

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, November 21, 2016 at **5:30** p.m. in the **Administrator's Conference Room**, Lewiston City Hall.

1. Call meeting to order
2. Review minutes of previous meeting dated November 7, 2016.
3. Reconsider award of Bid 2016-078 Lionel Potvin Park Playground Equipment.
4. Request from the Purchasing Director to ratify award of Bid 2016-081 ACM Abatement at three (3) locations.
5. Recommendation from the Purchasing Director regarding authorization of Task Order with HNTB on the Bartlett Street Improvements Project on the Final Striping Design.
6. Recommendation from the Purchasing Director regarding award of Bid 2016-087 ACM Abatement of 147 Sabattus Street.
7. Other Business
8. Adjourn

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
November 7, 2016**

PRESENT: Robert Reed, Paul Robinson and Nelson Peters.

ABSENT: Councilor Michael Lachance and Councilor James Lysen

OTHERS PRESENT: Public Works Director David Jones and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:30 p.m. by the Chairman.

On motion of Mr. Peters, seconded by Mr. Robinson it was

VOTED:

(133-2016) To approve the minutes of the previous meeting dated September 26, 2016 as presented and to accept and place them on file as presented by the Clerk.

VOTE: 3-0

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Mr. Peters it was

VOTED:

(134-2016) To award Bid 2016-078 Playground Equipment for Lionel Potvin Park to BCI Burke Company, Fond du Lac WI, at their bid price of \$47,488.35.

VOTE: 3-0

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Mr. Peters it was

VOTED:

(135-2016) To authorize the Task Order with HNTB, Westbrook, Maine, for the evaluation and replacement design of the Beech Street Bridge crossing the canal leading to Simard-Payne Park in the not to exceed amount of \$54,000.

VOTE: 3-0

FINANCE COMMITTEE MINUTES

November 7, 2016

On motion of Mr. Robinson, seconded by Mr. Nelson it was

VOTED:

(136-2016) To ratify the authorization of the following Task Order modifications and contract change orders:

1. Modification #1 to Task Order with TY-LIN International on the Sunnyside Storm Drain Project in the amount of \$21,130;
2. Modification #1 to Task Order with TY-LIN International on the Lisbon Street Project in the amount of \$2,880;
3. Change Order #1 to the contract with L. P. Poirier & Son on the Randall Road Culvert Project in the amount of \$1,800; and
4. Change Order #1 to the contract with Above & Beyond for repairs to City Hall Roof in the amount of \$4,100.

VOTE: 3-0

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Mr. Robinson it was

VOTED:

(137-2016) To award Bid 2016-077 for Snow Plowing and Snow Removal Equipment Rentals on a site by site basis as follows:

Item 1	St. Laurent & Son	Oak Street Parking Lots, Parking Garage, Bus Station & sidewalk areas
Item 2	Beaulieu Industries	Chestnut Street Parking Garage
Item 3	Morin Excavating	Canal Street Parking Garage
Item 4	Morin Excavating	Southern Gateway Parking Garage & Lot
Item 5	Beaulieu Industries	Lincoln Street Parking Garage, Lot & Mill Street
Item 6	D R Caron	Central Fire Station

VOTE: 3-0

VOTED:

To adjourn at 5:47 p.m.

Norman Beuparlant
 Clerk
 Finance Committee



Finance Committee

Norman J. Beauparlant
Director of Budget/Purchasing
nbeauparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beauparlant, Purchasing Director
subject: Bid 2016-078 Lionel Potvin Park Playground Equipment
date: November 18, 2016

Bids were opened on October 11, 2016 for the playground equipment for Lionel Potvin Park. The project has been funded with \$75,000 of Community Development Block Grant funds.

At the Finance Committee meeting of November 7th, the award was made to BGI Burke and the low bidder for the project.

Upon review of the documents submitted by the company at the time of the bid, it was discovered that there was a conflict between the City Proposal Form and the company Domestic Sales Quotation form.

The company was contacted and I confirmed that the Proposal Form contained only the proposed equipment and discount but excluded the cost of installation, concrete footings and freight.

Attached is the corrected tabulation reflecting the full cost from each and it changes the apparent low bidder to O'Brien & Sons, Medfield, MA, bidding on Landscape Structures Product.

I have confirmed with M.E. O'Brien rep that their bid includes equipment and installation, footing and freight. M.E. O'Brien rep also confirmed that Landscape Structures Products meet all ASTM and CPSC standards.

While I respect the recommendation made by Public Works, I cannot support moving from the lowest to highest bid given that the Landscape Structures Product is a nationally known company and the equipment proposal meets national standards for safety.

It is my recommendation that the award be made to M.E. O'Brien & Sons, Medfield, MA, at their total bid price of \$52,522 to furnish and install the proposed Playscape elements.

NJB/syt



PUBLIC WORKS DEPARTMENT

Megan Bates, Deputy Director Highway and Open Spaces

DATE: November 17, 2016
TO: Norm Beauparlant, Director of Budget/Purchasing
FROM: Megan Bates, Deputy Director of Highway and Open Spaces
SUBJECT: 2016- 078 Lionel Potvin Park Playground Equipment

At the last Finance Committee meeting, held on Monday, November 7, 2016 the Finance Committee approved the purchase of playground equipment for Lionel Potvin Park based on the recommendation brought forward. At the time it was understood that BCI Burke had the lowest bid and was competitive with the other two companies regarding other aspects including: design, structural integrity and warranty. It was discovered soon after that BCI Burke had incorrectly submitted their proposal.

Prior to writing the recommendation letter, the Public Works Department brought to your attention the style of posts O'Brien & Sons Inc. included in their spec. Instead of cylinder posts that you see with all playground equipment found in the City's playgrounds, the posts O'Brien & Sons provides in their proposal are flat with three edges. Children may stumble and fall around equipment while at play. It's my concern that children running and falling onto this style of post (shown here) have the potential of sustaining more serious injury than cylinder posts.



O'Brien & Sons Inc. is proposing to use PlaySense equipment. PlaySense remarks that "*all materials used in the manufacturing of PlaySense® playstructures have a proven track record of durability and are widely used in the playground industry. All playstructures have been certified and validated to be in conformance with the ASTM F1487 Standard. Playstructures displaying the CSA and TUV logos are certified to those standards. To the best of our knowledge they also conform to the U.S. Consumer Products Safety Commission (CPSC) Guidelines.*"

Besides BCI Burke the following companies submitted proposals.

Marturano Recreation Co.: GameTime - \$78,639.08;
O'Brien & Sons Inc.: Playsense - \$52,522.00

Despite the assurance from PlaySense I am proposing that it is in the best interest of the city to choose equipment that minimizes potential injury that occurs in our City's playground. Therefore I am recommending that Martuano Recreation Co. be awarded the bid for playground purchase and installation of playground equipment for the amount of \$78,639.08.

Lionel Potvin Park Playground Equipment

Bid #: 2016-078

#	Description	M. E. O'Brien & Sons Medfield MA	BCI Burke Company Fond du Lac WI	Gametime C/O MRC Spring Lake NJ
1	Tilted Sky Runner	\$ 3,369.00	\$ 2,059.50	\$ 3,399.25
2	(3) Bay Prime Time Swings	\$ 4,962.00	\$ 3,438.00	\$ 5,535.56
3	Clown Fish	\$ 3,783.00	\$ 3,194.40	\$ 3,492.50
4	F/S Space Loop Climb	\$ 3,037.00	\$ 1,577.25	\$ 3,001.25
5	Custom Power Scape	\$ 37,371.00	\$ 37,219.20	\$ 63,210.52
	Installation	Included	\$ 17,800.00	Included
	Footings	Included	\$ 1,083.00	Included
	Freight	Included	\$ 3,495.00	Included
Total Items 1-5		\$ 52,522.00	\$ 69,866.35	\$ 78,639.08

Corrected Tabulation

Reflecting

Installation

Footings And

Freight cost

Submitted at time of Bid

**CITY OF LEWISTON
PROPOSAL FOR
Bid: 2016-078
REVISED
LIONEL POTVIN PARK PLAYGROUND EQUIPMENT**

To: Director of Budget/Purchasing
City Hall, Lewiston, Maine

The undersigned hereby declares that he/she has carefully examined the location of the proposed work, the proposed Contract Form and the Contract Documents therein referred to and that he/she proposes and agrees, if this Proposal is accepted, that he/she will contract with the City of Lewiston, by its City Administrator, to provide all machinery, tools, labor, equipment and other means of construction and to do all the work and to furnish all the materials, except those specified in the Specifications to be furnished by the City, necessary to complete the work in the manner and time therein prescribed, in accordance with the conditions and requirements set forth in the Contract Documents and the requirements of the Engineer and/or Director of Public Works as provided for therein; and that he/she will accept in full payment therefore the following sums to wit:

Item #	Description	Lump Sum \$	
1	Tilted Sky Runner (Game Time #6201 or approved equal)		
	Dollars and Cents		\$ 2,059.50
2	Three (3) Bay Prime Time Swings (w/3 belt seat packages, (1) ADA seat & 2 enclosed tot seat packages) (Game Time RDU or approved equal)		
	Dollars and Cents		\$ 3,438.00
3	Clown Fish (Game Time 38224 or approved equal)		
	Dollars and Cents		\$ 3,194.40
4	F/S Space Loop Climb (Game Time 6415 or approved equal)		
	Dollars and Cents		\$ 1,577.25
5	Game Time Custom PowerScope 5-12 Age unit or approved equal as per attached layout		
	Dollars and Cents		\$ 37,219.20
TOTAL (ITEMS 1-5)			
	Dollars and Cents		\$ 47,488.35

Note: Bid to include a separate listing of item within each area – Make & Model. Item list **shall** be submitted with Bid Proposal.

All proposals to be equal or superior to equipment listed on drawings, manufactured by Game Time Structures.

The undersigned acknowledges the receipt of Addenda numbered 1.

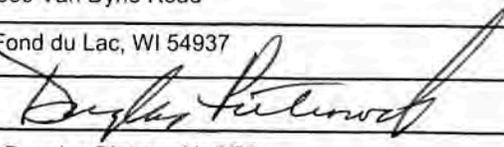
The undersigned further agrees that, after notification by the Director of Budget/Purchasing of the acceptance of his/her Proposal and the readiness of the Contract for signature, he/she will execute the Contract and furnish the required Bonds within ten (10) days, Saturdays, Sundays and Holidays, excluded, and that he/she will commence the work within ten (10) days after the execution of the Contract and deliverance of the Bonds, unless otherwise specified in the Supplemental Specifications or directed by the Director of Budget/Purchasing in writing; and that he/she will prosecute the work to its completion within the time limit specified in the Supplemental

Specifications. The undersigned further agrees that there shall be deducted from monies due the Contractor, not as a penalty, but as inspection costs, the sum of two hundred (\$200.00) dollars for each working day beyond the time limit specified in the Supplemental Specifications which is required by the Contractor to complete the whole work to the satisfaction of the Director of Budget/Purchasing.

The undersigned further agrees that in the employment of labor, preference will be given, all other things being equal, to the citizens of Lewiston and of the State of Maine, in that order. The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any Proposal for the same work; and that no person acting for or employed by the City of Lewiston is directly or indirectly interested in this Proposal or in any contract which may be made under it or in profits expected to arise there from, except as provided by the City Charter. The full names and addresses of all persons and parties interested in this Proposal, as principals, are as follows: (Give first and last names in full; and in the case of a Corporation, give names and addresses of President, Treasurer and Manager; and in case of a Partnership, give names and addresses of members):

Mike Phelan, President & CEO 660 Van Dyne Rd, Fond du Lac, WI 54937
Douglas Pietrowski, CFO 660 Van Dyne Rd, Fond du Lac, WI 54937

Accompanying this Proposal is a bid security deposit in the amount of \$(6,986.64) which is to become the property of the City of Lewiston, by forfeiture, if the undersigned fails, after notification by the Director of Budget/Purchasing of the acceptance of his/her Proposal, to execute a Contract with the City and furnish the required Bonds within the time agreed to herein; or, in case the undersigned withdraws his/her Proposal within thirty (30) days after the opening of the Proposals. Otherwise, the deposit will be returned to the undersigned in accordance with the provisions in the Notice to Contractors.

Company Name	BCI Burke Company, LLC
Firm's IRS I.D. #	39-1900568
Address	660 Van Dyne Road Fond du Lac, WI 54937
Signature	
Name/Title (printed)	Douglas Pietrowski, CFO
Telephone #	(920) 921-9220
Fax #	(920) 921-9566
Date	October 7, 2016



Accepted and Approved

Signed: _____

Date: _____

**BCI Burke Company
Domestic Sales Quotation**

Name: Norman Beuparlant
 Title: Director of Budget/Purchasing
 Organization: City of Lewiston
 Phone Number: (2207) 513-3127
 Email/Fax Number: NBeuparlant@lewistonmaine.gov
 Address: 27 Pine Street
 City Hall
 City, State, Zip Code: Lewiston ME 04243
 Ship To Name:
 Ship To Zip Code: 04243

Date: 9/30/2016
 Quotation #: 6213
 Prepared By: Jessica Westphal
 Proposal #: 997-96244-2
 Terms: Net 30 Days
 Est. Ship Date: 4-5 Weeks from Order Entry Date

Project Name: Lionel Potvin Park Playground Equipment-Bid NO 2016-078

QTY	Product Code	Description	Weight	Extended Weight	Price	Extended Price
1	997-96244-2	BCI Burke Proposal #997-96244-2 including 5 phases shown on pages 15-17 of the Proposal.	8,992	8992	\$76,789.00	\$76,789.00
<i>Seventy Six Thousand Seven Hundred Eighty Nine and 00/100</i>						
1	Discount	Courtesy Discount Provided by BCI Burke			-\$29,300.65	-\$29,300.65
<i>Less Twenty Nine Thousand Three Hundred and 65/100</i>						
1	Installation	Installation of BCI Burke Structure shown on Proposal # 997-96244-2			\$17,800.00	\$17,800.00
<i>Seventeen Thousand Eight Hundred and 00/100</i>						
1	Concrete	Concrete for Footings			\$1,083.00	\$1,083.00
<i>One Thousand Eighty Three and 00/100</i>						

Total Above Items	\$66,371.35
	<i>Sixty Six Thousand Three Hundred Seventy One and 35/100</i>
Freight	\$3,495.00
	<i>Three Thousand Four Hundred Ninety Five and 00/100</i>
Grand Total	\$69,866.35
	<i>Sixty Nine Thousand Eight Hundred Sixty Six and 35/100</i>

Jessica Westphal

Title: Sales Support Coordinator
 BCI Burke Company, LLC

*Thank you for the opportunity to provide you with this quote.
 We look forward to filling your park & playground needs in the months and years to come!*

Pricing and Freight valid for 30 days from date of quote.

Special Notes: Prices do not include unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing (unless shown in quoted items above), installation (unless shown in quoted items above) or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. Freight charges are predicated on all items being ordered and shipped at the same time.

BCI Burke Company, LLC
"An ISO 9001:2008 and ISO 14001:2004 Certified Company"
 660 Van Dyne Road • P.O. Box 549 • Fond du Lac, WI 54936-0549 • Phone (920) 921-9220 • Fax (920) 921-9566 • www.bciburke.com
 Play That Moves You



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director 
subject: Bid 2016-078 Playground Equipment for Lionel Potvin Park
date: November 4, 2016

Bids were solicited on October 11, 2016 for playground equipment to be furnished and installed at the Lionel Potvin Park (Cedar & Oxford Streets).

The Public Works Department will prep the site for the contractor and once the equipment is installed, the City will place appropriate play area mulch.

The bids have been evaluated by Public Works.

It is recommended that the bid be awarded to BCI Burke Company at their bid price of \$47,488.35.

The project is funded with CDBG funds in the amount of \$75,000.

NJB/syt



PUBLIC WORKS DEPARTMENT

Megan Bates, Deputy Director Highway and Open Spaces

DATE: November 4, 2016
TO: Norm Beuparlant, Director of Budget/Purchasing
FROM: Megan Bates, Deputy Director of Highway and Open Spaces
SUBJECT: 2016- 078 Lionel Potvin Park Playground Equipment

The City of Lewiston received City capital funds, and Community Development Block Grant (CDBG) funds through the CDBG Committee to purchase and install playground equipment for Lionel Potvin Park.

The following companies submitted proposals which include various equipment & parts specs, warranties, references, and illustrations etc. The proposals submitted with prices for the playground equipment including installation are:

- Marturano Recreation Co.: GameTime - \$78,639.08;
- O'Brien & Sons Inc.: Playsense - \$52,522.00
- BCI Burke Company: Basics, Intensity, Nucleus - \$47,488.35

After reviewing each companies proposals including but not limited to: structure integrity, design, references and warranty the Public Works Department is recommending BCI Burke Company be awarded the purchase and installation of playground equipment for the amount of \$47,488.35. BCI Burke Company also submitted the lowest bid price.

Lionel Potvin Park Playground Equipment

Bid #: 2016-078

#	Description	BCI Burke Company Fond du Lac WI	M. E. O'Brien & Sons Medfield MA	Gametime C/O MRC Spring Lake NJ
1	Tilted Sky Runner	\$ 2,059.50	\$ 3,369.00	\$ 3,399.25
2	(3) Bay Prime Time Swings	\$ 3,438.00	\$ 4,962.00	\$ 5,535.56
3	Clown Fish	\$ 3,194.40	\$ 3,783.00	\$ 3,492.50
4	F/S Space Loop Climb	\$ 1,577.25	\$ 3,037.00	\$ 3,001.25
5	Custom Power Scape	\$ 37,219.20	\$ 37,371.00	\$ 63,210.52
Total Items 1-5		\$ 47,488.35	\$ 52,522.00	\$ 78,639.08

Tabulation as presented
November 7, 2016
to FC
and Basis of Recommendation



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Ratify Bid 2016-081 ACM Abatement: 143 Pine Street, 148 Bartlett Street and 175 Stetson Road
date: November 18, 2016

Bids were received on November 15, 2016 for the asbestos abatement at three (3) locations scheduled for demolition. The abatement specifications were part of the work plan designed by CES Environmental for the proper removal and disposal of ACM materials.

The award has been made to Acadia Contractors LLC of Turner, Maine, and work is scheduled to begin Monday, November 21, 2016.

It is requested that the award be ratified at this time in the amount of \$33,280.

NJB/syt

ACM Abatement: 143 Pine St., 148 Bartlett St. & 175 Stetson Rd.

Bid #: 2016-081

November 15, 2016		Acadia Contractors	EnviroVantage
Item	Description	Turner ME	Epping NH
1	ACM Abatement: 143 Pine Street	\$ 21,410.00	\$ 40,895.00
2	ACM Abatement: 148 Bartlett Street	\$ 8,980.00	\$ 16,623.00
3	ACM Abatement: 175 Stetson Road	\$ 2,890.00	\$ 9,400.00
Total Items 1 - 3		\$ 33,280.00	\$ 66,918.00



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 5

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Task Order with HNTB for Final Striping Plan Design on the Bartlett Street Improvements Project
date: November 18, 2016

The Bartlett Street Improvements Project is Locally Administered Project (LAP) with MeDOT and involves new pavement, new curb and sidewalks between East Avenue and College Street.

MeDOT has already reviewed and approved this Task Order.

The current available funding for this project is \$1,435,156 with 90% from FHWA/MeDOT and 10% from the City of Lewiston.

It is recommended that the Task Order for services be authorized in an amount not to exceed \$8,500.

NJB/syt

TASK ORDER NUMBER 68

This Task Order is made as of this 9th day of November, 2016, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, dated April 27, 2015 (the Agreement), between City of Lewiston (Owner) and HNTB Corporation (Engineer). This Task Order is made for the following purpose, consistent with the Project defined in the Agreement:

HNTB Corporation proposes to provide professional engineering services to the City of Lewiston for the final striping and pavement marking design and quantity estimate for the Bartlett Street Improvements project.

Section A. - Scope of Services

A.1. All services are described in detail in Task Order 68, Attachment A.

Section B. - Schedule

HNTB shall perform the Services and deliver the related Documents (if any) according to the following schedule:

- B.1. Final striping and pavement marking design (electronic file: AutoCAD deliverable).
- B.2. Final striping and pavement marking quantity estimate and backup (electronic file: Excel deliverable).
- B.3. Expected start date: November 28, 2016.
- B.4. Final deliverables due by December 16, 2016.

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, Owner shall pay to HNTB an amount of up to \$ 8,500.00, payable according to the following terms:

- Per MASTER AGREEMENT FOR ENGINEERING SERVICES dated April 27, 2015 and the 2015 – 2016 Hourly Billing Rates attached.

C.2. Compensation for Additional Services (if any) shall be paid by Owner to HNTB according to the following terms:

- Per MASTER AGREEMENT FOR ENGINEERING SERVICES dated April 27, 2015 and the 2015 – 2016 Hourly Billing Rates.

Section D. - Owner's Responsibilities

Owner shall perform and/or provide any services or materials in a timely manner so as not to delay the Services of HNTB. Unless otherwise provided in writing, Owner shall bear all costs incident to complete the identified tasks.

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner: City of Lewiston

By: _____

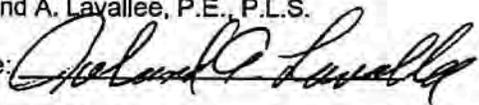
Signature: _____

Title: _____

Date: _____

Engineer: HNTB Corporation

By: Roland A. Lavalley, P.E., P.L.S.

Signature: 

Title: Vice President

Date: 11/15/16

**TASK ORDER 68
ATTACHMENT A**

**SCOPE OF SERVICES
FOR
BARTLETT STREET IMPROVEMENTS
FINAL STRIPING PLAN DESIGN
WIN: 18580.00**

November 08, 2016

STATEMENT OF UNDERSTANDING

HNTB Corporation proposes to provide professional traffic engineering services to the City of Lewiston for the purpose of developing final striping and pavement marking design for Bartlett Street between College Street and East Avenue for the Bartlett Street Improvements project. Final striping and pavement marking design will adhere to Maine Department of Transportation, MUTCD, and City of Lewiston design requirements. The striping and pavement marking design will include layout for the proposed lane lines, crosswalks, bicycle lanes, and on-street parking as described below. The final deliverable will include final striping and pavement marking layout in electronic .dwg format (AutoCAD) and final striping and pavement marking quantities and quantity backup in electronic .xlsx format (Excel).

SCOPE OF SERVICES

The following scope of services is defined:

Task 1.0: Project Management and Administration

1.1 Project budgeting, invoicing, billings and project communications.

Task 2.0: Final Striping and Pavement Marking Design

2.1 Develop final quantities, including quantity backup, for the proposed final striping design.

2.2 Develop final lane line striping layout for Bartlett Street from College Street to East Avenue

2.3 Develop final crosswalk pavement marking layout for the following intersections:

- Bartlett Street and College Street
- Bartlett Street and Ash Street
- Bartlett Street and Pine Street
- Bartlett Street and Walnut Street
- Bartlett Street and Birch Street
- Bartlett Street and Adams Avenue
- Bartlett Street and Willow Circle
- Bartlett Street and Androscoggin Avenue
- Bartlett Street and Cumberland Avenue

- Bartlett Street and East Avenue
- 2.4 Develop final lane line and pavement marking layout to accommodate 5' wide bicycle lanes along Bartlett Street between Adams Avenue and East Avenue
- 2.5 Develop final striping layout for on-street parking along Bartlett Street in the following locations:
 - College Street to Ash Street – Right side only
 - Ash Street to Birch Street – Both right and left sides
 - Birch Street to Adams Avenue – Left side only

Task 3.0: Estimated Quantities

- 3.1 Develop final quantities, including quantity backup, for the proposed final striping design. Note that it is assumed that the Maine Department of Transportation's Standard Specifications and standard pay items will be used for this project.

SCHEDULE

Based on the above tasks and approximate duration, HNTB estimates the traffic engineering services for the final striping and pavement marking design will take 15 working days. The work shall be completed within 25 working days following contract execution or written Notice to Proceed, at a date no later than December 16, 2016. We are prepared to begin immediately following written notice to proceed.

COST PROPOSAL

The following table identifies the estimated number of hours, and corresponding fee to complete the final striping and pavement marking design based on the tasks identified above.

ATTACHMENT A - FEE ESTIMATE

Client Name: City of Lewiston
 Client Number: WIN 018580.00
 HNTB Number: 64525-DS-068-001

Project Name: Bartlett Street Striping Final Design
 Project Location: Lewiston
 Date: November 8, 2016

Task	Project Manager	Traffic Engineer	Highway Engineer	Project Administration	Total
1 Project Management and Administration	10			4	14
1 Final Striping and Pavement Marking Design		40	14		54
<i>Develop Lane Striping</i>					
<i>Develop Crosswalk Striping</i>					
<i>Develop Bicycle Lane Striping</i>					
<i>Develop On-Street Parking Striping</i>					
2 Estimated Quantities		8	4		12
TOTAL HOURS	10	48	18	4	80
LABOR RATE	\$50.00	\$34.88	\$40.72	\$34.16	
DIRECT LABOR	\$ 500.00	\$ 1,674.24	\$ 732.96	\$ 136.64	\$ 3,043.84
Expenses		Total Engineering Cost			
Printing	\$150.00				\$3,043.84
Miscellaneous	\$68.51				\$4,484.79
Notes:					\$752.86
1. Fee type is adjustable burdened hourly rate.					\$218.51
2. Miscellaneous costs include material and supplies, tolls, postage, etc.					
3. Overhead rate of 147.34% reflects HNTB 2015 Federal Audited Report.					
					\$8,500.00
TOTAL					GRAND TOTAL
					\$8,500.00

HNTB ARCHITECTS ENGINEERS PLANNERS
 340 County Road, Suite 6-C, Westbrook, ME 04092 (207) 774-5155



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 6

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2016-087 ACM Abatement at 147 Sabattus Street
date: November 18, 2016

Bids will be opened at 2:00 p.m. on Friday, November 18, 2016 for the abatement of (ACM) Asbestos Containing Materials at 147 Sabattus Street.

It is anticipated that a recommendation of award will be made at the Finance Committee meeting on Monday, November 21, 2016.

NJB/syt