

FINANCE COMMITTEE

LEWISTON, MAINE

August 23, 2004

PRESENT:

Councilor Mark Paradis, Roger Provencher, Robert Stone and Ronald Paradis

ABSENT: Councilor Lillian LaFontaine O'Brien

The meeting was called to order at 5:15 p.m. by Chairman Roger Provencher.

On motion of Mr. Stone, seconded by Mr. Mark Paradis it was

VOTED:

(102-2004) To dispense with reading of the minutes of the previous meeting dated August 9, 2004 and to accept and place them on file as submitted by the Clerk.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Mark Paradis it was

VOTED:

(103-2004) To reject the bid received on bid 2004-055 for used SUV's at this time to allow the vehicles to be re-bid at a later date.

VOTE: 4-0

The Purchasing Agent reviewed the bid tabulation on Bid 2004-054 for Police Uniforms. The Purchasing Agent explained that while Tri-State appeared to be the low bidder from the tabulation, they had not bid on all of the items and in addition, had included some cost adjustments as part of their bid.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Ron Paradis it was

VOTED:

(104-2004) To award Bid 2004-054 on Police Uniforms to Ben's Uniforms, Amesbury, MA, low bidder overall.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

August 23, 2004

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Stone it was

VOTED:

(105-2004) To authorize Task Order #14 to the Master Service Agreement with Camp Dresser & McKee to assist the City of Lewiston and the Auburn Sewer District to develop a five (5) year update of the Clean Water Act Master Plan. The total fee of \$50,000 to be funded \$30,000 by the City of Lewiston and \$20,000 by the Auburn Sewer District.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Stone it was

VOTED:

(106-2004) To authorize Change Order #1 with Pratt & Sons for additional work on Lisbon Street in the amount of \$112,115 based on estimated quantities and unit prices in original Bid 2004-051.

VOTE: 4-0

The Committee considered Task Order #2 with Aquarion Engineering Services to provide assistance on the Storm Water Management Plan Implementation during the second permit year (June 2004 - May 2005). Committee members were concerned about the amount of effort that was assumed to be done by City staff on the part of the consultant. City staff members present indicated that a matrix of tasks could be worked up for the next meeting to illustrate consultant and City staff responsibilities.

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Mark Paradis it was

VOTED:

(107-2004) To table action on Task Order #2 with Aquarion Engineering Services until the next regular meeting to allow time for additional information on staff responsibilities.

VOTE: 4-0

The Committee was briefed on the various items contained within Change Order #7 with Ganneston Construction Company on the Library Expansion Project. Committee members expressed concern that the contingency established in the budget was now gone and that the project had not reached the fifty (50%) percent of completion yet.

FINANCE COMMITTEE MINUTES

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On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Ron Paradis it was

VOTED:

(108-2004) To ratify Change Order #7 with Ganneston Construction on the Library Expansion Project in the amount of \$43,650.26.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Mark Paradis it was

VOTED:

(109-2004) To authorize Task Orders #7, 8 & 9 with HNTB Engineers to provide design assistance on three (3) MDOT Level II highway resurfacing projects:

Task Order #7	Route 126	\$6,544
Task Order #8	Bates Street	\$5,790
Task Order #9	Sabattus Street	\$5,648

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Mark Paradis it was

VOTED:

(110-2004) To authorize Change Order #1 with Gendron & Gendron on the Ferry Road Water Line Project to allow for additional work along Commercial and Pleasant Streets at a cost of \$78,447.75 based on estimated quantities.

VOTE: 4-0

The Purchasing Agent briefed the Committee on a recent accident involving one of the Police cruisers. The cruiser has been declared a total loss by the insurance company. With the assistance of last year's successful bidder (Auburn Motor Sales), a 2004 Ford Crown Victoria was located at a New Hampshire dealership. Auburn Motor Sales has negotiated a price of \$20,460 for this unit. The replacement unit would be funded in part with the proceeds from the insurance (\$13,041.66) with the balance coming from the Police Department FY05 budget for replacement of Police Cruisers.

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On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Ron Paradis it was

VOTED:

(111-2004) To authorize a Waiver of Competition on the basis of single source to allow for the direct purchase of the 2004 Crown Victoria Police Package vehicle from Auburn Motor Sales at a quoted price of \$20,460.

VOTE: 4-0

At this time, the Purchasing Agent indicated that two (2) members of the Finance Committee were needed to review proposals for Consultant Services at the Lewiston Landfill site. Mr. Ron Paradis and Mr. Robert Stone volunteered to serve on the Selection Review Committee.

VOTED:

To adjourn at 6:05 p.m.

Norman J. Beauparlant
Clerk Pro-Tem
Finance Committee