

# FINANCE COMMITTEE

## LEWISTON, MAINE

February 10, 2003

**PRESENT:**

Robert Stone, Councilor Lillian LaFontaine O'Brien, Councilor Roger Philippon and Jason Allen

**ALSO PRESENT:** Norman Beuparlant, Purchasing Agent.

**ABSENT:** Roger Provencher

The meeting was called to order at 5:02 p.m. by Chairperson Robert Stone.

On motion of Ms. O'Brien, seconded by Mr. Philippon it was

**VOTED:**

**(18-2003)** To dispense with reading of the minutes of the previous meeting dated January 27, 2003 and to accept and place them on file as submitted by the Clerk.

**VOTE: 4-0**

The Committee considered the bid proposals received for thirteen (13) Personal Computer systems for various departments. It was recommended that the bid be awarded on a base unit price basis to Gateway, low bidder meeting specifications. Dell Computer, did not provide pricing on various units of equipment, and therefore were non-responsive.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Philippon it was

**VOTED:**

**(19-2003)** To award Bid 2003-7 on Personal Computer Systems for various departments to Gateway, North Sioux City, SD, low bidder meeting specifications at their base unit price of \$1,056.

**VOTE: 4-0**

At this time, the Committee considered Change Orders 2 & 3 for the Park Street Parking Garage. Change Order #2 was to furnish and install 79 linear feet of 18" PVC and a 4' diameter catch basin at a price of \$6,720. Change Order #3 was to upgrade the ticket booth to one with a hipped roof and task lighting for the ticket booth operator at an additional cost of \$12,942. Committee members questioned the status of the parking garage budget and were told that after Change Order #2, there would still remain a \$234,000 contingency. City Engineer Mike Paradis indicated that most of the underground subsurface issues have been dealt with and the remaining contingency should be more than adequate to cover any future unforeseen change orders.

On recommendation of the Purchasing Agent and on motion of Mr. Allen, seconded by Ms. O'Brien it was

**VOTED:**

**(20-2003)** To authorize the following Change Orders with Granger Northern Inc. on the Park Street Parking Garage Project:

Change Order #2	Furnish & install underground piping and catch basin	\$6,720
Change Order #3	Upgrade ticket booth	12,942

**VOTE: 4-0**

The Finance Director reviewed a report with the Committee indicating that the Cost of Living Adjustment for Pensioners and beneficiaries under an old City Pension Plan should be 3.26% for fiscal year 2003. The adjustment is based on the average Cost of Living increase for active City employee groups within the City.

On recommendation of the Finance Director and on motion of Ms. O'Brien, seconded by Mr. Allen it was

**VOTED:**

**(21-2003)** Pursuant to Section 58-111 of the revised Code of Ordinances, to authorize a Cost of Living adjustment for retired City employees or their beneficiaries under the non-contributory City Pension Plan in the amount of 3.26%, retroactive to July 1, 2002.

**VOTE: 4-0**

The Committee conducted a review of the Lewiston Capital Improvement Program for fiscal year 2004 as recommended by the City Administrator. As noted in the City Administrator's memo, the Capital Improvement Program is only a planning document and does not commit to funding any of the projects that are included in the plan. It is expected that substantial adjustments will have to be made for the program to fit within the City's budgetary constraints.

The Committee reviewed the project summary table which showed the various sources of funding for the projects on a fiscal year basis. A total of \$22,824,000 in projects were in the fiscal year 2004 plan with \$13,393,500 of that amount to be funded by the issuance of bonded debt. The Committee then reviewed the impact on the City's bonded debt from fiscal year 2003 through fiscal year 2009. The total direct debt, including authorizations, was projected to be \$81,596,000 as of June 30, 2003. Based on the plan as presented, the bonded debt of the City is projected to increase to \$90,088,000 in fiscal year 2008. Chairman Stone indicated that the chart comparing the City's Assessed Value with bonded indebtedness clearly showed that the amount of growth in the City was not keeping pace with the City's Capital needs. After further discussion the following action was taken.

**FINANCE COMMITTEE MINUTES**

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On motion of Ms. O'Brien, seconded by Mr. Allen it was

**VOTED:**

**(22-2003)** To forward the fiscal year 2004 Capital Improvement Program to the Mayor and City Council for their consideration and deliberations during the budget process.

**VOTE: 4-0**

**VOTED:**

To adjourn at 5:42 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee