

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of December 1, 2014

PRESENT: Michael Marcotte, Robert Reed, Councilor Michael Lachance, Councilor Leslie Dubois and Nelson Peters.

OTHERS PRESENT: Police Sargent Rob Ullrich and Director of Budget/Purchasing Norman Beauparlant.

Meeting was called to order at 5:17 p.m. by Chairman Marcotte.

On motion of Councilor Lachance, seconded by Councilor Dubois it was

VOTED:

(138-2014) To approve the minutes of November 17, 2014 and to accept and place them on file.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Mr. Reed it was

VOTED:

(139-2014) To award Bid 2014-064 on Plant Mixed Cold Patch to All States Asphalt, Windham, Maine, at their bid price of \$115.00 per ton delivered from its mixing plant located in Windsor, Maine.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Dubois it was

VOTED:

(140-2014) To award Bid 2014-063 on Police Cruisers and Crossover Utility Police Vehicle on an item by item basis as follows:

- **Quirk Auto Group:** Item 1 for three (3) 2015 Dodge Chargers at their unit price of \$24,568 for a total base bid price of \$73,704 and further to accept the trade in allowance on three units of \$6,168 for a net award of \$67,536.
- **Auburn Motor Sales:** Item 2 for one (1) V-6 Police mid-size utility police pursuit rated unit at their base bid price of \$27,216 and to accept the trade in allowance of \$4,000 for a net award of \$23,216.

VOTE: 5-0

FINANCE COMMITTEE MINUTES

December 1, 2014

At this time (6:25 p.m.), the Committee continued its review of the Purchasing Policy. Mr. Reed indicated that he would need to leave by 7:00 p.m. The Committee by consensus made the following changes to the current working draft dated October 20, 2014 and work done on November 17, 2014.

Section 3.1.2: period after publication with deemed appropriate already eliminated.

Section 3.1.5: moved sealed to the beginning of sentence, amend “as bids” to read “as a bid”.

Section 3.1.6.1: Lowest Responsible Bidder: rework to read as follows:

Contracts shall be awarded to the lowest responsible bidder. In addition to price, the following shall be considered in determining the lowest responsible bidder:

Section 3.5.2.2: Add to end of 3.5.2.2

Exceptions to the minimum size of the Selection Review Committee must be granted by the Finance Committee. Members of the expanded Committee shall be residents of the City of Lewiston and shall be assigned by the City Administrator.

Section 3.5.5 SMALL PROJECTS: In those instances wherein the fee does not exceed \$50,000, the procedures outlined in Section 3.5.2.2 (~~selection~~) may be simplified by the Director after consultation with the City Administrator, selecting **no less than** and ~~rating~~ the three (3) adequately qualified firms **for the purpose of making an award** with whom he/she may negotiate for a fair and reasonable fee. A complete record of **the his/her** reasons for **recommending a firm** selecting the qualified firms and the negotiation proceedings shall be part of the record reviewed by the Finance Committee if the contract exceeds \$10,000.

At this time, 6:59 p.m., Mr. Reed left the meeting.

Section 4.1: Gifts and Gratuities
Delete “except where given for the use or benefit of the City”.

At this time, the Purchasing Director updated the Committee on the bid that is out for the Custom Built Pumper. The Purchasing Director indicated that he would be sending out an addendum which would further open the bid requirements however, that it would also extend the bid due date until after the new year.

VOTED:

To adjourn at 7:34 p.m.

Norman J. Beuparlant
Clerk
Finance Committee