

FINANCE COMMITTEE

LEWISTON, MAINE

February 14, 2005

PRESENT:

Ronald Paradis, Roger Provencher, Robert Reed and Councilor Mark Paradis.

ABSENT:

Councilor Lillian LaFontaine O'Brien

The meeting was called to order at 5:17 p.m. by the Chairman Roger Provencher.

On motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(19-2005) To dispense with reading of the minutes of the previous meeting dated January 24, 2005 and to accept and place them on file as submitted by the Clerk.

VOTE: 4-0

The Committee considered award of the contract on an Air Quality and HVAC System Study of the City Building. Of the ten (10) firms that submitted proposals to perform the analysis, three (3) firms were selected for further review of their proposals. The fee proposals of the top rated firms were reviewed and the Selection Review Committee met with the top rated firm to review their proposed scope of work. The Selection Review Committee recommended that the contract be awarded to Oak Point Associates of Biddeford, Maine, at a total fee not to exceed \$23,970.

On recommendation of the Selection Review Committee and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(20-2005) To award RFP 2004-069 on the City Hall Air Quality and HVAC System Study to Oak Point Associates, Biddeford, Maine, based on their negotiated proposal of \$23,970.

VOTE: 4-0

The Committee considered a recommendation to solicit a request for qualification of contractors to fill the sluiceways and tailrace under Mill 1 Annex, 2 and 2A Wing and Storehouse at the Bates Mill Complex. The City is required to perform the project as part of its exit strategy with the Bates Mill LLC.

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The proposed scope of work is quite unique in this area and request a for qualification process would allow the City to evaluate various construction methods while completing the objective of filling the sluiceways and tailrace in the most cost effective manner. After the request for qualifications are evaluated, it would be recommended that a Design/Build process be authorized and a proposal would come before the Finance Committee for consideration of award.

After several questions by Committee members in regards to the proposal the following action was taken.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Reed it was

VOTED:

(21-2005) To authorize the City to solicit request for qualifications of contractors for the project to fill the sluiceways and tailrace at the Bates Mill Complex and to further authorize a Design/Build process with the selected contractor which would come before the Finance Committee for final approval.

VOTE: 4-0

It was requested that two (2) Committee members be appointed to serve on the Selection Review Committee and Chairman Provencher and Ronald Paradis volunteered to serve on the committee.

The Committee considered ratification of Change Orders #12 and 13 on the Library Expansion Project. Chairman Provencher requested an update from the Library Director on the status of fund raising for the project and how it would assist in financing the overall completion of the project to include adequate furnishings. Library Director Rick Speer responded that the fund raising efforts were coming along fairly well and that he felt confident that an adequate amount of money would be raised to finance any remaining Change Orders and furnishings for the project. It was agreed that an update would be provided to the Committee upon submission of the next Change Order.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Reed it was

VOTED:

(22-2005) To ratify Change Orders #12 in the amount of \$7,531.95 and Change Order #13 in the amount of \$18,322.01 on the Library Expansion Project.

VOTE: 4-0

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At this time, the Committee considered the purchase of two (2) used vehicles that would be used by the Police Chief and City Administrator. Proposals had been received from Rowe Ford of Auburn on two 2004 Mercury Grand Marquis with both vehicles having between 10,000 and 12,000 miles. The proposals being offered on the vehicles currently have a combined value of \$2,875 below average retail prices for the vehicle. The dealer also indicated that they would also install remote car starters valued at approximately \$300 per unit. Because the offers to purchase these vehicles may be gone by the time that other proposals could be submitted, it was recommended that the Committee consider awarding the purchase of these vehicles to Rowe Ford Auburn.

On motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(23-2005) To authorize the purchase of two (2) used 2004 Mercury Grand Marquis for the Police Chief and City Administrator at a total cost of \$34,725 less allowance for trade-ins on two (2) Ford Crown Victorias of \$6,000 for a net purchase price of \$28,725.

VOTE: 4-0

VOTED:

To adjourn at 5:45 p.m.

Richard T. Metivier
Clerk
Finance Committee