

# **FINANCE COMMITTEE**

## **LEWISTON, MAINE**

**May 8, 2006**

**PRESENT:**

Councilor Mark Paradis, Chairman Roger Provencher, Ronald Paradis and Robert Reed..

**ABSENT:** Councilor Lillian LaFontaine O'Brien

Meeting was called to order at 5:15 p.m. by Chairman Roger Provencher.

On motion of Mr. Mark Paradis, seconded by Mr. Reed it was

**VOTED:**

**(38-2006)** To dispense with reading of the minutes of the previous meeting dated April 24, 2006 and to accept and place them on file as submitted by the Clerk

**VOTE: 3-0-1**

**Ron Paradis abstained**

Chairman Provencher indicated that he had prepared a recommendation to the City Council on the fiscal year 2007 budget as a follow up to the review which occurred at the previous meeting. The recommendation was distributed to Committee members for their consideration. Chairman Provencher indicated that the recommendation focused on minimizing the amount of any impact that the budget would have on property taxpayers while not reducing critical services.

On motion of Mr. Mark Paradis , seconded by Mr. Reed it was

**VOTED:**

**(39-2006)** After careful review of the City Administrator and School Committee recommended budget for the fiscal year 2007, it is recommended that the Mayor and City Council continue their budget deliberations to provide the minimum amount of impact that the budget will have on the property taxpayers of this community, while not reducing the critical services needed by the City. We are mindful that the difficulty of this task is compounded this year by several unusual factors including:

1. The City's revaluation of property assessments;
2. The ability to enter into a solid waste landfill contract that could potentially save \$1.1 million in FY2007;
3. The City Administrator's proposal to establish a Storm Water District.

Given the uncertainties present in these and other issues, we urge the Mayor and City Council to exercise the utmost diligence with this budget process.

**VOTE: 4-0**

## FINANCE COMMITTEE MINUTES

May 8, 2006

At this time, the Committee considered award of a contract on a Housing Analysis which is required by the Department of Housing and Urban Development. Councilor Paradis questioned Jim Andrews, Economic and Community Development Director, on what would happen after the results of the analysis were published. Mr. Andrews indicated that it was a report that would be forwarded to HUD so that they could review any possible impediments to Fair Housing choices within the community.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

**VOTED:**

**(40-2006)** To award the contract on Housing Analysis to Planning Decisions, South Portland, Maine, and to authorize the Finance Department to negotiate a contract in an amount not to exceed \$8,430.

**VOTE: 4-0**

The Committee discussed results of Bid LA 2006-005 on #2 Fuel Oil which were opened on May 2, 2006. In view of the fact that the prices on #2 Fuel Oil had spiked to an all time record high the day before the bid opening, it was recommended that the City not award the contract on a fixed price basis at this time. It was recommended that the bid be awarded to C N Brown on a rack price basis and to authorize the Purchasing Agent and Finance Director to lock into fixed prices when market conditions appear to be favorable over the next 30-45 day period. In the mean time, purchases of #2 Fuel Oil can continue to be made on last year's contract which expires in August at a fixed price of \$2.059 per gallon for large loads and \$2.083 per gallon for small loads.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

**VOTED:**

**(41-2006)** To award the upcoming season's requirements of #2 Fuel Oil to C N Brown on a rack plus basis and to authorize the Finance Department to monitor pricing over the next 30-45 day period and to lock in next season's prices if the markets improve and appear to be favorable.

**VOTE: 4-0**

The Committee reviewed recommendations of the awarding of contracts for general engineering consulting services over the next two (2) year period for various types of engineering services. Various Task Orders exceeding \$10,000 would be brought before the Finance Committee for approval.

**FINANCE COMMITTEE MINUTES**

**May 8, 2006**

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Provencher it was

**VOTED:**

**(42-2006)** To award the contract for General Engineering Consulting Services, as they may be required over the next two (2) year period, to the following firms:

<u>Type of Service</u>	<u>Firm</u>
• Civil Site Engineering .....	Sebago Technics
• Transportation Engineering .....	HNTB Corp.
• Structural Engineering .....	Caswell Engineering
• Alternative Site Evaluation .....	Technical Services Inc.
• Environmental Site Assessment Material Testing & Cert. . . .	Summit Environmental
• Landscape Architecture .....	Richardson & Associates

**VOTE: 4-0**

The Committee considered Amendment #2 to the contract for Environmental Investigation at the rear of the Androscoggin Mill and at the Libbey Mill site. Edwards & Kelcey, Portland, Maine, has completed the Phase 1 and Phase 2 Environmental Site Assessment of the property and the next phase would identify clean up program for the site and would be paid for with EPA Brownfields Grant monies.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

**VOTED:**

**(43-2006)** To authorize Amendment #2 on the contract with Edwards & Kelcey, Portland, Maine, for development of a clean up program as part of the Brownfields EPA Grant at a cost not to exceed \$28,225.

**VOTE: 4-0**

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Reed it was

**VOTED:**

**(44-2006)** To award Bid 2006-024 on a used 17 ton Boom Truck for the Public Works Department to Cote Crane Corporation, Auburn, Maine, only bidder on a 2005 Altec Model AC 18-70 unit at a cost of \$99,900 and to further accept the trade in allowance of \$10,000 on a 1983 Ford LTS8000 for a net bid price of \$89,900.

**VOTE: 4-0**

**VOTED:**

To adjourn at 5:44 p.m.

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Richard Metivier  
Clerk  
Finance Committee