

**LEWISTON CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
FEBRUARY 5, 2019**

**6:00 p.m. Workshop**

- A. Discussion regarding the reuse of the Violations Bureau Building
- B. Solid Waste Issues and Code Enforcement
- C. Parking System Management

**7:00 p.m. Regular Meeting**

Pledge of Allegiance to the Flag

Mayoral Proclamation Honoring Retiring Emergency Management Agency Director Joanne Potvin

Acceptance of the minutes of the January 22, 2019 meeting.

Public Comment period – Any member of the public may make comments regarding issues pertaining to Lewiston City Government (maximum time limit is 15 minutes for all comments)

ALL ROLL CALL VOTES FOR THIS MEETING WILL BEGIN WITH THE COUNCILOR OF WARD 3.

**CONSENT AGENDA:** All items with an asterisk (\*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- \*1. Authorization to accept transfer of forfeiture funds.
- \*2. Order Authorizing execution of a Municipal Quitclaim Deed for Real Estate located at 45 Read Street.

**REGULAR BUSINESS:**

- 3. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Gendron Franco Center, 465 Cedar Street.
- 4. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Sea Asian Bistro, 40 East Avenue.
- 5. Public Hearing for the Fiscal Year 2020 Lewiston Capital Improvement Program.
- 6. Resolve accepting the City of Lewiston's Comprehensive Annual Financial Report for the Year ended June 30, 2018.
- 7. Reports and Updates.
  - Update on the Fire Station project
- 8. Any other City Business Councilors or others may have relating to Lewiston City Government.

LEWISTON CITY COUNCIL  
WORKSHOP AGENDA  
TUESDAY, FEBRUARY 5, 2019  
6:00 PM

A. Violations Bureau

With the relocation of the State Court system's Violation Bureau from the City owned property at 85 Park Street, the building is currently not in use. At the same time, the Lewiston Police Department is short of space in its current building and a number of joint agency operations involving LPD and state/federal law enforcement personnel are located throughout the City. The Police Department has investigated the potential of converting the Violations Bureau to law enforcement purposes and would like to present this idea to the Council for its reaction. Please see the attached memo.

B. Solid Waste Issues and Code Enforcement

The Mayor has expressed some specific concerns regarding residential solid waste in certain areas of the City and has asked Code to look into what might be done. As you are aware, the Code Enforcement Office spends considerable time dealing with solid waste issues. These issues also contribute to litter problems in and negative perceptions about areas of the City. The Code Enforcement Department, in cooperation with other city departments and community stakeholders, is interested in initiating a public awareness and enforcement campaign to address these concerns. Please see the attached memo from Planning and Code.

C. Parking System Management

As we have discussed on several occasions, the City is not well suited to the task of managing and maintaining our parking garages. One alternative that staff has been discussing is issuing a request for proposals for a company to manage our off-street parking system. We believe that, over time, this will enhance revenue generation, improve customer service, and assist us in maintaining the city's considerable investment in these structures. At this point, we would appreciate some initial feedback from the Council on this concept so that, if there is interest, and RFP can be issued and this option evaluated as a part of the budget process. Please see the attached memo.



## ***POLICE DEPARTMENT***

Brian T. O'Malley  
Chief of Police



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January 28, 2019

FM: Chief Brian O'Malley  
TO: Lewiston City Council

RE: 85 Park Street – Violations Bureau

The City currently owns the building at 85 Park Street that was recently vacated by the State Court System's Violations Bureau. As outlined below, we are requesting that the City Council authorize this facility being put back to use for law enforcement related purposes.

The Lewiston Police Department has experienced numerous issues with the current police department building. One of the issues is a lack of space for the officers. The Lewiston Police Department also has officers assigned to various task forces that assist in combating crime that occurs in Lewiston with the assistance of state and federal law enforcement officers. These task forces are currently housed in a variety of different locations.

Currently, there are Lewiston police officers assigned to the Maine Drug Enforcement Agency, and these officers work out of office space at the Lewiston Armory building on Central Ave. There is a Lewiston police officer assigned to the Central Maine Violent Crimes Task force, which is a collaborative effort with ATF. They focus on the federal prosecution of gun violence. These officers are located at the public works operations center at 195 River Road. The police department budgets \$4,600 to public works for the use of this space. There is another officer assigned to HIDTA, the High Intensity Drug Trafficking Area program, which is a program with DEA. HIDTA was set up to reduce drug trafficking and production in the United States. This officer and the other members of HIDTA are in need of office space in Lewiston.

The Lewiston Police Department also has a selective enforcement team (SET) made up of a detective and two patrol officers when fully staffed. These officers work out of an office at the police department. I have also been approached by the FBI with a request for office space to allow an FBI agent assigned to the Violent Gang Safe Streets Task Force to work out of Lewiston. This task force is designed to eliminate threats and violence by working collaboratively with local law enforcement.

The goal is to have all of these task forces located in the same building so they can all work together collaboratively and focus on crime occurring here in Lewiston. Ideally, I would like to have all of the agencies and task force agents at the Police Department, but this is not possible with our current building. I have spoken with Roy McKinney, Director of Maine Drug Enforcement Agency, and he is in agreement with the consolidation for these task force agents and has agreed to provide \$15,000 annually for the space the MDEA agents would occupy.



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# POLICE DEPARTMENT

Brian T. O'Malley  
Chief of Police



While the building is currently unoccupied, it does require certain services and expenditures for utilities, minor repairs, and supplies. For this year, those expenses are \$9,823. A proposed budget for law enforcement use is as follows:

Utilities		
\$17,000 (-MDEA credit of \$15,000)		(\$8,731.00)
Cleaning Service		
Based on FY19 cost		\$28,776.00
Repairs to Equipment		
(Delete Oxford Networks com lines)		(\$228.00)
Repairs to Building		
Interior painting program		\$3,000.00
Buildings and Structures		
Install video system		\$4,983.00
Re-key interior doors		\$1,000.00
Create Hall first floor to secure MDEA		\$19,326.00
Install dark fiber to building		<u>\$24,884.00</u>
	Subtotal	\$73,010.00
*Renovate for basement shower		\$6,566.00
*Basement vehicle access		\$52,626.00
*Add dry/exterior sprinkler system		<u>\$25,000.00</u>
	Subtotal	\$84,192.00
*Phase two / lower priority		
	 <b>Overall impact</b>	 \$157,202.00

Assuming that the phase two improvements are not immediately taken into account and recognizing that the cost of operating and maintaining a vacant building is estimated at \$20,939 for next year, the facility can be transitioned to law enforcement purposes at a net budget increase of \$63,253.

A new service request will be included in the proposed budget for FY20; however, we would like to receive preliminary feedback from the Council on whether there is support for such a proposal.

Chief Brian O'Malley



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## CITY OF LEWISTON

### Department of Planning & Code Enforcement

**TO:** Mayor Bouchard and the Lewiston City Council

**FROM:** Douglas Greene, AICP, RLA; Deputy Director/City Planner

**DATE:** February 5, 2019

**RE:** Trash and Weed Enforcement

**The Current Situation-** Trash collection and overgrown yards have become a problem in Lewiston. They are a visual eyesore, lower property values and have become a costly and inefficient drain on Code Enforcement and Public Works staff. An initial review of violations for 2018 reports specifically 164 solid waste curbside and 112 trash/debris violation.<sup>1</sup> These numbers do not include complaints that are resolved in the same day or notice of violations that may have referenced reference other code violations in addition to solid waste and trash.

A meeting was held on October 12, 2018 with Mayor Bouchard, the City Administrator's Office and Planning and Code Enforcement Staff. The purpose of the meeting was to discuss Trash and Weed Ordinance violations and compliance issues. Planning and Code Enforcement Director David Hediger described the difficulty his staff has in enforcing these ordinances. Examples of violations include: trash being put out too early, trash put out in bags and not being placed in containers, trash and debris on private property, large items such as appliances, mattresses and furniture being left on the curb, in addition to yards not being mowed. Each violation takes up numerous hours of staff time in taking a complaint, investigating the complaint, contacting property owners, re-inspecting for compliance, preparing notices of violations and/or citations, and in some cases, having Public Works remove the trash and large items placed curbside. The Finance Department gets involved in the tracking and collection of fines. The Solid Waste division also gets involved verifying which properties are should-and-should not be receiving solid waste removal from the city. Besides the Staff time and resources spent on enforcement, the group also agreed that trash and weed violations are unsightly, and perpetuate a negative image of Lewiston.

The group discussed how to address the situation. The consensus was to combine strict enforcement and increased fines for violating the trash and weed ordinance with an education and outreach effort that communicates clearly to property owners what the City Code requires. An idea was suggested during the meeting to link the stricter approach to trash and weed enforcement to a broader community-wide effort to improve the image of Lewiston. Lewiston's

<sup>1</sup> Attachment 1, Solid Waste and Trash/Debris Violation Report for 2018

image has been discussed for many years. More recently, the new Comprehensive Plan discusses our image as a barrier to our city's future success.<sup>2</sup>

Since that meeting, Staff has been exploring in more detail what the barriers are to the Trash and Weed Ordinance compliance and meeting with possible stakeholders to discuss a public awareness campaign to change Lewiston's image.

**Weed Ordinance-** Property owners who do not maintain and mow their yards create a negative visual impact and are in violation of the ordinance. In November of 2018, the City Council amended the Property Maintenance code for Weeds by expanding the area of enforcement to include the entire city except for the Rural Agricultural District. Previously, the Weed Ordinance was only enforced in certain downtown zones.

**Trash Ordinance-** Chapter 62 of the City Code of Ordinance and the Property Maintenance Code regulates solid waste and how trash is collected. Some of the basic rules are:

1. Trash must be put into acceptable containers (up to 36 gallon size)
2. Bags of trash can be no heavier than 30 pounds
3. There must be one container per dwelling unit or household
4. Trash must not be placed curbside in bags
5. Trash can be put curbside no earlier than 6 pm the day before pick-up
6. Large items such as furniture, mattresses or appliances will not be collected curbside and must be taken to the transfer station
7. Multiple-unit structures (3 or more dwelling units) and businesses are not normally included in municipal pick-up but if placed curbside must get picked up on the same day as per the city's waste pick-up schedule map.

**Developing a Trash and Weed Compliance Strategy-** Planning and Code Enforcement, Public Works, and Economic Development Staff have met to discuss experiences, opinions and explore ideas on way to improve trash and weed compliance. In general, the consensus was to create a three part strategy:

1. Increase fines and apply stricter enforcement. The current fine for trash and weed violations is \$100. It has not been determined what the increased fines should be. Stricter enforcement would include issuance of a citation upon verification of violation without first providing the property owner the opportunity to removed trash – essentially a zero-tolerance policy toward trash and solid waste violations.
2. Develop and implement a public education and outreach effort on the trash and weed rules. The outreach effort would include: an information brochure that would be mailed to all Lewiston property owners in their water and sewer bills. The brochure would contain:
  - basic rules for trash and weeds
  - clear notice of increased enforcement and fines and when it will begin
  - reasons why compliance is important to our community
  - helpful links to the city's website where more information and a survey can be found

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<sup>2</sup> Attachment 2, Legacy Lewiston Comprehensive Plan (2017), pgs. 223-225

Other means of “getting the message out” would be through the city’s website, social and news media.

3. Develop and implement a “change our image” campaign. This is an excellent opportunity to link the effort to promote compliance with our trash and weed ordinances and encourage citizens clean up, beautify and take pride in our properties, streets, neighborhoods and community in general. Preliminary meeting have been held with the Lewiston School System, Chamber of Commerce, Healthy Neighborhoods, Healthy Androscoggin and the Downtown Association.

**Timing-** The opportunity exists to execute this strategy in the next few months. The plan would start with a multi-media public education and outreach effort during February, March and April where the rules and new enforcement policy is explained. The next phase would be to initiate the “change our image” campaign later.

**Other Efforts-** Every year as the long winter ends, our thoughts turn to spring. Snow piles melt and expose hidden trash and debris that has built up over the winter. This is a great time to kick off the “change our image” campaign and to have locally driven clean up events and activities. The Tree Streets/Healthy Neighborhoods group is planning a “Tree Street Beautification 2019 Project” that includes a series of clean up and public education events, tree and flower bed plantings, summer projects for out of school teens and finally raking and mum/pumpkin distribution in the fall.

**Costs-** The cost to implement the “Trash and Weed Compliance Strategy” is minimal. The estimated cost of mailing the information brochure is estimated to be \$1,800. Posting information on the city’s website and social media would have a minimal cost. There may be some costs in making posters or other printed materials. A more detailed analysis of the cost of trash and week enforcement would help determine future savings if the desired goal of reducing staff time is achieved.

**Conclusion-** The strategy to combine stricter enforcement of the Trash and Weed Ordinance and a public education effort of the rules with a “Change our Image” campaign, could yield significant benefits to our city. The proposal can lead to a cleaner, more attractive Lewiston, boost our image and lower the cost of enforcement. Addressing what appears to be a relatively small issue like trash and weeds can actually become a means to address a core issue of Lewiston; its negative perception.

The Staff recommends:

1. Determine the details of the new enforcement effort as soon as possible. If fines are increased, how much should they be increased?
2. Move forward with the public education campaign and prepare to start in the next month.
3. Open up a public discussion on the “Change our Image” effort.
4. Coordinate with “Tree Street Beautification 2019” to ensure the initiative will be successful.

The Staff looks forward to discussing this proposal and exploring its possibilities and potential.

## Attachment I

### Solid Waste Violations 2018 Department of Code Enforcement

Request Number	Main Address	Request Type	Entered Date
2018-15184	314 POND RD	Solid Waste Curbside	1/9/2018
2018-15238	68 PINE ST	Solid Waste Curbside	1/23/2018
2018-15261	106 WEBSTER ST	Solid Waste Curbside	1/26/2018
2018-15289	46 KNOX ST	Solid Waste Curbside	2/2/2018
2018-15301	105 WALNUT ST	Solid Waste Curbside	2/7/2018
2018-15310	123 HOWE ST	Solid Waste Curbside	2/8/2018
2018-15311	28 HORTON ST	Solid Waste Curbside	2/8/2018
2018-15316	112 COLLEGE ST	Solid Waste Curbside	2/9/2018
2018-15317	124 COLLEGE ST	Solid Waste Curbside	2/9/2018
2018-15319	5 COTTAGE ST	Solid Waste Curbside	2/9/2018
2018-15320	156 HOLLAND ST	Solid Waste Curbside	2/9/2018
2018-15321	160 HOLLAND ST	Solid Waste Curbside	2/9/2018
2018-15322	164 HOLLAND ST	Solid Waste Curbside	2/9/2018
2018-15323	205 ASH ST	Solid Waste Curbside	2/9/2018
2018-15324	106 BARTLETT ST	Solid Waste Curbside	2/9/2018
2018-15325	107 BARTLETT ST	Solid Waste Curbside	2/9/2018
2018-15326	33 BRADLEY ST	Solid Waste Curbside	2/9/2018
2018-15327	51 COLLEGE ST	Solid Waste Curbside	2/9/2018
2018-15328	47 HOWARD ST	Solid Waste Curbside	2/9/2018
2018-15329	81 HOWARD ST	Solid Waste Curbside	2/9/2018
2018-15330	56 HOWE ST	Solid Waste Curbside	2/9/2018
2018-15331	66 HOWE ST	Solid Waste Curbside	2/9/2018
2018-15332	189 PINE ST	Solid Waste Curbside	2/9/2018
2018-15333	116 SABATTUS ST	Solid Waste Curbside	2/9/2018
2018-15334	211 SABATTUS ST	Solid Waste Curbside	2/9/2018
2018-15335	105 SHAWMUT ST	Solid Waste Curbside	2/9/2018
2018-15336	91 WALNUT ST	Solid Waste Curbside	2/9/2018
2018-15341	314 POND RD	Solid Waste Curbside	2/12/2018
2018-15352	724 LISBON ST	Solid Waste Curbside	2/13/2018
2018-15354	121 COLLEGE ST	Solid Waste Curbside	2/13/2018
2018-15355	112 COLLEGE ST	Solid Waste Curbside	2/13/2018
2018-15356	113 COLLEGE ST	Solid Waste Curbside	2/13/2018
2018-15357	123 COLLEGE ST	Solid Waste Curbside	2/13/2018
2018-15358	218 COLLEGE ST	Solid Waste Curbside	2/13/2018
2018-15360	202 BLAKE ST	Solid Waste Curbside	2/14/2018
2018-15361	33 BRADLEY ST	Solid Waste Curbside	2/14/2018
2018-15362	51 COLLEGE ST	Solid Waste Curbside	2/14/2018
2018-15363	28 HORTON ST	Solid Waste Curbside	2/14/2018
2018-15369	10 MARTIN DRIVE	Solid Waste Curbside	2/15/2018
2018-15373	47 HOWARD ST	Solid Waste Curbside	2/16/2018
2018-15374	205 ASH ST	Solid Waste Curbside	2/16/2018
2018-15375	56 HOWE ST	Solid Waste Curbside	2/16/2018

**Solid Waste Violations 2018**  
**Department of Code Enforcement**

2018-15376	66 HOWE ST	Solid Waste Curbside	2/16/2018
2018-15377	123 HOWE ST	Solid Waste Curbside	2/16/2018
2018-15378	116 SABATTUS ST	Solid Waste Curbside	2/16/2018
2018-15379	105 SHAWMUT ST	Solid Waste Curbside	2/16/2018
2018-15380	91 WALNUT ST	Solid Waste Curbside	2/16/2018
2018-15381	105 WALNUT ST	Solid Waste Curbside	2/16/2018
2018-15382	76 WEBSTER ST	Solid Waste Curbside	2/16/2018
2018-15383	43 CEDAR ST	Solid Waste Curbside	2/16/2018
2018-15384	92 OAK ST	Solid Waste Curbside	2/16/2018
2018-15386	1440 LISBON ST	Solid Waste Curbside	2/16/2018
2018-15388	1465 LISBON ST	Solid Waste Curbside	2/16/2018
2018-15439	92 OAK ST	Solid Waste Curbside	3/1/2018
2018-15440	54 BLAKE ST	Solid Waste Curbside	3/1/2018
2018-15462	119 DUMONT AVE	Solid Waste Curbside	3/14/2018
2018-15466	225 PINE ST	Solid Waste Curbside	3/14/2018
2018-15467	190 PINE ST	Solid Waste Curbside	3/14/2018
2018-15469	96 BIRCH ST	Solid Waste Curbside	3/14/2018
2018-15470	162 BARTLETT ST	Solid Waste Curbside	3/14/2018
2018-15471	36 SHAWMUT ST	Solid Waste Curbside	3/14/2018
2018-15487	220 BLAKE ST	Solid Waste Curbside	3/21/2018
2018-15488	226 BLAKE ST	Solid Waste Curbside	3/21/2018
2018-15524	210 BLAKE ST	Solid Waste Curbside	3/30/2018
2018-15525	73 COLLEGE ST	Solid Waste Curbside	3/30/2018
2018-15544	98 WEBSTER ST	Solid Waste Curbside	4/3/2018
2018-15551	84 COLLEGE ST	Solid Waste Curbside	4/4/2018
2018-15573	72 WALNUT ST	Solid Waste Curbside	4/10/2018
2018-15574	176 PINE ST	Solid Waste Curbside	4/10/2018
2018-15583	368 COLLEGE ST	Solid Waste Curbside	4/11/2018
2018-15584	33 DAVIS ST	Solid Waste Curbside	4/11/2018
2018-15585	189 PINE ST	Solid Waste Curbside	4/11/2018
2018-15586	33 HOWARD ST	Solid Waste Curbside	4/11/2018
2018-15591	10 MARTIN DR	Solid Waste Curbside	4/12/2018
2018-15705	226 BLAKE ST	Solid Waste Curbside	5/10/2018
2018-15706	134 HORTON ST	Solid Waste Curbside	5/11/2018
2018-15709	69 PIERCE ST	Solid Waste Curbside	5/14/2018
2018-15711	44 RIVERSIDE ST	Solid Waste Curbside	5/14/2018
2018-15716	226 BLAKE ST	Solid Waste Curbside	5/17/2018
2018-15717	12 COLLEGE ST	Solid Waste Curbside	5/17/2018
2018-15834	2 GRANITE ST	Solid Waste Curbside	6/4/2018
2018-15836	33 BRADLEY ST	Solid Waste Curbside	6/6/2018
2018-15837	291 BATES ST	Solid Waste Curbside	6/6/2018
2018-15838	74 BIRCH ST	Solid Waste Curbside	6/6/2018
2018-15839	47 BRADLEY ST	Solid Waste Curbside	6/6/2018
2018-15842	26 WALNUT ST	Solid Waste Curbside	6/7/2018

**Solid Waste Violations 2018**  
**Department of Code Enforcement**

2018-15884	107 BARTLETT ST	Solid Waste Curbside	6/18/2018
2018-15932	107 HORTON ST	Solid Waste Curbside	6/22/2018
2018-15976	33 HOWARD ST	Solid Waste Curbside	6/27/2018
2018-15982	107 BARTLETT ST	Solid Waste Curbside	7/2/2018
2018-15983	80 SHAWMUT ST	Solid Waste Curbside	7/2/2018
2018-15985	29 LISBON ST	Solid Waste Curbside	7/2/2018
2018-15986	106 BARTLETT ST	Solid Waste Curbside	7/2/2018
2018-16012	1139 SABATTUS ST	Solid Waste Curbside	7/9/2018
2018-16059	29 LISBON ST	Solid Waste Curbside	7/16/2018
2018-16067	26 WALNUT ST	Solid Waste Curbside	7/18/2018
2018-16169	84 HORTON ST	Solid Waste Curbside	8/1/2018
2018-16170	91 HORTON ST	Solid Waste Curbside	8/1/2018
2018-16171	66 HOWE ST	Solid Waste Curbside	8/1/2018
2018-16172	163 PINE ST	Solid Waste Curbside	8/1/2018
2018-16173	166 PINE ST	Solid Waste Curbside	8/1/2018
2018-16174	200 PINE ST	Solid Waste Curbside	8/1/2018
2018-16175	279 PINE ST	Solid Waste Curbside	8/1/2018
2018-16176	321 PINE ST	Solid Waste Curbside	8/1/2018
2018-16184	38 BRIDGE ST	Solid Waste Curbside	8/1/2018
2018-16185	34 COLLEGE ST	Solid Waste Curbside	8/1/2018
2018-16190	45 SHAWMUT ST	Solid Waste Curbside	8/1/2018
2018-16194	111 HORTON ST	Solid Waste Curbside	8/2/2018
2018-16195	107 BARTLETT ST	Solid Waste Curbside	8/2/2018
2018-16196	68 BIRCH ST	Solid Waste Curbside	8/2/2018
2018-16197	96 BIRCH ST	Solid Waste Curbside	8/2/2018
2018-16198	104 BLAKE ST	Solid Waste Curbside	8/2/2018
2018-16199	767 LISBON ST	Solid Waste Curbside	8/2/2018
2018-16200	137 PIERCE ST	Solid Waste Curbside	8/2/2018
2018-16201	92 OAK ST	Solid Waste Curbside	8/2/2018
2018-16207	57 SHAWMUT ST	Solid Waste Curbside	8/3/2018
2018-16208	162 HORTON ST	Solid Waste Curbside	8/3/2018
2018-16244	101 ASH ST	Solid Waste Curbside	8/10/2018
2018-16245	45 SHAWMUT ST	Solid Waste Curbside	8/10/2018
2018-16257	38 BRIDGE ST	Solid Waste Curbside	8/13/2018
2018-16258	408 MAIN ST	Solid Waste Curbside	8/13/2018
2018-16265	159 OAK ST	Solid Waste Curbside	8/13/2018
2018-16388	321 PINE ST	Solid Waste Curbside	8/30/2018
2018-16391	75 HOWARD ST	Solid Waste Curbside	8/30/2018
2018-16392	17 JEFFERSON ST	Solid Waste Curbside	8/30/2018
2018-16404	10 WHITE ST	Solid Waste Curbside	9/4/2018
2018-16412	182 ASH ST	Solid Waste Curbside	9/5/2018
2018-16427	277 LISBON ST	Solid Waste Curbside	9/10/2018
2018-16466	178 BLAKE ST	Solid Waste Curbside	9/12/2018
2018-16467	184 BARTLETT ST	Solid Waste Curbside	9/12/2018

**Solid Waste Violations 2018**  
**Department of Code Enforcement**

2018-16477	95 HORTON ST	Solid Waste Curbside	9/13/2018
2018-16478	111 HORTON ST	Solid Waste Curbside	9/13/2018
2018-16479	124 HORTON ST	Solid Waste Curbside	9/13/2018
2018-16483	126 COLLEGE ST	Solid Waste Curbside	9/14/2018
2018-16484	73 COLLEGE ST	Solid Waste Curbside	9/14/2018
2018-16490	726 SABATTUS ST	Solid Waste Curbside	9/17/2018
2018-16549	26 WALNUT ST	Solid Waste Curbside	9/26/2018
2018-16553	237 Sabattus	Solid Waste Curbside	10/1/2018
2018-16554	45 SHAWMUT ST	Solid Waste Curbside	10/1/2018
2018-16556	112 COLLEGE ST	Solid Waste Curbside	10/1/2018
2018-16557	51 COLLEGE ST	Solid Waste Curbside	10/1/2018
2018-16564	45 SHAWMUT ST	Solid Waste Curbside	10/3/2018
2018-16565	182 ASH ST	Solid Waste Curbside	10/3/2018
2018-16566	225 PINE ST	Solid Waste Curbside	10/3/2018
2018-16567	166 BARTLETT ST	Solid Waste Curbside	10/3/2018
2018-16568	99 COLLEGE ST	Solid Waste Curbside	10/4/2018
2018-16574	26 BLAKE ST	Solid Waste Curbside	10/5/2018
2018-16575	88 COLLEGE ST	Solid Waste Curbside	10/5/2018
2018-16590	75 ANDROSCOGGIN AVE	Solid Waste Curbside	10/15/2018
2018-16591	178 BARTLETT ST	Solid Waste Curbside	10/15/2018
2018-16606	34 SHAWMUT ST	Solid Waste Curbside	10/22/2018
2018-16613	158 BLAKE ST	Solid Waste Curbside	10/26/2018
2018-16614	57 BRADLEY ST	Solid Waste Curbside	10/26/2018
2018-16683	215 LISBON ST	Solid Waste Curbside	10/31/2018
2018-16734	134 HORTON ST	Solid Waste Curbside	11/19/2018
2018-16735	111 HORTON ST	Solid Waste Curbside	11/19/2018
2018-16788	43 CEDAR ST	Solid Waste Curbside	12/4/2018
2018-16793	36 SHAWMUT ST	Solid Waste Curbside	12/5/2018
2018-16806	100 COLLEGE ST	Solid Waste Curbside	12/10/2018
2018-16870	26 WALNUT ST	Solid Waste Curbside	12/28/2018
2018-16871	192 BATES ST	Solid Waste Curbside	12/28/2018
2018-16872	312 POND RD	Solid Waste Curbside	12/28/2018

**Trash/Debris Violations 2018**  
**Department of Code Enforcement**

Request Number	Main Address	Request Type	Entered Date
TDRE-2018-15175	61 RIVER ST	Trash/Debris	1/5/2018
TDRE-2018-15189	26 BLAKE ST	Trash/Debris	1/10/2018
TDRE-2018-15213	139 PARK ST	Trash/Debris	1/16/2018
TDRE-2018-15222	14 ASHMOUNT ST	Trash/Debris	1/18/2018
TDRE-2018-15231	263 LISBON ST	Trash/Debris	1/22/2018
TDRE-2018-15279	43 HILLCREST AVE	Trash/Debris	1/31/2018
TDRE-2018-15288	39 KNOX ST	Trash/Debris	2/2/2018
TDRE-2018-15290	50 KNOX ST	Trash/Debris	2/2/2018
TDRE-2018-15312	57 SHAWMUT ST	Trash/Debris	2/8/2018
TDRE-2018-15315	84 COLLEGE ST	Trash/Debris	2/9/2018
TDRE-2018-15353	139 PARK ST	Trash/Debris	2/13/2018
TDRE-2018-15370	48 SUMMER ST	Trash/Debris	2/15/2018
TDRE-2018-15393	48 SUMMER ST	Trash/Debris	2/16/2018
TDRE-2018-15448	130 MILL ST	Trash/Debris	3/7/2018
TDRE-2018-15494	724 LISBON ST	Trash/Debris	3/21/2018
TDRE-2018-15522	16 PRESCOTT ST	Trash/Debris	3/30/2018
TDRE-2018-15523	21 HOWARD ST	Trash/Debris	3/30/2018
TDRE-2018-15532	176 PINE ST	Trash/Debris	3/30/2018
TDRE-2018-15533	166 PINE ST	Trash/Debris	3/30/2018
TDRE-2018-15548	69 LINCOLN ST	Trash/Debris	4/4/2018
TDRE-2018-15549	21 HOWARD ST	Trash/Debris	4/4/2018
TDRE-2018-15556	121 OAK ST	Trash/Debris	4/4/2018
TDRE-2018-15604	142 SOUTH AVE	Trash/Debris	4/17/2018
TDRE-2018-15607	7 RUSSELL ST LOT 5	Trash/Debris	4/18/2018
TDRE-2018-15616	139 HOWE ST	Trash/Debris	4/20/2018
TDRE-2018-15620	297 BATES ST	Trash/Debris	4/24/2018
TDRE-2018-15625		Trash/Debris	4/25/2018
TDRE-2018-15628	7 FRANKLIN ST	Trash/Debris	4/27/2018
TDRE-2018-15635	43 CEDAR ST	Trash/Debris	4/30/2018
TDRE-2018-15636		Trash/Debris	4/30/2018
TDRE-2018-15657	266 PARK ST	Trash/Debris	5/2/2018
TDRE-2018-15658	68 HOLLAND ST	Trash/Debris	5/2/2018
TDRE-2018-15659	33 WINTER ST	Trash/Debris	5/2/2018
TDRE-2018-15660	33 HOWARD ST	Trash/Debris	5/2/2018
TDRE-2018-15662	110 SPRING ST	Trash/Debris	5/3/2018
TDRE-2018-15665	7 BRULE ST	Trash/Debris	5/4/2018
TDRE-2018-15667	123 HOWE ST	Trash/Debris	5/4/2018
TDRE-2018-15668	110 SPRING ST	Trash/Debris	5/4/2018
TDRE-2018-15677	300 EAST AVE	Trash/Debris	5/8/2018
TDRE-2018-15708	316 RUSSELL ST	Trash/Debris	5/14/2018
TDRE-2018-15714	21 HOWARD ST	Trash/Debris	5/16/2018
TDRE-2018-15739	307 BATES ST	Trash/Debris	5/22/2018

**Trash/Debris Violations 2018**  
**Department of Code Enforcement**

TDRE-2018-15769	155 PINE ST	Trash/Debris	5/25/2018
TDRE-2018-15805	85 PINE ST	Trash/Debris	5/30/2018
TDRE-2018-15806	92 PINE ST	Trash/Debris	5/30/2018
TDRE-2018-15807	172 WALNUT ST	Trash/Debris	5/30/2018
TDRE-2018-15808	105 WALNUT ST	Trash/Debris	5/30/2018
TDRE-2018-15810	200 PINE ST	Trash/Debris	5/30/2018
TDRE-2018-15811	174 BARTLETT ST	Trash/Debris	5/31/2018
TDRE-2018-15812	184 BARTLETT ST	Trash/Debris	5/31/2018
TDRE-2018-15815	47 HOWARD ST	Trash/Debris	6/1/2018
TDRE-2018-15875	256 BARTLETT ST	Trash/Debris	6/14/2018
TDRE-2018-15885	193 PINE ST	Trash/Debris	6/18/2018
TDRE-2018-15980	61 RIVER ST	Trash/Debris	7/2/2018
TDRE-2018-15987	145 WALNUT ST	Trash/Debris	7/3/2018
TDRE-2018-16008	100 COLLEGE ST	Trash/Debris	7/6/2018
TDRE-2018-16011	42 BLAKE ST	Trash/Debris	7/6/2018
TDRE-2018-16046	47 HOWARD ST	Trash/Debris	7/11/2018
TDRE-2018-16047	185 PINE ST	Trash/Debris	7/11/2018
TDRE-2018-16051	8 ORANGE ST	Trash/Debris	7/13/2018
TDRE-2018-16069	165 Walnut St	Trash/Debris	7/18/2018
TDRE-2018-16114	2 BALL PARK RD	Trash/Debris	7/23/2018
TDRE-2018-16159	111 ASH ST	Trash/Debris	7/27/2018
TDRE-2018-16165	22 SUMMER ST	Trash/Debris	7/31/2018
TDRE-2018-16167	44 SUMMER ST	Trash/Debris	7/31/2018
TDRE-2018-16209	107 BARTLETT ST	Trash/Debris	8/3/2018
TDRE-2018-16238	66 HOWE ST	Trash/Debris	8/8/2018
TDRE-2018-16246	48 SHAWMUT ST	Trash/Debris	8/10/2018
TDRE-2018-16249	61 RIVER ST	Trash/Debris	8/10/2018
TDRE-2018-16275	45 SHAWMUT ST	Trash/Debris	8/13/2018
TDRE-2018-16276	299 BATES ST	Trash/Debris	8/13/2018
TDRE-2018-16297	65 LINCOLN ST	Trash/Debris	8/17/2018
TDRE-2018-16332	139 PARK ST	Trash/Debris	8/24/2018
TDRE-2018-16363	193 LINCOLN ST	Trash/Debris	8/27/2018
TDRE-2018-16366	33 HOWARD ST	Trash/Debris	8/27/2018
TDRE-2018-16384	19 BRIDGE ST	Trash/Debris	8/29/2018
TDRE-2018-16385	162 BARTLETT ST	Trash/Debris	8/29/2018
TDRE-2018-16386	317 PINE ST	Trash/Debris	8/30/2018
TDRE-2018-16389	210 ASH ST	Trash/Debris	8/30/2018
TDRE-2018-16390	105 WALNUT ST	Trash/Debris	8/30/2018
TDRE-2018-16422	253 LISBON ST	Trash/Debris	9/6/2018
TDRE-2018-16423	47 HOWARD ST	Trash/Debris	9/7/2018
TDRE-2018-16433	62 GODDARD RD	Trash/Debris	9/10/2018
TDRE-2018-16455	128 BLAKE ST	Trash/Debris	9/10/2018
TDRE-2018-16456	92 PINE ST	Trash/Debris	9/10/2018
TDRE-2018-16457	178 BARTLETT ST	Trash/Debris	9/10/2018

**Trash/Debris Violations 2018**  
**Department of Code Enforcement**

TDRE-2018-16472	37 DAVIS ST	Trash/Debris	9/13/2018
TDRE-2018-16473	113 COLLEGE ST	Trash/Debris	9/13/2018
TDRE-2018-16474	68 PINE ST	Trash/Debris	9/13/2018
TDRE-2018-16475	65 HOWE ST	Trash/Debris	9/13/2018
TDRE-2018-16482	880 LISBON ST LOUIS J MART	Trash/Debris	9/14/2018
TDRE-2018-16489	167 BARTLETT ST	Trash/Debris	9/14/2018
TDRE-2018-16512	716 LISBON ST	Trash/Debris	9/18/2018
TDRE-2018-16525	210 PARK ST	Trash/Debris	9/20/2018
TDRE-2018-16526	299 PINE ST	Trash/Debris	9/20/2018
TDRE-2018-16546	193 LINCOLN ST	Trash/Debris	9/25/2018
TDRE-2018-16548	185 LINCOLN ST	Trash/Debris	9/26/2018
TDRE-2018-16577	21 HOWARD ST	Trash/Debris	10/5/2018
TDRE-2018-16684	66 NO NAME POND RD	Trash/Debris	11/1/2018
TDRE-2018-16694	161 LINCOLN ST	Trash/Debris	11/7/2018
TDRE-2018-16726	5 KNOX ST	Trash/Debris	11/16/2018
TDRE-2018-16731	152 HOGAN RD	Trash/Debris	11/16/2018
TDRE-2018-16745	347 LISBON ST	Trash/Debris	11/21/2018
TDRE-2018-16785	65 HORTON ST	Trash/Debris	12/4/2018
TDRE-2018-16796	299 BATES ST	Trash/Debris	12/6/2018
TDRE-2018-16797	297 BATES ST	Trash/Debris	12/6/2018
TDRE-2018-16851	192 BATES ST	Trash/Debris	12/19/2018
TDRE-2018-16852	74 PIERCE ST	Trash/Debris	12/19/2018
TDRE-2018-16855	194 BATES ST	Trash/Debris	12/20/2018
TDRE-2018-16857	11 GOFFE ST	Trash/Debris	12/20/2018

Attachment 2  
From Legacy Lewiston  
2017 Comprehensive Plan

barriers to success



# Changing Perceptions

One of the biggest challenges standing in the way of Lewiston reaching its potential and achieving a more prosperous future is overcoming the negative perception of the City that has developed over the past 40-plus years. Some of the perceptions are unfounded while others may have basis. It is clear that there are two related issues: the negative self-image held by some local citizens and the stereotypes and labels applied to Lewiston from those outside of the City. Many people feel that Lewiston has higher instances of crime, poverty, and unemployment; that there is nothing to do, that it has a run-down appearance, and prejudicial. Several of these beliefs are inaccurate and have become self-perpetuating stereotypes that hinder the City from moving forward. Local leaders must focus time, energy, and resources on changing these perceptions, working with current residents to build a positive self-image and a sense of community pride that will, in turn, position the City to more effectively attract residents, businesses, and visitors.

## Getting The Word Out: What Is The Real Lewiston?

For successful economic development to occur, Lewiston needs to rebrand and market itself, building on the City's unique potential. The message must be authentic and represent what Lewiston is now and what it wants to become. Branding a city is no different than branding a corporation or a public figure. If the world is hearing a negative message, the City's reputation is tarnished. Proactive steps, focused energy, and funding area required to get out the right message and change perceptions. As the second-largest City in the state, Lewiston deserves more than logos and tag lines like "A great place to live, work, and play," "Come grow with us," or "Exceeding your expectations." An energetic marketing firm should be hired to help the City package its unique identity, craft a positive message, and spread the word broadly. It needs a powerful brand-image, along with a message that is current, aggressive and relevant. These efforts to improve the reputation of Lewiston will set the City apart, attract like-minded residents and businesses, and build a strong presence in the New England market. Local, regional, and national campaigns should be rolled out by the City immediately.



Hire a marketing and branding team to create a fresh image and begin pushing for a more positive view of Lewiston targeted to those outside the community.



Economic & Community Development  
Department  
Chamber of Commerce  
LAEGC

## First Impressions

First impressions are everything. Because of the current state of the gateways into the City along Main Street, Sabattus Street, and Lisbon Street, Lewiston struggles with making a good first impression. Areas along these gateways are outdated, unpleasant, and do not reflect the most-loved parts of Lewiston. As a result, visitors and passersby are not enticed to venture further and discover the beauty, history, and culture found in the heart of the City.

The gateways should be transformed into beautiful, active, vibrant places that signal arrival into Lewiston. Placemaking and urban design

strategies should be employed that enhance the physical appearance of these areas. Making these improvements will give a positive first impression and improve the City's image.



Build community gateways at the most trafficked entrances to the City.



Economic & Community Development  
Department

### Self-Help

In order to combat the negative self-image found among elements of the community, a "Self Help" campaign should be initiated to help. This program can help long-time and new residents move on from past struggles, discover and protect the history of the City, and understand that Lewiston can take its place as one of the pre-eminent communities in Maine, a place with new opportunities arising. Programs effect a shift in attitudes, from "We're Just Lewiston" to "Yes, We Are Lewiston," are imperative to the success of the City.



Encourage the formation of interest-based community groups.



Economic & Community Development  
Department  
City Council  
Chamber of Commerce  
Lewiston-Auburn Economic Growth  
Council

C



## EXECUTIVE DEPARTMENT

**Edward A. Barrett, City  
Denis D'Auteuil, Deputy City**

January 10, 2019

To: Honorable Mayor and Members of the City Council  
Fr: Edward A. Barrett  
Su: Parking Management

As we have touched on from time to time, the City's parking system has developed over time in a haphazard, one decision at a time manner. Historically, responsibility for management of the parking garage system has been often involved different departments with no one entity exercising overall management control. As a result, our approach has lacked an overall conceptual framework, made changes on an on-request basis, and resulted in some cases, such as monthly garage charges, with a one-size all approach. Some of the issues we face include:

- High demand in some garages with very low demand in others while the pricing for all facilities are the same. Pricing differentials could be used to redirect demand from higher use facilities to lower.
- Lack of sufficient pricing differential between on street metered parking and off street parking.
- Inadequate data on actual utilization of our facilities because no one person/department is in overall charge.
- Frequent customer complaints about the sanitation, lighting, and overall operations;
- Frequent issues with the automated systems that manage garage entry and exit;
- High demand on the time of treasury staff to handle monthly payments, card issuance, and other issues;
- Frequent demands on building maintenance staff to respond to issues/concerns;
- Lack of an overall maintenance and capital program.

Over the years, the City has operated the garage system at a very low cost; that low cost, however, has impacted revenue generation, customer satisfaction, and facility condition.

### Parking Management Contract

In the near future, the on-street parking study done by Walker Consulting, will be presented to the Council. In the process of looking at on-street parking, Walker did a preliminary review of our off-street parking as well. Among the recommendations you will see from that report is contracting with a parking management company to address many of the problems/issues identified above. This operator would assume responsibilities for:

- Sale and administration of monthly parking passes;
- Monthly reporting on activity of each of the city's garages;
- Submitting a draft annual operating budget specifying projected expenses and revenues;
- Attend meetings with city staff and City Council as needed;
- Handle customer relations
- Provide staff to operate and manage the facilities;
- Collect and deposit all fees and charges and enforce all required cash handling, accounting, and auditing standards;
- Work to increase the volume, efficiency, and quality of service, including advertising and promoting the system;
- Handle routine maintenance of the structures and grounds to include routine cleaning, lamp replacement, repair of equipment, painting, striping of parking and traffic lanes, and reasonable snow and ice removal.

Under such a management contract, the City would remain responsible for certain items including debt service on outstanding bonds and the cost of major, non-routine maintenance and capital replacement.

#### Cost

Employing a parking management firm will have a cost. Initially, this cost may increase the operating deficit of the system; however, we are convinced that active and focused management of the system will provide for increases in garage revenues that, over time, will more than offset the cost of the management contract.

#### Recommendation

We recommend that staff be authorized to solicit proposals for parking management firm so that the initial cost of such an arrangement can be considered in the annual budget process.

**LEWISTON CITY COUNCIL  
MEETING OF FEBRUARY 5, 2019**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 1**

**SUBJECT:**

Authorization to accept transfer of forfeiture funds.

**INFORMATION:**

The Lewiston Police Department is requesting that the City Council authorize the acceptance of funds, in the amounts outlined below, as reimbursement for costs associated with assisting in a criminal investigation. The funds are available to the Lewiston Police Department due to its substantial contribution to the investigation of this or a related criminal case.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.



**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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That pursuant to Title 15, Maine Revised Statutes Annotated, Section 5824(3) and Section 5822(4)(A), the City Council hereby acknowledges and approves of the transfer of \$6,690.00 or any portion thereof, in the case of the State of Maine vs. Victoria Young, CR-18-3694 Court Records and the transfer of \$2,119.00 or any portion thereof, in the case of the State of Maine vs. Jonae Singleton, CR-18-3838, being funds forfeited pursuant to the court process. It is further acknowledged that these funds shall be credited to the 'City of Lewiston Drug Enforcement Program' account.

STATE OF MAINE  
Androscoggin, ss

UNIFIED CRIMINAL COURT  
Docket No. CR-18-3838

State of Maine	}	
	}	Municipality of Lewiston
v.	}	Approval of Transfer
	}	15 M.R.S.A. §5824(3) & §5822(4)(A)
Jonae Singleton	}	
Defendant;	}	
	}	
And	}	
	}	
\$2,119.00 U.S. Currency	}	
Defendant(s) In Rem	}	

NOW COMES the municipality of Lewiston, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem (\$1,907.10 U.S. Currency), or any portion thereof, on the grounds that the Lewiston Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Lewiston, Maine does hereby approve of the transfer of the Defendant(s) In Rem, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Lewiston municipal legislative body on or about

Dated: February 5, 2019

\_\_\_\_\_  
Municipal Officer  
Lewiston, Maine  
(Impress municipal legislative body seal here)

STATE OF MAINE  
Androscoggin, ss

UNIFIED CRIMINAL COURT  
Docket No. CR-18-3694

State of Maine	}	
	}	
v.	}	Municipality of Lewiston
	}	Approval of Transfer
Victoria Young	}	15 M.R.S.A. §5824(3) & §5822(4)(A)
Defendant;	}	
	}	
And	}	
	}	
\$6,690.00 U.S. Currency	}	
Defendant(s) In Rem	}	

NOW COMES the municipality of Lewiston, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem, or any portion thereof, on the grounds that the Lewiston Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Lewiston, Maine does hereby approve of the transfer of the Defendant(s) In Rem, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Lewiston municipal legislative body on or about

Dated: February 5, 2019

\_\_\_\_\_  
Municipal Officer  
Lewiston, Maine  
(Impress municipal legislative body seal here)

**LEWISTON CITY COUNCIL  
MEETING OF FEBRUARY 5, 2019**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 2**

**SUBJECT:**

Order Authorizing execution of a Municipal Quitclaim Deed for Real Estate located at 45 Read Street.

**INFORMATION:**

The Council is asked to approve a municipal quitclaim deed for the property located at 45 Read Street. The quitclaim deed will release any interest the City may have by virtue of undischarged real estate tax liens or utility liens on this property.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Order authorizing execution of a municipal quitclaim deed for real estate located at 45 Read Street.



CITY OF LEWISTON, MAINE

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February 5, 2019

COUNCIL ORDER

**Order,** Authorizing Execution of a Municipal Quitclaim Deed – Real Estate Located at 45 Read Street.

**WHEREAS,** the owner, David A. McLaughlin, failed to pay his bills on a timely basis for 45 Read Street (Tax Map 125, Lot 048, Parcel 00-004506); and

**WHEREAS,** a tax lien was filed on June 16, 2016 (Book 9387 Page 6) and matured on December 16, 2017 in the amount of \$925.88; and

**WHEREAS,** payment was received in full;

**NOW, THEREFORE, BE IT ORDERED** by the **CITY COUNCIL** of the **CITY of LEWISTON,**

That a quitclaim deed is hereby authorized to release the City's interest in the property located at 45 Read Street to the owner.

# LEWISTON CITY COUNCIL

## MEETING OF FEBRUARY 5, 2019

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 3**

**SUBJECT:**

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Gendron Franco Center, 46 Cedar Street.

**INFORMATION:**

We have received a renewal application for a Special Amusement Permit for Live Entertainment from Gendron Franco Center, 46 Cedar Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator=s Office.

The business owner has been notified of the public hearing and requested to attend.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EATB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to Gendron Franco Center, 46 Cedar Street.

**CITY OF LEWISTON  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Date of Application: 1-24-19

Expiration Date: 2-17-2020

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
- Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
- Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
- Class D - \$150.00 - function halls with entertainment, including dancing
- Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
- Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months?  Yes  No

\*\*\*\*PLEASE PRINT\*\*\*\*

Business Name: Gendron Franco Center Business Phone: 783 1585

Location Address: 46 Cedar Street, Lewiston

(If new business, what was formerly in this location: \_\_\_\_\_)

Mailing Address: 46 Cedar St

Email address: mthomas@francocenter.org

Contact Person: Mitch Thomas Phone: 783. 1585

Owner of Business: Non profit board Date of Birth: \_\_\_\_\_

Address of Owner: Same

Manager of Establishment: Mitch Thomas Date of Birth: 06/11/62

Owner of Premises (landlord): \_\_\_\_\_

Address of Premises Owner: Same

Does the issuance of this license directly or indirectly benefit any City employee(s)?  Yes  No  
If yes, list the name(s) of employee(s) and department(s): \_\_\_\_\_

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston?  Yes  No If yes, please list business name(s) and location(s): \_\_\_\_\_





## ***POLICE DEPARTMENT***

Brian O'Malley  
Chief of Police



TO: Kelly Brooks, Deputy City Clerk

FR: Lt. David St.Pierre, Support Services

DT: December 04, 2018

RE: Liquor License/\*Special Amusement Permit – **Gendron's Franco Center**

We have reviewed the Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**Gendron's Franco Center**  
**46 Cedar St., Lewiston, Maine**



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171 Park St • Lewiston, Maine • 04240 • Phone 207-513-3137 • Fax 207-795-9007  
[www.lewistonpd.org](http://www.lewistonpd.org)



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*Pride*

*Dependability*

**LEWISTON CITY COUNCIL**  
**MEETING OF FEBRUARY 5, 2019**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 4**

**SUBJECT:**

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Sea Asian Bistro, 40 East Avenue.

**INFORMATION:**

We have received a renewal application for a Special Amusement Permit for Live Entertainment from Sea Asian Bistro, 40 East Avenue.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/Kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
---	---	---	---	---	---	---	---

To grant a Special Amusement Permit for Live Entertainment to Sea Asian Bistro, 40 East Avenue.

CITY OF LEWISTON  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

Date of Application: 1/31/19

Expiration Date: Feb 16 2020

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
- Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
- Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
- Class D - \$150.00 - function halls with entertainment, including dancing
- Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
- Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months?  Yes  No

\*\*\*\*PLEASE PRINT\*\*\*\*

Business Name: Sea Arian B'stro Business Phone: 207 795 6888

Location Address: 40 East Ave Lewiston ME 04240

(If new business, what was formerly in this location: \_\_\_\_\_)

Mailing Address: 40 East Ave Lewiston ME 04240

Email address: sea4ome@email.com

Contact Person: Franki Phone: 207 795 6888

Owner of Business: Sai Qi Dong Date of Birth: 8/16/1981

Address of Owner: 36 Pinland Street Lewiston ME 04240

Manager of Establishment: Franki Tom Date of Birth: 6/25/1977

Owner of Premises (landlord): Zi Qin Zhang

Address of Premises Owner: 36 Pinland Street Lewiston ME 04240

Does the issuance of this license directly or indirectly benefit any City employee(s)?  Yes  No  
If yes, list the name(s) of employee(s) and department(s): \_\_\_\_\_

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston?  Yes  No If yes, please list business name(s) and location(s): \_\_\_\_\_

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? Yes  No  If yes, please explain: \_\_\_\_\_

CORPORATION APPLICANTS: Please attach a list of all principal officers, date of birth & town of residence

Corporation Name: \_\_\_\_\_

Corporation Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you permit dancing on premises? Yes  No  (If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office) If yes, do you permit dancing or entertainment after 1:00 AM? Yes  No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? \_\_\_\_\_

Please describe the type of proposed entertainment:

- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list \_\_\_\_\_
- other, please list \_\_\_\_\_

If new applicant, what is your opening date?: \_\_\_\_\_

\*\*\*\*\*

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: [Signature] Title: Manager Date: 1/31/19

Printed Name: Francis Han

\*\*\*\*\*

Hearing Date: 2-5-19



## ***POLICE DEPARTMENT***

Brian O'Malley  
Chief of Police



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TO: Kelly Brooks, Deputy City Clerk

FR: Lt. David St.Pierre, Support Services

DT: December 04, 2018

RE: Liquor License/\*Special Amusement Permit – **Sea 40 Asian Bistro**

We have reviewed the Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**Sea 40 Asian Bistro**  
**40 East Ave, Lewiston, Maine**



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[www.lewistonpd.org](http://www.lewistonpd.org)



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# LEWISTON CITY COUNCIL

## MEETING OF FEBRUARY 5, 2019

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 5**

**SUBJECT:**

Public Hearing for the Fiscal Year 2020 Lewiston Capital Improvement Program.

**INFORMATION:**

The municipal Capital Improvement Program (LCIP) is required by State Law and the City Charter. The LCIP is an important and necessary planning tool for the City's consideration in financial and development issues. It is a working document, and adoption does not constitute approval and/or funding of the various projects within the program. Each project will require funding approval from the City Council at a later date. The complete LCIP booklet was distributed to Council around January 15 for review. Prior to acting on the City's five year capital plan, the Council must hold a public hearing on it. In addition to the public hearing, the Council will also receive comments on the plan from the Finance Committee and the Planning Board.

This agenda item is for a Public Hearing to receive citizen input and comment regarding the contents of the Plan. Adoption of the LCIP is scheduled for a future City Council meeting.

Copies of the Plan are available on the City's website by using the Financial Reports link on the Finance Department's home page. The City Administrator's Message summarizing the plan and a spreadsheet with all proposed projects is attached.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

Receiving input from the residents is an important part of the LCIP process.

*EAB/KMM*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To conduct a public hearing to receive citizen input and comment regarding the Fiscal Year 2020 Lewiston Capital Improvement Program.

(No action or vote is required by the City Council.)

**CITY OF LEWISTON, MAINE  
FISCAL YEAR 2020  
CAPITAL PROGRAM PUBLIC HEARING**

Notice is hereby given in accordance with Article VI, Section 6.07 of the City Charter of a Public Hearing before the City Council to be held on the Capital Program. Any interested citizen may appear and will be heard before final action on said program.

**HEARING DATE: TUESDAY, FEBRUARY 5, 2019  
TIME: 7:00PM  
PLACE: COUNCIL ROOM – CITY HALL**

The following are the proposed local funding amounts:

FY2020	\$21,085,000
FY2021	\$38,512,575
FY2022	\$21,535,450
FY2023	\$40,650,400
FY2024	\$14,343,800

NOTE: Detailed explanation of the Capital Improvement Program is available for inspection at the City Clerk's Office and Lewiston Public Library during working hours as well as available on the city's website. The City of Lewiston is an EOE. For more information, please visit our website at [www.lewistonmaine.gov](http://www.lewistonmaine.gov) and search for the Non-Discrimination Policy.

Kathleen M. Montejo, City Clerk

-END-

**DISPLAY AD - SUN JOURNAL – THURSDAY, JANUARY 24, 2019**

**2 columns wide by 4 or 4 ½ inches high**

**PROOF REQUESTED**

*Please bill the City Clerk's Department account. Thank you.*

# LEWISTON CITY COUNCIL

## MEETING OF FEBRUARY 5, 2019

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 6**

**SUBJECT:** Resolve, Accepting the City of Lewiston's Comprehensive Annual Financial Report for the Year Ended June 30, 2018

**INFORMATION:**

The City's Comprehensive Annual Financial Report as prepared by the City Finance Director and the Independent Auditor's report prepared by RHR Smith & Company were recently presented to the City Council at a workshop. In the audit firm's opinion, the City's financial statements present fairly, in all material respects, the City's financial position. The attached Resolve will accept the report. Please note that the complete report, along with those of prior years, can be found on the City's web site at <http://www.lewistonmaine.gov/133/Financial-Reports>.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action. Special thanks and appreciation to Finance Director Heather Hunter and her staff for their hard work in managing and reporting the City's finances.

*EAR/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Resolve, Accepting the City of Lewiston's Comprehensive Annual Financial Report for the Year Ended June 30, 2018



CITY OF LEWISTON, MAINE

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February 5, 2019

**COUNCIL RESOLVE**

**Resolve,** Accepting the City of Lewiston's Comprehensive Annual Financial Report for the Year Ended June 30, 2018.

**Be It Resolved by the City Council of the City of Lewiston**

that the City of Lewiston's Comprehensive Annual Financial Report, including its General Purpose Financial Statements for the year ended June 30, 2017 as prepared by the City Finance Director and the Independent Auditor's Report thereon prepared by RHR Smith & Company, is hereby accepted in its entirety.