

FINANCE COMMITTEE

MINUTES

LEWISTON, MAINE

June 16, 2003

PRESENT:

Robert Stone, Councilor Lillian LaFontaine O'Brien and Roger Provencher. Councilor Roger Philippon arrived at 5:04 p.m.

ABSENT: Jason Allen

ALSO PRESENT: Purchasing Agent Norman Beauparlant

The meeting was called to order at 5:02 p.m. by the Chairman Robert Stone.

On motion of Ms. O'Brien, seconded by Mr. Provencher it was

VOTED:

(71-2003) To dispense with reading of the minutes of the previous meeting dated June 2, 2003 and to accept and place them on file as submitted by the Clerk.

VOTE: 3-0

The Committee considered a Waiver of Competition in order for the City to upgrade its computer network with CBE/Valcom Business Center, South Portland, Maine. The upgrade includes upgrades for three (3) network server operating systems and a new e-mail server. It is important that the upgrade and expansion of the City's existing wide area network environment is performed by professionals that know and understand the City's multi-platform systems now in use throughout major areas of the City. CBE/Valcom has supported the City's network at City Hall since 1996 and at the Public Works Department since 1990 and they have the knowledge and experience to perform the services required.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Provencher it was

VOTED:

(72-2003) To authorize a Waiver of Competition pursuant to Section 3.3.1 of the Purchasing Policy and to enter into a contract with CBE/Valcom Business Center, South Portland, Maine, to provide equipment and services necessary for an upgrade of the City's computer network system at an estimated cost not to exceed \$28,000.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

June 16, 2003

The Committee reviewed information provided in regards to an extension of the Inventory Management contract with E J Prescott for Water & Sewer materials. A tabulation showing comparative pricing with certain items that were bid without Inventory Management System in 2001 and 2002 were shared with the Committee as well as the pricing Water Inventory Management for 2003 and 2004, which has not increased. In addition to the \$138,000 inventory credit when E J Prescott purchased the City's existing inventory, the estimated avoided cost during the first year amounted to an additional \$145,000.

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Philippon it was

VOTED:

(73-2003) To extend the contract for a Water/Sewer Inventory Management System with E J Prescott, Gardiner, Maine, for an additional one (1) year period through July 15, 2004.

VOTE: 4-0

The Committee considered Change Order #3 with St. Laurent & Son for the Gully Brook Sewer Separation Project in the amount of \$113,419.78. The additional work is to complete work in the vicinity of the Central Maine Civic Center prior to construction of the parking lot at the Civic Center.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

VOTED:

(74-2003) To authorize Change Order #3 on the Gully Brook Sewer Separation Project with St. Laurent & Son to install additional sewer pipe at a cost of \$113,419.78.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Philippon , seconded by Mr. Provencher it was

VOTED:

(75-2003) To award Bid 2003-36 on Hot Plant Mix Bituminous Pavement to Pike Industries, Lewiston, Maine, low bidder at their total estimated bid price of \$1,470,466 based on the estimated quantities needed for this construction season.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

June 16, 2003

On recommendation of the Purchasing Agent and on motion of Mr. Philippon , seconded by Ms. O'Brien it was

VOTED:

(76-2003) To award Bid 2003-38 on Reclaiming of Existing Asphalt to Blue Rock Industries, Westbrook, Maine, low bidder as follows:

Item 1:	Reclaiming Asphalt, furnishing & applying Calcium Chloride, Grading & Compacting.	\$34,937.45
Item 1A:	Reclaiming Asphalt, furnishing & applying Calcium Chloride	\$30,180.01
	Total	\$65,117.46

VOTE: 4-0

The Committee considered Change Order #8 on the Park Street Parking Garage Project. Of the three (3) items included in the Change Order, the most significant was the furnishing and installing of seven (7) concrete base and decorative pole lamps on the perimeter of the facility on Oak and Park Streets. These lamps would be identical to those that have been installed in the downtown area. The total cost of this item was \$31,463.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

VOTED:

(77-2003) To authorize Change Order #8 on the Park Street Parking Garage with Granger Northern Inc. in the total amount of \$32,570.

VOTE: 4-0

The Committee considered a request to authorize a contract for specialized cleaning/abatement services at 415 Lisbon Street, part of the joint development agreement with Franklin Property Trust and Oxford Networks. The agreement requires the City to proceed as soon as a lease is in place to remove pigeon guano. Morrissey Environmental is uniquely qualified to do this type of work and authorization was requested to allow the contract to proceed once a lease is entered into for dealing with Phase I on removal of the materials on the fourth floor and to seal off entry into the building and Phase II which would clean all stored items and surfaces on the first through third floors. The fee for Phase I would not exceed \$18,000 and for Phase II would not exceed \$40,500.

FINANCE COMMITTEE MINUTES

June 16, 2003

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Philippon it was

VOTED:

(78-2003) To authorize a contract for specialized cleaning and abatement services at 415 Lisbon Street to Morrissey Environmental for Phase I at an amount not to exceed \$18,000 and for Phase II at an amount not to exceed \$40,500.

VOTE: 4-0

Summit Environmental was contracted to do a Phase II Environmental Assessment of the former Cote Dairy site at 585 College Street, a tax acquired property. The site has qualified as a Federal Brownfields site and authorization has been given from both the Maine DEP and EPA to proceed with cleanup of the site. Summit recommends that the City contract with EPI Environmental Projects Inc. which is uniquely qualified to do the environmental cleanup of the asbestos, oil, ammonia and solvents which are located on the property.

On recommendation of the Purchasing Agent and on motion of Mr. Philippon , seconded by Ms. O'Brien it was

VOTED:

(79-2003) To authorize the Purchasing Agent to negotiate a contract with EPI Environmental Projects Inc. to do necessary cleanup work at the 585 College Street property.

VOTE: 4-0

A Change Order was requested to reconstruct a portion of the street on Adams Avenue between Park and Knox Street to remove existing pavement and unsuitable material and to add aggregate sub-base and aggregate base as a replacement. If this work is not done, the reconstruction of the roadway is likely to fail. The total price of the Change Order is \$18,698.99.

On recommendation of the Purchasing Agent and on motion of Mr. Philippon, seconded by Mr. Provencher it was

VOTED:

(80-2003) To authorize Change Order #1 on the Adams Avenue Reconstruction Project with St. Laurent & Son, Lewiston, Maine, at a total cost of \$18,698.99.

VOTE: 4-0

VOTED:

To adjourn at 5:35 p.m.

Richard T. Metivier
Clerk
Finance Committee