CITY OF LEWISTON
PLANNING BOARD MEETING
Monday, January 20, 2017 – 5:30 P.M.
City Council Chambers, First Floor
Lewiston City Building
27 Pine Street, Lewiston

AGENDA

I. ROLL CALL

II. ADJUSTMENTS TO THE AGENDA

III. CORRESPONDENCE

IV. PUBLIC MEETING:

a) Request by the Lewiston Fire Department School Department for a capital expenditure not included in Lewiston's annual capital program for the purpose of purchasing a new pumper.

V. ADJOURNMENT

The City of Lewiston is an EOE. For more information please visit our website @ www.lewistonmaine.gov and click on the Non-Discrimination Policy.

CITY OF LEWISTON

Department of Planning & Code Enforcement

Lewiston
All-America City
2007

TO: **Planning Board**
FROM: **David Hediger, City Planner**
DATE: **January 26, 2017**
RE: **January 30, 2017 Planning Board Agenda Item IV(a)**

Request by the Lewiston Fire Department for a capital expenditure not included in Lewiston's annual capital program for the purpose of purchasing a new pumper.

As the Board will recall, a favorable recommendation was provided to the City Council in February 2016 to adopt to FY2017 Lewiston Capital Improvement Plan (LCIP). This recommendation is required by Charter and the Zoning and Land Use Code.

The Lewiston Fire Department is now making a request for a capital expenditure that was not included in the adopted FY17 LCIP. Article VII, Section 4(f) of the Zoning and Land Use Code requires that the Board review and make a recommendation to the City Council with regard to all capital expenditures costing $100,000 or more which are not included in the LCIP. Specifically, the Fire Department is looking to purchase a new pumper to replace a 2003 Emergency One Pumper that was involved in an accident on December 27, 2016 due to repairs costing more than the current value of the vehicle.

At this time, the Board is being asked to provide a favorable recommendation to the City Council for the Lewiston Fire Department's capital expenditure not included in Lewiston's annual capital program to:

- Immediately purchase the 1995 Pierce Pumper from Minuteman Trucks Inc., Walpole, MA for $32,000 for use as a spare unit; and
- Authorize the purchase of a new pumper through the HGAC purchasing cooperative and utilize the prepayment option for a total cost of $611,411.

ACTIONS NECESSARY:

- Make a motion pursuant to Article VII, Section 4(f) of the Zoning and Land Use Code to send a favorable recommendation for the City Council's consideration the Lewiston Fire Department's capital expenditure not included in Lewiston's annual capital program for the purpose of purchasing a new pumper.

Lewiston Fire Department

Lewiston
All-America City
2007

Paul M. LeClair
Fire Chief

Bruce H. McKay
Assistant Chief

It's Happening Here!
LEWISTON - AUBURN

January 24, 2017

Edward A. Barrett, City Administrator

City of Lewiston

RE: Fire Pumper – Command Vehicle Motor Vehicle Accident

Ed,

On December 27, 2017, two fire department units were damaged as a result of a motor vehicle accident. The accident occurred while LFD Units were responding to a reported vehicle fire next to a building at 10 Nimitz St, which is located on outer Main Street.

The adjuster hired by Maine Municipal Association determined the 2008 Ford Expedition Command Vehicle damaged in the accident could be repaired. The City of Lewiston is responsible for an insurance policy deductible of $1,000, and MMA will cover the remaining repair balance of roughly $7,400. The vehicle is currently being repaired. Any supplemental damage discovered as part of the repair will be covered by this claim.

The adjuster has also determined that the 2nd vehicle involved in the accident, a 2003 Emergency One Pumper, will require repairs that will cost more than the current value of the vehicle. The attached information from the adjuster sets the value of the Pumper at $75,000. Our primary repair vendor, Northeast Apparatus of Auburn, Maine, was sourced to prepare a repair estimate. During that process, Northeast began by estimating the cost of labor and parts along with expense range estimates for components such as the water pump, pump valves, vehicle pump shaft, drive shaft, and transmission replacement. These components were damaged and severely compromised when the Command Vehicle struck the Pumper's mid-section where the water pump is located. When the estimate of repairs reached $75,000, Northeast Apparatus was advised by the adjuster to stop and not pursue further repair pricing. Based on the estimate to date, total costs to repair this unit are likely to be in excess of $100,000.

MMA has advised that the City will receive $75,000 for the Pumper. Should the City wish to keep the Pumper, the salvage value of the Pumper will be deducted from the $75,000 loss estimate. Preliminary estimates place the salvage value at $4,000.

Immediate Need

Since the accident, the City's backup pumper, a second 2003 unit, has been placed into front-line service with no replacement available should other units be out of service. Repairing or replacing the damaged unit will be a time consuming process, leaving us without backup for potentially as long as a full year.

On Monday, January 23rd, I inspected a 1995 Pierce Pumper that has adequate service life and condition to fill a one year service assignment as the Department's spare pumper. Through price negotiations, the Minuteman Trucks Company of Massachusetts has agreed to sell a 1995 Pumper to the City of Lewiston for $32,000. At the end of the period needed to repair or replace the damaged unit, this unit could be either sold or retained as a training unit. Alternatively, the City could rent a pumper at a cost of $175 to $185 per day. Assuming delivery of a new unit by August 1st, this option would cost roughly the same as purchasing the used vehicle. Since the used vehicle will have a residual value, purchasing the unit appears to be cost beneficial, especially if delivery of the new unit is delayed.

Given the length of time involved, I recommend that we purchase this pumper to serve as our backup unit.

Long-Term Options

The damaged unit was originally purchased for $317,000 and was scheduled to be replaced in 2028, approximately ten years from now.

The first option is to repair this unit at an estimated cost of $100,000 plus. Given the extent of the damage, however, there will be no guarantee that this unit can continue to provide reliable first line service and there will likely be continuing concerns about its condition and reliability. If repaired, this unit could potentially be reassigned to a backup role with the current reserve unit, also 2003 vintage, returned to front-line service. While this might potentially solve the immediate problem, it would also force the department to replace two pumpers at about the same time at some point in the future. Given uncertainties about the long-term reliability of the repaired unit, I would not recommend that this option be pursued.

A second option would be to place the current reserve unit back into front-line use, using the 1995 pumper as our reserve unit and looking to replace it through our normal LCIP process either this year or next year. The only advantage to this option is to allow our normal replacement process to proceed and the need for this request to be evaluated in light of the City's full range of capital needs. It should also be noted that the proposed LCIP calls for replacing the quint (a 1996 vintage combined pumper/ladder) now stationed at Lisbon Street in 2019 at an estimated cost of $975,000. Given this major upcoming expense and the plans underway to replace the City's three substations, the future capital needs of the Fire Department will strain the City's capital plan and may require other projects to be deferred or the City's bond limitation ordinance to be overridden. Basically, the only advantage of this option is to buy us some time to go through our normal LCIP, budgeting, and bonding processes while increasing overall cost.

The final option is to move forward with the purchase of a new pumper at an estimated cost in the $650,000 range. Under normal bidding procedures, delivery would take at least a year. There is, however, an alternative purchasing option that would result in a shorter delivery time and potentially result in savings to the City. When we purchased our newest pumper several years ago, we utilized a cooperative purchasing program through the Houston Galveston Area Council (HGAC) where we, in effect, piggybacked on purchases made through a larger buying group. That option remains available. If we order a unit by the end of this month, the price would be $633,991 (after January 31, 2017 the price increases to $651,546). We would also be eligible for a prepay discount that would further reduce the purchase price by $22,580. Our total cost for a new unit, therefore, would be $611,411. The unit could be delivered and placed in service as early as July or August of this year. Finally, the new unit would be a duplicate of our most recently purchased

pumper and continue our efforts to standardize our fleet. Once delivered, we could sell the 1995 reserve unit to reduce the total impact of the purchase.

Alternatively, we could use our normal bid process. Should the City of Lewiston issue a standard bid, other vendors would be considered. However, the last three fire units purchased by the Lewiston Fire Department were bought from Pierce Manufacturing, and I would strongly recommend our next pumper be purchased from this firm due to standardization and vendor support services. Thus, unless there was a significant cost savings offered by another vendor, our recommendation would be to purchase a Pierce unit.

Recommendations:

- Immediately purchase the 1995 Pierce Pumper from Minuteman Trucks Inc., Walpole, MA for $32,000 for use as a spare unit; and
- Authorize the purchase of a new pumper through the HGAC purchasing cooperative and utilize the prepayment option for a total cost of $611,411.

Funding:

In discussions with the Finance Director and City Administrator, the recommended source for funding these purchases is the General Fund's Unrestricted Fund Balance. After taking into account likely insurance settlements and purchase discounts, the total funding required is approximately $577,000.

Process:

As noted, the costs above are only good through the end of this month. In order to make an off-cycle capital purchase in excess of $100,000, the Planning Board must provide a recommendation. In addition, the Finance Committee must authorize utilizing the HGAC bid process. We are working to schedule special meetings of both groups prior to Tuesday's Council meeting.

Sincerely,

Chief Paul M. LeClair

Attachments:

- Description and Price quote for a 1995 Pumper to serve as a spare unit while a replacement pumper is bid, ordered, built and delivered.
- A summary of New Purchase options for a new pumper from the Pierce Manufacturing.
- Total Loss Statement from MAIN-LY Appraisals.
- Additional Loss and Insurance information pending.

MINUTEMAN FIRE & RESCUE APPARATUS, INC.

2181 Providence Highway * Walpole, MA 02081
508.668.3112 * www.MinutemanTrucks.com * 800.225.4808

January 23, 2017

Chief Paul LeClair
Lewiston Fire Department
2 College Ave
Lewiston, ME 04240

Chief LeClair,

The following is information regarding both the replacement purchase of Engine 7 and the purchase of the used Pierce pumper we currently have at Minuteman Fire & Rescue.

The used pumper is a 1995 Pierce Saber chassis with the following features

- Seating for 5
- High side compartments Passenger side
- Large open hosebed with canvas cover
- 1000 GPM Waterous Fire Pump, latest pump certification attached
- Deck Gun
- 750 Gallon Poly Tank
- 29,000 Miles
- Front Suction Inlet
- Front Bumper Discharge
- Two Piped crosslays
- Two non-piped crosslays
- Hydraulic Ladder Rack
- New Honda Generator
- Scene Lighting
- No Corrosion
- Exceptionally Maintained.

Cost of this unit is $32,000 and is available for immediate delivery

This is a great unit to be used as a spare apparatus as well as being put into front line service. It is very clean. Feel free to contact the Carver Ma Fire Department regarding any other questions on this truck.

This unit is currently on hold by the City of Lewiston, pending notification on January 25th

Pierce.
PERFORM. LIKE NO OTHER

Road Rescue
AN ALLIED SPECIALTY VEHICLES COMPANY
In Service for Life

MINUTEMAN FIRE & RESCUE APPARATUS, INC.
2181 Providence Highway * Walpole, MA 02081
508.668.3112 * www.MinutemanTrucks.com * 800.225.4808

Engine 7 Replacement options

If we are to duplicate the last engine you purchased (Engine 4),

- Cost would be after January 31' 2017 $651,546.00
- Cost if ordered by January 31, 2017 $633,991.00
- 100% prepay discount to either price would reduce the cost by $22,580.00

The above prices reflects purchasing the unit through Houston Galveston Area Council (HGAC) which is a Cooperative Purchasing program that the City of Lewiston used to purchase Engine 4. This is a program where the base truck has already gone out to bid and the Lewiston Fire Department is using the bid price to build their truck. The City of Lewiston is already a member of HGAC so no further action would be needed. Purchasing through HGAC usually results in a 1% savings from normal bid pricing. This is about a $6400.00 savings, which is already shown in the price.

Unfortunately you are at the end of our 2016 pricing, so the numbers shown are current and upcoming pricing.

By duplicating your Engine 4 purchase, we are able to reduce the needed time to build the apparatus. By doing this, we are able to offer a 6-7 month build time, which saves about 2-3 months. So if an order was placed by next Tuesday (1/31/17) you would have a completed unit at Pierce as early as July. There are several slots available for this type of purchase and your truck falls into that program.

Your other option for replacement would be to go out to bid, which would give you a 9-12 month build time and put you into next year's pricing.

Please contact me if you have further questions.

Sincerely;

Raymond E Smith

Pierce.
PERFORM. LIKE NO OTHER.

Road Rescue
AN ALLIED SPECIALTY VEHICLES COMPANY
In Service for Life.

Maine Municipal Association
Risk Management Services
60 Community Drive
PO Box 9109
Augusta, Maine 04332-9109

Telephone No.
(207) 626-5583
(800) 590-5583 (In State Only)
Fax #: (207) 624-0112

FAX

Date: 1/20/17 Fax: 207-783-6138

To: Paul LeClair, Fire Chief

From: Colette Robbins

No. of pages including cover sheet: 8

____ Urgent ____ For Review ____ Please Comment ____ Please Reply

Comments: 217P0415-0001 - 2003 Pumper Total Loss Report

217P0415-0002 - 2008 Ford Expedition Repair Estimate

* One(1) Deductible per occurrence - taking it off the 2008 Ford

Save a stamp and the environment
When faxing – please do not send originals via regular mail

Waiting to issue payment as possible supplemental damage.

Thanks! Colette

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MAIN-LY APPRAISALS AND ADJUSTMENTS
PO BOX 693
AUBURN, MAINE 04210
207-783-3404
207-777-5301 fax
Federal ID: 46-4446076

MEMO TO FILE

DATE: January 18, 2017 FILE: 69170

COMPANY: Maine Municipal Association
ATTENTION: Colette Robbins

INSURED: City of Lewiston
CLAIM: 217P0415-0001
DOL: 12/26/2016

ENCLOSURES: Average value sheet
Comparable unit advertisements
Total loss estimate (incomplete, supplied by shop)
Photographs of damages
Bill for services to include T&E

ASSIGNMENT: Received: 12/28/16 Contact: 12/28/16 Inspected: 12/28/16
Inspection completed in Lewiston, Maine.

**Assignment received as a heavy equipment limited adjustment.

INSPECTED UNIT: 2003 E-One Pumper Truck
VIN#: 4ENGAAA8831006083
MILES: 65,360
HOURS: 6,475
DATE OF MANUFACTURE: 01/2003
GVWR: 45,700 LBS.
PUMP HOURS: 939

***Unit in good/fair condition prior to the loss.

MEMO:

Immediate contact was made with the insured after receiving the assignment and an inspection time was established. Inspection was completed in Lewiston, Maine, on December 28, 2016. The insured was present at the time of the inspection. At this time the unit was photographed and scoped for related damages.

As seen in the photographs, the insured's unit sustained severe damage to the left side and undercarriage of the unit. The damages include the pump panel and gauges, the pump and mount, the pump plumbing, the drive shaft, and damage to the transmission. There is also cosmetic damage to the body of the unit on the left side of the truck. The unit is a total loss. The shop supplied me with a partial estimate (incomplete, and still growing), which I have reviewed, to validate total loss. Actual repairs to the insured's unit would exceed that of the shop's quote.

I have completed and attached an average value sheet determining the ACV of the insured's unit. The value was determined by taking the average of a dealer quote from Scott at Northeast, and two comparable unit advertisements. The average of the values obtained and utilized in the computation is $75,000.00, and recommendation is made to consider the ACV of the insured's unit at $75,000.00. There has been no conversation with the insured in regards to the recommended value.

It is the understanding of this office that your office will be utilizing either Copart or IAA to sell the salvage of the insured's unit. If you decide not to utilize an outside source for the disposal of the salvage, and need us to obtain bids, please let me know and we will solicit our buyers.

It is the understanding of this office, that all other aspects of this loss are being handled by your office. Therefore, this concludes our activity on this assignment.

Eric Dutil
Adjuster

MAIN-LY APPRAISALS AND ADJUSTMENTS
PO BOX 693
AUBURN, MAINE 04210
207-783-3404
207-777-5301 fax
Fed ID: 46-4446076

AVERAGE VALUE SHEET

DATE: January 18, 2017 FILE: 69170

COMPANY: Maine Municipal Association
ATTENTION: Colette Robbins

INSURED: City of Lewiston
CLAIM: 217P0415-0001
DOL: 12/26/2016

DEALER QUOTE (SCOTT AT NORTHEAST)	$85,000.00
COMPARABLE UNIT #1:	$75,000.00
COMPARABLE UNIT #2:	$65,000.00
AVERAGE:	$75,000.00

***RECOMMEND ACV OF INSURED'S UNIT @ **$75,000.00.**

Eric Dutil
Adjuster

CITY OF LEWISTON, MAINE

January 31, 2017

COUNCIL RESOLVE

Resolve, Making an Appropriation from the General Fund's Unreserved Balance for the Purpose of Purchasing a New Pumper for the Fire Department.

Whereas, as a result of an accident, one of the Fire Department's front-line pumpers suffered considerable damage; and

Whereas, based on an evaluation by an insurance adjuster, the cost to repair this unit will exceed its current value; and

Whereas, it is essential that the Department have a complete roster of front line equipment; and

Whereas, the cost of a new unit, net of insurance settlement, is estimated to be $541,411 plus some other minor expenses; and

Whereas, this price is available through the end of January if the unit is purchased through a cooperative purchasing program offered by the Houston Galveston Area Council, a program which the City used for its last fire pumper purchase; and

Whereas, using this purchasing process, the delivery time on a new unit will be reduced by several months;

Now, therefore, be it resolved by the City Council of the City of Lewiston that

The amount of $545,000 is hereby appropriated from the General Fund's unreserved balance for the purpose of purchasing a new fire pumper for the Fire Department.

CITY OF LEWISTON, MAINE

January 31, 2017

COUNCIL RESOLVE

Resolve, Making an Appropriation from the General Fund's Unreserved Balance for the Purpose of Purchasing a Reserve Pumper for the Fire Department.

Whereas, as a result of an accident, the Fire Department will be operating without one of its front-line pumpers for a considerable period of time; and

Whereas, the presence of a reserve pumper is necessary to ensure that the Department is able to provide a consistent level of emergency response in circumstances where other front-line units may be unavailable or out of service; and

Whereas, the Department has located a 1995 pumper capable of meeting this need; and

Whereas, the cost of this unit is $32,000; and

Whereas, once this unit is no longer required, it can be resold to partially offset the purchase price.

Now, therefore, be it resolved by the City Council of the City of Lewiston that

The amount of $32,000 is hereby appropriated from the General Fund's unreserved balance for the purpose of purchasing a reserve fire pumper for the Fire Department.