

**FINANCE COMMITTEE  
LEWISTON, MAINE**

**Minutes of  
January 22, 2018**

**PRESENT:** Councilor Michael Marcotte, Robert Reed, Matthew Shaw, Michael Lachance and Councilor James Lysen.

**OTHERS PRESENT:** Public Works Director David Jones, Fleet Operations Manager Phil Brienza, Director of Public Buildings Michael Paradis, Deputy Director of Public Works Kevin Gagne, Project Engineer Justin Early, Solid Waste Operational Manager Rob Stalford, Asst. Finance Director Ralph Lenfestey and Purchasing Agent Allen Ward.

Meeting was called to order at 5:28 p.m. by the Clerk.

On motion of Mr. Lachance, seconded by Councilor Lysen it was

**VOTED:**

**(007-2018)** To approve the minutes as amended of the previous meeting dated January 8, 2018 as presented and to accept and place them on file as presented by the Clerk.

**VOTE: 5-0**

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Mr. Shaw, it was

**VOTED:**

**(008-2017)** To rescind award to Richen Management of Bid 2016-027 for Custodial Services at City Hall and Public Works.

**VOTE: 5-0**

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Mr. Shaw it was

**VOTED:**

**(009-2018)** To award Bid 2016-027 for Custodial Services at City Hall and Public Works to Bert Gosselin Maintenance Service in the amounts of \$18,201.75 for City Hall and \$13,293.00 for Public Works.

**VOTE: 4-0-1  
Mr. Reed abstained**

**FINANCE COMMITTEE MINUTES**

**January 22, 2018**

At this time, the Committee was presented with a Waiver of Competition request in regards to City Hall second floor lighting on the basis of: 1) single source; and 2) compatibility requirements with existing equipment on the first floor.

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Mr. Lachance it was

**VOTED:**

**(010-2018)** To authorize the Waiver of Competition to allow for the purchasing of lighting for the second floor of City Hall on the basis of: 1) single source; and 2) compatibility requirements with existing equipment on the first floor from Newell’s Inc., San Rafael, CA, at their quoted price of \$30,975.

**VOTE: 5-0**

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Councilor Lysen it was

**VOTED:**

**(011-2018)** To award Bid 2018-005 for Waste and Recyclable Collection Services for FY19 – FY23 to Pine Tree Waste, Scarborough, Maine, at their bid prices as follows:

FY 2019	\$825,600.00
FY 2020	\$842,112.00
FY 2021	\$858,954.54
FY 2022	\$876,133.20
FY 2023	\$893,655.87

**VOTE: 5-0**

It was brought up for City Council consideration to have recyclable collection every other week instead of weekly.

On recommendation of the Asst. Finance Director and on motion of Mr. Shaw, seconded by Councilor Lysen it was

**VOTED:**

**(012-2018)** To award Bid 2018-008 for a Compact Sidewalk Sweeper to Viking-Cives, Lewiston, Maine, low bidder meeting specifications at their bid price of \$157,210.

**VOTE: 5-0**

## FINANCE COMMITTEE MINUTES

January 22, 2018

On recommendation of the Asst. Finance Director and on motion of Councilor Marcotte, seconded by Mr. Shaw it was

**VOTED:**

**(013-2018)** To award Bid 2018-001 for Computerized Maintenance Management Software (CMMS) to integrate with GIS and track and store maintenance activities for water, sewer and storm water infrastructure to Beehive Industries, Lincoln, NE, at their estimated bid price of \$91,038.

**VOTE: 5-0**

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Mr. Lachance it was

**VOTED:**

**(014-2018)** To authorize the Task Order to the contract with Gorrill-Palmer, who holds the contract for civil site and survey services, to complete DEP permitting related to the construction of the play fields at the former Hudson Bus Lines at 280 Bartlett Street in an amount not to exceed \$9,670.

**VOTE: 5-0**

At this time, the Committee reviewed the FY 2019 Lewiston Capital Improvement Program (LCIP).

At this time, the Committee was asked for two (2) volunteers, one Councilor and one member, to serve on a Selection Review Committee for Bid 2018-013 for General Consultant Services. Councilor Lysen and Mr. Reed agreed to serve on the Selection Review Committee.

**VOTED:**

To adjourn at 6:19 p.m.

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Allen Ward  
Clerk  
Finance Committee