

**CITY OF LEWISTON**

**CITY COUNCIL**

**DECEMBER 15, 2015**

**REGULAR MEETING HELD IN THE COUNCIL ROOM AT 6:00 P.M.**

THE HONORABLE ROBERT E. MACDONALD, MAYOR, PRESIDING.

PRESENT: Mayor Macdonald, Councilors Dubois, Libby, Bouchard, Cloutier, Cayer and Lachance, City Administrator Edward Barrett and City Clerk Kathleen Montejo.

Absent/Excused: Councilor D'Auteuil (Note – The City Charter permits the Mayor to cast a vote in the absence of a City Councilor.)

**EXECUTIVE SESSION**

**VOTE (317-2015)**

Motion by Councilor Dubois, seconded by Councilor Lachance:

To enter into an Executive Session, pursuant to MRSA Title 1, section 405 (6) (c), to discuss Acquisition of Property, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City. Passed - Vote 7-0

Executive Session began at 6:01pm and ended at 6:18pm.

**VOTE (318-2015)**

Motion by Councilor Libby, seconded by Councilor Cayer:

To enter into an Executive Session pursuant to MRSA Title 1, section 405 (6) (A) to discuss a personnel matter. Passed - Vote 7-0

Executive Session began at 6:19pm and ended at 6:32pm.

**VOTE (319-2015)**

Motion by Councilor Bouchard, seconded by Councilor Cloutier:

To enter into an Executive Session, pursuant to MRSA Title 1, section 405 (6) (c), to discuss an Economic Development issue, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City. Passed - Vote 7-0

Executive Session began at 6:33pm and ended at 6:52pm.

THE HONORABLE ROBERT E. MACDONALD, MAYOR, PRESIDING.

PRESENT: Mayor Macdonald, Councilors Dubois, Libby, Bouchard, Cloutier, Cayer and Lachance, City Administrator Edward Barrett and City Clerk Kathleen Montejo.

Absent/Excused: Councilor D'Auteuil. (Note – The City Charter permits the Mayor to cast a vote in the absence of a City Councilor.)

Pledge of Allegiance to the Flag.  
Moment of Silence.

**VOTE (320-2015)**

Motion by Councilor Cayer, seconded by Councilor Bouchard:

To dispense with the reading of the minutes of the meetings of February 17, March 3, April 7, July 14, August 11, October 6, October 20, November 17 and December 1, 2015 and to accept and place them on file as prepared by the City Clerk. Passed - Vote 7-0

**PUBLIC COMMENT PERIOD**

Luke Jensen of 4 Sylvan Avenue requested the City consider adding “sexual orientation” to the City’s Non-Discrimination Policy, noting it is included in many other Non-Discrimination Policies. Zack Pettengill of 200 Montello Street thanked the City Council, Planning Board, Code Enforcement Department and AVCOG for help with their project.

At this time, the Mayor presented plaques of appreciation to outgoing City Councilors Dubois, Libby and Cayer and thanked them for their years of service to the City.

**RESOLVE ACCEPTING A GRANT FROM THE AMERICAN LIBRARY ASSOCIATION OF THREE, 3-D PRINTERS TO SUPPORT STEAM PROGRAMMING FOR TEENAGERS AT THE LEWISTON PUBLIC LIBRARY**

**VOTE (321-2015)**

Motion by Councilor Cayer, seconded by Councilor Cloutier:

To approve the Resolve accepting a Grant from the American Library Association of Three, 3-D Printers to support STEAM programming for teenagers at the Lewiston Public Library:

Whereas, the Lewiston Public Library provides a range of programs for teenagers in the areas of Science, Technology, Engineering, Art, and Mathematics (STEAM); and

Whereas, library staff have successfully applied to the American Library Association for a grant to supply three, 3-D Cube printers; and

Whereas, the grant has no local match requirement other than to pay for the shipping costs for the three printers (approximately \$117); and

Whereas, the library plans to use funds provided by the Friends of the Lewiston Public Library to cover these shipping costs;

Now, therefore, be it resolved by the City Council of the City of Lewiston that there is hereby accepted an American Library Association grant of three, 3-D Cube printers for the purpose of improving the STEAM programming at the Lewiston Public Library.

Passed - Vote 7-0

**RESOLVE ACCEPTING A GRANT FROM THE CARIGNAN FUND FROM  
THE HARWARD CENTER FOR COMMUNITY PARTNERSHIP AT  
BATES COLLEGE TO PARTIALLY SUPPORT THE ART VAN PROGRAM  
AT THE LEWISTON PUBLIC LIBRARY**

**VOTE (322-2015)**

Motion by Councilor Cayer, seconded by Councilor Cloutier:

To approve the Resolve accepting a Grant from the Carignan Fund from the Harward Center for Community Partnerships at Bates College to partially support the ArtVan Program at the Lewiston Public Library:

Whereas, the Lewiston Public Library has been successfully working with the ArtVan program to provide art therapy and instruction to grade school children in the Library since September of 2006; and

Whereas, the City and Library have been informed that the costs for the ArtVan program will be increasing in September of 2017; and

Whereas, the ArtVan program currently operates in the Library with Bates College student volunteer support; and

Whereas, Library staff successfully applied for a Carignan Fund grant of \$1,300 to cover the increased ArtVan costs for FY2017; and

Whereas, the grant award does not require any increase in expenditures by either the City or the Library;

Now, therefore, be it resolved by the City Council of the City of Lewiston that there is hereby accepted a Carignan Fund grant in the amount of \$1,300 for the purpose of continuing the ArtVan programming at the Lewiston Public Library.

Passed - Vote 7-0

At this time, the Mayor took agenda item 5 out of order and addressed it at this time.

**RESOLVE ACCEPTING DOLARD AND PRISCILLA GENDRON'S DONATION OF  
THE PROPERTIES LOCATED AT 325 ALFRED A. PLOURDE PARKWAY AND  
645 WEBSTER STREET**

**VOTE (323-2015)**

Motion by Councilor Bouchard, seconded by Councilor Lachance:

To approve the Resolve accepting Dolard and Priscilla Gendron's donation of the properties located at 325 Alfred A. Plourde Parkway and 645 Webster Street:

Now, therefore, be it resolved by the City Council of the City of Lewiston that the donation by Dolard and Priscilla Gendron of the properties located at 325 Alfred A. Plourde Parkway and 645 Webster Street is hereby accepted and the City Administrator is authorized to execute the necessary documents to accept ownership.

Passed - Vote 7-0

**PUBLIC HEARING AND FINAL PASSAGE REGARDING AMENDMENTS TO THE  
GENERAL ASSISTANCE ORDINANCE REGARDING ELIGIBILITY**

The Mayor opened the public hearing to receive citizen input and comment. No members of the public spoke for or against this issue. The Mayor then closed the hearing.

**VOTE (324-2015)**

Motion by Councilor Cloutier, seconded by Councilor Bouchard:

That the proposed amendments to the City Code of Ordinances, Chapter 46 "General Assistance" receive final passage by a roll call vote. Passed - Vote 7-0

**AMENDMENTS TO THE PERSONNEL POLICIES REGARDING EMPLOYEE  
HEALTH INSURANCE OPTIONS, THE WELLNESS PROGRAM AND  
SICK LEAVE COVERAGE**

**VOTE (325-2015)**

Motion by Councilor Bouchard, seconded by Councilor Cayer:

To approve the amendments to the Personnel Policies for employees health insurance options, the wellness program and sick leave coverage, as recommended by City Administration.

Passed - Vote 7-0

**ORDER AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND  
ACCEPT A GRANT FROM THE MAINE HISTORIC PRESERVATION COMMISSION  
FOR ROOF IMPROVEMENT TO THE CLOUGH MEETING HOUSE**

**VOTE (326-2015)**

Motion by Councilor Lachance, seconded by Councilor Cloutier:

To approve the Order authorizing the City Administrator to apply for and accept a grant from the Maine Historic Preservation Commission for Roof Improvements to the Clough Meeting House:

Whereas, the Clough Meeting House, owned by the Clough Cemetery Association, is an historic structure located in the Clough Cemetery near the intersection of Old Lisbon Road and South Lisbon Road; and

Whereas, the Cemetery Association desires to undertake certain improvements to the roof of the structure; and

Whereas, funding for this project is potentially available through a grant from the Maine Historic Preservation Commission; and

Whereas, to be eligible for grant funding, the grant must be applied for by a Certified Local Government such as the City of Lewiston; and

Whereas, the proposed grant is in the amount of \$9,000 and will be matched by the Cemetery Association in the amount of \$6,000; and

Whereas, the City will be responsible for accounting for these grant funds and insuring that they are used appropriately in accordance with the grant's conditions should it be awarded; and

Whereas, preservation of this structure is in the best interest of the City and its goal of retaining important historic properties;

Now, therefore, be It Resolved by the City Council of the City of Lewiston that the City Administrator is authorized to apply for and accept a grant from the Maine Historic Preservation Commission in the amount of \$9,000 for the purpose of undertaking certain roof improvements to the Clough Meeting House, such grant to be matched by the Clough Cemetery Association in the amount of \$6,000, and to take such other steps as may be necessary to meet the conditions required by the grant.

Passed – Vote 7-0

**RESOLVE RECEIVING THE REPORT OF THE DOWNTOWN BUILDING  
TASK FORCE**

**VOTE (327-2015)**

Motion by Councilor Cloutier, seconded by Councilor Lachance:

To receive the Report of the Downtown Building Task Force and to thank the Task Force for their work. Passed - Vote 7-0

**APPOINTMENT TO THE BOARD OF ASSESSMENT REVIEW**

**VOTE (328-2015)**

Motion by Councilor Bouchard, seconded by Councilor Cayer:

To accept the City Administrator's nomination of Andrew Choate of 70 Rachel Blvd, and to appoint Mr. Choate as a member of the Board of Assessment Review, for a three year term, said term to expire December 17, 2018. Passed - Vote 7-0

**APPOINTMENT TO THE LEWISTON AUBURN TRANSIT COMMITTEE**

**VOTE (329-2015)**

Motion by Councilor Cayer, seconded by Councilor Libby:

To appoint Belinda Gerry of Auburn to the Lewiston Auburn Transit Committee, said term to expire June 15, 2016. Passed - Vote 7-0

**ORDER AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER FIVE TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF LEWISTON AND EDWARD A. BARRETT**

**VOTE (330-2015)**

Motion by Councilor Cloutier, seconded by Councilor Bouchard:

To approve the Order authorizing the Mayor to execute Amendment Number Five to the employment agreement between the City of Lewiston and Edward A. Barrett:

Whereas, the City entered into an agreement with Edward A. Barrett on December 1, 2009 under which he assumed the position of City Administrator; and

Whereas, in accordance with that agreement, the City Council has evaluated the performance of the City Administrator; and

Whereas, the Council wishes to adjust the Administrator's salary by 1.5% effective July 1, 2015, the same increase provided to other non-represented employees of the City;

Now, therefore, be It Ordered by the City Council of the City of Lewiston that the Mayor is authorized to execute a fifth amendment to the employment agreement with Edward A. Barrett, a copy of which is attached hereto.

Passed - Vote 7-0

**REPORTS AND UPDATES**

No reports or updates were presented at this time.

**OTHER BUSINESS**

The City Administrator thanked the City Councilors who are leaving office and noted it was a pleasure working with all of them, and he and the staff appreciated their hard work and their contributions to city operations.

**VOTE (331-2015)**

Motion by Councilor Cayer, seconded by Councilor Libby:

To adjourn at 7:25P.M. Passed - Vote 7-0

A true record, Attest:

Kathleen M. Montejo, MMC  
City Clerk  
Lewiston, Maine