

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of February 23, 2015

PRESENT: Paul Robinson, Robert Reed, Nelson Peters, Councilor Michael Lachance and Councilor Leslie Dubois.

OTHERS PRESENT: Fire Chief Paul LeClair, Minuteman Fire Apparatus Rep. Raymond Smith, City Engineer Richard Burnham, Deputy Public Works Director Kevin Gagne, Michael Marcotte, Denis Theriault, Charles Soule and Director of Budget/ Purchasing Norman Beauparlant.

Meeting was called to order at 5:15 p.m. by Chairman Reed.

On motion of Councilor Lachance, seconded by Councilor Dubois it was

VOTED:

(014-2015) To approve the minutes of the previous meeting dated February 9, 2015 and to accept and place them on file as presented by the Clerk.

VOTE: 5-0

At this time, the Committee considered the request for a Waiver of Competition to allow for the direct purchase of two (2) Smith-Loveless pump stations. After discussion by the Committee regarding its concerns about the justification presented for the waiver and on the recommendation of the Purchasing Director, the following action was taken.

On motion of Mr. Reed, seconded by Mr. Peters it was

VOTED:

(015-2015) To table action on the request for a Waiver of Competition to allow time for more information to be provided to support the recommendation

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Lachance it was

VOTED:

(016-2015) To authorize Task Order with CES Inc. to provide engineering and permitting services for the Hart Brook Sewer Main Stabilization Project in an amount not to exceed \$15,800.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

February 23, 2015

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Mr. Reed it was

VOTED:

(017-2015) To authorize Task Order #3 to the Master Service Agreement with CDM Smith Inc. to update the City's CSO-CWA 15 year Master Plan in an amount not to exceed \$75,000.

VOTE: 4-0-1

Councilor Dubois abstained

On recommendation of the Purchasing Director and on motion of Mr. Robinson, seconded by Mr. Peters it was

VOTED:

(018-2015) To authorize Amendment #1 to the Task Order with CDM Smith Inc. on the Jepson Brook Channel Study to allow for a clear review of alternatives developed during the study in the amount not to exceed \$25,000.

VOTE: 5-0

At this time, the Committee considered the recommendation from the Purchasing Director and Fire Chief regarding award of Bid 2014-061 for a Triple Combination Pumper. In addition, Mr. Denis Theriault and Mr. Michael Marcotte provided testimony in support of the recommendation.

On motion of Councilor Lachance, seconded by Councilor Dubois it was

VOTED:

(019-2015) To award Bid 2014-061 for a new Custom Built Triple Combination Pumper to Minuteman Fire & Rescue Apparatus on a Pierce Arrow XT Fire Pumper at its price of \$581,797 and to take advantage of the HGAC contract pricing with discount for a net purchase price of \$556,457.

VOTE: 5-0

At this time, the Committee considered additional changes to its proposed Purchasing Policy Changes. After review and discussion regarding concerns raised by the Public Works Director, additional language was added to Section 3.5.2.2 to allow for the City Engineer (or designee) as a non-voting member to provide technical expertise and understanding of the work requirements.

The additional language was accepted by the Committee.

At this time, the Purchasing Director indicated that the General Consulting RFP was out to consultants with proposals due by March 13, 2015 and since policy changes for selection have not been adopted, the RFP includes the existing SRC membership. The Purchasing Director asked if there were concerns and if not, then two members of the Finance Committee are called for.

FINANCE COMMITTEE MINUTES

February 23, 2015

Mr. Robinson indicated he would serve as the Finance Committee representative.

VOTED:

To adjourn at 6:30 p.m.

Norman Beauparlant
Clerk
Finance Committee