

LEWISTON CITY COUNCIL WORKSHOP AGENDA

Tuesday, March 24, 2015

City Council Chambers

6:00 p.m. Workshop

Pledge of Allegiance to the Flag.

Moment of Silence.

WORK SESSION

Overview of the City Administrator's Proposed Fiscal Year 2016 Budget.

**FISCAL YEAR 2016
BUDGET SCHEDULE as of 3/20/15**

<u>DATE</u>	<u>EVENT</u>	<u>ASSIGNED TO</u>
December 15, 2014	Budget forms and information sent to departments	Finance Director & Budget & Purchasing Director
January 23, 2015	Deadline for departments to submit budgets to Finance Director	Department Heads
February 9, 2015	Deadline for budget documents on computer and ready for review	Finance Director & Budget & Purchasing Director
February 9, 2015	Preliminary estimate of assessed valuation	Chief Assessor
February 12 – 27, 2015	Administrator and Finance Director conduct department reviews	City Administrator & Finance Director
March 2 – March 13, 2015	Administrator & Finance Director finalize budget	City Administrator & Finance Director
March 16 – March 20, 2015	Prepare budget message and assemble budget documents	City Administrator & Finance Director
March 24, 2015 (Tuesday)	Budget presented to City Council & Finance Committee	City Administrator , Finance Director & Budget & Purchasing Director
March 30, 2015 (Monday) 6:45 Start Time	Budget Workshop: School Committee at Lewiston Middle School Library (tentative)	School Superintendent
April 2, 2015 (Thursday)	Budget Workshop: Parking, General Government Property (pgs. 68-82), Public Works (pgs. 123-161), Recreation (pgs. 166-174) & Utility Funds (pgs. 205-241)	City Council/City Administrator
April 7, 2015 (CC Mtg.) 5:30 Start Time	Budget Workshop: General Government (except Economic Development, Parking & Buildings) (pgs. 31–67), & Protective Inspection (pgs. 118-120) First Budget Public Hearing & Finance Committee Recommendation Due	City Council/City Administrator
April 9, 2015 (Thursday)	Budget Workshop: Fire (pgs. 102-117) Social Services (pgs. 162-165), TIFF (pgs. 38-40), & CDBG	City Council/City Administrator

April 14, 2015 (Tuesday) Need an Executive Session First	Budget Workshop: Police, Drug Forfeitures Fund (pgs. 83-101), Library (pgs. 175-185), Debt (pgs. 186-189), Intergovernmental (pgs. 190-194), & Miscellaneous (pgs. 195-204)	City Council/Administrator
April 16, 2015 (Thursday)	Budget Workshop: Municipal Revenues (pgs. 22-26), & General Discussions	City Council/City Administrator
April 21, 2015 (CC Mtg.)	Budget Workshop: Review of Nonprofit Requests & General Discussions	City Council/Administrator
April 23, 2015 (Thursday)	Budget Workshop: Presentation of School Budget to City Council & General Discussions	City Council/Administrator
April 28, 2015 (Tuesday)	Budget Workshop: General Discussions as needed	City Council/Administrator
April 30, 2015 (Thursday)	Budget Workshop: General Discussions as needed	City Council/Administrator
May 5, 2015 (CC Mtg.) 5:30 Start Time	Last Budget Public Hearing , Adopt City, School & CDBG Budgets (final workshop on budget & CDBG prior to meeting if needed)	City Council/Administrator/ Superintendent
May 7, 2015		
May 12, 2015	School Budget Referendum	School Superintendent
May 14, 2015		
May 19, 2015 (CC Mtg.)	Regular Council Meeting: Public Hearing & Approval of LCIP Funding	City Council/Administrator
May 21, 2015		
May 30, 2015	Final date allowed to adopt budget by Charter	City Council/Administrator