

CITY OF LEWISTON
STAFF REVIEW COMMITTEE MEETING
FINAL MINUTES for December 28, 2017

- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 9:00 a.m.

Staff In Attendance: Gil Arsenault, Director of Planning & Code, David Hediger Deputy Director/City Planner, Ryan Barnes, Project Engineer, Derrick St. Laurent, Sargent of Police and Paul Ouellette, Fire Inspector

Guest Present: Marcel Poulin and Andy Poulin

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

A proposal by Jones Associates Inc. on behalf of Marcel Poulin and the Heirs of Armande Poulin to create a frontage right-of-way for the purpose of creating a rear developable lot at 82 Ferry Road.

David explained that this was a simple right of way to gain access to a second developable lot and that both lots have confirmed addresses from the Assessor's Office of 82 and 84 Ferry Road.

The one condition that the Committee required is that a house number sign be placed at the beginning of the road for 911 emergency purposes. The Committee had no other issues for this project.

The following motion was made:

MOTION: by **Paul Ouellette** to grant approval to Jones Associates Inc. on behalf of Marcel Poulin and the Heirs of Armande Poulin to create a frontage right-of-way for the purpose of creating a rear developable lot at 82 Ferry Road with the condition that they need to place a house number sign at the beginning of the frontage right-of-ways intersection with Ferry Road upon issuance of a building permit. (Note: numbering should be four inches in height.). Second by **Ryan Barnes**.

VOTED: 5-0 (Passed)

- V. **READING OF MINUTES:**

The following motion was made:

MOTION: by **Ryan Barnes** to adopt the June 22, 2017 SRC meeting minutes as presented. Second by **Paul Ouellette**.

VOTED: 5-0 (Passed)

- VI. ADJOURNMENT:** The following motion was made to adjourn.
MOTION: by **Ryan Barnes** that this meeting adjourns 9:15 a.m.
Second by **Paul Ouellette**.
VOTED: **5-0 (Passed)**.

Respectfully Submitted:

Cathy Lekberg, Administrative Assistant
Planning/Code Department