

FINANCE COMMITTEE LEWISTON, MAINE

**Minutes of
November 19, 2007**

PRESENT: Chairman Roger Provencher, Councilor Mark Paradis, Ronald Paradis and Councilor Lillian LaFontaine O'Brien who arrived at 5:20 p.m.

Meeting was called to order at 5:15 p.m. by the Chairman Roger Provencher.

On motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(97-2007) To dispense with reading of the minutes of the previous meeting dated October 15, 2007 and to accept and place them on file.

VOTE: 3-0

The Committee reviewed the bid prices for snow plowing and snow removal rates submitted by various contractors in the area. As in previous years, the recommendation was to award the bid on an item by item basis to the low bidder on the basis of availability and equipment.

On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(98-2007) To award Bid 2007-046 on Snow Plowing and Removal Equipment Rental to the low bidder on an item by item basis on the basis of availability and equipment.

VOTE: 3-0

On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(99-2007) To award the bid on the season's requirement of Liquid Calcium Chloride to Monson Companies, South Portland, Maine, low bidder at their bid price of \$1.05/gallon with a total estimated value of award of \$13,650.

VOTE: 3-0

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On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(100-2007) To award Bid LA 2007-005 on the annual requirements of Gasoline and Diesel fuel to M. W. Sewall, Bath, Maine, only bidder, on prices based as of October 30, 2007 which are as follows:

<u>Description</u>	<u>Rack Price as of 10/10/07</u>	<u>Freight Cost</u>	<u>Mark-Up</u>	<u>Delivered Cost</u>
Unleaded 87 Octane	2.4345/gallon	.0461/gallon	.02/gallon	2.5006/gallon
Diesel	2.6238/gallon	.0461/gallon	.02/gallon	2.6899/gallon

VOTE: 4-0

The Committee considered award on bid on a 4X4 SUV for the Fire Department. The low bidder, Auburn Motor Sales, excluded a specified bid item which would add \$510 to the bid price and thereby not making them the low bidder. It was recommended that the bid be awarded to the second low bidder who met all of the specifications which was Quirk Ford of Augusta.

On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(101-2007) To award Bid 2007-048 on a 4X4 SUV for the Fire Department to Quirk Ford, Augusta, Maine, low bidder meeting specifications at their net bid price of \$28,487.

VOTE: 4-0

The Committee considered a request from the Police Department for a Waiver of Competition to purchase a Smart Board Technology and associated audio and video equipment, from Advanced Technology of Scarborough, Maine.

The Finance Director indicated that he had spoken with a representative of Headlight Audio Visual of Portland, Maine, who could provide the Smart Board Technology and the associated equipment. The Police Chief indicated that integration with existing equipment and abilities to transmit training sessions to other agencies was an important component of the acquisition and installation of this equipment. He further indicated that he understood that the estimated value of this purchase exceeding \$40,000 that it was important that other potential suppliers if identified should be evaluated to determine if they could provide and install the equipment in such a way that would accomplish the objectives of the Police Department. The Police Chief indicated that he is willing to pursue the possibility of Headlight Audio submitting a proposal to do the work required.

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On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Ms. O'Brien it was

VOTED:

(102-2007) To authorize the Police Department and Finance Department to investigate the possibility of Headlight Audio Visual supplying and installing the equipment as required by the Police Department and if they were found to be able to do so, that they a request a written proposal be submitted by both Headlight Audio and Advanced Technology.

VOTE: 4-0

The Finance Director explained to the Committee that the consultant performing the work on the Hart Brook Watershed Management Plan with Jacobs, Edwards & Kelcey was now working for Woodard & Curran. As part of the transition, Jacobs, Edwards & Kelcey agreed that the consultant be able to continue the projects which he had started with the new firm. Woodard & Curran submitted a scope of services to complete the work by the environmental specialist which amounted to a fee not to exceed \$11,000.

On recommendation of the Finance Director and on motion of Ms. O'Brien , seconded by Mr. Ron Paradis it was

VOTED:

(103-2007) To award a contract with Woodard & Curran to provide services associated with developing a Hart Brook Watershed Management Plan at a fee not to exceed \$11,000 on the sole source basis.

VOTE: 4-0

On recommendation of the Finance Director and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(104-2007) To authorize Change Order #1 to the contract with Sargent Corporation on the Water Street Combined Sewer Overflow Storage Facility to perform the following tasks at a fee of \$84,427.50.

- Additional contaminated soil found on the site which needs to be removed and replaced with gravel for site drainage and to maintain minimum cover over the structures to prevent flotation;
- Buried oil tank discovered needs to be removed; and
- Unmarked water main found in different location than shown on the Plans.

VOTE: 4-0

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VOTED:

To adjourn at 5:45 p.m.

Richard T. Metivier
Clerk
Finance Committee