

**LEWISTON CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
OCTOBER 21, 2014**

**6:00 p.m. Workshop** - Discussion of Proposed Temporary Bike Lanes

**6:30 p.m. Executive Session** - To discuss Real Estate Negotiations of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**7:00 p.m. Regular Meeting**

Pledge of Allegiance to the Flag.  
Moment of Silence.

Acceptance of minutes of the meetings of April 15, May 6 & 20, June 3&17, July 15 and Aug. 12, 2014.

Public Comment period - Any member of the public may make comments regarding issues pertaining to Lewiston City Government (maximum time limit is 15 minutes for all comments)

ALL ROLL CALL VOTES FOR THIS MEETING WILL BEGIN WITH THE COUNCILOR OF WARD 5.

REGULAR BUSINESS:

1. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Fish Bones American Grill, 70 Lincoln Street.
2. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for the Midtown Athletic Club, 43 Walnut Street.
3. Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for LBK Events, LLC, 1 Bates Street.
4. Public Hearing and Adoption of amendments to the General Assistance Policy.
5. Order authorizing the City Administrator to execute the necessary documents to transfer portions of the unbuilt Reservoir Street to abutting property owners when they provide the required documents at no cost to the City.
6. Resolve accepting and appropriating the FY2014 Homeland Security Grant award of \$162,028.80.
7. Resolve accepting and appropriating a COPS Grant from the U.S. Department of Justice for the purpose of hiring additional police officers.
8. Resolve accepting and appropriating a Lead-Based Paint Hazard Control Program Grant and Healthy Homes Initiative funding from the U. S. Department of Housing and Urban Development (HUD).
9. Reports and Updates.
10. Any other City Business Councilors or others may have relating to Lewiston City Government.
11. Executive Session regarding consultation with the City Attorney.
12. Executive Session to discuss Real Estate Negotiations of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

LEWISTON CITY COUNCIL  
WORKSHOP AGENDA  
TUESDAY, October 21, 2014  
6:00 P.M.

1. Discussion of Proposed Temporary Bike Lanes – Grow Maine Event, November 5 & 6 – 30 minutes

On November 5<sup>th</sup> and 6<sup>th</sup>, the Maine Chapter of the Congress for the New Urbanism, the Maine Municipal Association, the Maine Real Estate Development Association, and Grow Smart Maine are sponsoring a conference in Lewiston: Build Maine, a Tactical Approach to Growing Maine Towns and Cities. The organizers of the conference are hoping to install some temporary bike lanes in both Lewiston and Auburn for the event. The concept in Lewiston is to provide a bike connection between Bates College and the Bates Mill, where the conference will be held. While the plans are still being developed, we anticipate that they will be ready to be reviewed by Tuesday. We would like to go over this with you prior to responding to this request. Please see the attached flyer for more information about the conference.

2. Executive Session – Land Acquisition

IMMEDIATELY FOLLOWING THE REGULAR MEETING

1. Executive Session – Legal Issue
2. Executive Session – Land Issue



Workshop Material

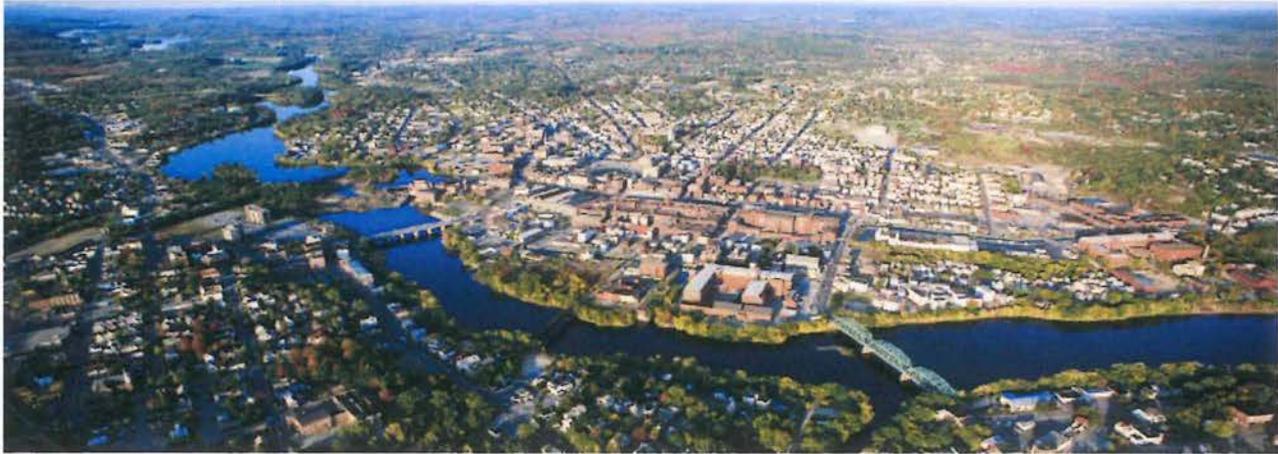
Congress for the New Urbanism  
New England Chapter



## Build Maine: a tactical approach to growing Maine towns and cities

November 5 and 6, 2014  
Bates Mill No. 1 | Lewiston, Maine

Please join the **Congress for the New Urbanism's Maine Chapter (CNU Maine)** — with the **Maine Municipal Association (MMA)**, the **Maine Real Estate & Development Association (MEREDA)**, and **Grow Smart Maine** — for Build Maine, a cross-disciplinary exchange of ideas and strategies for building Maine in the new economy.



### Wednesday, November 5

Evening Reception and Beer Garden at Baxter Brewing Company. Free and open to the public.

### Thursday, November 6

International and local development, design, and policy expert-led sessions on:

- Street design as the secret to downtown commercial success
- How your town or city can achieve financial self-sufficiency
- Value-added land use regulations and tactical street design
- Making small scale infill work
- Atypical building types for the new economy
- How transportation engineers and developers can turn critics into friends

For more information on speakers, scheduling, and registration, please visit the event [website](#). Student discounts are available.

## Featured speakers:



### Jeff Speck, Principal, Speck Associates [Morning Keynote]

Jeff Speck, AICP, LEED-AP, is author of *Walkable City: How Downtown Can Save America, One Step at a Time*. Through his work overseeing the Mayors' Institute on City Design and in his private practice, Jeff has gained national credibility for advising towns and cities on small-scale decisions that exert a profound impact on quality of life and economic success.



### Edward A. Barrett, City Administrator, City of Lewiston

Ed Barrett, City Administrator for Lewiston, is one of Maine's most accomplished public servants, having played an instrumental role in the renaissance of Bangor and now Lewiston through his steady and effective leadership.



**Charles Marohn, President and Co-Founder, Strong Towns**

Chuck Marohn, PE, AICP, is the President and co-Founder of Strong Towns. A conservative and an engineer, Chuck has united a nation around the idea that municipal investments and transportation infrastructure can not only create and capture value but also help to repair financially fragile and socially frayed communities.



**Jeremiah Bartlett, Transformation Systems Engineer, City of Portland**

Jeremiah is the Transportation Systems Engineer for the City of Portland, a member of the Lewiston-Auburn Bicycle-Pedestrian Committee, and has been known in the past as "the traffic engineer who didn't have a car."



**Kevin Bunker, Principal, Developers Collaborative**

A former municipal planner and lobsterman, Kevin Bunker is a founding principal of Developers Collaborative, a place-based real estate development firm, which operates according to the core philosophy that private investment should both celebrate local culture and minimize a community's tax burden by using existing public infrastructure.



**Steve Mouzon, Principal, Mouzon Design**

Steve Mouzon is one of the nation's leading urban thought leaders, pioneering new building types for growing market segments and strategies for building small scale infill within city and town centers. His work focuses on creating authentic, living places rooted in the local building tradition.



**George Proakis, Director of Planning and Development, City of Somerville**

George Proakis, Planning Director in Somerville, has complied with Mayor Joe Curtatone's directive for his staff to 'be abnormal', by turning neighborhood zoning on its head, promoting open governance, and building consensus around better development and street design.



**Victor Dover, Principal-In-Charge, Dover Kohl & Partners Planning**

Victor Dover, FAICP, cofounder of Dover, Kohl & Partners Town Planning, is the coauthor of Street Design: The Secret to Great Cities and Towns and an expert on street makeovers that create value and appeal to the new generation of active, demanding citizens.

**Hosted by:**



with:



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**LEWISTON CITY COUNCIL**  
**MEETING OF OCTOBER 21, 2014**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 6:30pm**

**SUBJECT:**

Executive Session to discuss Real Estate Negotiations of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session, pursuant to MRSA Title 1, section 405(6)(c), to discuss Real Estate Negotiations, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**LEWISTON CITY COUNCIL  
MEETING OF OCTOBER 21, 2014**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 1**

**SUBJECT:**

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for Fish Bones American Grill, 70 Lincoln Street.

**INFORMATION:**

We have received a renewal application for a Special Amusement Permit for Live Entertainment from Fish Bones American Grill, 70 Lincoln Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owners have been notified of the public hearing and requested to attend.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EA/BS/KMM*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to Fish Bones American Grill, 70 Lincoln Street.

**CITY OF LEWISTON  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Date of Application: 10/01/2014

Expiration Date: 11/17/2014

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**  
 Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**  
 Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing  
 Class D - \$150.00 - function halls with entertainment, including dancing  
 Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21  
 Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

Renewal Applicants: Has any or all ownership changed in the 12 months?  Yes  No

\*\*\*\*PLEASE PRINT\*\*\*\*

Business Name: Fish Bones American Grill Business Phone: (207) 333-3663

Location Address: 70 Lincoln Street, Lewiston, ME 04240

(If new business, what was formerly in this location: \_\_\_\_\_)

Mailing Address: 70 Lincoln Street, Suite 1A, Lewiston, ME 04240

Email address: plandry@fishbonesag.com

Contact Person: Paul F. Landry Phone: (207) 576-2599

Owner of Business: Hospserv, Inc Date of Birth: 08/17/1962

Address of Owner: 340 East Road, Wales, ME 04280

Manager of Establishment: Paul F. Landry Date of Birth: 08/17/1962

Owner of Premises (landlord): Bates Mill Development Corp., LLC

Address of Premises Owner: 2 Great Falls Plaza, Auburn, ME 04210

Does the issuance of this license directly or indirectly benefit any City employee(s)?  Yes  No  
If yes, list the name(s) of employee(s) and department(s): \_\_\_\_\_

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston?  Yes  No If yes, please list business name(s) and location(s): Fish Bones American Grill  
70 Lincoln Street, Lewiston, ME 04240

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? \_\_\_\_ Yes X No If yes, please explain: \_\_\_\_\_

CORPORATION APPLICANTS: Please attach a list of all principal officers, date of birth & town of residence

Corporation Name: Hospserv, Inc.

Corporation Mailing Address: 340 East Road, Wales, ME 04280

Contact Person: Paul F. Landry Phone: (207) 576-2599

Do you permit dancing on premises? \_\_\_\_ Yes X No (If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office) If yes, do you permit dancing or entertainment after 1:00 AM? \_\_\_\_ Yes \_\_\_\_ No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1/4 Mile

Please describe the type of proposed entertainment:

- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list \_\_\_\_\_
- other, please list \_\_\_\_\_

(Only for private functions)

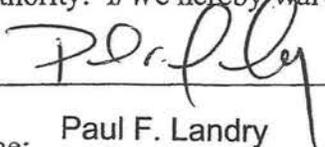
If new applicant, what is your opening date?: \_\_\_\_\_

\*\*\*\*\*

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature:  Title: Vice Pres./Treasurer Date: 10/01/2014

Printed Name: Paul F. Landry

\*\*\*\*\*

Hearing Date: 10/21/14



## ***POLICE DEPARTMENT***

Michael J. Bussiere  
Chief of Police



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TO: Kelly Brooks, Deputy City Clerk

FR: Lt. Adam D. Higgins, Support Services

DT: October 1, 2014

RE: Liquor License/Special Amusement Permit – **Fish Bones**

We have reviewed Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**Fish Bones**  
**70 Lincoln Street**



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# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 2**

**SUBJECT:**

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for the Midtown Athletic Club, 43 Walnut Street.

**INFORMATION:**

We have received a renewal application for a Special Amusement Permit for Live Entertainment from the Midtown Athletic Club, 43 Walnut Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EMB/KMM*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to the Midtown Athletic Club, 43 Walnut Street.

**CITY OF LEWISTON  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Date of Application: 10-7-14

Expiration Date: \_\_\_\_\_

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
- Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
- Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
- Class D - \$150.00 - function halls with entertainment, including dancing
- Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
- Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

**Renewal Applicants: Has any or all ownership changed in the 12 months?**  Yes  No

\*\*\*\*PLEASE PRINT\*\*\*\*

**Business Name:** Midtown Athletic club **Business Phone:** 784-2915

**Location Address:** 43 Walnut st Lewiston Maine

(If new business, what was formerly in this location: \_\_\_\_\_)

**Mailing Address:** 43 Walnut St Lewiston Maine 04240

**Email address:** \_\_\_\_\_

**Contact Person:** Carol LeBlanc **Phone:** 782-5115

**Owner of Business:** Carol LeBlanc president **Date of Birth:** 11-13-65

**Address of Owner:** 17 Sand Hill Rd Lewiston Maine

**Manager of Establishment:** Carol LeBlanc **Date of Birth:** 11-13-65

**Owner of Premises (landlord):** Joseph Dunn

**Address of Premises Owner:** 263 Pine Street Lew ME 04240

Does the issuance of this license directly or indirectly benefit any City employee(s)?  Yes  No

If yes, list the name(s) of employee(s) and department(s): \_\_\_\_\_

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston?  Yes  No If yes, please list business name(s) and location(s): \_\_\_\_\_

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? \_\_\_ Yes X No If yes, please explain: \_\_\_\_\_

CORPORATION APPLICANTS: Please attach a list of all principal officers, date of birth & town of residence

Corporation Name: Midtown Athletic Club

Corporation Mailing Address: 43 Walnut St Lewiston ME 04240

Contact Person: Carol LeBlanc Phone: 782-5165

Do you permit dancing on premises? \_\_\_ Yes X No (If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office) If yes, do you permit dancing or entertainment after 1:00 AM? \_\_\_ Yes X No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? 1 Floor up 15 feet next Building 30 feet

Please describe the type of proposed entertainment:

- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list \_\_\_\_\_
- other, please list \_\_\_\_\_

If new applicant, what is your opening date?: \_\_\_\_\_

\*\*\*\*\*

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: Carol LeBlanc Title: President Date: 10-7-14

Printed Name: Carol LeBlanc

\*\*\*\*\*

Hearing Date: 10/21/14



## ***POLICE DEPARTMENT***

Michael J. Bussiere  
Chief of Police



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TO: Kelly Brooks, Deputy City Clerk

FR: Lt. Adam Higgins, Support Services

DT: October 1, 2014

RE: Liquor License/Special Amusement Permit – **Midtown Athletic Club**

We have reviewed Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**Midtown Athletic Club**  
**43 Walnut Street**



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# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 3**

**SUBJECT:**

Public Hearing on the renewal application for a Special Amusement Permit for Live Entertainment for LBK Events, LLC, 1 Bates Street.

**INFORMATION:**

We have received a renewal application for a Special Amusement Permit for Live Entertainment from LBK Events, LLC, 1 Bates Street.

The Police Department has reviewed and approved the application.

There was no reference to this business or property address in the Council Constituent Concern log, as maintained by the Administrator's Office.

The business owner has been notified of the public hearing and requested to attend.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EPB/KMM*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To grant a Special Amusement Permit for Live Entertainment to LBK Events, LLC, 1 Bates Street.

**CITY OF LEWISTON  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

Date of Application: 10/10/14

Expiration Date: 11/7/14

- Class A - \$125.00 - restaurants with entertainment, which **does not have dancing**
- Class B - \$125.00 - lounges/bars with entertainment, which **does not have dancing**
- Class C - \$150.00 - either restaurants or lounges/bars with entertainment, including dancing
- Class D - \$150.00 - function halls with entertainment, including dancing
- Class E - \$150.00 - dance hall or nightclub that admits persons under the age of 21
- Class F - \$150.00 - "chem-free" dance hall or nightclub for patrons aged 18 yrs and older, with no liquor

**Renewal Applicants: Has any or all ownership changed in the 12 months?**  Yes  No

\*\*\*\*PLEASE PRINT\*\*\*\*

**Business Name:** LBK EVENTS LLC **Business Phone:** 207-333-3242

**Location Address:** 1 Bates Street

(If new business, what was formerly in this location: \_\_\_\_\_)

**Mailing Address:** PO Box 1478 Scarborough ME 04070

**Email address:** lkibort@gmail.com

**Contact Person:** Laura Kibort **Phone:** 207-333-3242

**Owner of Business:** Laura Kibort **Date of Birth:** 3/8/81

**Address of Owner:** 5 Meadowood Dr Scarborough

**Manager of Establishment:** Laura Kibort **Date of Birth:** 3/8/81

**Owner of Premises (landlord):** Robert Roy Jr

**Address of Premises Owner:** 1750 Lisbon St Lewiston

Does the issuance of this license directly or indirectly benefit any City employee(s)?  Yes  No  
If yes, list the name(s) of employee(s) and department(s): \_\_\_\_\_

Have any of the applicants, including the corporation if applicable, ever held a business license with the City of Lewiston?  Yes  No If yes, please list business name(s) and location(s): LBK EVENTS / Royal Oak Room - 1 Bates Street

Have applicant, partners, associates, or corporate officers ever been arrested, indicted, or convicted for any violation of the law? \_\_\_ Yes X No If yes, please explain: \_\_\_\_\_

CORPORATION APPLICANTS: Please attach a list of all principal officers, date of birth & town of residence

Corporation Name: \_\_\_\_\_

Corporation Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you permit dancing on premises? X Yes \_\_\_ No (If yes, you must first obtain a dance hall permit from the State Fire Marshall's Office) If yes, do you permit dancing or entertainment after 1:00 AM? \_\_\_ Yes X No

What is the distance to the nearest residential dwelling unit both inside and outside the building from where the entertainment will take place? Greater than 100'

Please describe the type of proposed entertainment:

- dancing
- music by DJ
- live band/singers
- stand up comedian
- karaoke
- magician
- piano player
- other, please list \_\_\_\_\_
- other, please list \_\_\_\_\_

If new applicant, what is your opening date?: \_\_\_\_\_

\*\*\*\*\*

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect thereto.

I/We hereby authorize the release of any criminal history record information to the City Clerk's Office or licensing authority. I/We hereby waive any rights to privacy with respect thereto.

Signature: Laura B. Kibort Title: owner Date: 10/10/14

Printed Name: Laura B. Kibort

\*\*\*\*\*

Hearing Date: 10/21/14



## ***POLICE DEPARTMENT***

Michael J. Bussiere  
Chief of Police



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TO: Kelly Brooks, Deputy City Clerk

FR: Lt. Adam Higgins, Support Services

DT: October 1, 2014

RE: Liquor License/Special Amusement Permit – **LBK Events**

We have reviewed Liquor License/Special Amusement Permit Application and have no objections to the following establishment;

**LBK Events**  
**1 Bates Street**



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# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 4**

**SUBJECT:**

Public Hearing and Adoption of Amendments to the General Assistance Policy.

**INFORMATION:**

Each year, the City is required to review, amend if necessary, and adopt the maximum amounts of assistance issued by the City for residents in need. The City Council is required to adjust the maximums allowed for general assistance as well as the maximum amounts allowed for food and housing. These amounts are set by the Department of Housing and Urban Development guidelines and the current Thrifty Food Plan. Passage is recommended.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EATB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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That the overall maximum amounts allowed for general assistance and the maximum amounts allowed for food, housing, personal/household supplies, diapers and personal supplies for children, utilities/electricity and heating fuel in the General Assistance Policy, for persons eligible to receive assistance in accordance with the standards of eligibility, be amended and adopted in accordance with HUD guidelines and the current Thrifty Food Plan.

(NOTE: New items in the attached Policy are underlined, deleted items have ~~strikeouts~~.)

## GENERAL ASSISTANCE POLICY

As provided by Chapter 46 of the Code of Ordinances, the City Council hereby establishes the following allowed maximum amounts for food, housing, personal/household supplies, utilities, heating fuel, clothing, burial, cremation, and transportation expenses for persons eligible to receive assistance in accordance with the standards of eligibility.

### *MAXIMUM AMOUNTS*

The total maximums allowed for general assistance, which are 110% of HUD guidelines, (reduced by 10% from 7/1/2014 - 6/30/2015), are:

No. in Household	Weekly	Monthly
1	125.00	537.00
2	148.00	635.00
3	193.00	829.00
4	243.00	1044.00
5	257.00	1107.00
6	273.00	1176.00

Additional persons in the household will be budgeted at \$69.00 per person per month.

### *FOOD (Effective ~~10/01/2013~~ ~~09/30/2014~~ 10/01/2014 – 09/30/2015 )*

The maximum amounts allowed for food are:

No. in Household	Weekly	Monthly		
1	43.95	<u>45.12</u>	189.00	<u>194.00</u>
2	80.70	<u>83.02</u>	347.00	<u>357.00</u>
3	115.58	<u>118.84</u>	497.00	<u>511.00</u>
4	146.97	<u>150.93</u>	632.00	<u>649.00</u>
5	174.42	<u>179.30</u>	750.00	<u>771.00</u>
6	209.30	<u>215.12</u>	900.00	<u>925.00</u>
7	231.40	<u>237.67</u>	995.00	<u>1022.00</u>
8	264.42	<u>271.86</u>	1137.00	<u>1169.00</u>

Additional persons in the household will be budgeted at ~~\$142.00~~ 146.00 per month. The administrator will exceed the above maximums when necessary for households having members with special dietary needs. The administrator may require a doctor's statement.

# GENERAL ASSISTANCE POLICY

***HOUSING (Effective 10/01/2013—09/30/2014 10/01/2014 – 09/30/2015)***

The maximum amounts allowed for housing are:

<b>Unheated</b>	<b>Weekly</b>	<b>Monthly</b>	
Efficiency	89.00	381.00	
1 Bedroom	103.00	445.00	
2 Bedroom	139.00	597.00	
3 Bedroom	178.00	766.00	
4 Bedroom	180.00	774.00	
<b>Heated w/hot water</b>	<b>Weekly</b>	<b>Monthly</b>	
Room	90.00	387.00	
Efficiency	111.00	476.00	
1 Bedroom	132.00	566.00	
2 Bedroom	174.00	<del>750.00</del>	<u>751.00</u>
3 Bedroom	221.00	952.00	
4 Bedroom	233.00	1,003.00	

Housing rates apply to rooms, efficiencies, apartments, shelters and mortgage payments. Room should include everything except kitchen and bathroom facilities. Efficiency should include kitchen and bathroom facilities.

Applicants requesting assistance for housing that contains more bedrooms than are necessary for the number of household members will be provided assistance according to the maximum level for the number of rooms actually needed.

## ***PERSONAL/HOUSEHOLD SUPPLIES***

Expenses for ordinary personal and household supplies will be budgeted and allowed according to the applicant's actual need for these items, up to the maximums below.

<b>No. in Household</b>	<b>Weekly</b>	<b>Monthly</b>
1-2	\$ 10.50	\$ 45.00
3-4	11.60	50.00
5-6	12.80	55.00
7-8	14.00	60.00

Additional persons will be budgeted at \$5.00 per month.



Social Services Department  
Sue Charron  
Social Services Director



## MEMORANDUM

TO: Mayor Macdonald and Members of the City Council

FR: Sue Charron, Social Services Director

RE: G.A. Maximums

DT: October 21, 2014

Enclosed are the General Assistance categorical maximums — appendices B-F. The only modifications are to the food maximums (appendix B) and the 2 bedroom heated housing maximum (appendix C Lewiston/Auburn MSA). The maximums are effective October 1, 2014 through September 30, 2015.

Each year, DHHS requires verification that the municipality has adopted the maximums.

*City Hall • 27 Pine Street • Lewiston, Maine • 04240 • Voice Tel. 207-513-3130 • Fax 207-376-3229*

*• TTY/TDD 207 784-5999 • Email: [scharron@ci.lewiston.me.us](mailto:scharron@ci.lewiston.me.us)*

The City of Lewiston does not discriminate against or exclude individuals from its municipal facilities, and/or in the delivery of its programs, activities and services based on an individual person's race, ancestry, color, religion, gender, age, physical or mental disability, veteran status, or limited English speaking ability. For more information about this policy, contact or call Compliance Officer Mike Paradis at (V) 207-513-3140, (TTY) 207-784-5999, or email [mparadis@ci.lewiston.me.us](mailto:mparadis@ci.lewiston.me.us).

## GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendix A* are effective from **July 1, 2014 to June 30, 2015.** The maximums found in *Appendices B, C, D, E, and F* are effective from **October 1, 2014 to September 30, 2015.**

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p><b>NOTE:</b> For each additional person add \$69 per month.</p> <p style="text-align: center;">(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p>						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.12	194
2	83.02	357
3	118.84	511
4	150.93	649
5	179.30	771
6	215.12	925
7	237.67	1,022
8	271.86	1,169
<p><b>NOTE:</b> For each additional person add \$146 per month.</p>		

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
<p style="text-align: center;">(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)</p>				

*FOR MUNICIPAL USE ONLY*

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.10	\$82.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

***FOR MUNICIPAL USE ONLY***

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

**FOR MUNICIPAL USE ONLY**

**Non-Metropolitan FMR Areas**

<b><u>Waldo County</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	116	497	136	583	
1	119	510	144	619	
2	139	597	174	748	
3	174	749	217	935	
4	176	758	230	987	

<b><u>Washington County</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	93	402	114	492	
1	95	410	122	525	
2	108	465	146	629	
3	134	575	182	782	
4	163	703	222	954	

**Metropolitan FMR Areas**

<b><u>Bangor HMFA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	101	432	126	543	
1	120	518	153	657	
2	145	625	185	796	
3	184	790	233	1,004	
4	210	904	268	1,154	

<b><u>Penobscot County HMFA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	99	424	122	525	
1	99	424	122	525	
2	104	448	144	621	
3	148	636	198	850	
4	169	725	228	982	

<b><u>Lewiston/Auburn MSA</u></b>		<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	89	381	111	476	
1	103	445	132	566	
2	139	597	175	751	
3	178	766	221	952	
4	180	774	233	1,003	



# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 5**

**SUBJECT:**

Order authorizing the City Administrator to execute the necessary documents to transfer portions of the unbuilt Reservoir Street to abutting property owners when they provide the required documents at no cost to the City.

**INFORMATION:**

There is a city street approved over 100 years ago known as Reservoir Street but it was never established or built. The land is accessible only by abutting property owners and is narrow. City staff do not foresee ever constructing this street. During the past two years, the Council has approved requests from two property owners to deed over the portion of the street easement directly abutting their property, as long as the property owners pay the expenses associated with the land transfer. At the previous City Council meeting, the Council inquired about granting approval for staff to authorize these transfers for any future requests from other abutting property owners. This proposed Order would accomplish this and streamline the process.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.



**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Order authorizing the City Administrator to execute the necessary documents to transfer portions of the unbuilt Reservoir Street to abutting property owners when they provide the required documents at no cost to the City.



## COUNCIL ORDER

**ORDER, Authorizing the City Administrator to Execute the Necessary Documents to Transfer portions of the Unbuilt Reservoir Street to Abutting Property Owners when they provide the required documents at no cost to the City.**

Whereas, the City of Lewiston's Joint Standing Committee on Highways, Streets, Bridges and Sidewalk established a Reservoir Street on November 12, 1879, noting: "Said Street passes over land reserved as a Rangeway or Public Road"; and

Whereas, the land of the so-called Reservoir Street is unimproved raw land and the street was never constructed; and

Whereas, City staff foresees no future need to develop a street along this so-called Reservoir Street; and

Whereas, the City Attorney has reviewed documents and titles relating to Reservoir Street and has concluded that the City's interest in the property is limited to an easement and is not in fee ownership; and

Whereas, the City Council has previously approved two (2) requests from abutting property owners at 49 Hillcrest Avenue and 196 Pleasant St; and

Whereas, the City Council expressed an interest to not piece-meal additional requests and to authorize the City Administrator to honor any future requests regarding the Reservoir St "Rangeway"; and

Whereas, the interest the City has in the property can be transferred at no cost to the City;

**Now, therefore, be it Ordered by the City Council of the City of Lewiston that**

the City Administrator is authorized to sign and execute any documents provided by the abutting property owners necessary to effect the transfer of any and all interest the City has in one-half of the portion of the unbuilt Reservoir Street "Rangeway" immediately abutting such properties at no cost to the City.



## Department of Public Works

David A. Jones, P.E.  
Director



October 15, 2014

To: E. Barrett (City Administrator), K. Montejo (City Clerk)  
Fr: David Jones, Director of Public Works  
Re: Richard Ward / Reservoir Street Property

At its March 26, 2013 and October 7, 2014 meetings, the Council approved transfer of property along an unbuilt paper street to a Pauline Kolb of 49 Hillcrest Avenue and Richard Ward of 196 Pleasant St. There are 11 additional abutting properties for the rangeway (9 different owners), and the Council expressed a desire not to approve these transfers "piecemeal". As a result, we are recommending the Council approve an order authorizing the City Administrator to execute transfer documents provided by abutting property owners. We would then contact all the abutting property owners to encourage them to pursue this action if they wish. These transfers would still only be made at no cost to the City.

As background refresher, when the first request came from Ms. Kolb we researched and the City Clerk found the following information in the City's Street Book:

- On October 2, 1879, the Lewiston City Council referred a petition from 12 citizens requesting a public way be laid out to the "Joint Standing Committee on Highways, Streets, Bridges and Sidewalk".
- The Joint Standing Committee issued public notices and met with the interested parties on November 3, 1879 to examine the proposed street and hear from the parties. They laid out the street, which was to be called Reservoir Street.
- The minutes of the Joint Standing Committee, signed November 12<sup>th</sup>, 1879, state "*Said Street passes over land reserved as a Rangeway or Public Road.*"

The City Attorney reviewed the pertinent information and concluded that "*reserved as a Rangeway*" is consistent with what the title work suggested and this order means that Reservoir Street is almost certainly an easement, not owned in fee by the City. As such, there is very little value to the City, if any. The City Attorney also reviewed and indicated that the deed prepared by the owner's attorney, Jack Conway, to transfer the City's interest in the property is an adequate description of the half of the street which is adjacent to his client's property.

I have included a map identified as Reservoir Street (Rangeway) showing the full area of Reservoir Street, which was never constructed. The map also identifies the two properties already processed and the remaining abutting properties.

Staff recommends the City Council approve the attached Council Order, which would authorize the City Administrator to execute any future requests to transfer the property rights of the City. Upon Council approval, staff will contact the remaining abutting property owners indicating if they wish to pursue this, they should contact us and we will then explain the process they need to follow. This will be at no cost to the City (other than for abutting City property).

Cc: J. Grube, City Assessor  
D. Hediger, City Planner

# Reservoir Street (Rangeway)

389 Webber Ave – City of Lewiston (Water Reservoir)

55 Hillcrest Ave – Tammy Churchill Caouette

53 Hillcrest Ave – Christopher Ross

51 Hillcrest Ave – Coastal Enterprises Inc

45 Hillcrest Ave – Beverly Girardin

43 Hillcrest Ave – Camille Cote

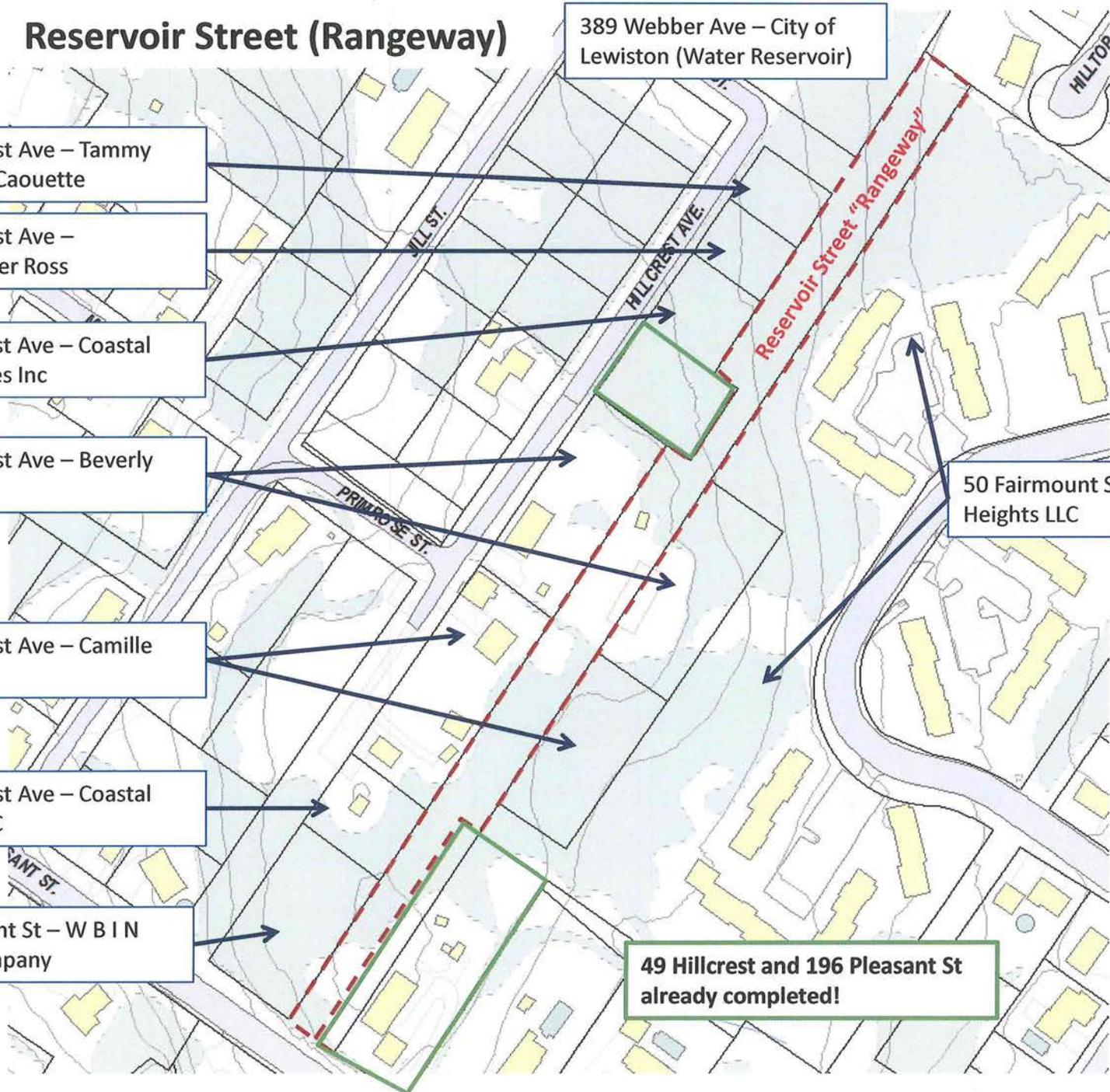
17 Hillcrest Ave – Coastal Maine LLC

184 Pleasant St – W B I N Media Company

Reservoir Street "Rangeway"

50 Fairmount St – Applesass Heights LLC

49 Hillcrest and 196 Pleasant St already completed!



**LEWISTON CITY COUNCIL**  
**MEETING OF OCTOBER 21, 2014**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 6**

**SUBJECT:**

Resolve Accepting and appropriating the FY2104 Homeland Security Grant award of \$162,028.80.

**INFORMATION:**

The City has been awarded 2014 Homeland Security Grant funding through the Maine Emergency Management Agency. The Council is asked to vote to accept the grant funds. The memo from the Fire Chief outlines the intended city projects for the funds.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAS/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Resolve accepting and appropriating the FY2014 Homeland Security Grant award of \$162,028.80.



## COUNCIL RESOLVE

**RESOLVE,** Accepting and appropriating the FY2014 Homeland Security Grant award of \$162,028.80.

Whereas, the Fire Chief has prepared and presented the FY2014 Lewiston Homeland Security Grant Program to the City Council and the City Administrator; and

Whereas, the Fire Chief has submitted grant applications in line with the FY2014 Homeland Security Program to the Maine Emergency Management Agency

**Now, therefore, be it Ordered by the City Council of the City of Lewiston that**

The FY2014 Homeland Security Grant Award is hereby accepted and appropriated.

# Lewiston Fire Department



Paul M. LeClair  
Fire Chief

Bruce H. McKay  
Assistant Chief



October 10, 2014

To: Administrator Barrett

From: Chief LeClair

## Re: 2014 Homeland Security Grant Award

The City of Lewiston has been awarded 2014 Homeland Security Grant Program funding through the Maine Emergency Management Agency. Lewiston is one of six Metro Cities in the State of Maine to receive Homeland Security Grant funding to improve preparedness and response capabilities for Homeland security related events. Grant funds were awarded from the following programs.

- \$119,838.15 from the State Homeland Security Program (SHSP)
- \$42,190.65 from the Law Enforcement Terrorism Prevention Program (LETPP)
- **Total Grant award: \$162,028.80**

The following equipment and training projects meet the Homeland Security Grant criteria:

- **Fire Department Self Contained Breathing Apparatus** **\$4,000.00**  
*The grant funding will provide for calibration of air pack testing equipment and accessories for the air pack masks.*
- **Public Safety Agency Radio Signal Study** **\$25,000.00**  
*In preparation for the LA 911 joint agency capital project to replace the radio system, a study of the requirements of the systems capability must be completed. Lewiston and Auburn will provide matching funding for the project.*
- **Fire Department Detection Meters** **\$20,000.00**  
*The grant funding will provide for the replacement of the Fire Department's Multi Gas Meter inventory of seven (7). The new meters will improve the department's monitoring capability.*
- **Fire Department Hazardous Materials Operations Training** **\$5,000.00**  
*Hazardous Materials Operations Training is an annual requirement for Firefighters. The training is provided by a certified trainer recognized by the Maine Emergency Management Agency.*

- **Cobra Team Equipment & Training** **\$30,000.00**  
*Lewiston and Auburn provide matching funding to support training and equipment needs of the Cobra Team.*
- **Police & Fire Department Training with Cobra Team** **\$20,000.00**  
*Police and Fire Department personnel participate in training on disciplines that support the Cobra Team. The training is a three step process: Planning – Classroom Exercise – Functional Exercise.*
- **Fire Department Laptops for Emergency Vehicles** **\$8,000.00**  
*The grant funding will provide for the replacement of the Mobile Data Terminals in Fire Department vehicles. The current inventory of MDTs are aged and require upgrade.*
- **Surveillance Network Maintenance and Upgrades** **\$30,000.00**  
*The grant funding will provide for the upgrade, maintenance and replacement of various surveillance network components; service, access controls, servers and cameras.*
- **Lewiston School Department Security Project** **\$20,000.00**  
*The grant funding will provide for the upgrade, maintenance and replacement of various surveillance network components.*

**Background:** Since 2004 the City of Lewiston has been awarded Homeland Security Grant Funding for equipment, training and practical skill exercises. Grant applications are submitted to the Maine Emergency Management Agency for review and approval. Applications are drafted based on the strict guidelines published by the US Department of Homeland Security.

Prior projects that have been funded by Homeland Security Grants include:

- Lewiston Public Safety Agency radios, repeaters and towers
- IMC Records Management Software and computer hardware
- Surveillance and Access equipment for City and School facilities
- Lewiston High School Generator (Shelter)
- Haz-Mat Team equipment and training
- Public Safety exercises
- Lewiston City Hall Generator and UPS Backup
- Air Packs for Fire and Cobra Team
- 911 Communications Center Equipment and Software
- Public Works Training Center

[http://www.maine.gov/mema/homeland/home\\_grants\\_current.shtml](http://www.maine.gov/mema/homeland/home_grants_current.shtml)

# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 7**

**SUBJECT:**

Resolve Accepting and Appropriating a COPS Grant from the U.S. Department of Justice for the purpose of hiring additional police officers.

**INFORMATION:**

The Police Department has an opportunity to receive federal grant money to fund 2-3 police officer positions through the federal Community Oriented Policing Services (COPS) grant program. The grant money will cover the officer positions for three years. Please see attached information regarding the COPS grant program as well as information about community policing efforts in Lewiston.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Resolve Accepting and Appropriating a COPS Grant from the U.S. Department of Justice for the purpose of hiring additional police officers.



## COUNCIL RESOLVE

Resolve, Accepting and Appropriating a COPS Grant from the U.S. Department of Justice for the Purpose of Hiring Additional Police Officers.

Whereas, the City has been offered a COPS grant from the U.S. Department of Justice that would pay for roughly 60% of the personnel related costs for three police officers for a three year period; and

Whereas, during the most recent budget process, the City Council indicated support for applying for such a grant in light of the elimination of police officer positions in the FY 15 municipal budget; and

Whereas, as an element of this discussion, the Council approved \$35,683 in the FY 15 budget as either the local match for this grant or to allow the Department to hire one officer in January 2015; and

Whereas, the \$35,683 available in this year's budget is more than sufficient to cover the local share and non-eligible expenses for two positions; and

Whereas, at a recent workshop, the consensus of the Council was to proceed with hiring two COPS officers during the current budget year and to consider filling the third COPS position after the FY 16 budget is considered and adopted;

**Now, therefore, be it resolved by the City Council of the City of Lewiston** that

A three year COPS grant from the United States Department of Justice in the approximate amount of \$375,000 is hereby accepted and the amount of this grant required for funding two positions during the FY15 municipal budget is hereby appropriated.



## EXECUTIVE DEPARTMENT

**Edward A. Barrett, City Administrator**  
**Phil Nadeau, Deputy City Administrator**

October 9, 2014

To: Honorable Mayor and Members of the City Council  
Fr: Edward A. Barrett  
Su: COPS Grant

The City has been offered a COPS grant from the U.S. Department of Justice that would pay for roughly 58% of the personnel related costs for three police officers for a three year period. In addition to providing the local share, the City will also be required to cover several associated non-reimbursable expenses such as training and cell phone stipends.

During the last budget process, the potential of receiving such a grant was discussed. At that time, there were three police vacancies. Two of these vacancies were eliminated from the budget; the third position was budgeted for one-half year to be used either as the local match for a COPS grant or to allow the department to fill one vacancy in January 2015. The half-year funding was for \$35,683.

At this point, we are seeking direction from the Council on how to proceed in response to this grant. The City has the flexibility to reject the grant or accept a grant for one, two, or three officers. Please keep in mind that, in addition to providing a local share, the City must also agree to commit to retaining these three positions for one additional year beyond the end of the grant period.

The \$35,683 available in this year's budget is more than sufficient to cover the local share and non-eligible expenses for one or two positions; however, it is about \$6,870 short of covering the third position. Should all three positions be accepted, the additional local funds are likely to be available as a result of other current or anticipated vacancies within the department. In addition, there would also likely be a small reduction in overtime as a result of higher overall departmental staffing.

The Council should also consider the implications of accepting grant positions in future years. The chart below shows the additional impact on local funds for accepting one, two, or three positions over the three year grant period plus the one additional year during which we are required to maintain staffing levels. Note that the first grant year would begin in January and cover only six months of this fiscal year. The last six months of the grant would cover half of fiscal year 18. The City would incur the full cost of these positions in FY 19. Please also be aware that future year funding requirements have not been adjusted for potential salary or benefit increases and, as a result, are likely to be somewhat understated.

[Type text]

Required Local Share	One Officer	Two Officers	Three Officers
Fiscal Year 15	<b><i>14,184</i></b>	<b><i>28,369</i></b>	42,553
Fiscal Year 16	<b><i>20,869</i></b>	41,738	62,607
Fiscal Year 17	<b><i>20,869</i></b>	41,738	62,607
Fiscal Year 18	<b><i>35,278</i></b>	70,557	105,835
Fiscal Year 19	49,688	99,376	149,064

The numbers in bold and italics indicate those options that would not require additional funding over and above the \$35,683 currently available in this year's budget. The other options would all require additional local funding equal to the number shown less the \$35,683 already included in the base budget, although the additional for the third officer in FY15 can likely be absorbed within the department's overall budget.

Accepting one grant position would result in budget savings for this year and the subsequent three years followed by an increase in FY19. Accepting two positions would result in a small savings for this year, about a \$6,000 budget increase for FY 16 and 17, and larger increases in FY 18 and 19. Accepting three positions would require a small additional amount for this year and significantly more funding over the entire period, particularly in FY 18 and 19.

Please also keep in mind that accepting a grant for all three positions would simply return the department to the staffing level it was at during the last fiscal year prior to the position reductions implemented this year.

Staff, including the Chief of Police, will be available on Tuesday to review this with you.



## **POLICE DEPARTMENT**

Michael J. Bussiere  
Chief of Police



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To: Mayor and City Council  
From: Chief Michael Bussiere  
Date: October 9, 2014  
Re: COPS grant funding

As you are aware, due to continued fiscal challenges to the municipal budget, the Council had to make the difficult decision to eliminate several positions in the Fiscal Year 2014-2015 budget, which included two and a half patrol officer positions, with the half position being reinstated in January 2015. These cuts along with the retirement and reassignment of Jeff Baril's position to Code Enforcement, temporarily reduced the agency's sworn compliment from 83 officers to 79 officers with the idea that it would increase to 80 officers in January 2015. During budget deliberations there was considerable discussion about an upcoming COPS grant from the Department of Justice and after some debate and several more budget workshops the Council elected to authorize the Police Department to pursue funding for up to three COPS grants positions. With the addition of these three officers, the department would restore its compliment to 82 officers which is just two officers less than our compliment in 2010.

On September 29 we were advised that the COPS Office had approved our agency for 3 officer positions under the 2014 COPS Hiring Program (CHP). The addition of these three officers will allow us to maintain three school resource officers that are assigned to our City schools. Currently we have one officer assigned to the High School, another assigned to the Middle School and a third officer who spends his time between the City's elementary schools. These officers have become an integral part of maintaining safety and security in our schools.

The three positions will also allow us to maintain a Community Resource Team. The officers assigned to the Team are tasked with dealing with "quality of life issues" to include working with code enforcement officials to assist landlords and tenants with housing concerns and to identify issues that contribute to urban blight. Enforcing laws and ordinances regarding littering, criminal mischief, loitering for unlawful purposes, drinking alcoholic beverages in public parks and street-level drug dealing and illicit drug usage are another key component of their job. The team also helps facilitate the very successful Operation Hot Spot program by coordinating multi-agency proactive enforcement initiatives.

These three positions will improve service levels and response times and will help stabilize future overtime costs on the Patrol division side, by reducing some overtime replacement costs in the patrol division once the new officers are hired and released for solo assignment. Lastly, the COPS grants funding and matching City share, will nearly restore the department to its recent historical compliment and virtually negate the impact of recent staffing cuts.



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*Integrity*

*Compassion*

*Dedication*

*Pride*

*Dependability*

# LEWISTON CITY COUNCIL

## MEETING OF OCTOBER 21, 2014

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 8**

**SUBJECT:**

Resolve Accepting and appropriating a Lead-Based Paint Hazard Control Program Grant and Healthy Homes Initiative funding from the U.S. Department of Housing and Urban Development (HUD).

**INFORMATION:**

The City has been awarded a federal grant in the amount of \$2,995,159 for lead-based paint hazard control and another \$400,000 in federal Healthy Homes funds. These monies will be available to remove the lead paint from older housing stock within the community. Please see the memorandum from Director of Economic and Community Development for additional information.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To approve the Resolve accepting and appropriating a Lead-Based Paint Hazard Control Program Grant and Healthy Homes Initiative funding from the U.S. Department of Housing and Urban Development (HUD).



## COUNCIL RESOLVE

Resolve, Accepting and Appropriating a Lead-Based Paint Hazard Control Program Grant and Healthy Homes Initiative funding from the U.S. Department of Housing and Urban Development (HUD).

Whereas, the City has been awarded \$2,995,159 in Lead-Based Paint Hazard Control Program grant funding and an additional \$400,000 in Healthy Homes Initiative funding; and

Whereas, in 2012, there were 78 children who were identified with elevated blood lead levels in the Program's target areas in Lewiston and Auburn; and

Whereas, in recent years, children living in downtown Lewiston and Auburn target areas tested for elevated lead blood levels at 3 times the rate of elsewhere in Maine; and

Whereas, lead poisoning's effects in at risk communities include learning disabilities, loss of IQ, speech development problems, attention deficit disorder, and aggressive behavior that have challenged the Cities' schools and juvenile justice systems; and

Whereas, the Cities of Lewiston and Auburn have developed a dynamic program model for the integration of comprehensive green and healthy housing interventions and strategies to create lead safe, healthy, and affordable homes for low income families in Lewiston and Auburn; and

Whereas, the cities will perform healthy homes assessments in 160 units as well as address lead hazards in 225 housing units, providing safer homes for low and very low- income families with children;

**Now, therefore, be it resolved by the City Council of the City of Lewiston that**

The award of \$2,995,159 in Lead-Based Paint Hazard Control Program grant funding and an additional \$400,000 in Healthy Homes Initiative funding is hereby accepted and appropriated and the City Administrator is authorized to execute all documents necessary to accept the grant.

# Economic and Community Development

Lincoln Jeffers

Director



**To:** Honorable Mayor and Members of the City Council  
**From:** Lincoln Jeffers  
**RE:** Lewiston-Auburn Lead Program Grant Award  
**Date:** October 16, 2014

## **Background**

The majority of the housing stock in downtown Lewiston was built before World War II. All housing built before 1972 is at risk for the presence of lead paint. Children exposed to lead paint chips and dust are at risk for learning disabilities, loss of IQ, speech development problems, attention deficit disorder, and aggressive behavior. Testing for elevated lead blood levels over the last several years found that children in Lewiston – Auburn had elevated lead blood levels at 3 times the rate of elsewhere in Maine. In 2012, there were 78 children identified with elevated blood lead levels in target areas in Lewiston and Auburn.

In February 2014, the City Council unanimously voted to authorize Lewiston to become a member of the *Green and Healthy Homes Initiative Compact for the Cities of Lewiston and Auburn*, along with 19 other stakeholders. Working with the other stakeholders, Lewiston was the lead author of a grant application for funding to help create green and healthy homes.

A green and healthy home is defined as one that consumes less water and energy, produces less waste, and does not contain health or safety threats. A green and healthy home is one that is:

- |                           |                   |
|---------------------------|-------------------|
| -clean                    | -dry              |
| -safe                     | -well ventilated  |
| -pest free                | -contaminant free |
| -free from lead hazards   | -energy efficient |
| -sufficiently weatherized | -well maintained  |

## **Grant Award**

As part of that grant application, the Cities of Lewiston and Auburn developed a dynamic program that integrates comprehensive green and healthy housing interventions and strategies to create lead safe, healthy, and affordable homes for low income families in Lewiston and Auburn. The City has been awarded \$2,995,159 in Lead-Based Paint Hazard Control Program grant funding and an additional \$400,000 in Healthy Homes Initiative funding from the U.S.

Department of Housing and Urban Development (HUD) Office of Healthy Homes and Lead Hazard Control.

### **Grant Program Goals**

- Perform lead hazard control interventions in 225 homes;
- Provide 225 free lead risk assessments/lead inspections for owners to identify lead hazards;
- Perform HUD funded Healthy Homes interventions in 160 program units;
- Conduct 50 outreach and education events directly reaching 5,000 City residents;
- Provide job training and increased lead contractor capacity by providing free Lead Worker training and certification to 136 community residents and contractors;
- Establish 2 HEPA-Vacuum Loan Programs in the targeted communities;
- Deliver 225 Post Remediation Kits to property owners to better maintain lead safety over time;
- Perform leverage funded Weatherization/Energy Efficiency interventions in 40 program units;
- Perform leverage funded Rehabilitation interventions in program units

**Community Outreach:** In partnership with Healthy Androscoggin and other community groups, the Lewiston-Auburn Lead Program will promote the program's lead hazard reduction services, educate the target communities on the dangers of lead-based paint hazards, and engage the communities in how to create, access, and maintain greener, healthier, and lead safe housing. Through 50 trainings, presentations, and outreach events to parents, community organizations, health care providers, realtor associations, rental property owner associations, faith-based organizations, and parent groups, the program will reach a broad segment of 5,000 residents in the target communities of Lewiston and Auburn with lead poisoning prevention information and services targeted to low income families with children under age 6.

**Job Development and Economic Opportunity:** In addition to improving the housing stock of the target communities, the Lewiston-Auburn Lead Program is also committed to investing in the lives and futures of its community residents. The Program will provide free Lead Worker training and certification to 136 community residents to create career opportunities and to increase lead contractor capacity. The Program will link trainees to job development programs through the State of Maine Workforce Development Program/green jobs training program.

**Compliance and Enforcement:** The Program is strongly committed to providing a viable mechanism to translate code enforcement into tangible home renovation and lead hazard reduction that will produce safer housing for children in Lewiston and Auburn.

Staff recommends acceptance and appropriation of the grant award.

**LEWISTON CITY COUNCIL**  
**MEETING OF OCTOBER 21, 2014**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 11**

**SUBJECT:**

Executive Session regarding consultation with the City Attorney.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings. Discussing a legal matter with the City Attorney is a topic permitted under the statutes.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The state statutes outline the issues that will be discussed in executive session.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session pursuant to MRSA Title 1, section 405(6)(E) to discuss a legal matter with the City Attorney.

**LEWISTON CITY COUNCIL**  
**MEETING OF OCTOBER 21, 2014**

**AGENDA INFORMATION SHEET:**

**AGENDA ITEM NO. 12**

**SUBJECT:**

Executive Session to discuss Real Estate Negotiations of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.

**INFORMATION:**

The Maine State Statutes, Title 1, section 405, define the permissible grounds and subject matters of executive sessions for public meetings.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

*EAB/kmm*

**REQUESTED ACTION:**

1	2	3	4	5	6	7	M
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To enter into an Executive Session, pursuant to MRSA Title 1, section 405(6)(c), to discuss Real Estate Negotiations, of which the premature disclosure of the information would prejudice the competitive bargaining position of the City.