

CITY OF LEWISTON  
STAFF REVIEW COMMITTEE MEETING  
FINAL MINUTES for September 29, 2016

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 9:00 a.m.

**Staff In Attendance:** David Hediger Deputy Director/City Planner, Ryan Barnes, Project Engineer, Paul Ouellette, Fire Inspector, Ryan Coleman, Fire Inspector Robert Ullrich, Sergeant of Police, Gil Arsenaault, Director of Planning & Code.

**Other Attendees Present:** Eric Potvin, Harriman Associates  
Mark Lee, Harriman Associates  
Julia Sleeper, Tree Street Youth  
Ed Toussaint, Owner of 130 Howe Street

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

An application submitted by Harriman Associates on behalf of Tree Street Youth Center to expand their programming into a vacant adjacent area of their 144 Howe Street property to change a portion of the building to an Academic/Educational use.

Eric Potvin and Julia Sleeper summarized improvements and proposal. The number of participants will remain the same around 120 but they will offer more programs and activities.

Ed Toussaint had questions about the basketball courts and outdoor play area. The area will be fenced in utilizing existing foundation walls as retaining walls.

Julia stated they operate until 6:00 p.m. and sometimes inside until 8:00 p.m. Programs are offered to ages K-12. Basketball courts will not be illuminated.

Ed said he was concerned about afterschool. An eight foot high fence will be installed on top of the retaining wall and existing vegetation will remain along his property line

Gil noted that a buffer is needed. He suggested that the basketball area be closed after hours.

Ullrich noted any illegal activity will need to be addressed by Tree Street and Lewiston Police Department.

Ryan has concerns with storm water. Lewiston Fire Department requested the announcer panel and knox box need to be relocated.

Gil recommended continuing this meeting to resolve outstanding issues.

The following motion was made:

**MOTION:** by **Ryan Coleman** to continue this item to the October 6, 2016 meeting to resolve remaining issues. Second by **Ryan Barnes**.

**VOTED:** 4-0 (Passed)

V. **OTHER BUSINESS:** None

VI. **READING OF MINUTES:**

The following motion was made:

**MOTION:** by **Ryan Barnes** to adopt the minutes from August 18, 2016. Second by **Paul Ouellette**.

**VOTED:** 4-0 (Passed)

VII. **ADJOURNMENT:**

The following motion was made to adjourn.

**MOTION:** by **Paul Ouellette** that this meeting adjourns 9:25 a.m. Second by at **Ryan Barnes**.

**VOTED:** 4-0 (Passed).

Respectfully Submitted:



Cathy Lekberg, Administrative Assistant  
Planning/Code Department