

CITY OF LEWISTON
STAFF REVIEW COMMITTEE MEETING
FINAL MINUTES for August 30, 2018

- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 9:00 a.m.

Staff In Attendance: David Hediger Director of Planning & Code, Richard Burnham, Project Engineer, Derrick St. Laurent, Sargent of Police and Ryan Coleman, Fire Inspector

Guests Present: Frank Crabtree, Harriman Architects & Engineers
Jan Spencer, Maine Army National Guard

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

An application submitted by Harriman Architects & Engineers on behalf of Maine Army National Guard to add a gravel-surfaced parking lot of approximately 12,400 sq. ft. to accommodate approximately 39 personal vehicles for occasional use at 55 Alfred Plourde Parkway. The lot would be used as overflow for training weekends and not for regular daily parking. Site lighting fixtures would be included.

Frank Crabtree of Harriman Architects & Engineers explained that the Maine Army National Guard already has sufficient parking for every day use and that this additional parking was for overflow on training weekends. They were proposing to add a gravel-surfaced parking lot to accommodate 39 personal vehicles for occasional use at 55 Alfred Plourde Parkway.

Members had no major concerns with this project. David said that they need to be concerned about erosion from the gravel lot and Jan Spencer said the lots are inspected annually. David told Jan that they will need excavation, parking and electrical permits for this project.

The following motion was made:

MOTION: by **Derrick St. Laurent** to grant approval to Harriman Architects & Engineers on behalf of ME Army National Guard to add a gravel-surfaced parking lot of approximately 12,400 sq. ft. to accommodate approximately 39 personal vehicles for occasional use at 55 Alfred Plourde Parkway.

Second by **Ryan Coleman**.

VOTED: 4-0 (Passed)

V. READING OF MINUTES:

The following motion was made:

MOTION: by **Derrick St. Laurent** to adopt the July 26, 2018 SRC meeting minutes as presented. Second by **Ryan Coleman**.

VOTED: **4-0 (Passed)**

VI. ADJOURNMENT: The following motion was made to adjourn.

MOTION: by **Derrick St. Laurent** that this meeting adjourns 9:25 a.m. Second by **Ryan Coleman**.

VOTED: **4-0 (Passed).**

Respectfully Submitted:



Cathy Lekberg, Administrative Assistant
Planning & Code Department