

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of September 22, 2014

PRESENT: Michael Marcotte, Robert Reed, Councilor Doreen Christ, Councilor Leslie Dubois and Nelson Peters

OTHERS PRESENT: Public Works Director David Jones, Finance Director Heather Hunter, Deputy Public Works Director Kevin Gagne, GIS Coordinator Jim Ward and Director of Budget/Purchasing Norman Beuparlant.

Meeting was called to order at 5:16 p.m. by Chairman Marcotte.

At this time, the Committee reviewed the minutes presented by the Clerk. Mr. Marcotte felt that the action with regard to the ratifying of the Task Order with John Turner Consulting first tabled on August 4, 2014 and again on August 18, 2014, votes 087-2014 and 096-2014 were tabling of agenda item and that on September 8, 2014 another motion was needed to conform with Robert's Rules of Order.

On motion of Councilor Christ, seconded by Mr. Reed it was

VOTED:

(112-2014) To table action on the minutes of September 8, 2014 to allow time for the Clerk to research the flow of motions from August 4th through the meeting of September 8th.

VOTE: 5-0

On recommendation of the Finance Director and on motion of Councilor Dubois, seconded by Councilor Christ it was

VOTED:

(113-2014) To approve the Cost of Living Adjustment for the City Pensioners as recommended by the Finance Director in the amount of 1.5% for FY 2014.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Christ, seconded by Councilor Dubois it was

VOTED:

(114-2014) To award Bid 2014-042 on waterproofing a portion of City Hall foundation to DMT, Lewiston, Maine, low bidder at their bid price of \$24,119.

VOTE: 5-0

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At this time, Mr. Marcotte excused himself from the meeting and asked Mr. Reed to facilitate the balance of the meeting at 5:35 p.m.

At this time, the Committee considered the request from the Purchasing Director for a Waiver of Competition to allow the City to take advantage of a State program and to contract directly with Woolpert Inc. of Dayton, Ohio to provide G.I.S. map update to the City of Lewiston.

After discussion by the Committee and on motion of Councilor Christ, seconded by Councilor Dubois it was

VOTED:

(115-2014) To authorize a Waiver of Competition based on the unique feature that the State program offered and to allow the City to contract directly with Woolpert Inc., Dayton, Ohio, in an amount not to exceed \$55,285 based on the proposal submitted.

VOTE: 3-1
Mr. Reed opposed

At this time, Councilor Christ excused herself and left the meeting at 6:10 p.m.

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Dubois it was

VOTED:

(116-2014) To authorize Change Order #2 to the Master Services contract with CDM Smith to provide services needed to update the CSO Master Plan with a budget estimate of \$140,000 to be funded with FY 2014 Sewer and Storm Water Bond Issue.

VOTE: 3-0

On recommendation of the Purchasing Director and on motion of Councilor Dubois, seconded by Mr. Peters it was

VOTED:

(117-2014) To authorize Change Order #2 to the contract with Green Mountain Pipeline Services Inc. to provide 24/7 bypass flow from the 30" Hart Brook Interceptor Sewer until a new liner is installed in the amount of \$76,730.

VOTE: 3-0

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On recommendation of the Purchasing Director and on motion of Councilor Dubois, seconded by Mr. Peters it was

VOTED:

(118-2014) To authorize Task Order #55 and Task Order #56 to the Master Service contract with HNTB to provide preliminary and final design for traffic signal updates as follows:

#55: Sabattus Street intersection improvements	\$54,900
#56: Downtown intersection improvements	\$58,625

VOTE: 3-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Dubois it was

VOTED:

(119-2014) To award Bid 2014-055 for demolition and removal of structure(s) at 60 Howe Street to Roland's Demolition, Auburn, Maine, low bidder at their bid price of \$8,181.

VOTE: 3-0

At this time, the Purchasing Director requested that the bid award made to Roland's Demolition be ratified in the amount of \$4,888.

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Dubois it was

VOTED:

(120-2014) To ratify the award of Bid 2014-053 for demolition and removal of structure(s) at 112 Holland Street made by the Purchasing Director to Roland's Demolition, Auburn, Maine, low bidder at their bid price of \$4,888.

VOTE: 3-0

The Purchasing Director presented an overview to the bid process used for the purchase of gasoline and diesel fuels to be used by various departments and agencies beginning in November 2014 and into October 2015.

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On motion of Mr. Peters, seconded by Councilor Dubois it was

VOTED:

(121-2014) To ratify the award of Bid LA 2014 for Gasoline and Diesel Fuels at a per gallong fixed price as follows:

Dennis Burke Chelsea MA	Diesel Fuel	220,000 gallons @ \$3.00/gallon	\$660,000
Petroleum Traders Fort Wayne IN	Gasoline	170,000 gallons @ \$2.7393/gallon	\$465,681

VOTE: 3-0

At this time, Mr. Reed indicated that with just three (3) members remaining and given the hour, he moved to table discussion on Item 12: Purchasing Policy Review to a later meeting, motion seconded by Councilor Dubois.

VOTE: 3-0

VOTED:

To adjourn at 6:40 p.m.

Norman J. Beuparlant
Clerk
Finance Committee