

LEWISTON FINANCE COMMITTEE MEETING

Agenda

Finance Committee meeting, **Monday**, August 22, 2016 at **5:30** p.m. in the **Administrator's Conference Room**, Lewiston City Hall.

1. Call meeting to order
2. Review minutes of previous meeting dated August 8, 2016.
3. Recommendation from the Purchasing Director regarding award of Bid 2016-060 Skid Steer Loader with attachments.
4. Recommendation from the Purchasing Director regarding award of Bid 2016-063 Plow Cutting Edges and Wear Plates.
5. Recommendation from the Purchasing Director regarding award of Bid 2016-062 Upgraded Hydraulic Coupling System.
6. Other Business
7. Adjourn

**FINANCE COMMITTEE
LEWISTON, MAINE**

**Minutes of
August 8, 2016**

PRESENT: Robert Reed, Councilor Michael Lachance, Councilor James Lysen, Paul Robinson and Nelson Peters.

OTHERS PRESENT: Finance Director Heather Hunter, P/W Fleet Operation Manager Phil Brienza, Public Works Director David Jones and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:30 p.m. by the Chairman.

On motion of Councilor Lachance, seconded by Councilor Lysen it was

VOTED:

(094-2016) To approve the minutes of the previous meeting dated July 25, 2016 as presented and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

At this time, the Finance Director reviewed the recommendation and calculation for the Cost of Living Adjustment (COLA) for the two (2) remaining City Pensioners.

On recommendation of the Finance Director and on motion of Councilor Lysen, seconded by Mr. Robinson it was

VOTED:

(095-2016) to approve the Cost of Living Adjustment for City Pensioners by fiscal year as follows:

FY2015	1.5%	Effective 1/1/2015
FY2016	1.5%	Effective 7/1/2015
FY2017	2.0%	Effective 7/1/2016

with the total retro cost calculated to be \$1,768.54.

VOTE: 5-0

At this time, the Purchasing Director indicated that two (2) bids, one for a skid steer loader and one for a truck chassis with vacuum sweeper, had been scheduled to be opened on August 2, 2016 and that both items had been budgeted for with an estimate in excess of \$100,000. The current Finance Committee Rules require at least two bids or a pre-approval for sole source items.

FINANCE COMMITTEE MINUTES

August 8, 2016

The committee first reviewed the circumstance for a single bid on the skid steer loader unit (Bid 2016-060).

On recommendation of the Purchasing Director and on motion of Councilor Lysen, seconded by Mr. Peters it was

VOTED:

(096-2016) To suspend Finance Committee Rules with regard to a single bid on Bid 2016-060 on a Skid Steer Loader, allow the Purchasing Director to open the single bid, evaluate the bid and to bring a recommendation of award back to the Committee at its next meeting.

VOTE: 5-0

The second bid 2016-061 Truck Chassis & Cab with Vacuum Sweeper had a single proposal submitted however, follow up with a second vendor showed that the vendor had intended to bid but failed to put the package together.

On recommendation of the Purchasing Director and on motion of Councilor Lachance, seconded by Mr. Robinson it was

VOTED:

(097-2016) To allow an additional two (2) weeks for bids to be submitted by interested vendors supplying the single bid an opportunity to take back the unopened proposal.

VOTE: 3-2

Mr. Reed and Councilor Lysen opposed

On recommendation of the Selection Review Committee and on motion of Councilor Lysen, seconded by Mr. Robinson it was

VOTED:

(098-2016) To award the contract for RFP 2016-046 Collection System Criticality & Risk Assessment to Ted Berry Company, Livermore, Maine, at a fee not to exceed \$74,002.

VOTE: 5-0

On recommendation of the Selection Review Committee and on motion of Councilor Lysen, seconded by Councilor Lachance it was

VOTED:

(099-2016) To award the contract for RFP 2016-047 Sewer Lines & Manholes Condition Assessment to Ted Berry Company, Livermore, Maine, at a daily rate of \$3,190/8 hour day and a cost of \$200 each for the removal of protruding laterals.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

August 8, 2016

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Councilor Lysen it was

VOTED:

(100-2016) To award Bid 2016-055 for three (3) single axle Truck Chassis & Cab units with plow and dump body to Freightliner of Maine, Westbrook, Maine, low bidder at their bid price of \$509,453 and to accept the trade in allowance on three (3) units of \$32,000 for a net award of \$477,453.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Lysen it was

VOTED:

(101-2016) To award Bid 2016-056 for one (1) 4X4 Sub-Compact Tractor & Attachments to Hammond Tractor, Auburn, Maine, low bidder meeting specifications at their bid price of \$21,875.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Lysen, seconded by Mr. Robinson it was

VOTED:

(102-2016) To award Bid 2016-057 for a 500 gallon Commercial Diesel Exhaust Fluid Pumping Station to Simard & Sons, Lewiston, Maine, sole bidder at their bid price of \$41,951.48.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Lachance, seconded by Councilor Lysen it was

VOTED:

(103-2016) To award Bid 2016-058 for three (3) ½ ton 4X4 Pick Up Trucks to O'Connor Auto, Augusta, Maine, at their bid price of \$80,919 and to accept the trade in allowance of \$4,741 for a net award of \$76,178.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Lysen it was

VOTED:

(104-2016) To award Bid 2016-059 for one (1) Full Size 4 Door Sedan to O'Connor Auto, Augusta, Maine, at their bid price of \$21,572.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

August 8, 2016

On recommendation of the Purchasing Director and on motion of Councilor Lachance, seconded by Councilor Lysen it was

VOTED:

(105-2016) To extend the Master Service Agreement with CDM Smith for two (2) additional years and to authorize the department to work with CDM Smith to develop a Task Order for engineering services relating to a Redundant Transmission Water Main.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Lysen, seconded by Mr. Robinson it was

VOTED:

(106-2016) To ratify Change Order #2 to the contract with J. Pratt Construction on the Lisbon Street Road and Sidewalk Project in the amount of \$9,600.

VOTE: 4-1

Councilor Lachance opposed

On recommendation of the Purchasing Director and on motion of Councilor Lysen, seconded by Mr. Robinson it was

VOTED:

(107-2016) To award the annual bid for Road Salt, bid with AVCOG, to Eastern Salt Company at their per ton price of \$56.61.

VOTE: 5-0

At this time, the Finance Director indicated that she was developing an RFP for Banking Services. The Director reviewed the various reasons for soliciting proposals and asked if members would be interested in serving on a review committee. Both Mr. Reed and Mr. Peters indicated they would be willing to assist as members.

VOTED:

To adjourn at 6:49 p.m.

Norman Beauparlant
Clerk
Finance Committee



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 3

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2016-060 Skid Steer Loader w/Attachments
date: August 19, 2016

At the meeting of August 8, 2016, the Committee voted to suspend the Finance Committee Rules to allow for the single bid received on a 4X4 Skid Steer Loader. The suspension of the rules was needed to allow for a single bid to be considered that was anticipated to be in excess of \$100,000.

The bid was opened the following day and the proposal from Jordan Equipment has been evaluated.

It is recommended that the bid be awarded to Jordan Equipment, Falmouth, Maine, sole bidder at their bid price of \$119,012.17. Funding for the replacement was authorized as part of the FY 2017 Bond authorization for equipment replacement in the amount of \$792,000 with the Skid Steer estimated at \$119,000. Other items have come in under budget to make up for the \$12.17 over estimate.

NJB/syt

4X4 Skid Steer Loader w/Attachments

Bid #: 2016-060

August 2, 2016

	Jordan Equipment Falmouth ME
Description	

Unit only	\$ 55,851.01
Trade-in allowance	\$ (3,500.00)
Net Bid Price (unit less trade in)	\$ 52,351.01

Options:

1) HD tire steel tracks	\$ 4,310.00
2) Rear fram mounted stabilizers	\$ 7,153.85
3) Bradco Tree Fork w/quick coupler	\$ 4,350.00
4) 44" Tree Space w/quick coupler	\$ 16,237.25
5) 40" High Flow Planer w/quick coupler	\$ 27,525.06
6) 9' Kage Snow Plow	\$ 7,085.00
Total Options	\$ 66,661.16

Total Unit + Options	\$ 119,012.17
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Year	2016
Make	Bobcat
Model	S770





Finance Committee

Norman J. Beauparlant
Director of Budget/Purchasing
nbeauparlant@lewistonmaine.gov



Item # 4

to: Finance Committee
from: Norman Beauparlant, Purchasing Director
subject: Bid 2016-063 Plow Cutting Edges & Wear Plates
date: August 19, 2016

It is recommended that the bid for Cutting Edges and Wear Plates be awarded as follows:

Items 1-4 to H P Fairfield low bidder on all items and to JIMAR Construction Products on the Polar Flex cutting edges.

Total value of bid:

Items 1-4	\$4,465.40
Polar Flex items	<u>14,071.37</u>
Total	\$18,536.77

Funds are budgeted in the Municipal Garage Operating account for Repairs to Equipment.

NJB/syt

Plow Cutting Edge

Bid #: 2016-063

August 4, 2016

#	Description	Qty	H P Fairfield Scarborough ME		Valk Manufacturing New Kingstown PA		Viking-Cives Lewiston ME		Jordan Equipment Falmouth ME		JIMAR Const. Prod. Bangor ME	
			Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	5' Plow Blades	10	\$ 83.68	\$ 836.80	\$ 108.00	\$ 1,080.00	\$ 122.00	\$ 1,220.00	\$ 159.00	\$ 1,590.00	\$ 155.62	\$ 1,556.20
	Make		Esco		Valk		American Blade		Esco		Vallite	
	Model		4401804						Flame Hard.			
2	6' Plow Blades	10	\$ 99.44	\$ 994.40	\$ 130.00	\$ 1,300.00	\$ 144.50	\$ 1,445.00	\$ 191.00	\$ 1,910.00	\$ 186.75	\$ 1,867.50
	Make		Esco		Valk		American Blade		Esco		Vallite	
	Model		4400954						Flame Hard.			
3	Grader Blades	20	\$ 87.88	\$ 1,757.60	\$ 89.00	\$ 1,780.00	\$ 163.70	\$ 3,274.00	\$ 112.50	\$ 2,250.00	\$ 109.33	\$ 2,186.60
	Make		Esco		Valk		American Blade		Esco		Vallite	
	Model		1645-609						Flame Hard.			
4	Wear Plates	20	\$ 43.83	\$ 876.60	No Bid		\$ 50.00	\$ 1,000.00	No Bid		\$ 91.75	\$ 1,835.00
	Make		Esco				American Blade				Vallite	
	Model		X412745									
12'	Polar Flex cutting edge assemblies	2	No Bid		No Bid		No Bid		No Bid		\$ 2,167.44	\$ 4,334.88
11'	Polar Flex cutting edge assemblies	4	No Bid		No Bid		No Bid		No Bid		\$ 1,986.82	\$ 7,947.28
	Spare 12" carbide insert blade segments	12	No Bid		No Bid		No Bid		No Bid		\$ 105.66	\$ 1,267.92
	Spare set of EDPM rubber sleeve & bushings	1	No Bid		No Bid		No Bid		No Bid		\$ 521.29	\$ 521.29



Finance Committee

Norman J. Beuparlant
Director of Budget/Purchasing
nbeuparlant@lewistonmaine.gov



Item # 5

to: Finance Committee
from: Norman Beuparlant, Purchasing Director
subject: Bid 2016-062 Upgraded Hydraulic Coupling System
date: August 19, 2016

Bids were opened on August 4, 2016 for a specific upgraded hydraulic coupling system to be installed on the loader in use at the Lewiston Landfill.

The loader unit in use is a 2009 Case Loader and requires a specific hydraulic quick coupler.

It is recommended that the bid be awarded to Beaugard Equipment, Scarborough, Maine, at their bid price of \$13,749.

Note: the funds are budgeted for a part of the Municipal Garage Equipment Repairs account.

NJB/syt

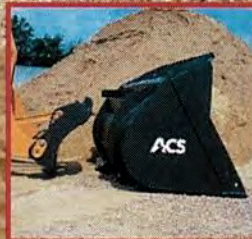
Upgraded Hydraulic Coupling System

Bid #: 2016-062

August 4, 2016

Description	Qty	Beauregard Equipment Scarborough ME	
		Unit \$	Total \$
ACS Model Pro 2000 Hydraulic Quick Coupler to fit 2009 Case 721E XR	1	\$ 4,412.00	\$ 4,412.00
ACS Pro 2000 quick coupler blanks	4	\$ 1,791.00	\$ 7,164.00
1 Complete set of new pins, bushings, seals & shims for the above loader/coupler.	1	\$ 2,173.00	\$ 2,173.00
Total all items			\$ 13,749.00

Quick Coupler Systems For Loaders



ACS
INDUSTRIES, INC.

Quality That Works®

**Quality
That
Works**

The ACS Pro Series 2000^e is the only quick coupler system that allows complete interchangeability of attachments among wheel loaders from any manufacturer. The compact design balances strength with performance, keeping the payload close to the loader. The Pro Series 2000^e features the ACS original single-point hookup. These features have given the patented ACS Quick Coupler system a reputation for being the best in the world.



- 1 The "ACS Exclusive" self-aligning single-point hookup provides fast, smooth coupling to any attachment – even on rough, uneven terrain. Instead of trying to line up your loader to attach into two hooks, the operator only has to attach into one – the coupler does the rest!
- 2 The ACS open frame construction allows the operator to clearly see when coupling and uncoupling attachments. Hydraulic actuation allows the operator to lock and unlock the coupler from the cab with no need for assistance.
- 3 Over 300 square inches of structure are in contact between the ACS Quick Coupler and the loader attachment. The coupler system is strong, tight and durable...no twisting or bending even under the heaviest of loads. Face plate contact evenly distributes the forces from the attachment. The result is long, trouble free Quick Coupler life.
- 4 ACS Quick Couplers come complete with all plumbing and valving required to operate the Quick Coupler system. ACS Quick Couplers are engineered to run off existing loader hydraulic systems.

Turn any wheel loader into a tool-carrier with ACS's full line of coupler-equipped attachments. With the flexibility of different attachments, loaders become as versatile as job sites demand. And, with Pro Series 2000^e interchangeability, you can easily exchange attachments among various brands of loaders. ACS also offers compatible female blanks to adapt your existing loader attachments.



The Pro Series profiled shape fits the contour of the bucket and keeps the load close to the loader – increasing your payload – the best in the industry!

PRO SERIES 2000^e

The Quick Coupler System that interchanges attachments no matter which loader you own.

The Pro Series 2000^e coupler is designed for both 3-Arm and 4-arm loaders. This patented state of the art coupler incorporates design features that translate into specific user benefits, such as:

- Single point hookup...operator friendly, truly "quick" coupling
- Lowest CG Extension in the industry...maximize loader payload
- Open frame design...attachment visibility
- Attachment interchangeability...simplifies attachment inventory

The Pro Series 2000^e coupler design permits similarly sized loaders to share the same attachments, no matter which manufacturer. Now you can make loader purchasing decisions on loader performance and dealer support, and still have attachment interchangeability.

With innovative engineering, service and performance advantages found only at ACS, the Pro Series 2000^e Quick Coupler System has become the first industry standard coupler system on the market today... and your preferred choice.

Patent #4,963,071



LOADER ATTACHMENTS

