

# **LEWISTON CITY COUNCIL**

## **WORKSHOP AGENDA**

**Tuesday, June 25, 2019**

**City Council Chambers**

### **6:00 pm Workshop**

Pledge of Allegiance to the Flag.

### **EXECUTIVE SESSION**

ES1. Executive Session regarding consultation with the City Attorney.

### **WORK SESSION**

2. Potential Budget Implications for 2019 of Biosolids and PFOS/PFOA
3. Choice Neighborhood Transformation Plan Update
4. Impact of Revenue Sharing Increase on Municipal Tax Rate
5. Phase I Canal Improvement Plan
6. Draft Ordinance Establishing a Housing Committee
7. Draft Resolve Establishing an Ad-hoc Recycling Committee

### **EXECUTIVE SESSIONS**

- ES2. Executive Session pursuant to MRSA Title 1, 405(6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.
- ES3. Executive Session pursuant to MRSA Title 1, 405(6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.
- ES4. Executive Session pursuant to MRSA Title 1, 405(6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL  
WORKSHOP AGENDA  
TUESDAY, JUNE 25, 2019  
6:00 PM

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1. Executive Session – Legal Issue – 15 minutes
2. PFOS Issue – 15 minutes.

Staff would like to update the Council on the status of efforts to evaluate the situation involving the presence of perfluorooctanoic acid (PFOA) and perfluorooctanesulfonate (PFOS) in sewer sludge and the alternatives currently under consideration to address concerns regarding low level, long term exposure to these chemicals. As you are aware, these concerns have led to the Lewiston Auburn Pollution Control Facility halting the land spreading of sewer sludge, at least temporarily. The unavailability of the land spreading option will have a potentially significant cost implication.

3. Choice Neighborhood Plan Preliminary Presentation – 30 minutes?

After a year-long intensive community planning effort through HUD's Choice Neighborhood Initiative, a draft transformation plan is ready for presentation to the City and community. Public comment will be solicited in the coming weeks. The transformation plan for the Tree Streets Neighborhood provides a framework for redeveloping the neighborhood through a concentrated effort focused on housing, neighborhood, and people. Economic Development Manager, Misty Parker, with the help of Healthy Neighborhoods Planning Council member Ben Grenier, and Healthy Neighborhoods neighborhood development team member Shanna Cox, will provide an overview of the planning work, components of the transformation plan, and the schedule for public comment.

4. Budget Update – 10 minutes

Now that the state budget has been adopted, we would like to review the implications for the City and our tax rate, particularly due to the increase from 2% to 3% for revenue sharing. While we have estimates that have been provided by the Maine Municipal Association, we do not yet have official estimates from Maine Revenue Service. Hopefully we will have them for next Tuesday. If not, we will present the impact using MMA's estimates.

5. Phase I Canal Improvement Plan – 15 minutes

Staff has been developing concepts for the first phase of canal improvements and would like to share our thoughts with the Council before finalizing our first phase projects.

6. Draft Ordinance Establishing a Housing Committee – 15 minutes

The Council has expressed an interest in establishing a standing housing committee and such a committee was also suggested by the Rental Registration Committee. A draft ordinance is attached for your review and comment prior to finalizing a version to appear on a future Council agenda.

7. Draft Resolve Establishing a Recycling Committee – 15 minutes

Councilor Beam has requested that the Council consider establishing an ad-hoc Recycling Committee with the goal working to increase the City's current recycling rate. A draft resolve outlining the purpose, composition, method of appointment, term, and other related organizational issues is attached for your review.

8. Executive Session – Economic Development

9. Executive Session – Economic Development

10. Executive Session – Economic Development

**LEWISTON CITY COUNCIL**  
**MEETING OF JUNE 25, 2019**

**AGENDA INFORMATION SHEET:                      AGENDA ITEM NO.    ES-1**

**SUBJECT:**

Executive Session regarding consultation with the City Attorney.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings. Discussing a legal matter with the City Attorney is a topic permitted under the statutes.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The state statutes outline the issues allowed to be discussed in an executive session.

*EARB/kmm*

**REQUESTED ACTION:**

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To enter into an Executive Session pursuant to MRSA Title 1, section 405(6)(E) to discuss a legal matter with the City Attorney.



To: Ed Barrett City Administrator.

Date: June 19, 2019

Re: Potential Budget Implications for 2019 of biosolids and PFOS/PFOA

LAWPCA is currently working on alternative biosolids management and disposal plans as a result of restrictions for the application of biosolids containing background levels of PFOA and PFOS to farm lands as directed by MaineDEP. On March 22, 2019, DEP Acting Director of the Bureau of Remediation and Waste Management issued a memorandum which required testing of biosolids and biosolid products and prohibited application of these materials exceeding screening standards in Chapter 418 of the DEP Solid Waste Rules. The prohibition has been tentatively lifted for most biosolids composts but not direct biosolids application.

Historically, LAWPCA biosolids have been land spread for agricultural purposes. It is cost effective for the cities and for the farmers, reducing the need to purchase fertilizer. LAWPCA biosolids have been spread on fields for the production of both feed corn and hay for livestock consumption.

As of June 17<sup>th</sup>, 870 cubic yards of material has been landfilled at Juniper Ridge Landfill. The landfill tipping fee is \$60/ton and transportation cost are 3.5 times budgeted average for land application. This is material that is being landfilled as it is produced. LAWPCA produces about a 32 yards or 27 tons per day.

In addition to the material being produced, there a large amount of material already stockpiled on farms and on the former compost facility. LAWPCA is seeking extensions from MaineDEP on

According to DEP's website:

The chemicals perfluorooctanoic acid or PFOA, and perfluorooctanesulfonate or PFOS are man-made chemicals that became widely used in household products and industrial settings as early as the 1950's. Both PFOA and PFOS were historically used in firefighting foams due to their effectiveness at quickly extinguishing petroleum based fires. Because they have a unique ability to repel oil, grease, water and heat, these two substances were also used in many common products that we use regularly. PFOA and PFOS have been used to make non-stick cookware, stain-resistant carpets and furniture, water-resistant clothing, heat-resistant paper/cardboard food packaging (like microwave popcorn and pizza boxes), and some personal care products.

PFOA and PFOS are persistent in the environment, and PFOS has been shown to bio accumulate in wildlife and some farm products. Health agencies are working to understand the health effects of low level, long term exposure. Some studies suggest that these chemicals may affect cholesterol levels, thyroid function, birth weight, liver function, infant development, and the immune system.

Governor Mills has assembled a Task Force to:

- identify the extent of PFAS exposure in Maine
- examine the risks of PFAS to Maine residents and the environment
- recommend State approaches to most effectively address this risk

several of these sites to allow the material to remain stockpiled until it can be appropriately land spread, composted, or landfilled.

This spring, the LAWPCA tested 14 hay fields within their land application program. Of those fields only 2 were below screening levels and could accept biosolids. There is additional hay field testing planned, so it is possible that some stockpiled and new material could be spread on hay production fields.

This issue is evolving daily, and Mac Richardson and Travis Peaslee of LAWPCA are making headway working closely with MaineDEP in developing solutions to this issue. As mentioned above they are working on testing and securing land application of hay fields this summer and fall. They are working with MaineDEP to possibly reopen the prior composting facility for a six month pilot. To our knowledge, no one in Maine currently composts anaerobically digested sludge, so there will be some experimentation and process development necessary.

The bottom line is that the cost of land spreading is about \$17/ton, composting could be \$40-\$50/ton depending on the pilot, and landfilling is \$60/ton for tipping. Trucking also increases significantly, as much as 3x, for landfilling.

Lewiston's cost for handling and disposing of this material will be more than in previous years, especially as this all develops. Worst case, if all the non-landfilling alternatives fail, Lewiston's share for CY2019 could be as much as 63% of \$500k, or 320K more than budgeted. We are hopeful that some of the alternatives to landfilling will be available to LAWPCA and the final cost will be less than the worst case cited above.

# Economic and Community Development

Misty Parker

Economic Development Manager



**To:** Honorable Mayor and Members of the City Council  
**From:** Misty Parker  
**RE:** Choice Neighborhood Transformation Plan Update  
**Date:** May 21, 2019

Redeveloping the downtown residential neighborhoods, specifically, the Tree Street Neighborhood, has been a challenge for the City for decades. In 2018, in partnership with Community Concepts as co-grantee, the City was fortunate to receive a \$1.3 million Choice Neighborhood Planning and Action Grant from the Dept. of Housing and Urban Development (HUD) to develop a transformation plan for the Tree Streets, and to make some initial brick and mortar changes to the neighborhood based on the expressed needs and desires of neighborhood residents. The Choice Neighborhoods program leverages significant public and private dollars to support locally driven strategies that address struggling neighborhoods with distressed public or HUD-assisted housing through a comprehensive approach to neighborhood transformation.

The planning process requires focused community participation throughout the process from the residents of our target housing development, Maple Knoll, as well as residents within the surrounding neighborhood. The City and CCI partnered with Healthy Neighborhoods Planning Council to guide the planning process and govern the development of the plan to increase resident involvement. Healthy Neighborhoods Planning Council is a coalition of residents and community based organizations who have been working for several years prior to Choice to plan and organize the transformation of the tree streets to a healthier, safer neighborhood. This spring we completed our community planning process and have been compiling the baseline information, vision, goals, strategies, and implementation plan into a draft transformation plan, Growing Our Tree Streets, which will be available in the coming weeks to the City Council, the public, and HUD for review and comment before the plan is finalized for adoption.

In preparation of the draft plan completion, Tuesday night I will be joined by Healthy Neighborhoods planning council member, Ben Grenier, and Healthy Neighborhoods neighborhood development team member, Shanna Cox, to share the opportunity the Choice Neighborhood Initiative provides our community, an overview of the planning process, and highlight of the plan's objectives.

# GROWING OUR TREE STREETS

## GOAL 1 LEAD FREE

1 pg. 110

### GROW A HEALTHY FUTURE THROUGH A HOLISTIC LEAD-FREE LEWISTON EFFORT ROOTED IN THE TREE STREETS

#### Summary of Opportunities & Issues

The presence of lead in our blood, in our homes, and in our soil is poisoning our future, as individuals and as a community. Support for a lead-free neighborhood has galvanized the community to action and will require sustained and multi-faceted actions to achieve.

#### Key Strategies

- Transform the housing stock to ensure that all homes are Lead-Free by 2043
- Advocate with Healthy Androscoggin for the testing and remediation of formal and informal outdoor play spaces

## GOAL 4 HOMES

4 pg. 150

### GROW AN INVENTORY OF HEALTHY HOUSING AND OFFER HOUSING CHOICES FOR ALL

#### Summary of Opportunities & Issues

The prolonged lack of investment in our housing stock has resulted in a lack of safe, quality, affordable and homes for households of all sizes and income levels. To jump-start the housing market and respond to the demand generated by the need to replace obsolete and sub-standard units will require both catalytic redevelopments as well as strategic infill.

#### Key Strategies

- Redevelop the northern edge of Kennedy Park with a mixed use mixed income multi-family apartment building
- Extend the market momentum up Pine and into the heart of the Tree Streets
- Demolish and redevelop the Maple Knoll site to create new homeownership opportunities
- Develop supportive housing for people experiencing homelessness and other hard to house persons and families

## GOAL 7 YOUTH

7 pg. 194

### GROW OUR TREE STREETS INTO A FUN, SAFE & NURTURING ENVIRONMENT FOR OUR YOUTH

#### Summary of Opportunities & Issues

The Tree Streets is a neighborhood blessed by many children. Living in tight quarters, our neighborhood youth spend much of their out-of-school time out and about in the neighborhood. A nurturing environment that provides safe spaces for play, access to mentorship, engaging programs, and employment opportunities will help to ensure bright futures for kids in the neighborhood.

#### Key Strategies

- Incorporate opportunities for play throughout the neighborhood in all seasons
- Improve gathering and public spaces so they are high quality and strengthen community ties (Kennedy Park, Paradis Park, and Drouin Field)
- Support community-based programs that provide education, mentorship, and enrichment for neighborhood youth

## GOAL 2 CLEAN & SAFE

2 pg. 118

### GROW A NEW NARRATIVE FOR THE TREE STREETS AS A SAFE AND BEAUTIFUL NEIGHBORHOOD

#### Summary of Opportunities & Issues

The narrative surrounding the Tree Streets is negative, and we are working to rewrite our own story. Efforts to clean up the neighborhood, restore public safety on our streets, and add beauty will improve our quality of life as well as public perceptions.

#### Key Strategies

- Clean up the neighborhood
- Increase safety and perceptions of safety
- Bring color to the neighborhood
- Improve the walking experience
- Make it easier to get around without a car

## GOAL 5 OWNERSHIP

5 pg. 172

### GROW COMMITMENT-TO AND INFLUENCE-IN THE NEIGHBORHOOD FROM LOCAL OWNERS, LONG-TERM INVESTORS, AND RESIDENTS

#### Summary of Opportunities & Issues

There are few homeowners in the Tree Streets, though many residents hope to put down roots and invest. Given the very low incomes of many households and the reality that homeownership may not be achievable or appropriate for all, other mechanisms to increase pathways to ownership and boost community control and sense of ownership will be necessary.

#### Key Strategies

- Ensure that residents of the neighborhood have pathways to homeownership
- Strengthen tenants voices
- Build neighborhood leadership and organization, and increase community control

## GOAL 8 LEARNING

8

### GROW INDIVIDUAL EDUCATION OUTCOMES

#### Summary of Opportunities & Issues

In the Tree Streets, perhaps more than many other neighborhoods, there is a need for educational opportunities for all ages. Low educational attainment limits future opportunities for work, and varied degrees of English language literacy, and developmental issues due to lead poisoning, create additional barriers to employment. Learning and educational achievement should begin in early childhood, continue for school-aged children, and remain a part of adult life.

#### Key Strategies

- Expand the supply of quality early childhood classroom space in the Tree Streets by 50% through 2025
- Support the reuse of Longley Elementary School as a Community Institute
- Provide fun (and safe) paths to school and welcoming school communities
- Encourage life-long learning and skills development with educational opportunities for adults

## GOAL 3 MULTICULTURAL

3 pg. 148

### GROW THE INCLUSIVENESS OF OUR COMMUNITY BY INCREASING TRUST AND RELATIONSHIPS ACROSS CULTURES

#### Summary of Opportunities & Issues

Many see our neighborhood's diversity and multi-culturalism as among our greatest strengths, but until trust and tolerance are universal, we have work to do to build relationships across cultures and become a truly inclusive community.

#### Key Strategies

- Build community traditions with regularly scheduled events that nurture community, social connections, and social supports
- Find common ground through shared stories
- Work to better understand and celebrate our multi-culturalism

## GOAL 6 HEALTH & WELLNESS

6 pg. 180

### GROW AN ENVIRONMENT THAT SUPPORTS HEALTH AND WELLNESS AMONG COMMUNITY MEMBERS

#### Summary of Opportunities & Issues

Grassroots community organizing efforts in the Tree Streets which predated the Choice Transformation Planning effort emerged in response to local health crises - elevated lead levels, food insecurity, and gaps in access to care - which remain issues today. The health of our community members is directly tied to the health of our neighborhood.

#### Key Strategies

- Increase access to and utilization of health services
- Identify a location in the Tree Streets for Community Clinical Services to consolidate its services
- Ease access to quality nutritious food
- Create a Healthy Neighborhood environment

## GOAL 9 ECONOMIC DEVELOPMENT

9 pg. 218

### GROW PATHWAYS TO THRIVE AND ECONOMIC MOBILITY FOR ALL

#### Summary of Opportunities & Issues

Ultimately, pathways to a future in which our neighbors and our neighborhood thrive economically will require the replacement of barriers with bridges to workforce training and jobs that pay a living wage, and the cultivation of commercial services that respond to community needs, which, in turn, become local businesses supported by the local community.

#### Key Strategies

- Connect residents to jobs, and provide supports for job retention
- Work to reduce poverty by adopting three, strong, national best-practices
- Build businesses to create new job opportunities for residents in response to neighborhood needs
- Grow our economic strength and local business presence



## EXECUTIVE

**Edward A. Barrett, City Administrator**  
**Denis D'Auteuil, Deputy City Administrator**

June 20, 2019

To: Honorable Mayor and Members of the City Council  
 Fr: Edward A. Barrett  
 Su: Impact of Revenue Sharing Increase on Municipal Tax Rate

As you know, the City's adopted budget was based on state revenue sharing at 2% of state sales and income taxes. The adopted state budget increases this allocation from 2% to 3%. At the 2% level, the combined City/County/School tax rate would be \$29.50, and increase of 83 cents or 2.9% from the current year.

The potential for revenue sharing to increase was anticipated during budget discussions given the Governor's budget proposal to move to 2.5%. If that had occurred, we estimated that the additional .5% would yield \$725,000 with a resultant tax rate of \$29.14, a 47 cent or 1.64% increase.

As adopted, the state budget allocates 3% of sales and income taxes to revenue sharing. While we have not yet seen official numbers from Maine Revenue Services, the Maine Municipal Association has provided projections on the revenue sharing distribution after this change. At 3%, MMA projects the City would total \$4,294,159.

Normally, we are cautious in using the total number estimated by the state or MMA in our budgets given that economic circumstances may change and falling short of the projection of a major revenue source can create significant future year issues. We generally budget at roughly 97% of the state's estimate. Based on that, the revenue increase we are projecting for next year's budget is \$1,181,718, reducing the tax rate to \$28.91, a 24 cent or 1.64% increase.

The budget resolve included the following language in recognition of this possibility: "In the event that revenue sharing is funded at more than 2%, the Finance Director, with the approval of the City Administrator, shall estimate the additional revenue that will result, credit that revenue to the appropriate revenue account, and reduce the municipal tax levy by that same amount."

As noted, we are still waiting for the final state projections, so these numbers may be further adjusted.

Please see the attached Tax Rate Calculation form.

Heather and I will be present to answer any questions you may have at Tuesday's workshop session.

**Estimated General Fund  
Municipal Property Tax Rate Calculation  
2019 and 2020 as of 6/20/2019, WITH ADDITIONAL REVENUE SHARING**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>\$ Change</b>	<b>% Change</b>
<b>City Expenses</b>				
Operating Expenses	35,227,966	37,283,961	2,055,995	5.84%
County	2,716,558	2,881,017	164,459	6.05%
Debt Service	8,163,478	8,748,319	584,841	7.16%
<b>Total City Expenses</b>	<b>46,108,002</b>	<b>48,913,297</b>	<b>2,805,295</b>	<b>6.08%</b>
<b>School Expenses</b>				
Operating Expenses	74,636,495	78,547,700	3,911,205	5.24%
Debt Service	8,346,601	8,270,941	(75,660)	-0.91%
<b>Total School Expenses</b>	<b>82,983,096</b>	<b>86,818,641</b>	<b>3,835,545</b>	<b>4.62%</b>
<b>Total Expenses</b>	<b>129,091,098</b>	<b>135,731,938</b>	<b>6,640,840</b>	<b>5.14%</b>
<b>Less: Non- Tax Revenues</b>				
City	12,014,917	13,450,533	1,435,616	11.95%
Use of Fund Balance			-	
School	62,289,468	63,697,076	1,407,608	2.26%
Use of Fund Balance	202,000	1,766,686	1,564,686	
<b>Total Non-Tax Revenues</b>	<b>74,506,385</b>	<b>78,914,295</b>	<b>4,407,910</b>	<b>5.92%</b>
<b>Proposed Tax Levy</b>				
City	31,376,527	32,581,747	1,205,220	3.84%
School	20,491,628	21,354,879	863,251	4.21%
County	2,716,558	2,881,017	164,459	6.05%
Overlay	420,000	420,000	-	0.00%
<b>Total Tax Levy</b>	<b>55,004,713</b>	<b>57,237,643</b>	<b>2,232,930</b>	<b>4.06%</b>
<b>Total Assessed Value (000's)</b>	<b>1,918,343</b>	<b>1,980,003</b>	<b>61,660</b>	<b>3.21%</b>
<b>Proposed Tax Rate</b>				
City (Including Overlay)	16.57	16.67	0.10	0.62%
School	10.68	10.78	0.10	0.97%
County	1.42	1.46	0.04	2.75%
<b>Total Tax Rate</b>	<b>28.67</b>	<b>28.91</b>	<b>0.24</b>	<b>1.64%</b>
	28.67	28.91		
Total	1,879,055,350	1,911,756,560		
TIF Valuation Needed	75,825,619	74,622,854		
	1,803,229,731	1,837,133,706		
Homestead	53,521,230	65,760,569		
BETE Reimbursement	61,592,264	77,108,906		
	1,918,343,225	1,980,003,181		



To: Ed Barrett, City Administrator

Date June 19, 2019

**Re: Segment A and Segment B of Canal Cleanup- 2019 and 2020**

In January 2019, Denis D’Auteuil, Deputy City Administrator, met with myself and Public Works staff and challenged us to come up with a proposal for the first phase of a canal cleanup project that could be built upon in future phases. After several field visits with Public Works staff and meeting with staff members from Code and Planning and Economic and Community Development, we came up with the attached proposal in late February.

There was not enough funding in existing accounts to perform this work early this spring, so we needed to wait until the FY2020 LCIP was approved. Now that funding is in place, we are refining this plan, obtaining new estimates, and will soon develop bidding and contract documents. Before we go too far with this, we would like to have the City Council review our plans and make adjustments as needed. We are still hopeful we can complete Segment A, focusing on the Simard- Payne Memorial Park area first, before winter, while working around the event schedules. We would then begin the engineering for Segment B this winter.

Current Funding:

0100-4361-428816	\$115,400 (available)
FY2020 LCIP	\$100,000

Segment A 2019 (spring estimate)

Vegetation Removal	10-25K	(contractor)
New Ornamental Fence	\$116k	(contractor)
New Park-Style Guardrail	\$50K	(contractor)
Regrade corner of S/P Park	\$10K	(PW staff)
Total	\$186-201k	

Segment B

Preliminary Engineering and Historic	\$15k
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# Initial Thoughts for Canal Cleanup and Maintenance

## CY 2019 & 2020

After meeting with Denis D'Auteuil, Deputy City Administrator, Public Works reviewed the area of the canal in the vicinity of Simard-Payne Park to determine what could be done in the spring of 2019 to make sustainable improvements to that segment of the canal. Principles in developing this plan include: locating an area that would be seen to help people visualize a broader plan for the canal, perform work that could be accomplished with minimal disruption to park activities, choose a project with a high chance of success, and ensure the project is consistent with the Waterfront Master Plan. We also looked forward to what could be considered for FY 2020/2021.

### Project Segment A

For discussion purposes we will refer to areas in Project Segments. The first segment includes the canal segment beginning at Cross Canal # 1, extending past the Red Shop to the Androscoggin River and then along the Lower Canal from Cross Canal #1 to the vicinity of Chestnut Street. An overview of the Canal Project Areas are shown on a figure at the end of this document.

### *Spring FY2019*

Currently, there is \$127,000 in Canal ownership funds available for a spring 2019 project. Additionally, there is another \$100,000 proposed in the FY 2020 LCIP.

1. Remove woody vegetation on all sides of the canal in Project Segment A. All woody vegetation would be removed from the site. One exception would be a patch of bamboo between the Atlas Supply Company and Cross Canal # 1. This provides good screening in the summer and could be addressed by removal and plantings in a future project. We have obtained 3 estimates from contractor-arborists for this work ranging from less than \$10,000 to about \$25,000. It is important that this work begin as soon as possible to avoid the larger summer festivals in the park.

During this removal, the existing chain link fence would be taken down and replaced daily. This process will aesthetically and structurally damage the fence.



2. Because the fence would be damaged during tree removal and does not lend itself to easy access to the canal for maintenance, we recommend that soon after the woody debris removal is complete a permanent replacement fence be installed. It would be installed as close to the canal wall as is practical allowing for future maintenance. See attached photo of a 4' high fence that is used for estimating. This fence would be installed in segments for future repair and with 6 maintenance access gates. Also included is installation of national park style wooden guardrail along Cross and Oxford Streets.

**Fence:**

Materials - \$77,409

Labor - \$38,704

Total - \$116,113

**Guardrail:**

Materials - \$19,500

Labor - \$30,000

Total - \$49,500



3. We will treat stumps that cannot be removed with herbicides and maintain the area with annual herbicide treatments. This will be roughly \$10,000, annually.

*Summer Fall FY2020*

1. Envision the outfall of Cross Canal # 1 being cleared of vegetation, and the river, Auburn waterfront, and canal stonework in plain view. Public Works could build a short retaining wall and fill the area at the corner of Simard-Payne Park so that it is a gentle slope where people could gather to enjoy the river and the 4<sup>th</sup> of July fireworks. This work could be done by Public Works forces between park events. The estimated cost for cleaning this up is \$10,000.

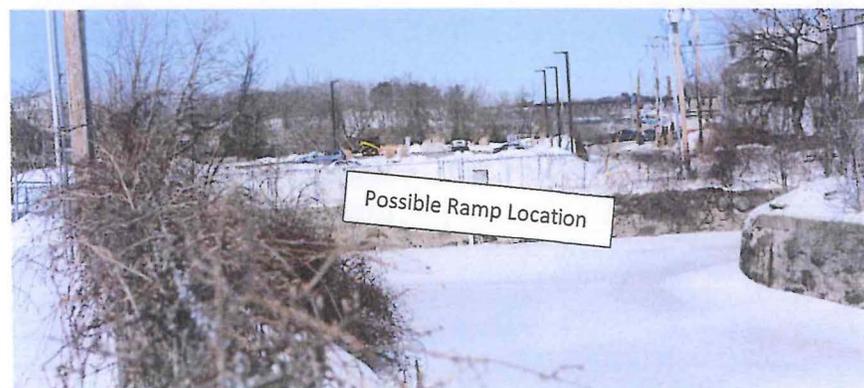


*Future considerations for Project Segment A, beyond FY2020*

1. Consider redesigning Cross and Oxford Streets, making them one-way, adding a wider sidewalk (say 8') and adding delineated parking. This would help with access during events and with casual park access parking.



2. To appropriately maintain the canal system, we should have access to the canal bottom with machinery. This access could be used for future construction, maintenance of the walls, lighting maintenance, and collection of trash and debris. Consider installing a ramp system at several key locations in the canal acting as means of access for equipment but that could also be used for other recreational access to the water surface, such as kayaking. One locations for these ramps could be in Project Segment A, along Cross Canal # 1 between the Atlas Supply Company and the Red Shop. It could be built into the wall parallel with the cross canal. This location would provide good access but be somewhat out of the view from and to the park. This is just a concept, and considerations such as property rights, historic approvals, cost, and security will need to be analyzed.



## Winter FY2020 Project Segments A & B

During the fall and winter of FY 2020, Public Works will evaluate Oxford and Cross Streets and the Ramp in Project Segment A for future projects, as described above.

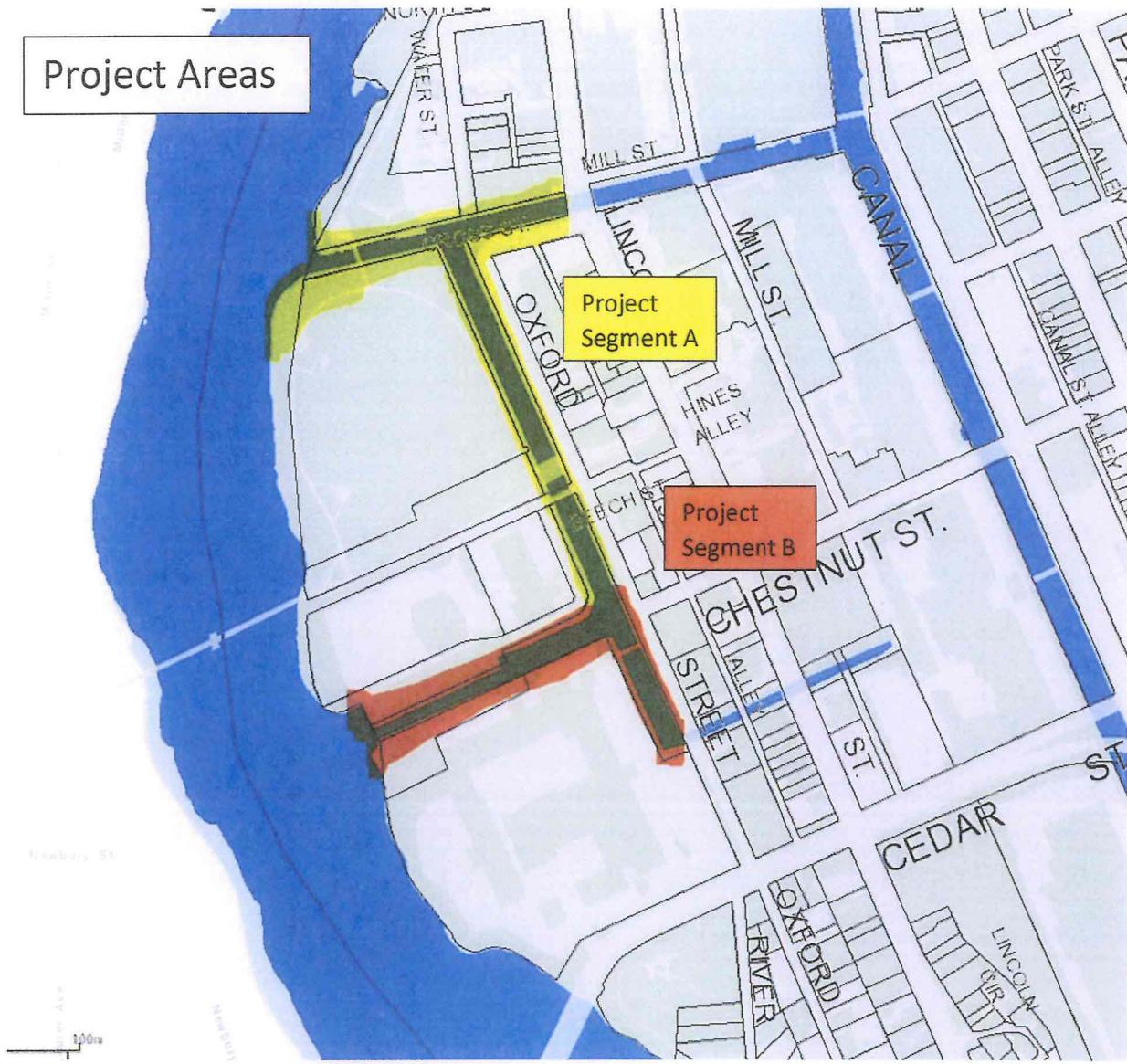
We will also begin to develop plans for Canal Project Segment B. Canal Project Segment B could begin at Chestnut Street continuing along the lower canal to its terminus in front of the Continental Mill. It would also include Cross Canal Number 2. Project Segment 2 would set up the potential for walking trails along the water front and along Cross Canal #2 leading to Simard Payne Park. We also need to evaluate the two pedestrian bridges and associated utility conduits and make recordation as necessary prior to removal. Any hardware that may be reused in the future should be preserved.



## Funding

With the existing available funding of \$127,800 and the additional \$100,000 in the FY2020 LCIP, there is sufficient funding to complete the work planned for this spring and summer. It will also provide monies to begin evaluation, historic approvals, and engineering for work the following summer.

# Project Areas



ORDINANCE, ESTABLISHING THE HOUSING COMMITTEE

Be it Ordained, that the Code of Ordinances be Amended as follows:

Section 2-225. Purpose

The Housing Committee is charged with advising the City Council on the full range of housing issues facing the community with the goal of ensuring the quality and safety of the City's residential housing stock, expanding the diversity of housing options and types, and providing safe and healthy housing alternatives for current and future residents of every socioeconomic status.

Section 2-226. Duties

The Committee shall:

- (1) Monitor and assist in the implementation of the Housing recommendations outlined in the City's comprehensive plan, Legacy Lewiston, and recommend updates and revisions to that section of the plan;
- (2) Monitor and assist in the implementation and evaluation of the City's rental registration program;
- (3) Review and advise the City Council on residential development projects requiring actions by the City Council;
- (4) Recommend measures the City might undertake to improve the quality and diversity of the residential housing stock in Lewiston.
- (5) Review and advise staff and City Council on housing programs funded through the Federal Community Development Block Grant Program and other federal and state funding sources.
- (6) Undertake other assignments as the City Council may request from time to time.

Section 2-227. Composition and Appointment.

The Committee shall be composed of eleven members appointed by the Mayor for staggered three-year terms, with the exception of the City Council member who shall be appointed for a one-year term annually in January of each year. Initial terms shall be assigned at the time of initial appointment as follows:

- (1) One owner of a multi-unit property in Lewiston, initially appointed to a one-year term;
- (2) One owner of a multi-unit property in Lewiston, initially appointed to a two-year term;
- (3) One tenant of a multi-unit property in Lewiston, initially appointed to a one-year term;
- (4) One tenant of a multi-unit property in Lewiston, initially appointed to a two-year term;
- (5) One Lewiston home owner, initially appointed to a one-year term;
- (6) One Lewiston home owner, initially appointed to a two-year term;
- (7) One representative of the LA Public Health Committee, initially appointed to a three-year term;
- (8) A representative of a financial institution with a presence in Lewiston that lends to home owners and/or residential developers, initially appointed to a three-year term;
- (9) A residential developer or real estate professional, who is not required to be Lewiston

- resident, initially appointed to a three-year term;
- (10) A representative of an agency or firm that owns or operates a multi-unit property in Lewiston providing affordable workforce or elderly housing, initially appointed to a three-year term;
- (11) A City Council member.

With the exception of the City Council member, the first year of each term of initial appointees or their replacements will expire as of January 1, 2021.

The Mayor shall designate one member of the Committee to serve as Committee Chair.

Section 2-228. Vacancies.

Vacancies on the Committee shall be filled by the Mayor in accordance with the requirements of Section 2-227.

Section 2-229. Procedures.

- (1) A quorum shall consist of at least six (6) members of the Committee.
- (2) In the absence of rules and procedures adopted by the Committee by a majority of members present and voting, the Committee shall operate under Roberts Rules of Order.
- (3) The City Administrator or designee shall be responsible for supporting the work of the committee and handling committee logistics.

## Resolve, Establishing an Ad-hoc Committee on Recycling

There is hereby established an Ad-hoc Recycling Committee.

### Purpose:

The purpose of the Committee shall be to:

- Gather and review existing data and studies relating to Lewiston's current recycling program;
- Evaluate the effectiveness of the current program;
- Identify the barriers that negatively impact more widespread participation in the City's recycling efforts;
- Develop recommendations to increase the City's current recycling rate in an effort to meet the state goal of 50%, including proposals to address enhanced public information and education;
- Develop estimates of the cost to implement those recommendations and proposals.

### Composition and Appointment

The Committee shall be composed of a minimum of 7 voting members to be appointed by the Mayor and to include at least 6 members of the public who are residents or taxpayers in the City of Lewiston and who are knowledgeable or interested in recycling and/or other waste reduction programs.

### Committee Chair

The Committee shall select a chair from among its members. Working through the city staff member who is responsible for providing support for the Committee, the Chair shall be responsible for coordinating a meeting schedule with the members, setting the meeting agenda, and ensuring that notice of meetings are publicly posted.

### Reports

The Committee shall report periodically to the City Council on at least an annual basis. The Committee should take care to forward any recommendations requiring the expenditure of city funds no later than December 31<sup>st</sup> of each year so that these recommendations can be considered in concert with the City Council's consideration of the Public Works Department Annual Budget and the funding authorizations associated with the Capital Improvement Program.

### Meetings

The Committee shall establish the times and places of its meetings. Meetings shall be open to the public and notice of such meetings shall be posted by the City Clerk. The Committee may invite such others as may be knowledgeable about subjects under discussion to provide information for its consideration.

### Staff Support

The Director of Public Works or designee shall be responsible for providing staff support to the Committee.

## Term.

The term of the Committee and all of its members shall expire on June 30, 2020. The City Council may extend this term for additional one-year periods. Upon extension, the Mayor shall appoint members to the Committee, which may include individuals who have previously served on the Committee.

# LEWISTON CITY COUNCIL

## MEETING OF JUNE 25, 2019

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. ES-2**

**SUBJECT:**

Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

State statutes define the purposes for entering into an executive session.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**LEWISTON CITY COUNCIL**  
**MEETING OF JUNE 25, 2019**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. ES-3**

**SUBJECT:**

Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

State statutes define the purposes for entering into an executive session.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

# LEWISTON CITY COUNCIL

## MEETING OF JUNE 25, 2019

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. ES-4**

**SUBJECT:**

Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

State statutes define the purposes for entering into an executive session.

*EA Blum*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session pursuant to MRSA Title 1, section 405 (6) (c) to discuss an Economic Development issue of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.