

LPL Library Board of Trustees Meeting
September 1, 2016

Members present: Jennifer Gendron Carleton, Noel Madore, Anne Kemper, Sarah Yasin, and John Painter

Others present: Rick Speer, Sonia Buck (APL), and Hugh Judge.

The meeting was called to order by Chairperson Jennifer Gendron Carleton at 5:35 pm.

Hugh Judge from our investment advisory firm, R. M. Davis, presented the semi-annual report on the Library Endowment Fund.

The minutes from the May 5, 2016 Board meeting were unanimously approved.

The Director's Report was unanimously approved.

- Two full time staff members resign in the last month, both in our Lending Services Department. Beth Wulleman, the department supervisor is leaving to take a job at the Portland Public Library and Library Assistant Linda Thompson is pursuing other career goals. This latter position has been reclassified and moved to the Library Technician level.
- During the month of August we hired a third part-time building monitor, Donna Simpson, a former nurse and educational technician in the Lewiston School Department. We now have building monitors working every day in the library from 12 noon until closing.
- The Met had a conservation assessment done on our Marsden Hartley painting and it was found to be in generally good shape except for one minor crack in the paint. It was determined that the painting is stable enough for its trip to NYC and the Met has offered to have its Conservation Department deal with the crack prior to its framing for their show.
- The Friends of LPL are exploring the printing of notecards with our Hartley painting that would be sold here at the LPL as a Friends fundraiser. We are also looking into the possible sale of other items from the upcoming Met/Colby exhibit.
- Library Technician Ruby Jones (Adult/Teen Dept) will be participating in the Chamber's Androscoggin Leadership Development Institute this fall.

Rick reviewed the LPL Behavior Procedure, a document that provides staff with guidelines for dealing with inappropriate behavior. This is an internal, staff document which does not need formal approval by the Board.

Possible dates were discussed for a Joint LPL/APL Board meeting. Rick was directed to work with the APL director along with the Board chairs at each library to come up with a date, preferably during October of this year.

Anne and Sonia reported on the latest APL Board meeting.

Jennifer reported on a conflict for the October LPL Board meeting date. Once the Joint LPL/APL meeting is set Jennifer will work with Rick to find a date for the LPL-only meeting.

Meeting adjourned at 6: 50 pm.