

FINANCE COMMITTEE

LEWISTON, MAINE

**Minutes of
May 7, 2007**

PRESENT: Chairman Roger Provencher, Councilor Lillian LaFontaine O'Brien, Councilor Mark Paradis, Ronald Paradis and Robert Reed.

Meeting was called to order at 5:17 p.m. by the Chairman Roger Provencher.

On motion of Ms. O'Brien, seconded by Mr. Reed it was

VOTED:

(37-2007) To dispense with reading of the minutes of the previous meeting dated April 23, 2007 and to accept and place them on file as submitted by the Clerk.

**VOTE: 4-0-1
Mark Paradis abstained**

The Committee considered an extension to the contract with National Restoration Services for Phase 2 of the Canal Street Parking Garage Restoration Project. National Restoration would extend their unit prices in the original contract for Phase 2 of the work on levels 3 and 4 of the parking facility and in addition, would not include a mobilization and demobilization fee of \$50,000 which was in the original contract. The City's consulting engineers, Desman and Associates has reviewed the proposal and recommend approval, based on the quality of work from National Restoration Services and their use of a hydro-demolition process, which eliminates the use of jack hammers and hydraulic breakers used by many other contractors in restoration of the concrete floors.

It was pointed out that any extension of the contract with National Restoration Services would be subject to additional authorization of funding for Phase 2 by the City Council. This is scheduled to take place in June when the Council considers its Capital Improvement Plan for the upcoming year.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Reed it was

VOTED:

(38-2007) Subject to authorization of funding by the City Council, to authorize an extension of the contract with National Restoration Services pursuant to their bid proposal of 2006-040 on the Centreville Parking Garage Repairs to allow for Phase 2 of the restoration project in the amount \$912,525.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Reed it was

VOTED:

(39-2007) To award Bid 2007-018 on the Lisbon Street Water Main Replacement Project to Pratt & Sons, Mechanic Falls, low bidder meeting specifications at their total bid price of \$257,140.

VOTE: 5-0

The Solid Waste Superintendent Rob Stalford explained the need to proceed immediately with repairs to the Landfill Interim Cover which was damaged during the storm of April 16, 2007. Cost of repairing the damage to the cover should be recouped at the rate of 75 % from the Federal Emergency Management Agency because of the declaration of Androscoggin County as a disaster area. The repairs should be performed immediately to prevent any additional damage to the cover system.

On previous invitations to bid for installation of interim landfill covers, the only contractor submitting proposals was RTD Enterprises, Madison, Maine, who have performed highly satisfactory work in the past.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Ron Paradis it was

VOTED:

(40-2007) To authorize a Waiver of Competition pursuant to Section 3.2 of the Purchasing Policy under an emergency situation and to award the contract for repair of the Interim Landfill Cover to RTD Enterprises, Madison, Maine, at their total estimated bid price of \$121,471.50.

VOTE: 5-0

At this time, the Finance Committee reviewed the pricing changes on the Inventory Management Contract with E J Prescott. A listing of the items most commonly used in the Water Division indicated that the estimated impact of the price increases on the most commonly used items would be approximately 2.89%. After a brief discussion, the following action was taken.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Ron Paradis it was

VOTED:

(41-2007) To authorize a renewal of the Inventory Management Contract with E J Prescott, Gardiner, Maine, for a one (1) year period at the adjusted prices.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Ms. O'Brien it was

VOTED:

(42-2007) To award Bid 2007-011 on Photocopier Rentals for the Public Library to Budget Document Technology, Lewiston, Maine, at a monthly rate of \$365 per month for four (4) machines.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Ron Paradis it was

VOTED:

(43-2007) To award Bid 2007-019 on Precast Structures to American Concrete, Auburn, Maine, low bidder overall at the unit prices on the most commonly used items.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Mr. Reed it was

VOTED:

(44-2007) To award Bid 2007-021 on Dump Truck Rentals for the Public Works Department during their 2007 construction season to R C & Sons, Lewiston, Maine, at their stated bid price of \$51/hour for Double-Axle units and \$58/hour for Tri-Axle units.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis , seconded by Ms. O'Brien it was

VOTED:

(45-2007) To award Bid 2007-022 on the season's requirements of Gravel, Loam and Crushed Rock to the low bidder on an item by item basis as follows:

<u>Description</u>	<u>Vendor/Delivered</u>	<u>Amount</u>	
Aggregate Base	Gendron & Gendron:	Delivered to Operation Center	8.75/CY
		Delivered to Job Site	9.00/CY
Aggregate Sub-Base	Pat Cyr Trucking:	Delivered to Operation Center	7.98/CY
		Delivered to Job Site	7.98/CY
Crushed Rock	Gendron & Gendron:	Delivered to Operation Center	14.00/CY
		Delivered to Job Site	15.00/CY
Loam	Beaulieu Industries:	Delivered to Operation Center	12.00/CY
		Delivered to Job Site	12.00/CY
Winter Sand	Dube Gravel:	Delivered to Operation Center	6.95.CY
		Delivered to Job Site	7.00/CY

VOTE: 5-0

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At this time, the Committee considered ratification of Addendum #4 on the Water Management Plan for Hart Brook Watershed with Edwards & Kelcey. Addendum #4 to Task Order #5 would provide for the development of a compensation fee utilization plan for Hart Brook. The total cost of the Addendum is \$7,500.

On motion of Mr. Mark Paradis, seconded by Ms. O'Brien it was

VOTED:

(46-2007) To ratify Addendum #4 to Task Order #5 to the contract with Edwards & Kelcey on the Water Management Plan for the Hart Brook Watershed at a total cost of \$7,500.

VOTE: 5-0

At this time, the Finance Committee considered ratification of the budget recommendation to the City Council for the FY2008 budget. Chairman Provencher recommended approval of the recommendation.

On motion of Mr. Mark Paradis, seconded by Mr. Reed it was

VOTED:

(47-2007) To forward the following recommendation to the City Council on the Fiscal Year 2008 Budget:

“After careful review of the FY 2008 City Administrator proposed budget, it is recommended that the City Council continue their budget deliberations and seriously consider organizational realignment opportunities that will reduce the proposed impact on the property taxpayers of our community, while not reducing the critical services to our citizens.

It is further recommended, that any changes to the School Committee recommended budget, in view of the State funding requirements for Essential Programs and Services, be concentrated in areas that are currently being paid for within the City budget and can be legitimately transferred to the School budget, to limit any reduction in School Aid because of the minimum local property tax effort requirement.”

VOTE: 5-0

VOTED:

To adjourn at 5:50 p.m.

Richard T. Metivier
Clerk
Finance Committee