

FINANCE COMMITTEE LEWISTON, MAINE

**Minutes of
December 15, 2008**

PRESENT: Chairman Roger Provencher, Councilor Denis Theriault, Councilor Robert Reed and Stavros Mendros

ABSENT: Ron Paradis

Meeting was called to order at 5:00 p.m. by the Chairman Provencher.

On motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(139-2008) To dispense with reading of the minutes of the previous meeting dated November 24, 2008 and to accept and place them on file.

**VOTE: 3-0-1
Mr. Mendros abstained**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Provencher it was

VOTED:

(140-2008) To award Bid 2008-066 Custodial Services at Lewiston City Hall to Service Master, Lewiston, Maine, low bidder on the award of Item 1 at their bid price of \$29,430 for an eighteen (18) month contract.

VOTE: 4-0

At this time, the Committee considered the recommendation to extend the existing contract for Custodial Services at other municipal buildings. The Purchasing Agent explained that the original bid #206-050 was a two (2) year award and that the bid proposal at the time included pricing for a third year. Two contractors hold the contract for various locations and both have agreed to hold the prices for an additional eighteen (18) months. The eighteen month extension will bring the contract in line with the City Hall contract and with the City fiscal year.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Provencher it was

VOTED:

(141-2008) To extend the contract with Service Master for services at the Violations Bureau, Public Works & Public Services facility and at the Solid Waste facility for an eighteen month period to June 30, 2010; to extend the contract with Squeaky Clean for services at the Lewiston Public Library for an eighteen month period to June 30, 2010 and to authorize the Purchasing Agent to negotiate the contract for services.

VOTE: 4-0

At this time, the Committee reviewed various Change Orders and Task Orders that had been authorized and were being presented for ratification:

- Change Order #1 to the contract with Harry C. Crooker & Sons with a credit of \$7,000 to the contract on the No Name Pond Road Rehabilitation portion of Bid 2008-004 for eliminating the application of calcium chloride.
- Change Orders #2 & #3 to the contract with Aroostook Fence on the Canal Street Guardrail Project for additional work at \$11,600 for #2 and \$9,510 for #3.
- Task Order Amendment for additional survey work by Sebago Technics in support of the design of an Ultra Violet Treatment facility at Lake Auburn in the amount of \$1,575.
- Task Order with Sebago Technics for survey work on the Locust Street/Lincoln Street Interceptor Improvements for \$12,900.

The Purchasing Agent reviewed each Change Order authorized individually. The Committee took exception that the Task Order was authorized with Sebago Technics for survey work. Mr. Theriault raised concern that he and Council members were not aware of any proposal that would acquire the building.

The Public Services Director explained that the acquisition was part of a MDOT Project to make improvements to the intersection of Locust Street and Lincoln Street however, he was not aware that the Council had not been briefed on the Project.

Mr. Mendros moved to table action however, withdrew the motion because the work had already been authorized and the Committee was being asked to ratify the action. Both Councilor Theriault and Councilor Reed expressed their concern that the City Council had not be briefed. The Purchasing Agent and Public Services Director was instructed to follow-up on the matter.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Mendros it was

VOTED:

(142-2008) To ratify Change Orders, Amendment and Task Orders as presented above.

VOTE: 4-0

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Reed it was

VOTED:

(143-2008) To authorize Task Order for additional survey services to allow for Sebago Technics to provide a topographic survey of Gendron Business Park Phase II Pond 1 site in the amount not to exceed \$3,275.

VOTE: 4-0

At this time, the Purchasing Agent reviewed the Proposed Meeting Schedule for 2009.

At this time, the Clerk, on behalf of the full Committee, presented Chairman Provencher with a plaque to acknowledge his dedication and valuable service as a member of the Finance Committee. Mr. Provencher's term is expiring at the end of this year.

VOTED:

To adjourn at 5:30 p.m.

Norman J. Beuparlant
Clerk Pro-Tem
Finance Committee