

FINANCE COMMITTEE

LEWISTON, MAINE

June 7, 2004

PRESENT:

Robert Stone, Councilor Mark Paradis, Councilor Lillian LaFontaine O'Brien, Ronald Paradis and Roger Provencher.

The meeting was called to order at 5:15 p.m. by Chairman Roger Provencher.

On motion of Ms. O'Brien, seconded by Mr. Stone it was

VOTED:

(67-2004) To dispense with reading of the minutes of the previous meeting dated May 24, 2004 and to accept and place them on file as submitted by the Clerk.

VOTE: 5-0

The Committee considered the pre-qualification of Water Tank Builders for the soon to be bid new water tank construction to be built on six acres off Ferry Road. The Purchasing Agent reviewed the process used for the pre-qualification of tank builders.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Stone it was

VOTED:

(68-2004) To accept the recommendation of the Purchasing Agent and to pre-qualify Preload Inc. Of Harppauge, NY and Natgun Corp. of Wakefield, MA as the two firms qualified to bid on the construction of two new three million gallon precast, prestressed concrete water storage tanks.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Stone it was

VOTED:

(69-2004) To authorize Task Order #4 with Wright-Pierce, Topsham, Maine, to provide professional engineering services for work associated with the Gully Brook Sewer Separation Project Contract #4 work area at a fee not to exceed \$59,200.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Stone it was

VOTED:

(70-2004) To authorize Task Order #1 with Summit Geotechnical Services for professional consultant services to provide construction administration and testing services associated with the Alfred A. Plourde Parkway Project at a fee not to exceed \$4,000.

VOTE: 5-0

The Committee considered the award of the jointly bid Cleaning and Cement Lining Project bid in conjunction with the Auburn Water District. The Purchasing Agent explained that the bid specifications indicated that the bid would be awarded to a single contractor.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Stone it was

VOTED:

(71-2004) To award Bid LA 2004-003 on the Cleaning and Cement Lining of existing 16" water main on Lisbon and Cedar Streets to J. Fletcher Creamer & Son, Hackensack, NJ, low bidder overall at their bid price of \$37,820.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Ron Paradis, seconded by Mr. Mark Paradis it was

VOTED:

(72-2004) To award Bid 2004-041 for an Emergency/Backup Electric Generating System to Cummins Northeast, Scarborough, Maine, low bidder meeting specifications at their bid price of \$14,965.

VOTE: 5-0

At this time, the Committee considered the award of Bid 2004-040 on Hot Plant Mixed Bituminous Pavement (annual Paving Program). The Purchasing Agent indicated that due to the higher than anticipated bid prices, the department had revised the quantities that would be able to be placed. While the bid appeared to be extremely close, the apparent low bidder at the time of the bid opening remained the low bidder after revisions to quantities.

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On recommendation of the Purchasing Agent and on motion of Ms. O'Brien , seconded by Mr. Stone it was

VOTED:

(73-2004) To award of Bid 2004-040 on Hot Plant Mixed Bituminous Pavement to Blue Rock Industries, Westbrook, Maine, low bidder meeting specifications at their bid price of \$970,400.75 based on revised quantities.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Stone , seconded by Mr. Mark Paradis it was

VOTED:

(74-2004) To award of Bid 2004-043 on Reclaiming of Existing Asphalt to Pike Industries, Lewiston, Maine, low bidder at their bid price of \$2.72 per square yard on bid Item #1 for reclaiming, furnishing and applying calcium chloride, grading and compacting.

VOTE: 5-0

The Committee considered the recommended changes to the Purchasing Policy that would allow for the implementation of a Purchasing Card Program for the City. The Purchasing Agent explained the evaluation of the Card Program including the efficiency that a program would bring. The Purchasing Agent indicated that the program is modeled after the program implemented by the City of Portland in 2000. He further indicated that the firm selected currently holds the State of Maine contract, City of Portland contract and the Town of Cumberland contract.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien , seconded by Mr. Mark Paradis it was

VOTED:

(75-2004) To recommend to the City Council that the City Purchasing Policy be amended (Section 3.4.1 Decentralized Purchase limit of \$500 be increased to \$1,000 and a new Section 3.4.2 Purchasing Card Program be created) authorizing the program and to have the subsequent section recommended without any changes.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Ms. O'Brien , seconded by Mr. Stone it was

VOTED:

(76-2004) To authorize the Finance Director to negotiate a Master Services Agreement with Chase-Manhattan Bank to provide services associated with the Purchasing Card Program.

VOTE: 5-0

VOTED:

To adjourn at 5:56 p.m.

Norman Beauparlant
Clerk Pro-Tem
Finance Committee