

# **FINANCE COMMITTEE LEWISTON, MAINE**

## **Minutes of December 15, 2014**

**PRESENT:** Michael Marcotte, Robert Reed, Councilor Michael Lachance, Councilor Leslie Dubois and Nelson Peters.

**OTHERS PRESENT:** Public Works Director David Jones, Electrical Operations Manager Denis Caron, Holophane Representative James Bailey, Gilman Electric Representative Rick Gonya and Director of Budget/Purchasing Norman Beauparlant.

Meeting was called to order at 5:12 p.m. by Chairman Marcotte.

On motion of Mr. Reed, seconded by Mr. Peters it was

**VOTED:**

**(141-2014)** To approve the minutes of December 1, 2014 as corrected and to accept and place them on file.

**VOTE: 5-0**

At this time, agenda item 3 for LED Lighting Retrofit of Ornamental Lighting, Bid 2014-059 tabled at the meeting of November 17, 2014 was presented by the Purchasing Director. The Purchasing Director introduced Mr. Rick Conya from Gilman Electric and Mr. James Bailey from Holophane. The Purchasing Director reviewed the information provided by the Public Works Director and following some discussion, a motion was made by Councilor Dubois, seconded by Councilor Lachance to remove from the table, Bid 2014-059 on LED Lighting Retrofit.

Following additional discussion and on motion of Councilor Lachance, seconded by Mr. Reed motion was made to move the question to allow vote on untabling motion.

**VOTE: 5-0**

Tabling motion removed from table and voted on to untable taken.

**VOTE: 3-2**

Chairman Marcotte indicated that a motion on award of bid should be made at this time.

**FINANCE COMMITTEE MINUTES**

**December 15, 2014**

On motion of Mr. Peters, seconded by Councilor Dubois it was

**VOTED:**

**(142-2014)** To accept the recommendation as presented by the Purchasing Director and to award Bid 2014-059 on LED Lighting Retrofit of Ornamental Lighting of 455 lights to Gilman Electric Supply, Auburn, Maine, low bidder meeting specifications at their per unit price of \$335.99 for a total award of \$152,420.45 with the pre-approved rebate by Efficiency Maine of \$250 per unit.

**VOTE: 3-1-1**

**Mr. Marcotte opposed  
Mr. Reed abstained**

At this time, the Committee continued its review of the Purchasing Policy and following some minor changes to Section 3.5.2.2 removing “for any given year” and adding an “s” to exceed as well as removing “minimum” from exceptions to size of Selection Review Committee and in 3.5.4 changing “award” to “recommendation” as well as adding “Review” to Selection Committee.

On motion of Councilor Lachance, seconded by Mr. Reed it was

**VOTED:**

**(143-2014)** To send the amended Purchasing Policy dated 12/15/2014 to the City Council for consideration and adoption.

**VOTE: 5-0**

**VOTED:**

To adjourn at 6:30 p.m.

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Norman J. Beuparlant  
Clerk  
Finance Committee