

**LEWISTON CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
OCTOBER 18, 2016**

6:00 p.m. Executive Sessions

- ES-1. Executive Session to discuss Disposition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.
- ES-2. Executive Session to discuss Acquisition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.
- ES-3. Executive Session to discuss Acquisition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

7:00 p.m. Regular Meeting

Pledge of Allegiance to the Flag
Moment of Silence

Lewiston Youth Advisory Council Update

Public Comment period – Any member of the public may make comments regarding issues pertaining to Lewiston City Government (maximum time limit is 15 minutes for all comments)

ALL ROLL CALL VOTES FOR THIS MEETING WILL BEGIN WITH THE COUNCILOR OF WARD 4.

REGULAR BUSINESS:

1. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Midtown Athletic Club, 45 Walnut Street.
2. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Fish Bones American Grill, 70 Lincoln Street.
3. Public Hearing and Final Passage regarding an amendment to the Administrative Code to repeal three inactive Committees – Energy Savings, Garcelon Bog Advisory and Downtown Advisory Board.
4. Resolve supporting Realignment the Traffic Lanes on Sabattus Street between Old Greene Road and Grove Street from four lanes to three lanes.
5. Resolve accepting an Easement Deed from Richard & Roy, Inc. to the City of Lewiston for the installation, operation, maintenance, repair and replacement of a public sewer, force main, leech field and other appurtenances to service up to 11 residences on No Name Pond.
6. Appointments to the Lewiston Housing Authority Board of Commissioners.
7. Update from the Lewiston School Committee Representative.
8. Reports and Updates.
9. Any other City Business Councilors or others may have relating to Lewiston City Government.

LEWISTON CITY COUNCIL
MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET: AGENDA ITEM NO. ES-1

SUBJECT:

Executive Session to discuss Disposition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To enter into an Executive Session, pursuant to MRSA Title 1, section 405(6)(c), to discuss Disposition of Property, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL
MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. ES-2

SUBJECT:

Executive Session to discuss Acquisition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/kmn

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To enter into an Executive Session, pursuant to MRSA Title 1, section 405(6)(c), to discuss Acquisition of Property, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL
MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET: AGENDA ITEM NO. ES-3

SUBJECT:

Executive Session to discuss Acquisition of Property of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

INFORMATION:

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EARL kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To enter into an Executive Session, pursuant to MRSA Title 1, section 405(6)(c), to discuss Acquisition of Property, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 1

SUBJECT:

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for the Midtown Athletic Club, 45 Walnut Street.

INFORMATION:

We have received a renewal application for a Special Amusement Permit for Live Entertainment from the Midtown Athletic Club, 45 Walnut Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EH/3/KMM

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to the Midtown Athletic Club, 45 Walnut Street.

CITY OF LEWISTON
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

Date of Application: 10-1-16

Expiration Date: 11-3-2017

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
 Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
 Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
 Class D - \$150.00 - function halls with entertainment, including dancing
 Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
 Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months? Yes No

****PLEASE PRINT****

Business Name: Midtown Athletic Club Business Phone: 207 284-2915

Location Address: 45 Walnut St Lew ME 04240

(If new business, what was formerly in this location: _____)

Mailing Address: 45 Walnut St Lew ME 04240

Email address: _____

Contact Person: Carol LeBlanc Phone: 207 252-2495

Owner of Business: Carol LeBlanc Date of Birth: 11-13-65

Address of Owner: 17 Sand Hill Road Lew ME

Manager of Establishment: Carol LeBlanc Date of Birth: 11-13-65

Owner of Premises (landlord): Joseph Dunn

Address of Premises Owner: 263 Pine Street Lew ME 04240

Does the issuance of this license directly or indirectly benefit any City employee(s)? Yes No
If yes, list the name(s) of employee(s) and department(s): _____

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston? Yes No If yes, please list business name(s) and location(s): _____

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? ___ Yes X No If yes, please explain: _____

CORPORATION APPLICANTS: Please attach a list of all principal officers, date of birth & town of residence

Corporation Name: Midtown Athletic Club

Corporation Mailing Address: 45 Walnut St Lew ME 04240

Contact Person: Carol LeBlanc Phone: 207 252 2499

Do you permit dancing on premises? ___ Yes X No (If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office) If yes, do you permit dancing or entertainment after 1:00 AM? ___ Yes ___ No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1 Floor up 15 feet next building 30 Feet

Please describe the type of proposed entertainment:

- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list _____
- other, please list _____

If new applicant, what is your opening date?: _____

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: Carol LeBlanc Title: President Date: 10-4-16

Printed Name: Carol LeBlanc

Hearing Date: 10/18/16



POLICE DEPARTMENT

Brian O'Malley
Chief of Police (Interim)



TO: Kelly Brooks, Deputy City Clerk

FR: Lt. Adam D. Higgins, Support Services

DT: October 6, 2016

RE: Liquor License/Special Amusement Permit – **Midtown Athletic Club**

We have reviewed Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**Midtown
43 Walnut St.**



171 Park St • Lewiston, Maine • 04240 • Phone 207-513-3137 • Fax 207-795-9007
www.lewistonpd.org



Professionalism

Integrity

Compassion

Dedication

Pride

Dependability

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 2

SUBJECT:

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Fish Bones American Grill, 70 Lincoln Street.

INFORMATION:

We have received a renewal application for a Special Amusement Permit for Live Entertainment from Fish Bones American Grill, 70 Lincoln Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EPB/KMM

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to Fish Bones American Grill, 70 Lincoln Street.

**CITY OF LEWISTON
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Date of Application: 10/7/2016

Expiration Date: 11/17/2016

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
 Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
 Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
 Class D - \$150.00 - function halls with entertainment, including dancing
 Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
 Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months? Yes No

****PLEASE PRINT****

Business Name: Fish Bones American Grill **Business Phone:** (207) 333-3663

Location Address: 70 Lincoln Street, Lewiston, ME 04240

(If new business, what was formerly in this location: _____)

Mailing Address: 70 Lincoln Street, Suite 1A, Lewiston, ME 04240

Email address: plandry@fishbonesag.com

Contact Person : Paul F. Landry **Phone:** (207) 576-2599

Owner of Business: Hospserv, Inc **Date of Birth:** 8/17/1962

Address of Owner: 340 East Road, Wales, ME 04280

Manager of Establishment: Paul F. Landry **Date of Birth:** 8/17/1962

Owner of Premises (landlord): Bates Mill Development Corp., LLC

Address of Premises Owner: 2 Great Falls Plaza, Auburn, ME 04210

Does the issuance of this license directly or indirectly benefit any City employee(s)? Yes No
If yes, list the name(s) of employee(s) and department(s): _____

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston? Yes No If yes, please list business name(s) and location(s): Fish Bones American Grill
70 Lincoln Street, Lewiston, ME 04240

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? ____ Yes X No If yes, please explain: _____

CORPORATION APPLICANTS: *Please attach a list of all principal officers, date of birth & town of residence*

Corporation Name: Hospserv, Inc

Corporation Mailing Address: 340 East Road, Wales, ME 04280

Contact Person: Paul F. Landry Phone: (207)576-2599

Do you permit dancing on premises? ____ Yes X No (*If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office*) If yes, do you permit dancing or entertainment after 1:00 AM? ____ Yes ____ No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1/4 Mile

Please describe the type of proposed entertainment:

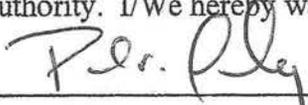
- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list _____
- other, please list _____

If new applicant, what is your opening date?: _____

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature:  Title: Vice Pres./Treasurer Date: 10/07/2016

Printed Name: Paul F. Landry

Hearing Date: 10/18/16



POLICE DEPARTMENT

Brian O'Malley
Chief of Police (Interim)



TO: Kelly Brooks, Deputy City Clerk

FR: Lt. Adam D. Higgins, Support Services

DT: October 6, 2016

RE: Liquor License/Special Amusement Permit – **Fish Bones**

We have reviewed Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

Fish Bones
Lincoln St.



171 Park St • Lewiston, Maine • 04240 • Phone 207-513-3137 • Fax 207-795-9007
www.lewistonpd.org



Professionalism

Integrity

Compassion

Dedication

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Dependability

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 3

SUBJECT:

Public Hearing and Final Passage regarding an amendment to the Administrative Code to repeal three inactive Committees – Energy Savings, Garcelon Bog Advisory and Downtown Advisory Board.

INFORMATION:

As part of the conversations with the consultants retained by the Joint Charter Commission, staff reviewed the various Boards, Committees, and Commissions established by the City of Lewiston. As a result of this review, three such entities established by Ordinance were identified as either having completed their responsibilities or no longer functioning. These include the Energy Saving Committee, the Garcelon Bog Advisory Committee, and the Downtown Advisory Board. Given that these groups no longer function, eliminating them from the Code of Ordinances appears to be advisable. This Ordinance would do so.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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That the proposed amendments to the City Code of Ordinances, Chapter 2 “Administration”, Sections 196-200 “Energy Saving Committee”; Sections 225-226 “Garcelon Bog Advisory Committee”, and Sections 231-235 “Downtown Advisory Board” receive final passage by a roll call vote.



ORDINANCE

Ordinance, Repealing the Following Sections of the Code of Ordinances of the City of Lewiston: 2-196 through 2-200 – Energy Saving Committee; 2-225 and 2-226 – Garcelon Bog Advisory Committee; and 2-231 through 2-235 – Downtown Advisory Board.

Whereas, from time to time, the City Council has established boards and committees to advise the Council on certain topics of then immediate interest; and

Whereas, among these have been the Energy Saving Committee; the Garcelon Bog Advisory Committee, and the Downtown Advisory Board; and

Whereas, these Committees have either completed their work or are no longer required; and

Whereas, as a result, they have become inactive and no longer function; and

Whereas, this amendment to the Code will recognize these facts;

Now, therefore, be it Ordained by the City Council of the City of Lewiston that

the Following Sections of the Code of Ordinances of the City of Lewiston are hereby repealed in their entirety: 2-196 through 2-200 – Energy Savings Committee; 2-225 and 2-226 – Garcelon Bog Advisory Committee; and 2-231 through 2-235 – Downtown Advisory Board.

~~DIVISION 4. ENERGY SAVING COMMITTEE~~

~~Sec. 2-196. Purpose.~~

~~The purpose of the energy saving committee will be to serve as an energy and environmental sustainability advocacy committee for Lewiston, and its recommended initiatives shall be directed at all energy use within the city – municipal, residential, commercial and industrial.~~

~~(Ord. No. 08-05, 6-19-08)~~

~~Sec. 2-197. Appointment.~~

~~(a) — The energy saving committee shall consist of 12 members: one member of the planning board, one member of the city council, and ten other members who shall have knowledge and an interest in the purpose of the committee, such potential members could be: The~~

~~sustainability coordinator of Bates College, a representative from the Androscoggin Valley Council of Governments, a Lewiston real estate developer, a Lewiston business owner, a Lewiston energy supplier and citizens at large.~~

- ~~(b) The city council shall appoint the council member to the committee, who shall serve a two-year term which shall coincide with their council term. All other members of the committee shall be appointed by the mayor. Initially, six of the committee members shall be appointed for a one-year term and six for a two-year term. Thereafter, the terms of office of members of the committee shall be for two years.~~

~~(Ord. No. 08-05, 6-19-08)~~

~~Sec. 2-198. Compensation.~~

~~Each member of the committee shall serve without compensation.~~

~~(Ord. No. 08-05, 6-19-08)~~

~~Sec. 2-199. Duties.~~

~~The energy saving committee shall serve as a forum to review, recommend and suggest environmental projects and sustainability initiatives and develop a sustainability plan for the city, working to reduce the city's environmental footprint by minimizing its energy use while reducing greenhouse gas emissions, reducing the volume of waste generated, promoting the local economy and protecting its environment.~~

~~(Ord. No. 08-05, 6-19-08)~~

~~Sec. 2-200. Rules of procedure.~~

~~The committee may adopt appropriate rules of procedure consistent with the provisions of the City Charter and City Code of Ordinances to enable it to carry out its functions.~~

~~(Ord. No. 08-05, 6-19-08)~~

~~DIVISION 7. GARCELON BOG ADVISORY COMMITTEE~~

~~Sec. 2-225. Membership.~~

~~There is hereby established the Garcelon Bog Advisory Committee (hereinafter sometimes referred to as "committee"), to consist of seven voting members, appointed by the mayor, and confirmed by the city council, as follows: (a) One member of the city council; (b) One member nominated by the Trustees of the Androscoggin Land Trust; (c) two members of city staff, selected by the city administrator; and (d) three at-large members, who shall be residents of the City of Lewiston, at least one of whom shall reside in the vicinity of the Garcelon Bog, as determined by the mayor. The member of the city council shall be appointed by the mayor to serve during such city council member's then-existing term in office; the~~

~~member nominated by the Androseoggin Land Trust shall be appointed for an initial term of three years, and thereafter for successive three-year terms; the members who are city staff shall serve until the city administrator shall designate a successor; one of the at large members shall be shall be appointed for an initial term of one year, and thereafter for successive three-year terms; one of the at large member shall be appointed for an initial term of two years, and thereafter for successive three-year terms; the other at large member shall be appointed for an initial term of three years, and thereafter for successive three-year terms. The mayor may appoint and the council may confirm up to three additional ex-officio members of the committee.~~

~~(Ord. No. 02-19, 10-17-02)~~

~~Sec. 2-226. Powers and duties.~~

~~The committee shall have the responsibility to manage the Gareelon Bog (the "Bog") in accordance with the terms of a certain conservation easement (the "easement") to be granted to the Androseoggin Land Trust. It shall have the power to:~~

- ~~(1) — Promulgate reasonable rules for the utilization of the Bog by the public and others, which rules shall become effective on the sixtieth day following the filing of such rules with the city clerk. The city clerk shall send a copy of such rules to members of the city council within ten days after receipt of such rules;~~
- ~~(2) — Commence actions in the name of the city, through the city attorney, for the enforcement of such rules, or the enforcement of the terms of the easement, and in such case, to the extent that the rules of court or statutes require that an initiating pleading be signed or executed by an authorized municipal official, any member of the committee may sign or execute such pleading;~~
- ~~(3) — Advise the council with respect to proposals for the amendment of this division, or proposed ordinances or other official action that may impact the Bog or the administration and enforcement of the easement;~~
- ~~(4) — Elect a chair, vice chair and a recording secretary, adopt reasonable rules of procedure and maintain records of the proceedings of the committee; and~~
- ~~(5) — Apply for grants from governmental and non-governmental agencies and institutions.~~

~~(Ord. No. 02-19, 10-17-02)~~

~~DIVISION 8. DOWNTOWN ADVISORY BOARD*~~

~~Sec. 2-231. Purpose.~~

~~The purpose of this division is to establish the organization, authority, and responsibilities of the downtown advisory board.~~

~~(Ord. No. 99-21, 1-13-00; Ord. No. 02-10, 6-6-02)~~

Sec. 2-232. Authority.

~~The downtown advisory board is established under authority of Section 2.11 of the Charter.~~

~~(Ord. No. 99-21, 1-13-00; Ord. No. 02-10, 6-6-02)~~

Sec. 2-233. Organization and rules.

- ~~(a) — The downtown advisory board shall consist of no more than 15 members. Of those 15 members, three shall be ex officio members: Two councilors, and a representative from L/A Excels. All 15 members of the downtown advisory board shall be appointed by the mayor and confirmed by the vote of the city council and they shall enjoy the same rights and privileges regardless of any downtown advisory board office that they may hold.~~
- ~~(b) — The downtown advisory board shall have two officers: Chairman and vice chairman. The chairman of the board shall preside over all meetings of the board, shall supervise the affairs of the board, and shall perform such other duties as may be assigned to the office by the board or city council. The vice chairman shall assist the chair in carrying out the latter's duties and shall preside at meetings in the chairman's absence. The chairman and vice chairman shall be elected by the members of the board.~~
- ~~(c) — A quorum necessary to conduct an official meeting of the downtown advisory board shall consist of at least eight members and at least eight concurring votes shall be necessary to constitute an action on any matter.~~
- ~~(d) — Of the non ex officio membership of the board as of April 2002, the terms of four members of the board shall expire at the time of the January 2003 meeting of the board, the terms of another four members of the board shall expire at the time of the January 2004 meeting of the board, and the terms of the remaining three members of the board shall expire at the time of the January 2005 meeting of the board. Beginning with new board members appointed after April 2002 and thereafter, all non ex officio members shall serve a term of three years. In the event any board member has three unexcused consecutive absences from regularly scheduled meetings, the board shall have the option of asking for the resignation of that member.~~
- ~~(e) — The mayor or chairman may call special meetings of the downtown advisory board.~~
- ~~(f) — Any request for a recommendation by the city council shall be acted upon by the downtown advisory board within 30 days of the city council action, except as otherwise provided for by statute or ordinance or unless a longer period is specified by the city council.~~
- ~~(g) — The downtown advisory board may adopt and amend bylaws and rules of procedure, consistent with the Charter and this division, to enable it to perform its function.~~
- ~~(h) — No member of the downtown advisory board shall participate in the hearing or disposition of any matter in which such member has a financial interest. Any questions of whether a member has a conflict of interest sufficient to disqualify the member shall be decided by a majority vote of the members present, except the member whose possible conflict is being examined; where such vote results in a tie, the subject member shall be~~

disqualified.

(Ord. No. 99-21, 1-13-00; Ord. No. 02-10, 6-6-02; Ord. No. 05-26, 2-16-06)

Sec. 2-234. Powers and duties.

- (a) ~~The downtown advisory board shall yearly review and make recommendations to update, as necessary, the downtown master plan.~~
- (b) ~~The downtown advisory board shall work with other responsible individuals and entities to implement overall and district specific actions, as recommended in the downtown master plan.~~
- (c) ~~The downtown advisory board shall assist in working with local banks to establish a low-interest loan pool for acquisition and redevelopment of property in the downtown.~~
- (d) ~~The downtown advisory board shall work with the city council to establish a matching city grant program for building improvements in the downtown.~~
- (e) ~~The downtown advisory board shall work with the other responsible individuals and entities to develop and implement an overall marketing program for the downtown.~~
- (f) ~~The downtown advisory board shall work with the city council, the planning board, historic preservation review board, and the public works department to establish and administer design review guidelines for the downtown.~~
- (g) ~~The downtown advisory board shall work with the city council and the planning board to ensure that the city undertakes the necessary studies as recommended in the district specific actions of the master plan.~~
- (h) ~~The downtown advisory board shall work with other individuals and entities to seek the involvement and resources of private foundations, institutions, local charities, civic organizations, as well as state and federal agencies in the implementation of various aspects of the plan.~~
- (i) ~~The downtown advisory board shall work with the city council and the planning board to develop flexible land use regulations, including zoning, parking requirements, space and bulk standards, and an expedited review and approval process to encourage the development and adaptive reuse of downtown sites.~~
- (j) ~~The downtown advisory board shall review and make recommendations to the city council with respect to funding initiatives within the downtown, including the annual Community Development Block Grant Program (CDBG) and the Lewiston Capital Improvement Program (LCIP).~~

(Ord. No. 99-21, 1-13-00; Ord. No. 02-10, 6-6-02)

Sec. 2-235. Administration.

~~The development director shall be responsible to provide for the administration of the affairs of the downtown advisory board, including preparing agendas and minutes, posting public hearings, handling correspondence, and maintaining all official records.~~

(Ord. No. ~~99-21, 1-13-00~~; Ord. No. ~~02-10, 6-6-02~~) *Editor's note: Ord. No. 02-10, effective June 6, 2002
renumbered div. 7 as div. 8 to read as herein set out. Former said division pertained to the Mayor's Downtown
Renaissance Advisory Board.

Note: Deletions are struck through.

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 4

SUBJECT:

Resolve supporting Realigning the Traffic Lanes on Sabattus Street between Old Greene Road and Grove Street from four lanes to three lanes.

INFORMATION: This issue arose due to the initial interest of the Community Credit Union in relocating to 895-917 Sabattus Street, a location at which a traffic movement permit would be required for constructing their new Central Office and branch. Such a permit would require highway improvements to accommodate left hand turns in to and out of the site. These improvements could not be installed due to right of way constraints. As a potential alternative, a three lane realignment of Sabattus between Old Greene and Grove was reviewed and modeled. The model indicates such a change can accommodate current and projected future traffic volume and the presence of a center turn lane would meet access needs to and from the site. This proposal was also reviewed by the Maine Department of Transportation, which indicated it would grant approval. A public meeting was held on August 15, 2016 to which Sabattus Street property owners and interested parties were invited. A summary of the comments at that meeting is included in the attached 9-20-16 memo from Dave Jones. The City Council workshopped this item on September 27th, where additional public comment was taken. A summary of those comments is also attached along with footnotes answering questions raised and providing further information. Given that MDOT plans to repave this section of Sabattus next year, a decision on whether to make this change is necessary this fall. MDOT has indicated that it would cover the cost of restriping the street, and Community Credit has agreed to pay other City costs for signage and traffic signal adjustments, even though they have decided not to proceed with their Sabattus Street project. Staff recommends approval on the basis that this change will accommodate traffic volumes, slow traffic speeds, enhance pedestrian safety, reduce accidents, and potentially support future economic development in the area. At the same time, we recognize that a number of individuals and business owners have expressed concerns about this change. If the Council approves the attached resolve, we will notify MDOT to proceed with the 3 lane section. If the Council does not, the current lane assignment system will remain in place with no change.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/kmh

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Resolve supporting Realigning the Traffic Lanes on Sabattus Street between Old Greene Road and Grove Street from four lanes to three lanes.



COUNCIL RESOLVE

Resolve, Supporting Realigning the Traffic Lanes on Sabattus Street between Old Greene and Grove from Four to Three.

Whereas, Community Credit Union initially indicated that it planned to relocate to 895-917 Sabattus Street; and

Whereas, to build at this location, the Credit Union would need a traffic movement permit, which would require road improvements to accommodate left turn movements to and from the site; and

Whereas, given inadequate right of way in this area to allow for adding left-turn lanes, staff and consultants for the Credit Union reviewed the potential to modify the lane assignments on Sabattus from the current four lanes to three, with one designated for center turns; and

Whereas, traffic modeling showed that such a change could accommodate current and projected traffic on this section; and

Whereas, this proposal was reviewed by both the Androscoggin Traffic Resource Center, our regional metropolitan transportation planning agency, and the Maine Department of Transportation, both of which concluded that a three lane section would work; and

Whereas, such a change also has the potential to slow traffic, enhance pedestrian safety, and reduce accidents, particularly at the intersection of Rideout and Sabattus, which is identified as a high crash location; and

Whereas, such a change would also support economic development by accommodating potential future projects requiring a traffic movement permit; and

Whereas, the necessary modifications to this section can be made at no cost to the City due to the Maine Department of Transportation's plan to repave and restripe this section in 2017 and the agreement by Community Credit to reimburse the City for the cost of signage and traffic signal modifications, even though Community Credit has decided not to pursue the Sabattus Street location;

Now, therefore, be it resolved that

The City Council of the City of Lewiston hereby supports realigning the traffic lanes on Sabattus Street between Old Greene Road and Grove Street from two in-bound and two out-bound lanes to three lanes, one in-bound, one out-bound, and one center turn.



EXECUTIVE DEPARTMENT

Edward A. Barrett, City Administrator

Phil Nadeau, Deputy City Administrator

October 12, 2016

To: Honorable Mayor and Members of the City Council
Fr: Edward A. Barrett
Su: Public Comments – Sabattus Street Lane Reassignment

The following summarizes the public comments received at the City Council's September 27, 2016 workshop on the proposed Sabattus Street lane reassignment project. Note that certain issues that arose or questions that were raised are commented on in the footnotes inserted at the bottom of the page.

John Gagnon

Mr Gagnon is a letter carrier who lives on Rideout Avenue and whose route includes walking Sabattus from Randall to Rideout. He spoke in favor of the proposed change citing traffic speed, accidents, and pedestrian safety given the lack of shoulders and how close traffic flows to adjacent sidewalks. He also commented that the proposal was a low cost solution that would slow traffic and improve turning access onto and off of Sabattus.

Jason Cody – 688 Webster

Mr. Cody spoke on behalf of Dubois Café in opposition to the change. His major concern was that the three lane section would widen back to four lanes near the café and was concerned that this would result in vehicles speeding up in an effort to jockey into position on the four lane segment, potentially increasing the hazard for those turning right into the café's parking lot. He also noted his belief that Sabattus could not be compared to outer Lisbon Street or the three lane section of Maine Street due to the number of side streets and curb cuts on this section¹. He also noted that the City Council had refused to expand the commercial zoning on Sabattus Street further into the adjacent residential area near the café, which undercuts the argument that this change will support economic development of this corridor. He noted the need for greater traffic enforcement to address speeding. He also noted that at the earlier public meeting in August, he had suggested doing a test where two lanes would be shut down to see how it worked and this was not done.²

¹ Please see the separate information prepared by staff providing comparative information on Sabattus Street and Main Street.

² To do a live test, the road would have to be restriped to provide for a center turn lane; simply closing two lanes to traffic would not work given the need for a center turn lane. Note also that several speakers commented on traffic issues during construction over the last several years. I would again note that in those instances, no center turn lane was available and traffic was totally stopped at times

Ron Laflamme – the Black Shark – Retired Police Officer

Mr. Laflamme spoke in favor of the change. He noted the frequency with which he observes vehicles passing stopped school buses³, issues of pedestrian safety, and concern over speed. As a retired Police Officer, he also noted that speed enforcement is not effective.

Kathy Beckfor – Resident of Rideout Street

Ms. Beckfor indicated that she had not yet made up her mind on the proposal. She did, however, express concern over the area where the two outbound lanes would merge into a single lane and whether that would create a solid line of outbound vehicles that would make it difficult to exit Rideout. She did note both speed and pedestrian concerns. She also asked whether the entrance into Rideout could be widened given that buses and other vehicles frequently hit or jump the curb when making a right hand turn⁴.

Ben Martin – 15 Rosalind Ave

Mr. Martin indicated that he had gone back and forth on the proposal, but now is not in favor. He and his family frequently make left or right turns to/from Baily Avenue. Such turns are currently a challenge and he is concerned that compressing the traffic to two travel lanes will worsen the situation. In addition, the opinions of some businesses in the area who are opposed should be given strong weight. He also mentioned the need for more traffic enforcement⁵ and a concern that in-bound traffic waiting for the light at old Greene would double the length of the queue at that location⁶. He also had questions about the need for a traffic movement permit given the new Cumberland Farms store further in town on Sabattus.⁷

³ Bus drivers are instructed to report observed violations to the police department. This calendar year, no reports on this section of Sabattus have been received by the police department. The School Department reports that they have heard of issues on Sabattus in the past, but more so in the area of Hannaford and Holy Family church. Many school bus stops have been moved off Sabattus, particularly for elementary students, but there are stops for middle and high school students and the Department anticipates that there are likely violations occurring.

⁴ Given the presence of a road shoulder on the three lane section, right hand turning traffic will have a larger turning radius available to enter Rideout. This should reduce curb impacts, particularly for larger vehicles.

⁵ Combined data from January 1 2013 – October 4, 2016) indicates there were a total of 234 motor vehicle stops and 102 citations issued on the portion of Sabattus Street from Old Greene Road to Grove Street.

⁶ The lane assignments at the intersection of Sabattus/Old Greene/Randall will not change. In-bound traffic will continue to have two lanes at this intersection for a considerable distance.

⁷ Cumberland Farms was able to take advantage of the traffic signal installed at the expense of the Dunkin Donuts store opened on Sabattus at Wildwood. That signal provides for a protected left into Wildwood, allowing access to both Dunkin Donuts and Cumberland Farms.

Dan Meehl – Leland Street

Mr. Meehl questioned why the traffic counts were all done at one time of the year. He asked whether there would be any changes at Grove Street, particularly whether the City would consider a continuous Green for traffic turning right onto Grove from Sabattus and whether the Center turn lane would continue past Roger all the way to Grove⁸. He asked whether, if the three lane section was approved, it could later be returned to four lanes should it not work⁹. He asked if the Fire Department had a position on the proposal¹⁰ and proposed that the sidewalks could be made safer if raised 6 to 8 inches higher¹¹ and called for more police speed enforcement.

Michael Hansen – 57 Gove

Mr. Hansen has children who attend Donna's Day Care. He opposes the change and believes it will result in more accidents when the number of lanes are reduced. He witnessed 4-6 accidents this year when the number of lanes was reduced during construction¹².

Gail Lawrence – 1 Pond View Drive

Ms. Lawrence recently turned right out of Val's and decided to stay in the outbound curb lane to see how that lane operated. She had to slow down repeatedly to accommodate vehicles turning right in front of her and is concerned that this will add travel time due to delays to allow right hand turns. She does not support the change.

Jennifer Williams – 119 Dow

Ms. Williams indicated that she was at the meeting both in her professional capacity with ATRC and as a resident of the neighborhood. Professionally, she supports this change for the reasons given by staff. As a resident who uses Rideout to access Sabattus, she believes the presence of a center turn lane will make it easier to turn left onto Sabattus since operators will have to be aware of vehicles traveling in fewer travel lanes and due to the possibility of making a two stage left, first into the center turn lane

⁸ Under the current proposal, the intersection of Sabattus and Grove will be unchanged with one outbound lane required to turn right on Grove, the second continuing as a through lane. The center turn lane will not extend to this intersection.

⁹ The three lane section could be converted back to four lanes, at least up to the point that a traffic movement permit was issued for a new development that could not be met without the center turn lane in place.

¹⁰ Chief LeClair is supportive of this change and believes it will improve in and out access to the Sabattus Street substation.

¹¹ Raising the sidewalk and curb by such an amount is likely impractical given limited right of way and existing grades; such a high curb would also increase the potential of damaging vehicles should they for some reason hit the curb.

¹² MDOT data reported 14 accidents at this intersection in calendar years 2012-2014. Lewiston Police data shows there were 9 accidents at this intersection between January 1, 2015 and October 4, 2016. The accident per month rate for these two periods is comparable with .43 accidents per month from 2012-2014 and .39 accidents per month in the later period.

and then merging into through traffic. She also believes this will make it easier for pedestrians to cross the street.

Steve Dubois – Liquid Sunshine Car Wash

Mr. Dubois opposes the change because it will make it impossible to turn left out of his business given that it is located on the four lane section just outbound of the Old Greene intersection. He believes that there will be a bottleneck created at the traffic signal at Old Greene. He also noted that during the winter time, this area on the curve is often down to 1.5 lanes due to snow. While he thought a 2 lane inbound, one outbound might work, he does not support the proposal as presented.

COMPARISON
SABATTUS STREET (OLD GREENE TO GROVE)
MAIN STREET (STRAWBERRY TO MEMORIAL DRIVE)

STREET	LENGTH	SIDE STREETS	DRIVEWAYS	AVG DAILY VOLUME
Sabattus	3,470	10 ¹	44	18,780
Main	4,400	6 ²	43	18,800

¹ North Temple is largest volume contributor

² Montello, Northwood, and Mollison Way are largest contributors



PUBLIC WORKS DEPARTMENT

David A. Jones, P.E., Director

September 20, 2016

Mayor and City Council Members

RE: Sabattus Street Lane Reassignment

At a June 28, 2016 workshop, City Staff briefed the Council about the Community Credit Union's plans to relocate to 895-917 Sabattus St. One of the items discussed was the projected traffic impacts of the Credit Union relocation, which would require accommodation of left turns from Sabattus St. into the site. The most cost effective way to address this need is to convert the section of Sabattus Street between Old Greene Rd. and Grove St. from a 4-lane roadway to a 3-lane roadway (2 travel lanes and a center left-turn lane). City staff had already worked with Maine DOT and obtained their support for this project; in fact, they offered to do the striping as part of their Sabattus St. pavement preservation project in 2017. The Credit Union offered to pick up the City's share of the costs, which would include signage and changing the traffic signals at the North Temple St intersection.

Any future economic development project along this stretch of roadway would benefit from reconfiguring the road this way. Developments that are projected to generate greater than 100 trips in a peak hour, like the Credit Union, require a traffic movement permit (TMP). And like the Credit Union, they may also require a left-turn lane. There are 67 properties along this section of Sabattus Street that would benefit from this lane reassignment: 44 are residential, 23 commercial or vacant. All of the properties are zoned Highway Business (HB), a district designated for commercial growth. The lane reassignment would provide the required left-turn lane, benefiting projects needing a TMP.

Subsequent to the Council Workshop, City Staff held a Public Informational Meeting on the Lane Reassignment on August 15, 2016. More than 140 notices were mailed out and eight (8) members of the public attended along with 4 representatives of the Credit Union and 3 staff members. (Attachment 1 is the attendance sheet). Concerns expressed by those attending the meeting included:

- Will a 3 lane section as proposed handle the amount of traffic on Sabattus St;
- One individual mentioned in-bound traffic in the mornings currently backing up from the Old Greene traffic signal all the way to the Black Shark and blocking people from entering Dubois Café;
- Concerns were also expressed about accidents occurring at the intersection with Rideout Ave.

Staff addressed the first issue during the meeting by sharing the information on other 3-lane sections already in the City (Attachment 2). Both City Staff and Maine DOT agree the proposed 3-lane roadway configuration would easily handle the amount of traffic on this section of Sabattus Street and would improve safety by providing a safer way to make left turns both from and onto Sabattus St. Staff told the group they would follow-up on the other two concerns and explained the process the City would be using if we pursued the lane reassignment further.

The second concern expressed at the Public Meeting was that traffic at the Old Greene traffic signal was currently backing up a distance of ~1,260 feet to the "Black Shark" (938 Sabattus St). This would be a significant backup and indicate a failure of the signal at Old Greene Rd. As a result, we did traffic counts at the Old Greene Rd. intersection to identify the number of vehicles waiting at the light. Attachment 3 is the data we collected on three separate mornings, including one morning after school had begun. We found the average number of vehicles waiting for the signal during the morning peak hour was less than 11 vehicles. Additionally, at no time did the traffic backup at the signal approach what had been described. The highest total number of vehicles waiting for the signal (or slowing down for the signal) was 28 vehicles. These backed up a distance of ~400 feet, which was just about to the exit drive from Dubois Café (906 Sabattus St). The entrance drive into the Café was never blocked and this number of vehicles occurred only once for less than two minutes on one day. Also, we found every time the signal turned green, every vehicle that had been waiting cleared the light and did not have to wait through a second cycle. The signal is working correctly and, if the transition is designed and constructed correctly, there will be no impact on the backups for the traffic signal.

For the third concern, we reviewed the accident (crash) diagram for the Rideout Ave/Sabattus St intersection (Attachment 4) and did turning movement counts for the morning and afternoon peak hours.

The morning (AM) peak hour traffic movement counts are shown in Attachment 4. It shows during the AM peak hour (7:15AM-8:15AM):

- 93 vehicles exiting from Rideout Ave onto Sabattus St, with 68 turning left to go inbound and 25 turning right to go outbound;
- 52 vehicles traveling outbound on Sabattus St. turning right onto Rideout Ave; and
- 18 vehicles traveling inbound on Sabattus St. making a left turn onto Rideout Ave.

The afternoon (PM) peak hour traffic movement counts are shown in Attachment 5. It shows during the PM peak hour (4:30PM-5:30PM):

- 97 vehicles exiting from Rideout Ave onto Sabattus St, with 73 turning left to go inbound and 24 turning right to go outbound;
- 98 vehicles traveling outbound on Sabattus St. turning right onto Rideout Ave; and
- 19 vehicles traveling inbound on Sabattus St. making a left turn onto Rideout Ave.

Installation of a 3-lane section with the center lane designated for left turns will help improve safety for all left turns at this intersection.

The most recent Maine DOT data is a summary of the accidents that occurred between 2012 and 2014 (Attachment 6). It shows:

1. There were 4 accidents involving vehicles outbound on Sabattus St only (no Rideout Ave vehicles involved)
 - 3 of these involved an outbound vehicle hit by a vehicle from behind. The likely cause is that the first vehicle slowed down to allow somebody coming out of Rideout to make the turn or someone slowing down to turn right into Rideout and the driver behind not seeing this.
2. There was 1 accident involving vehicles inbound on Sabattus St only (no Rideout Ave vehicles involved)
 - The driver of the first vehicle was slowing to make a left turn into Rideout Ave and the second vehicle behind them ran into them;

3. There were 9 accidents involving vehicles turning onto Sabattus St from Rideout Avenue
 - o 2 of these accidents involved only 2 vehicles on Rideout Ave where one ran into the back of the vehicle in front of them;
 - o The other 7 accidents involved vehicles turning left onto Sabattus St and being struck by a vehicle outbound on Sabattus St;

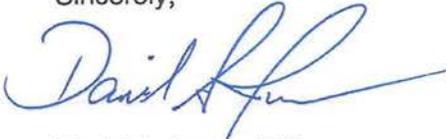
A 3-lane section with a dedicated center left turn lane would have eliminated the accident in 2 above. It also would likely have helped reduce the number of accidents described in 1 and 3 above. Instead of drivers exiting Rideout having to wait for a break in the traffic for both outbound and incoming traffic before turning onto Sabattus St, a three lane section allows drivers to make two separate movements. A center left turn lane provides a safe refuge for vehicles coming out of Rideout Ave. (or other streets or driveways on this section) such that they can concentrate on the outbound traffic to make the move to the center lane and then make a second movement to merge into the inbound lane.

We find installation of a 3-lane section (two travel lanes and a center left turn lane) would work very well on the section of Sabattus St from Old Greene Road to Grove St. It will enable additional economic development along this area and, more importantly, would improve safety for vehicles and pedestrians using this stretch of road.

If the Council wishes to approve this within the next few weeks, we can work with Maine DOT to include all the work to implement this during their paving project next spring. The Credit Union has already committed to pay the City's cost for the signs and signal work, eliminating any cost to the City's property tax payers.

We will be happy to discuss this with you further and answer any questions you might have.

Sincerely,

A handwritten signature in blue ink, appearing to read "David A. Jones". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

David A. Jones, P.E.

Cc: E. Barrett, L. Jeffers, D. Hediger, K. Gagne, M. Bates, R. Burnham, J. Williams, R. Barnes

Lewiston Traffic Counts for 3-Lane Sections
[Based upon Maine DOT Annual Average Daily Traffic (AADT) Counts]

Location	AADT	When	# of lanes	Comments
Sabattus St (Rte 126)				
West of Bradford St (Hannaford light)	19,880	(2013)	4	
East of Bradford St	20,420	(2011)	4	
West of Old Greene Rd	19,430	(2011)	4	
East of Old Greene Rd	18,780	(2013)	4	Conversion of this section to a
West of North Temple St	16,350	(2011)	4	3-lane section is proposed to
East of North Temple St	16,130	(2011)	4	accommodate economic
West of Grove St	15,270	(2014)	4	development & left turns.
East of Grove St	10,930	(2011)	2	
West of Pond Rd	10,600	(2011)	2	
East of Pond Rd	11,000	(2014)	2	
Main St (Rte 202)				
North of Pettingil St	22,710	(2011)	5	
North of Strawberry Ave	18,800	(2014)	3	Current 3-Lane section is existing
North of Montello St	18,570	(2010)	3	and working.
South of Switzerland Rd	11,810	(2014)	2	
South of Larrabee Rd	11,390	(2011)	2	
Lisbon St (Rte 196)				
West of South Ave	21,720	(2011)	5	
West of Pleasant St	13,190	(2014)	5	
East of Westminster St	15,430	(2014)	3	Current 3-Lane section is existing
East of Read St	15,280	(2014)	3	and working.
At Lisbon Town Line	11,680	(2011)	2	

Sabattus St Traffic Backup at Old Greene Road Signal

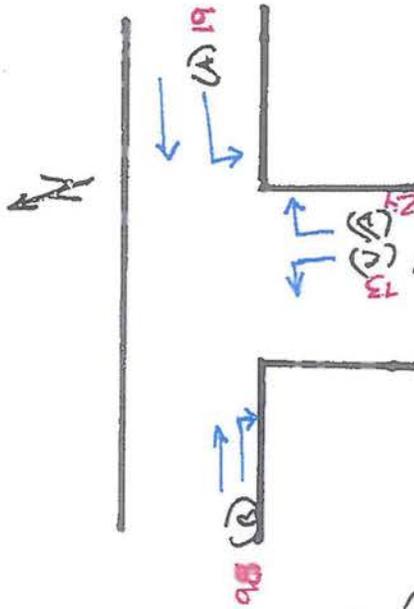
At the August 15 Informational Hearing at Public Works regarding the proposal to go to 3-lanes on Sabattus St (Old Greene Rd to Grove St), we heard comments that traffic at the Old Greene Road traffic signal backs up all the way to the Black Shark during the morning rush. This is a distance of ~1,260 feet and would be a significant backup.

We decided to test the information to validate it. The following data is not a scientific measurement, but we simply sat near the Old Greene traffic signal and counted the number of cars backed up waiting for the red light to change. We also heard after school started and the busses were running it got worse, so we had a test during a school day

Wednesday August 17th		Tuesday August 23rd		Thursday September 8th	
Time light turned red	# of vehicles waiting for red light	Time light turned red	# of vehicles waiting for red light	Time light turned red	# of vehicles waiting for red light
7:24 AM	12	7:21 AM	1	7:21 AM	11
7:26 AM	11	7:22 AM	6	7:19 AM	5
7:27 AM	12	7:24 AM	18	7:20 AM	9
7:29 AM	10	7:25 AM	11	7:22 AM	22
7:30 AM	14	7:27 AM	14	7:23 AM	0
7:32 AM	18	7:29 AM	3	7:25 AM	12
7:33 AM	23	7:30 AM	0	7:26 AM	5
7:35 AM	12	7:32 AM	19	7:28 AM	24
7:36 AM	20	7:33 AM	17	7:29 AM	22
7:37 AM	20	7:34 AM	28	7:31 AM	6
7:39 AM	9	7:36 AM	6	7:32 AM	3
7:40 AM	5	7:37 AM	10	7:34 AM	12
7:42 AM	10	7:39 AM	20	7:35 AM	23
7:43 AM	13	7:40 AM	20	7:37 AM	25
7:45 AM	14	7:42 AM	11	7:38 AM	11
7:46 AM	10	7:43 AM	1	7:40 AM	9
7:48 AM	0	7:45 AM	9	7:41 AM	8
7:49 AM	18	7:46 AM	16	7:43 AM	13
7:51 AM	13	7:48 AM	20	7:44 AM	16
7:52 AM	4	7:49 AM	22	7:46 AM	14
7:54 AM	10	7:51 AM	3	7:47 AM	3
7:55 AM	12	7:52 AM	0	7:49 AM	9
7:57 AM	12	7:54 AM	22	7:50 AM	13
7:58 AM	9	7:55 AM	19	7:52 AM	12
8:00 AM	8	7:57 AM	14	7:53 AM	15
8:01 AM	9	7:58 AM	7	7:55 AM	11
8:03 AM	10	8:00 AM	6	7:57 AM	2
8:04 AM	20	8:01 AM	9	7:58 AM	9
8:06 AM	11	8:03 AM	2	7:59 AM	6
8:07 AM	7	8:04 AM	0	8:01 AM	18
8:09 AM	1	8:06 AM	11	8:03 AM	15
8:10 AM	5	8:07 AM	4	8:04 AM	5
8:12 AM	16	8:09 AM	8	8:05 AM	15
8:13 AM	9	8:10 AM	12	8:07 AM	1
8:15 AM	7	8:12 AM	0	8:08 AM	11
8:16 AM	12	8:13 AM	21	8:10 AM	7
8:18 AM	16	8:15 AM	18	8:11 AM	21

Wednesday August 17th		Tuesday August 23rd		Thursday September 8th	
Time light turned red	# of vehicles waiting for red light	Time light turned red	# of vehicles waiting for red light	Time light turned red	# of vehicles waiting for red light
8:22 AM	9	8:19 AM	18	8:16 AM	11
8:24 AM	4	8:21 AM	1	8:17 AM	13
8:25 AM	9	8:22 AM	11	8:19 AM	5
8:27 AM	4	8:24 AM	4	8:20 AM	13
8:28 AM	6	8:25 AM	6	8:22 AM	1
8:30 AM	3	8:27 AM	22	8:24 AM	9
8:31 AM	13	8:28 AM	1	8:25 AM	2
8:33 AM	9	8:30 AM	7	8:26 AM	7
8:34 AM	21	8:31 AM	3	8:28 AM	18
8:36 AM	3	8:33 AM	21	8:29 AM	6
8:37 AM	7	8:34 AM	1	8:31 AM	3
8:39 AM	5	8:36 AM	14	8:32 AM	23
8:40 AM	9	8:37 AM	13	8:34 AM	7
		8:39 AM	5	8:35 AM	18
		8:40 AM	3	8:37 AM	9
Average	10.5	Average	10.6	Average	10.9
Maximum	23	Maximum	28	Maximum	25
Notes:	<p>1. All vehicles that were stopped waiting for the red light <u>or</u> were slowing down to stop for the red light were counted.</p> <p>2. The most vehicles that were waiting on Aug 17th was 23 and these were backed up a distance of ~300 feet (Just inbound from the exit driveway from Dubois Café)</p> <p>3. The Sabattus St water line replacement project (Grove St to Golder St) began on Aug 22nd and may have impacted some traffic on Aug 23.</p> <p>4. The most vehicles that were waiting on Aug 23rd was 28 and these were backed up a distance of ~400 feet [Just about the location of the exit driveway (not access drive) to Dubois Café]</p> <p>5. The most vehicles that were waiting on Sept 8 were 25 and were backed a distance of ~300 feet (just inbound from the exit driveway from Dubois Café)</p> <p>6. There were 19 school busses that passed through the intersection inbound on Sabattus St during the Sept 8 count period.</p> <p>7. For all three days vehicles were counted, there were ~160 red stop light cycles and every single time <u>all</u> vehicles stopped for the light, passed through the intersection during the next green signal.</p>				

PM PEAK HOUR COUNT
 SNAWATTUS @ RINEBOUT
 4:30 TO 5:30
 DATE: 9.7.16
 WEATHER: OVERCAST/MIST
 TEMP: 75°
 BY: JENNIFER WILLIAMS



TIME	(A) LEFT IN TR	(A) LEFT IN BUS	(B) RIGHT IN PC	(B) RIGHT IN BUS	(C) LEFT OUT PC	(C) LEFT OUT BUS	(D) RIGHT OUT PC	(D) RIGHT OUT BUS	TOTALS
4:30-4:45	11	0	1	0	11	0	1	0	52
5:00-5:15	11	0	2	0	11	0	2	0	59
5:15-5:30	11	0	1	0	11	0	1	0	46
TOTALS	19	0	97	0	73	0	23	0	214

980

Sabattus St.

1838 1-20-12 4:54P D/C Follow Too Close

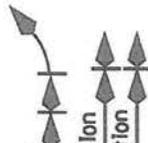


24091 2-17-12 5:52P D/CL Follow Too Close

24770 10-4-13 8:56A D/C Inattention

51776 12-21-12 6:38A SL/S Inattention

11792 4-15-14 1:46P D/C Follow too Close



- 21232 8-6-14 6:03P W/CL Fail to Yield
- 32924 11-26-14 2:47P S/S Fail to yield
- 24159 9-26-13 7:17A D/C Fail to yield
- 9844 1-11-13 3:45P D/C Fail to yield
- 11364 5-8-13 3:03P D/C Fail to Yield
- 11262 5-8-13 8:05A D/C Fail to yield
- 33576 12-16-13 4:32P D/CL Inattention
- 31080 6-19-12 5:13P D/C Follow Too Close
- 30119 11-4-14 4:15P D/C Improper Backing

Rideout Ave.

Lewiston

Node: 3396

Study Period 2012-2014

of Crashes: 14/CRF= 2.31

Prepared by M&O Traffic Engineering

(G.C. 5/4/15)

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET:

AGENDA ITEM NO. 5

SUBJECT:

Resolve accepting an Easement Deed from Richard & Roy, Inc. to the City of Lewiston for the installation, operation, maintenance, repair and replacement of a public sewer, force main, leech field, and other appurtenances to serve up to 11 residences on No Name Pond.

INFORMATION: In Fiscal Year 2000, the City Council authorized and budgeted funds for a project designed to address water quality issues in No Name Pond resulting from inadequate septic systems on properties near the pond. In 2001, a community septic system was installed to serve 11 residences. This system was installed on property owned by Richard & Roy, Inc. by virtue of an easement granted to the City by Roger Richard. For some reason, this easement was never officially accepted by the City Council or filed in the Androscoggin County Registry of Deeds. While the City retained an unsigned copy of the easement in our files, a signed copy could not be located. In the meantime, the City has been maintaining the system.

When this came to the current staff's attention, Mr. Richard was contacted and he agreed to sign an Affidavit outlining the background, intent, and authenticity of this easement and to sign a new copy of the easement in exactly the same form as the original. We have now filed those documents at the Registry and are asking that the City Council formally accept this easement. This will rectify the initial filing and approval oversights.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

The City Administrator recommends approval of the requested action.

EAB/ksmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To approve the Resolve accepting an Easement Deed from Richard & Roy, Inc. to the City of Lewiston for the installation, operation, maintenance, repair and replacement of a public sewer, force main, leech field, and other appurtenances to serve up to 11 residences on No Name Pond.



City of Lewiston Maine

October 18, 2016

RESOLVE, Accepting an Easement Deed from Richard & Roy, Inc. to the City of Lewiston for the installation, operation, maintenance, repair and replacement of a public sewer, force main, leech field, and other appurtenances to serve up to 11 residences on No Name Pond.

Whereas, the City of Lewiston originally acquired easement rights from Richard & Roy, Inc on February 23, 2001; and

Whereas, said easement was for a new sanitary sewer collection system, sewer force main, septic system piping, and leech field for 11 original residences known as the 'Settlement' and provided access for the City Sewer Division to maintain the system; and

Whereas, this easement was acquired as part of a project that was approved in the FY 2000 City budget and constructed in 2001; and

Whereas, the easement was signed and turned over to City of Lewiston Public Works Staff; and

Whereas, it was not recorded with the Androscoggin Registry of Deeds, and the original was lost; and

Whereas, a new version of the easement has been prepared in the same form as the original unsigned copy found on file; and

Whereas, Roger Richard has sworn on Affidavit to the background, intent, and authenticity of said easement; and

Whereas, Roger Richard's Affidavit and a copy of said easement has been registered with Androscoggin County Registry of Deeds, book 9469 page 197; and

Whereas, by the City of Lewiston Council approving acceptance of said easement, the City will have proper legal right to operate, maintain, repair, replace, and access the sewer collection system, force main, and septic leech field disposal system;

Now, therefore, be it Resolved By the City Council of the City of Lewiston that

the Easement Deed with perpetual easements dated February 23, 2001 from Richard & Roy, Inc for the purpose of operating, maintenance, repair, replacement and access to the sanitary sewer collections, force main, distribution and leech field disposal for the No Name Pond 'settlement' area in Lewiston is hereby accepted.



PUBLIC WORKS DEPARTMENT

David A. Jones, P.E., Director

To: David A Jones, PE, Director

From: Kevin A. Gagne, PE, Deputy Director

RE: City Acceptance of Easement Deed Dated Feb 23, 2001 for Community Septic System – No Name Pond

Date: October 12, 2016

As part of the No Name Pond Community Septic system project, funded by the City through City bonds in FY 2001 and constructed in 2001, an Easement Deed was granted by Roger Richard of Richard & Roy LLC of Lewiston to the City of Lewiston. The Easement Deed was a perpetual easement for 3 parcels of land intended for construction and installation of: a sanitary sewer collection system in an area called the "Settlement" located on No Name Pond, a force main to pump the wastewater to the leech field system, and the leech field disposal system with provisions for maintenance, repair and replacement of all system components as well as access to the leech field and force main.

After the Easement Deed was signed by Roger Richard on February 23, 2001, it was given to the City of Lewiston, Public Works staff and was intended to be registered with the Androscoggin County Registry of Deeds. The original has not been located (only a copy can be found), is not on file at the City of Lewiston Clerks Office, and has not been registered with the Registry. Therefore, we have a sanitary sewer collection system, wastewater transportation system, and leech field treatment system with no officially registered Easements for access for maintenance or repair.

Since the wastewater collection and leech field waste disposal systems were installed in 2001, the City of Lewiston, Public Works Staff have maintained the waste collection and disposal systems. City Staff was made aware of this easement issue this spring by Mr. Bob Lynch. Thanks to the efforts by Mr. Lynch, Mr. Richard agreed to work with the City to bring this issue to City Council and finalize the Easement acceptance and legal filing process so the City can continue to provide sanitary sewer collection and wastewater disposal services to the small community of homes known as the 'settlement' on No Name Pond. I have attached the Affidavit of Roger Richard and the Easement Deed that has been registered with the Androscoggin Registry of Deeds for the City Council to approve and accept on record. It is my recommendation that City Council approve and accept said Easement dated February 23, 2001 and place it on file with the City Clerk's office.

AFFIDAVIT OF ROGER R. RICHARD

NOW COMES Roger R. Richard of Harpswell, Maine, who after being duly sworn does state the following under oath:

1. I am Roger R. Richard, and as of February 23, 2001, I was Manager of Richard & Roy LLC, a Maine limited liability company with an address of 158 Cottage Street, Lewiston, ME 04240.
2. This Affidavit relates to real estate of Richard & Roy LLC described in a deed recorded in the Androscoggin County Registry of Deeds at Book 4335, Page 44, situated on No Name Pond Road, Lewiston, Maine.
3. On February 23, 2001, as Manager of Richard & Roy LLC I signed the original Easement Deed, a copy of which is attached hereto as "Exhibit A".
4. To the best of my knowledge, said executed original deed was delivered to the City of Lewiston's Public Works Department soon after I signed it.
5. I understand that the City of Lewiston never recorded said deed and cannot now locate it.
6. I also understand that the sanitary sewer line described in said deed has been constructed and that it now serves several properties.
7. I make this Affidavit to memorialize the history of the now lost Easement Deed.
8. I have personal knowledge of the above-described facts of this Affidavit.

IN WITNESS WHEREOF, Roger R. Richard has signed this Affidavit on this 7th day of October, 2016.


Witness

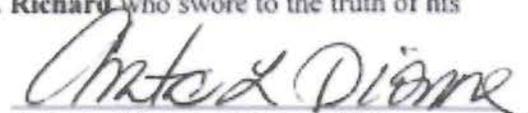

ROGER R. RICHARD

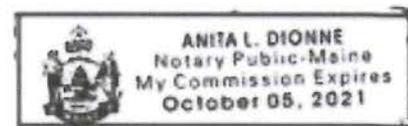
OATH

**STATE OF MAINE
ANDROSCOGGIN, SS.**

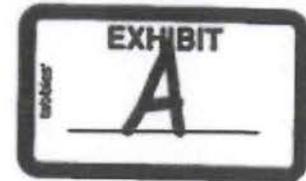
October 7, 2016

Personally appeared the above named **Roger R. Richard** who swore to the truth of his foregoing statements.


Anita L. Dionne, Notary Public



EASEMENT DEED



KNOW ALL MEN BY THESE PRESENTS, that **Richard & Roy LLC**, a Maine Limited Liability Company, with a mailing address of 158 Cottage Street, Lewiston, Maine 04240, hereinafter sometimes referred to as "Grantor", for consideration paid, does hereby grant to the **Inhabitants of the City of Lewiston**, a body politic and corporate, situated in the County of Androscoggin, State of Maine, with a mailing address of c/o City Hall, 27 Pine Street, Lewiston, ME 04240, hereinafter sometimes referred to as "Grantee", the following described perpetual easements (A) over PARCELS ONE and TWO, described below, to construct, operate, maintain, repair, and replace a public sanitary sewer line, sanitary force main, leech bed, distribution boxes and appurtenances; and (B) the perpetual easement over PARCEL THREE, described below, to construct, operate, maintain, repair, and replace a public sanitary sewer line, sanitary force main, and appurtenances and to pass and re-pass on foot and in vehicles (but limited as set forth below) over said easement; said easements being situated in the City of Lewiston and described as follows:

PARCEL ONE
Disposal Area

Beginning at the "Point A", which point is located and described as follows:

Beginning at the Southerly most corner of land of said Grantors, said parcel being more closely described on a certain plan entitled "First Revision Water's Edge", No Name Pond Road, Lewiston, Maine, dated November 22, 1995, recorded in Plan Book 40, Page 105 at the Androscoggin County Registry of Deeds, said corner also being located on the northerly right-of-way of No Name Pond Road, so-called, said road being described in the book of Street Descriptions, located at the City Clerks Office, City Hall, 27 Pine Street, Lewiston, County of Androscoggin, State of Maine;

Thence, along the said No Name Pond Road, North fifty-one degrees, twenty minutes, West (N 51° 20' W), a distance of thirty-one and one tenth (31.1) feet to a point on the northerly right-of-way of said No Name Pond Road;

Thence, North fifty-four degrees, fourteen minutes, East (N 54° 13' E), along the southeasterly line of Lot 3 as shown on said plan a distance of two hundred seventy-one and thirty hundredths (271.30) feet to a point;

Thence, North fifty-four degrees, fourteen minutes, zero seconds East (N 54° 14' 00" E), a distance of four hundred seventy-three and eighty-eight hundredths (473.88) feet to a point;

Thence, North four degrees, twenty minutes, two seconds East (N 04° 20' 02" E), a distance of three hundred thirty and twenty-five hundredths (330.25) feet to a point;

Thence, along the westerly sideline of said easement, North eighty-five degrees, forty minutes, fifty-four seconds West (N 85° 40' 54" W), a distance of sixty (60.00) feet to a point, which point is sometimes hereinafter referred to as "Point A";

Thence North four degrees, nineteen minutes, six seconds East (N 04° 19' 06" E) a distance of one hundred seven and twenty-three hundredths (107.23) feet to a point;

Thence, North, twenty-three degrees, twenty-nine minutes, twelve seconds East (N 23° 29' 12" E) a distance of one hundred sixty-six and eighteen hundredths (166.18) feet to a point;

Thence, North fourteen degrees, thirty-four minutes, twenty-three seconds East (N 14° 34' 23" E) a distance of one hundred forty-six and thirty-one hundredths (146.31) feet to a point;

Thence, South seventy-five degrees, twenty-five minutes, thirty-seven seconds East (S 75° 25' 37" E), a distance of one hundred forty and zero hundredths (140.00) feet to a point;

Thence, South fourteen degrees, thirty-four minutes, twenty-three seconds West (S 14° 34' 23" W), a distance of one hundred fifty-seven and twenty-two hundredths (157.22) feet to a point;

Thence, South twenty-three degrees, twenty-nine minutes, twelve seconds West (S 23° 29' 12" W), a distance of two hundred forty-one and ninety-five hundredths (241.95) feet to a point;

Thence, North eighty-five degrees, forty minutes, fifty-four seconds West (N 85° 40' 54" W), a distance of one hundred ten and ninety-four hundredths (110.94) feet to Point A at the Point of Beginning;

PARCEL TWO
Alternate Disposal Field

Beginning at a point heretofore denominated in this deed as Point A;

Thence, North eighty-five degrees, forty minutes, fifty-four seconds West (N 85° 45' 54" W), a distance of sixty-six and sixty-five hundredths (66.65) feet to a point;

Thence, North thirty-one degrees, thirty-one minutes, forty-two seconds West (N 31° 31' 42" W), a distance of one hundred forty-three and eighty-five hundredths (143.85) feet to a point;

Thence, North thirty degrees, fourteen minutes, twenty-eight seconds East (N 30° 14' 28" E), a distance of one hundred forty and zero hundredths (140.00) feet to a point;

Thence, South fifty-nine degrees, forty-five minutes, thirty-two seconds East (S 59° 45' 32" E), a distance of one hundred four and forty-two hundredths (104.42) feet to a point;

Thence, North forty-one degrees, six minutes, two seconds East (N 41° 06' 02" E), a distance of eighty-four and six hundredths (84.06) feet to a point;

Thence, South twenty-three degrees, twenty-nine minutes, twelve seconds West (S 23° 29' 12" W) a distance of one hundred sixty-six and eighteen hundredths (166.18) feet to a point;

Thence, South four degrees, nineteen minutes, six seconds West (S 04° 19' 06" W) a distance of one hundred seven and twenty-three hundredths (107.23) feet to the point of beginning at Point A;

PARCEL THREE

Maintenance Accessway and Easement

Beginning at the Southerly most corner of land of said Grantors, said parcel being more closely described on a certain plan entitled "First Revision, Water's Edge", No Name Pond Road, Lewiston, Maine, dated November 22, 1995, recorded in Plan Book 40, Page 105 at the Androscoggin County Registry of Deeds, said corner also being located on the northerly right-of-way of No Name Pond Road, so-called, said road being described in the book of Street Descriptions, located at the City Clerks Office, City Hall, 27 Pine Street, Lewiston, County of Androscoggin, State of Maine;

Thence, along the said No Name Pond Road, North fifty-one degrees, twenty minutes, West (N 51° 20' W), a distance of thirty-one and one tenth (31.1) feet to a point on the northerly right-of-way of said No Name Pond Road;

Thence, North fifty-four degrees, fourteen minutes, East (N 54° 14' E), along the southeasterly line of Lot 3 as shown on said plan a distance of two hundred seventy-one and thirty hundredths (271.30) feet to a point;

Thence, North fifty-four degrees, fourteen minutes, zero seconds East (N 54° 14' 00" E), a distance of four hundred seventy-three and eighty-eight hundredths (473.88) feet to a point;

Thence, North four degrees, twenty minutes, two seconds East (N 04° 20' 20" E), a distance of three hundred thirty and twenty-five hundredths (330.25) feet to a point;

Thence, South eighty-five degrees, forty minutes, fifty-four seconds East (S 85° 40' 54" E) a distance twenty-nine and fifty-seven hundredths (29.57) feet to a point;

Thence, South four degrees, fifteen minutes, forty-five seconds West (S 04° 15' 45" W), a distance of three hundred forty-six and fifty-one hundredths (346.51) feet to a point on the Easterly property line of Grantors;

Thence, along the Easterly property line of Grantors, South fifty-eight degrees, fifty-eight minutes, West (S 58° 58' W), a distance of forty-eight and ninety-three hundredths (48.93) feet to a point, said point marking an angle in the Easterly property line of Grantors;

Thence along the Easterly property line of Grantors, South fifty-two degrees, twelve minutes, West (S 052° 12' W), a distance of sixty-four and thirty hundredths (64.30) feet to a point, said point marking an angle in the Easterly property line of Grantors;

Thence along the Easterly property line of Grantors, South fifty-four degrees, fourteen minutes, West (S 054° 14' W), a distance of six hundred thirty-six and three tenths (636.3) feet to the point of beginning.

This easement is conveyed together with the right to go upon said land of said Grantors and the right to cut trees, bushes, shrubs, remove roots and earth, and to do any other work necessary for the sole purpose of constructing, operating, repairing and replacing the said sanitary sewer line, sanitary force main, pump station, generator, screening fence and appurtenances and related structures and access way thereto.

The Grantee further agrees to restore the land of the Grantors, to conform to the construction plan for said project, or to its original condition, to the extent that is reasonable, and if work is required in the future, in accordance with the rights conveyed by this easement, the same shall apply.

Provided, nevertheless, that the Grantee shall not utilize PARCEL TWO unless and until PARCEL ONE becomes impracticable to utilize for continued subsurface sewage disposal, it being the intent of the Grantor and Grantee that PARCEL TWO shall serve as a future, alternate site for such disposal.

Provided further, that the rights herein granted shall be utilized by Grantee for the purpose of disposal of sewage generated only on the following lots in the area known as the "Settlement" for the existing eleven (11) cottages and any replacements thereof currently on said lots:

- (1) House on lot owned by David F. Goodwin and Anne F. Goodwin described in the deed recorded in Book 1848, Page 90
- (2) House on lot owned by Robert E. Lynch and Carolyn R. Lynch described in the deed recorded in Book 3181, Page 149
- (3) Two houses on the lot owned by Richard I. Bradstreet and Carol A. Bradstreet described in the deed recorded in Book 3181, Page 149
- (4) House on lot owned by Jeanne E. Bagshaw-Raymond described in the deed recorded in Book 2456, Page 251
- (5) House on lot owned by Roger L. Beaulieu and Marcienne Beaulieu described in the deed recorded in Book 1005, Page 619
- (6) House on lot owned by Simone T. Briscette described in the deed recorded in Book 1192, Page 323
- (7) House on lot owned by John D. Cusson and described in the deed recorded in Book 1852, Page 224
- (8) House on lot owned James R. Durrant and Roseanne M. Durrant described in the deed recorded in Book 2576, Page 244
- (9) House on lot owned by Roger J. Michaud and Maryann Michaud described in the deed recorded in Book 2619, Page 168
- (10) House on lot owned by Franklin J. Sawyer and Tammy L. Sawyer described in the deed recorded in Book 4393, Page 341

The right to pass and repass by foot and vehicle shall be restricted to such passage for the purpose of installing, inspecting, maintaining, repairing and replacing said sanitary sewer system, and no other. No right is hereby granted to the general public. The grantee shall maintain gates and bars for the purpose of limiting such passage as aforesaid.

To have and to hold the same, together with all the privileges and appurtenances thereunto belonging, to the said City of Lewiston, its successors and assigns forever.

For the source of Grantor's title reference is hereby made to the deed recorded at the Androscoggin County Registry of Deeds in Book 4335, Page 044,

IN WITNESS WHEREOF, the said Richard & Roy LLC has caused this deed to be executed on its behalf by Roger R. Richard, its Manager, thereunto duly authorized, this 23rd day of February, 2001.

Signed, Sealed and Delivered
in the presence of

Richard & Roy LLC

Darlene F. Tripp
Witness

By: Roger R. Richard
Roger R. Richard
Its Manager

STATE OF MAINE,
ANDROSCOGGIN, SS.

February 23, 2001

Personally appeared the above named and acknowledged the said Roger R. Richard, Manager of Richard & Roy LLC, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of Richard & Roy LLC.

Before me, Darlene F. Tripp
Notary Public/Attorney-at-Law

D:\VF \user\ DARLENE\CLIENTS\RICHARD.ROY\WATERS.SUB\Easement Deed red.doc

DARLENE F. TRIPP
NOTARY PUBLIC, MAINE
9-11-04

LEWISTON CITY COUNCIL

MEETING OF OCTOBER 18, 2016

AGENDA INFORMATION SHEET: **AGENDA ITEM NO.** 6

SUBJECT:

Appointments to the Lewiston Housing Authority Board of Commissioners.

INFORMATION:

There is one opening on the Lewiston Housing Authority Board of Commissioners. The Mayor is recommending the following reappointment to the Lewiston Housing Authority Board of Commissioners:

- 1) Fernand Rodrigue, 16 Deforge Street, term to expire Sept. 17, 2021

This is a five year appointment by state statute.

Marc Pellerin, Board Chairperson, and James Dowling, Executive Director of the Housing Authority, endorses this appointment. These appointments do require Council confirmation.

APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:

Appointments to Boards and Committees are a policy decision of the Council.

EAR/kmm

REQUESTED ACTION:

1	2	3	4	5	6	7	M
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To confirm the Mayor's nomination and to appoint the following resident as a member of the Board of Commissioners of the Lewiston Housing Authority:

Fernand Rodrigue, 16 Deforge Street, term to expire Sept. 17, 2021



September 1, 2016

The Honorable Robert E. Macdonald
Mayor of Lewiston
City Building
27 Pine Street
Lewiston, Maine 04240

Dear Mayor Macdonald:

We are writing to request that you reappoint Fernand Rodrigue to the Board of Commissioners of the Lewiston Housing Authority when his term expires on September 17, 2016. Since his appointment in 1991, Fern has held leadership positions on the Board and served as Chairperson from October, 2004 through September, 2014. He is also President of our two affiliated not for profit corporations.

Fern has been a consistent supporter of partnerships to accomplish development projects of benefit to the community. He has supported the use of Project Based Vouchers in affordable housing developments such as Healy Terrace and the Lofts at Bates Mill. The depth of his knowledge of local affairs and HUD programs has made him a tremendous asset in guiding Housing Authority policy.

In addition to his local service, Fern has advocated for the Authority and its residents at the regional and national levels as well, by serving on the Commissioner's Committees of the National Association of Housing and Redevelopment Officials and its New England Regional Council. He has given presentations at several national and regional housing conferences.

We know that Fern would welcome the opportunity to continue his service to Lewiston Housing Authority and the community. We would be happy to discuss this appointment with you at your convenience.

Sincerely,

Marc Pellerin
Chairperson

James R. Dowling
Executive Director