-19 of the Code of Ordinances – Offenses and Miscellaneous Provisions – Prohibiting the Use of Tobacco Products in Designated Areas – Central Maine Medical Center.

Ordinance, Amending Section 50-19 of the Code of Ordinances – Offenses and Miscellaneous Provisions – Prohibiting the Use of Tobacco Products in Designated Areas – Central Maine Medical Center.

Whereas, Lewiston is a safe and healthy place to live, work, and recreate; and

Whereas, tobacco use is the foremost preventable cause of premature death in the United States, causing over 400,000 deaths in the United States each year; and

Whereas, the Surgeon General of the United States has stated that there are no safe levels of exposure to secondhand smoke; and

Whereas, tobacco-free policies support tobacco-free lifestyles and encourage tobacco users to quit; and

Whereas, discarding cigarette and cigar butts onto the ground is unsightly, unclean, and potentially hazardous, particularly to young children and wildlife;

Now, therefore, the City of Lewiston Hereby Ordains that Section 50-19 of the Code of Ordinances is amended as follows:

Sec. 50-19. Prohibiting tobacco use in designated public rights of way.

Smoking and all other use of tobacco products, including vaping and e-cigarette use, is prohibited on certain designated public rights of way, including public streets and sidewalks, with the exception of the use of such products by occupants of motorized vehicles traveling through the designated area. "Tobacco Products" is defined to include all tobacco-derived or containing products including, but not limited to, cigarettes, cigars, spit and smokeless tobacco, dip, chew, snuff, snus, electronic cigarettes, vape products, and other electronic nicotine delivery systems, excluding products specifically approved ty the US Food and Drug Administration (FDA) for the purpose of cessation or nicotine replacement therapy. "Smoking" includes carrying or having in one's possession a lighted or heated cigarette, cigar, or pipe, or a lighted or heated tobacco or plant product intended for human consumption through inhalation, whether natural or synthetic, in any manner or in any form. "Smoking" includes the use of an electronic smoking device. "Smoking" also includes the use of an electronic smoking device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking deice for the purpose of circumventing the prohibition of smoking in this policy." The designated prohibited areas are:

(a) Campus Avenue from Sabattus Street to Central Street, both sides.
(b) Lisbon Street From Adams Avenue to Main Street, both sides.
(c) Main Street from Hammond Street to High Street, west side.
(d) High Street from Main Street to Hammond Street, both sides.
~~(b)~~(e) Hammond Street from High Street to Main Street, both sides.

Deletions are ~~struck through~~; additions are underlined.

Central Maine Healthcare
The Central Maine Medical Family

Date: October 1, 2019

To: Honorable Mayor and Members of the City Council
From: Central Maine Healthcare
RE: Prohibiting tobacco use on public rights of way surrounding hospital properties

Central Maine Healthcare (CMH) intends to promote and maintain a safe healthcare environment for all patients, employees, volunteers, and visitors. CMH recognizes that:

a) Tobacco use, smoking and environmental tobacco smoke pose serious health and safety risks and undermine medical treatment.
b) Tobacco-free policies aid in community, employee, and patient tobacco cessation efforts.

Therefore, all CMH campuses are 100% tobacco-free. Prohibiting all tobacco use, including vaping and e-cigarette use, on public rights of way surrounding Central Maine Medical Center (CMMC) properties would further support CMMC's effort to maintain a safe and healthy environment free from the harmful effects of secondhand smoke. The following public rights of way border or pass directly through CMMC properties:

1. High Street, both sides
2. Hammond Street, both sides
3. Main Street from Hammond Street to High Street, on the hospital side
4. Lowell Street from Middle Street to Bates Street, both sides
5. Middle Street from Lowell Street to Main Street, on the MCHP side
6. Bates Street from Lowell Street to Oak Street, Trolley building side
7. Sidewalks in front of 287 Main Street, on Main and Sabattus Streets

Therefore, CMH would like to propose that these public rights of way prohibit tobacco use, including vaping and e-cigarette use, to protect all patients, employees, volunteers, and visitors on campus.

Thank you for your consideration,

Dr. David Tupponce

President, Central Maine Medical Center

Proposed No Smoking Sidewalks in the area of CMMC

Legend:
Proposed Sidewalk-No Smoking

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 5

SUBJECT: Public Hearing and Final Passage for the Ordinance, Amending Chapter 2, Article III, Division 12, 13, and 14 of the Code of Ordinances – Department of Public Works.

INFORMATION:

The Code of Ordinances establishes the City's various departments and their functions. The portion of the Code dealing with the organization of Public Works, our Utilities, and our Recreation Division has not been revised in many years and is seriously outdated, reflecting as it does the prior situation where these functions were in separate City departments. Public Works Director, Dale Doughty, has revised this ordinance to more closely reflect how the Department is actually organized and to clearly create an overall departmental management team to ensure that the diverse functions of the Department are closely coordinated.

The attached ordinance amendment includes both the current code language to be repealed and the new language to be adopted.

This proposal was reviewed during a recent Council workshop.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EABlkmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To approve Final Passage of the Ordinance, Amending Chapter 2, Article III, Division 12, 13, and 14 of the Code of Ordinances – Department of Public Works.

November 19, 2019

COUNCIL RESOLVE

Ordinance, Amending Chapter 2, Article III, Division 12, 13, and 14 of the Code of Ordinances – Department of Public Works.

Whereas, the City's Administrative Code establishes the City's departmental structure and assigns various duties to each department; and

Whereas, over the years, the City has undergone several reorganizations which have reduced what was once three separate departments into a single Department of Public Works; and

Whereas, these adjustments have not been reflected in the City's Code; and

Whereas, the current Director of Public Works has worked to further clarify and refine the Department's organizational structure;

Now, therefore, the City of Lewiston hereby Ordains that

Chapter 2, Article III, Divisions 12, 13, and 14 of the Code of Ordinances are hereby repealed in their entirety and replaced with a new Division 12 as follows:

~~DIVISION 12. DEPARTMENT OF PUBLIC SERVICES~~

~~Sec. 2-400. Created; divisions.~~

~~The department of public services is hereby created. The department shall be divided into six divisions: The division of engineering, the division of water and sanitary sewer utilities, division of electrical, division of capital construction, the division of public buildings and the division of business and administration. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-401.~~

~~Duties of director of public services. The director of public services shall be responsible for all matters relating to the engineering, electrical, public buildings, capital projects team, business office and water and sanitary sewer utilities of the city. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-402. Divisions.~~

~~(1) A division of engineering which shall be supervised by the city engineer, who shall be a registered professional engineer licensed by the state. He shall be responsible to plan, design, coordinate and supervise engineering services, including construction oversight/inspection, for the department of public services and for such other departments, divisions or public agencies as may from time to time be required. He shall coordinate~~

~~development of the capital plan and undertake capital planning for the department of public services and the department of public works. He shall perform other supervisory duties as may be delegated by the city administrator and director of public services.~~

~~(2) A division of water and sanitary sewer utilities, which shall plan, coordinate and control the activities related to the operation and maintenance, and repair of water and sanitary sewers utilities including water quality, source of supply, pumping stations, treatment, reservoirs, transmission and distribution mains, collection system and assist with utility finances.~~

~~(3) A division of electrical which shall coordinate and control the activities related to the operation and maintenance of all street lights, traffic signals, pumping stations, chemical feed facilities, SCADA, electrical inspection and other electrical issues of the city. It shall also be responsible to manage the electrical generation component of the division.~~

~~(4) A division of capital construction which shall undertake the construction of major capital construction projects.~~

~~(5) A division of public buildings which shall coordinate and control the activities related to the operation, maintenance, capital planning and construction of all public buildings, excluding those under the jurisdiction of the departments of education.~~

~~(6) A division of business and administration which shall coordinate and control the activities related to the operation and maintenance of all accounts receivable, utility billing and collections, recordkeeping, accounts payable, inventory management, budget support, personnel support and issuance of permits for the department. This division shall also provide these same services to the department of public works.~~

~~DIVISION 13. DEPARTMENT OF PUBLIC WORKS~~

~~Sec. 2-425. Created.~~

~~The department of public works is hereby created. The department shall be divided into four divisions: The division of highways, the division of solid waste, the division of landscaping and tree work, and the division of municipal garage. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-426. Duties of director of public works.~~

~~The director of public works shall be responsible for all matters relating to maintenance and operation of city infrastructure including highways, storm drainage, landscaping and urban forest, solid waste services and facility, and transportation and construction equipment. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-427. Divisions.~~

~~The department of public works shall be divided under the supervision of the director of public works into the following divisions:~~

~~(1) A division of highways, which shall coordinate and control the activities related to the operation and maintenance of roads, streets and public ways, walks, storm drainage, bridges, street sweeping, and snow and ice control.~~

~~(2) A division of solid waste management, which shall coordinate and control the activities related to the operation and maintenance of waste collection, processing, recycling and disposal.~~

~~(3) A division of landscaping and tree work, which shall coordinate and control the activities related to the operation and maintenance of landscaping of city grounds and maintenance of trees and the urban forest.~~

~~(4) A division of municipal garage, which shall coordinate and control the activities related to the operation and maintenance of transportation and construction equipment owned by city departments, divisions and agencies. It shall also assist in the acquisition of new or used public works automotive and construction equipment. (Ord. No. 03-05, 7-3-03) Secs. 2-428--2-434. Reserved.~~

~~DIVISION 14. DEPARTMENT OF RECREATION AND PARKS~~

~~Sec. 2-435. Created.~~

~~The department of recreation and parks is hereby created. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-436. Duties of director of recreation and parks.~~

~~The director of recreation and parks shall plan, promote, organize and supervise a comprehensive municipal recreation program and administer such program in the interest of the entire community, and shall:~~

~~(1) Supervise the recreational use of playgrounds, playfields, recreation centers, swimming pools, ball diamonds and such other recreation areas and facilities as may be made available to carry out the city's recreational program.~~

~~(2) Conduct and supervise any form of recreational, cultural or social activity that will employ the leisure time of the citizens in a wholesome and constructive manner.~~

~~(3) Program and be responsible for the total operation and management of the Memorial Armory facilities.~~

~~(4) Supervise and maintain all city athletic fields and playgrounds, under the jurisdiction of the department of recreation. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-437. Division of recreation.~~

~~Under the supervision of the director of recreation and parks, the division of recreation shall promote the development of a viable community by expanding recreational opportunities for all citizens of the city. (Ord. No. 03-05, 7-3-03)~~

~~Sec. 2-438. Division of public parks and cemeteries.~~

~~A division of public parks and cemeteries, which shall coordinate and control the activities related to the operation and maintenance of:~~

~~(1) Public parks, athletic fields and playgrounds excluding those under the jurisdiction of the department of education;~~

~~(2) All cemeteries under the jurisdiction of the city. (Ord. No. 03-05, 7-3-03)~~

DIVISION 12. DEPARTMENT OF PUBLIC WORKS

Sec. 2-400. The Department of Public Works is hereby established.

The Department shall be divided into nine divisions: Administration; Engineering and Asset Management; Water, Sanitary Sewer and Stormwater Utilities; Electrical Infrastructure; Highways and Open Spaces; Public Buildings; Municipal Garage; Recreation; and Solid Waste

Sec. 2-401. Duties of Director of Public Works. The Director shall be responsible for all matters relating to planning, constructing, maintaining and operating the city's physical public infrastructure assets. These assets include public buildings; streets and highways; electrical devices; recreational and athletic facilities; public lands; water, sewer and storm water collection and distribution systems; solid waste collection and facilities; municipal garage and recreation programs. The Public Works Director serves as a City representative on a number of boards such as the Lewiston Auburn Water Pollution Control Authority, Lake Auburn Watershed Protection Commission and the Androscoggin Transportation Resource Center Policy Committee.

Sec. 2-402. Divisions.

(1) The Director leads the division of administration, which includes the City Engineer, Deputy for Maintenance and Operations, the Deputy for Utilities, and is supported by the Department's Administrative Assistant. These four (4) positons lead and provide management, administrative, human resource and budgetary support to the department's other divisions. Under the Deputy for Maintenance and Operations, payroll and dispatch services are housed in this division. The Administration Division works with the City Administrator and City Council to provide strategic direction to the Department.

(2) The following Divisions shall be managed by the City Engineer, who shall be a registered professional engineer licensed in the State of Maine:

a. Division of Engineering and Asset Management. The City Engineer shall coordinate and supervise engineering services, including asset management, capital planning, and design and construction oversight for the Department of Public Works and for such other departments or public agencies as may from time to time be required. The City Engineer shall coordinate development of the capital plan for the department. The Engineer shall manage and supervise the technicians and engineers within the division.

b. Division of Public Buildings. The Buildings Division shall be responsible for the management, maintenance, capital planning, and design and construction oversight of city buildings. The City Engineer shall manage and supervise the Buildings Operations Manager and provide management direction for all aspects of cost effective building management that provides for comfortable, sanitary and safe space for city employees and the public.

(3) The following Divisions shall be managed by the Deputy for Utilities:

a. Division of Water, Sanitary Sewer and Stormwater Utilities: The Utilities Division shall be responsible for the maintenance and operation of potable water distribution and sanitary and stormwater collection systems. This Deputy shall manage and supervise the Utilities Operations Manager and provide management direction for all aspects for the maintenance and operation of these utilities. The Utilities Division shall work closely with the Highways and Open Space Division, sharing labor seasonally. This Deputy, with assistance from the City Engineer, shall be responsible for the regulatory compliance function related to these utilities. This Deputy shall co-supervise, along with the Auburn Water and Sewer District Superintendent, operations of the joint intake and treatment facilities at Lake Auburn.

b. Division of Electrical Infrastructure. The Electrical Infrastructure Division shall be responsible for the maintenance and efficient operation of all electrical and electronic infrastructure including but not limited to streetlights, traffic control devices, pump stations, electronic controls/monitors, city communication conduits, and electrical generation systems. This Deputy shall manage and supervise the Electrical Operations Managers and provide management direction for all aspects of the maintenance and operation of these devices and systems. This Deputy, with assistance from the City Engineer, shall be responsible for coordination with other stakeholder agencies such as the Maine Department of Transportation and Androscoggin Transportation Resource Center.

(4) The following Divisions shall be managed by the Deputy for Maintenance and Operations:

a. Division of Highways and Open Spaces. The Highways and Open Spaces Division shall be responsible for the maintenance and efficient operation of streets, highways, sidewalks, open spaces, city trees and non-electronic traffic control devices. This Deputy shall manage and supervise the Highway Operations Managers and provide management direction for all aspects for the maintenance and operation of these systems. The Highways and Open Spaces Division shall coordinate all snow and ice fighting activities across the Department. It shall share human resources with other divisions, seasonally as needed.

b. Division of Solid Waste. The Solid Waste Division shall be responsible for the collection, management, recycling and disposal of municipal solid waste and other incidental waste streams as provided by city code of ordinances. This Deputy shall manage and supervise the Solid Waste Operations Manager and provide management direction for all aspects of cost effective waste handling, contracting and disposal. This Deputy shall be responsible for regulatory compliance related to waste, facilities and landfill management.

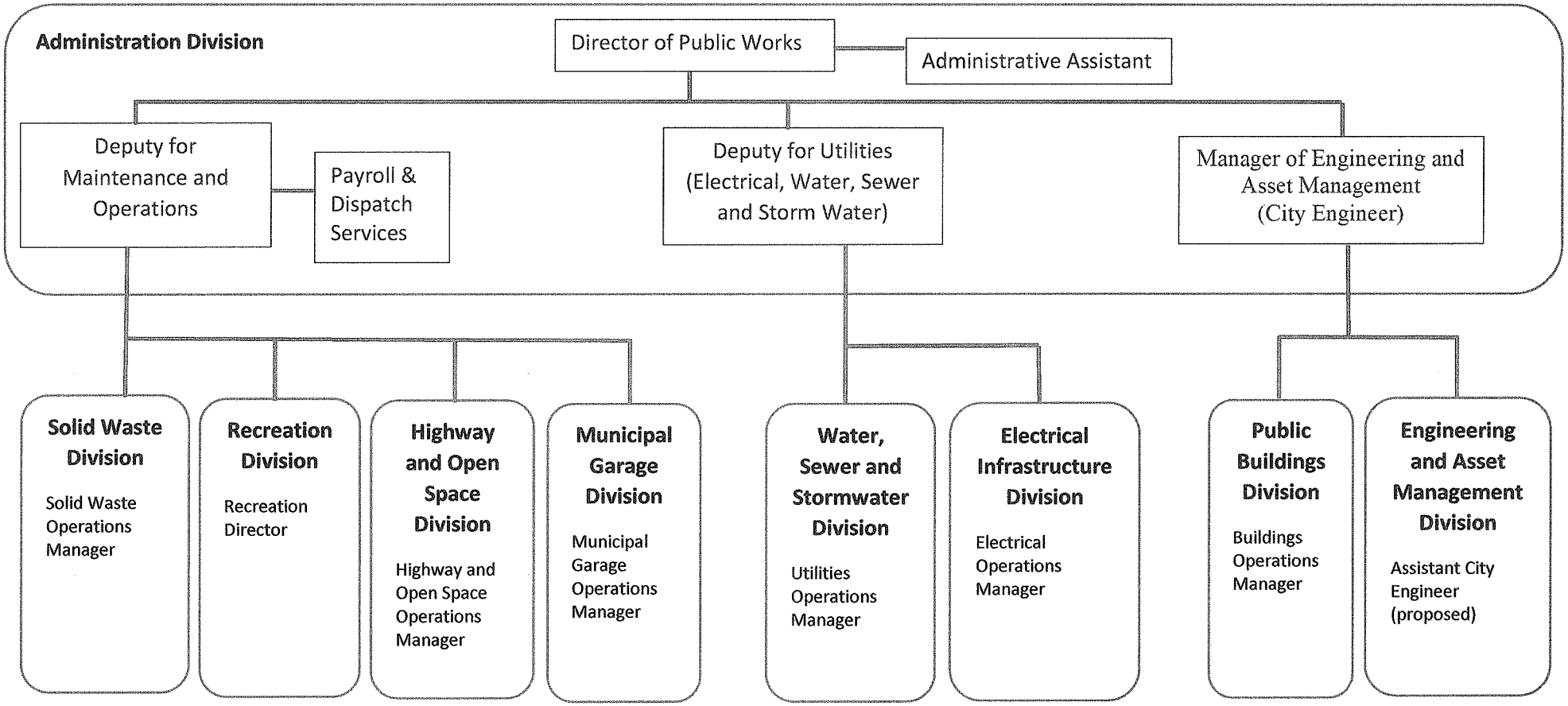
c. Division of Municipal Garage. The Municipal Garage Division shall be responsible for the acquisition, maintenance, repair, and rental of all light vehicles and heavy equipment operated by the Department of Public Works. This Deputy shall manage and supervise the Municipal Garage Operations Manager and provide management direction for all aspects of cost effective light vehicle and heavy equipment use. The Municipal Garage Operations Manager will provide services and expertise to other departments as needed. The municipal garage also acquires other consumables, such as motor fuel. This Deputy shall be responsible for regulatory compliance related to the handling of fuels, oils, oily waste and hazardous materials produced in the garage.

d. Division of Recreation. The Recreation Division shall be responsible for the planning, promotion, organization and supervision of a comprehensive municipal recreation program and administering such program in the interest of the entire community. This Deputy shall manage and supervise a Director of Recreation. The Director of Recreation shall: supervise the recreational use of playgrounds, playfields, recreation centers, swimming pools, ball diamonds and such other recreation areas and facilities as may be made available by the City; conduct and supervise any form of recreational, cultural or social activity that will employ the leisure time of the citizens in a wholesome and constructive manner; program and be responsible for the total operation and management of the Memorial Armory facilities; and supervise all city athletic fields and playgrounds under the jurisdiction of the Recreation Division.

Be it further ordained, that

The City Clerk is authorized to adjust the numbering of remaining divisions and sections in Article 2, Section III of the Code to retain the necessary consistency in the numbering system.

Divisions of the Department of Public Works
City of Lewiston



LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 6

SUBJECT:

Continuation of Public Hearing for the proposed Tax Increment Financing District and Program for Saxon Partners – The Residence at Great Falls.

INFORMATION:

The developer is proposing a 245 unit market rate housing project to be built on a 6.88 acre lot located at 10, 35 and 37 Avon Street.

The legal paperwork is still being finalized regarding this item and is tentatively scheduled to be presented to the City Council at the December 17, 2019 meeting.

Since the legal advertisement was placed, the Council is asked to vote to continue this item to the next meeting. Questions regarding this project can be directed to Lincoln Jeffers, Director of Economic and Community Development.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EABlkmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To continue the public hearing for the proposed Tax Increment Financing District and Program for Saxon Partners – The Residence at Great Falls to the December 17, 2019 City Council meeting.

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 3, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 7

SUBJECT: Resolve, Accepting and Adopting Public Art Plan as City Master Policy Number 2.

INFORMATION:

In January 2019, the LA Metro Chamber of Commerce and L/A Arts, with formal support from the City of Auburn and the City of Lewiston, were awarded a Maine Arts Commission grant of $75,000 to support the implementation of Cultural Plan LA (approved by both City Councils in 2016). Specifically, grant funding was awarded to "utilize arts and culture to enhance LA's image to attract residents, tourism, and new investment" and to "further the position of arts and culture in local government." The $75,000, along with matching funds, is to be spent over a three-year period to achieve three goals:

- Create and cultivate broad-based support for a public art plan for our community;
- Select and install two pieces of public art (one in each city) to generate interest in and suppor for public art as a community-builder and driver of economic development;
- Cultivate municipal and business support and infrastructure for sustaining a commitment to public art in our community into the future.

Grant implementation is being overseen by a 10-person Public Art Working Group, co-chaired by Beckie Conrad, representing the Chamber, and Darby Ray, representing LA Arts.

The Public Art Working Group has drafted a Public Art Plan designed to provide definitions, guiding principles, and an administrative structure for encouraging and managing public art. This plan was recently presented to the Council at a workshop and is now in order for Council approval.

See additional attached background material.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action. GAB/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To approve the Resolve, Accepting and Adopting Public Art Plan as City Master Policy Number 2.

CITY OF LEWISTON, MAINE

December 3, 2019

COUNCIL RESOLVE

Resolve, Accepting and Adopting Public Art Plan as City Master Policy Number 2.

Whereas, in January 2019, the LA Metro Chamber of Commerce and L/A Arts, with formal support from the City of Auburn and the City of Lewiston, were awarded a Maine Arts Commission grant of $75,000 to support the implementation of Cultural Plan LA; and

Whereas, this grant funding was awarded to "utilize arts and culture to enhance LA's image to attract residents, tourism, and new investment" and to "further the position of arts and culture in local government;" and

Whereas, grant implementation is being overseen by a 10-person Public Art Working Group; and

Whereas, the Public Art Working Group has drafted a Public Art Plan designed to provide definitions, guiding principles, and an administrative structure for encouraging and managing public art and recently reviewed that plan with the City Council;

Now, therefore, be it resolved by the City Council of the City of Lewiston that

The attached Public Art Plan is hereby approved and adopted as City Master Policy Number 2.

Proposed Public Art Plan for the City of Lewiston

I. Purpose

In recognition of the value that public art can bring to the cultural, aesthetic, and economic vitality of the community, the Cities of Lewiston and Auburn successfully sought a grant from the Maine Arts Commission to support the development of a Public Art Plan as one piece of "Cultural Plan LA". A Public Art Working Group comprised of citizens of Lewiston and Auburn, including mayoral appointments, artists, educators, and business people, was established to develop this master plan in consultation with City staff from Lewiston and Auburn. The resulting plan outlines recommendations for a basic administrative structure for public art initiatives in L/A.

II. Mission and Guiding Principles

The mission of the Public Art Plan is to foster and oversee the commissioning and acquisition of permanent and temporary public art, act as a steward of the City's public art collection, and engage the public in the collection. Public art projects will be accomplished through the direct commissioning of artwork, acquisitions, community partnerships, gifts, and by encouraging public art in private development.

Guiding Principles

1. When the City, on its own or through a partnership, builds or makes a significant renovation or addition to a community facility or park, public art should, whenever possible, be part of the project.

2. Public art should grow out of the richness of the community and, in most cases, be commissioned. Artists should be invited to work in the community and with the community to ensure that the work has meaning and resonance.

3. Public art projects should be commissioned through a transparent, competitive process that values both artistic expertise and community input. The policies and procedures adopted by the City will result in the selection of highly qualified artists and will support them in creating their best work. It will follow professional standards in the field.

4. Public art should be of high artistic quality and integrity. The City, developers, and cultural institutions must pay careful attention to the design of new buildings and public spaces downtown and throughout the community, bringing in fresh design thinking as well as complementing the historic fabric of the community. New public art should be of the same design quality as other aspects of the City's built environment and should support the cultural fabric of the community.

5. Public art should be for everyone: the people who live and work in the City; the people who visit for entertainment, culture, shopping, and dining; and even the people who are

just passing through. All should have an opportunity to experience art in public places. Art should invite interaction, contemplation, and discussion.

III. Definitions

Public Art

Public art includes a variety of accessible, original cultural experiences and/or physical works of art located within a public place that enrich the City by contributing to its uniqueness and stimulating learning, reflection, and conversation. Public art may include permanent or temporary works. Public art should engage the site, its context, and audience. Public art may possess functional as well as aesthetic qualities.

Artwork

Artwork shall mean works in any style, expression, genre, and media created by an artist as defined herein that may be permanent, temporary, and/or functional. Artwork may be stand-alone and integrated into architecture, landscaping, or other site development if designed by an artist as defined herein. Excluded are gifts of state by foreign governments or by other political jurisdictions of the United States.

Public Place

a) A public place is a publicly accessible landscape, structure, or infrastructure--typically owned or under the jurisdiction of the City. Public places include, but are not limited to, public parks, plazas, streets and boulevards (right-of-way), bridges, stairways, buildings, and water features.
b) Art within public places contributes to the unique identity of a location and can stimulate discussion and imagination.
c) Privately owned places can also include public art insofar as the artwork is public facing and designed to engage the public.

Artist

An artist is an individual who creates original works of art and is typically recognized by professional peers and critics as a professional practitioner of the visual, craft, literary, musical, conceptual, or performing arts, as judged by the quality of that practitioner's body of work and experience. This recognition is demonstrated in the artist resume through credentials such as professional training, an exhibition record, past public art commissions, published work, previous performances, reviews, and recommendations.

IV. Administration

Public Art Committee (PAC)

To support the Cities of Auburn and Lewiston in managing inquiries about public art and the vetting, creation, installation, and maintenance of public artworks, a Public Art Committee (PAC) shall be established. The PAC shall ordinarily be comprised of ten members: 2 mayoral appointments--one from each City--and the following to be appointed in accordance with procedures established by the body or organization making the appointments: 2 public school appointments--one from each school district; 2

appointments from Arts and Culture LA; 2 appointments from L/A Arts; and 2 appointments from the LA Metro Chamber of Commerce. The PAC shall convene semi-annually or as needed to consider updates to the Public Art Plan as well as inquiries or requests related to public art. During the Maine Arts Commission implementation grant period (2019-2021), the Public Art Working Group (PAWG) shall function as the PAC.

The PAC shall provide expert advice to the Cities in the following areas:

a) Public Art Plan policies and procedures
b) Artist selection review panels and processes for art associated with municipal development projects on City-owned property
c) Artwork review and approval recommendations for municipal development projects on City-owned property
d) Artwork review and recommendations for murals on City-owned property
e) Maintenance and conservation of artwork on City-owned property
f) Review and recommendations on proposed deaccession of artwork on City-owned property
g) The incorporation of public-facing, public-engaging artwork in private development, should advice on such artwork be in order

Maine Arts Commission Creative Communities = Economic Development (CCED) Grant
Overview and Timeline for Council Consideration

In January of 2019, the LA Metro Chamber of Commerce and L/A Arts, with formal support from the City of Auburn and the City of Lewiston, were awarded a Maine Arts Commission grant of $75,000 to support the implementation of Cultural Plan LA (approved by both City Councils in 2016). Specifically, grant funding was awarded to "utilize arts and culture to enhance LA's image to attract residents, tourism, and new investment" and to "further the position of arts and culture in local government." The $75,000, along with matching funds, is to be spent over a three-year period to achieve three goals:

- Create and cultivate broad-based support for a public art plan for our community;
- Select and install two pieces of public art (one in each city) to generate interest in and support for public art as a community-builder and driver of economic development;
- Cultivate municipal and business support and infrastructure for sustaining a commitment to public art in our community into the future.

Grant implementation is being overseen by a 10-person Public Art Working Group, co-chaired by Beckie Conrad, representing the Chamber, and Darby Ray, representing LA Arts, and including mayoral appointments, artists, educators, and business people from each city. The work of this group over the three-year period is planned as follows:

Year 1 (2019)

- Identification of and public education around public art best practices and model programs/approaches
- Development and City Council approval of a Public Art Plan that provides definitions, guiding principles, and an administrative structure for encouraging and managing public art
- Selection of a Maine-based artist and piece of artwork for installation in 2020

Year 2 (2020)

- Selection of a Maine-based artist and piece of artwork for installation in 2021
- Execution and community celebration of public art installation #1, demonstrating Maine-based art as a catalyst for civic pride, tourism, and economic development
- With municipal and business collaborators, cultivation of ideas for funding the ongoing creation, installation, and maintenance of public art in our community

Year 3 (2021)

- Execution and community celebration of public art installation #2, demonstrating Maine-based art as a catalyst for civic pride, tourism, and economic development
- With municipal and business collaborators, development of a public art ordinance to support the ongoing creation, installation, and maintenance of public art in our community

Public Art Working Group Members, 2019-2021

Beckie Conrad, LA Metro Chamber of Commerce, co-chair
Darby Ray, L/A Arts, co-chair
Sabrina Best, City of Auburn staff, mayoral appointment
Heidi McCarthy, City of Lewiston staff, mayoral appointment
Bill Low, arts curator, Auburn mayoral appointment
Tom Platz, businessman, Lewiston mayoral appointment
Shawn Rice, Edward Little High School art teacher
Jody Dube, Lewiston High School art teacher
Sheri Withers, small business owner, working artist, ACLA appointment
Shoni Currier, Bates Dance Festival Director, ACLA appointment

LEWISTON CITY COUNCIL
MEETING OF DECEMBER 10, 2019

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 10

SUBJECT:

Executive Session pursuant to MRSA Title 1, section 405(6)(A) to discuss a personnel matter regarding the annual evaluation of the City Administrator.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

Entering into executive session is permitted and defined under Maine State Statutes.

GABllcmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M

To enter into an Executive Session pursuant to MRSA Title 1, section 405(6)(A) to discuss a personnel matter regarding the annual evaluation of the City Administrator.