

# **FINANCE COMMITTEE**

## **LEWISTON, MAINE**

**Minutes of  
June 9, 2008**

**PRESENT:** Chairman Roger Provencher, Ron Paradis, Councilor Denis Theriault and Councilor Robert Reed. Stavros Mendros arrived at 5:05 p.m.

Meeting was called to order at 5:01 p.m. by the Chairman Provencher.

On motion of Mr. Reed , seconded by Mr. Paradis it was

**VOTED:**

**(48-2008)** To dispense with reading of the minutes of the previous meeting dated May 19, 2008 and to accept and place them on file.

**VOTE: 3-0-1**  
**Councilor Theriault abstained**

At this time, the Committee considered the Purchasing Agent's recommendation to award the contract on the Secure Landfill Expansion Project to Sargent Corporation of Stillwater, Maine, low bidder meeting specifications, at a total price of \$3,660,021. In addition to the proposal from Sargent Corporation, a proposal was also received from K & K Excavation of Turner, Maine however, after meetings and discussions with the Design Consultant and staff K & K was deemed not having the experience needed in the installation of lined landfills that was required as part of the specifications.

Greg Mitchell from Eaton Peabody, representing K & K Excavation indicated in a memo presented to the board that they felt K & K had the necessary experience in dealing with landfill projects which would be adequate to perform the work required under this project.

The Purchasing Agent indicated that he met with Design Consultants along with staff and representatives of K & K to review the proposal submitted and to discuss previous landfill projects which they had performed and concluded that K & K did not have the necessary experience on working with expansion of landfills with liners.

Rob Stalford, Solid Waste Superintendent, indicated that the Department of Environmental Protection reviewed the specifications and the design of the liner for this project. He indicated that it was important that a contractor have liner system experience and not just cap experience as is done on many other landfills.

Questions were asked relative to bond coverage; would it be available if a problem were to occur and it was indicated that unless leaks can actually be determined of the liners within the landfill it is difficult to obtain the necessary bond coverage to cover instances which could be found years after completion.

The Finance Director indicated because of the limitations in the specifications, if the Committee was inclined to consider K & K's proposal that this proposal should be rejected and that new bids be

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solicited so that other potential qualified contractors who may not have bid on this proposal, would have that opportunity. After a lengthy discussion it was determined that if the proposals were to be rejected that a pre-qualification process be established to qualify contractors before bids are actually submitted.

On motion of Mr. Reed, seconded by Mr. Mendros it was

**VOTED:**

**(49-2008)** To reject all proposals received on Bid 2008-013 on the Secure Landfill Expansion Project Phase III and to establish a pre-qualification process for contractors to perform the work required in the proposed Landfill Expansion Project.

**VOTE: 5-0**

Councilor Reed and Mr. Mendros volunteered to serve on the Pre-Qualification Committee.

On recommendation of the Selection Review Committee and on motion of Mr. Reed, seconded by Mr. Theriault it was

**VOTED:**

**(50-2008)** To award the contract for Construction Administration Services for the Secure Landfill Expansion Project Phase III to CMA Engineers, Kennebunk, Maine, and to authorize the Purchasing Agent to negotiate a contract in an amount not to exceed \$338,429.

**VOTE: 5-0**

The next item on the agenda was award of the contract for a Downtown Master Plan Design. It was requested that this item be tabled for further analysis prior to the actual award.

On motion of Mr. Theriault, seconded by Mr. Reed it was

**VOTED:**

**(51-2008)** To table the award of a contract under RFP 2008-019 for the Downtown Master Plan Design.

**VOTE: 5-0**

A request was made to authorize a Waiver of Competition in order to allow for direct negotiation with IKON Office Solutions for the purchase of Software and Hardware to develop an electronic records management program. An evaluation was done by staff from several departments of a system within the School Department and it was determined to be able to suit the City's needs and would provide for compatible systems between the City and School departments. The ability to have interchanging equipment and software would be valuable especially as the implementation of the program is started.

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On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

**VOTED:**

**(52-2008)** To authorize a Waiver of Competition pursuant to Section 3.3.1 of the Purchasing Policy and to allow the Purchasing Agent to negotiate a contract with IKON Office Solutions for the purchase of Software and Hardware associated with the development of an electronic records program in an amount not to exceed \$20,000.

**VOTE: 5-0**

The Committee reviewed proposals received on various pieces of playground equipment at four (4) of the parks all within the City. It was recommended that the award be made to the low bidder meeting specifications and the equipment would be installed by Public Works crews.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

**VOTED:**

**(53-2008)** To award Bid 2008-033 on Playground Equipment to the low bidder meeting specifications as follows:

<b>Kennedy Park:</b>	O'Brien & Sons (Medfield MA)	
	1 - Spin Platform/handhold. ....	\$1,430.00
	1 - Block Climber.. ....	2,320.00
	1 - Sky Rail Climber. ....	2,270.00
	1 - 40" High Poly slide.....	<u>2,790.00</u>
	<b>Total O'Brien &amp; Sons. ....</b>	<b>\$8,810.00</b>
	Utiplay Parks & Playgrounds (Gray ME)	
	1 - Single Post swingset.....	\$ 833.00
	2 - Single Post Add On. ....	1,272.00
	1 - Arch Tot Swing. ....	888.00
	1 - Add Bay Tot Swing. ....	<u>588.00</u>
	<b>Total Ultiplay Parks &amp; Playgrounds. ....</b>	<b>\$3,581.00</b>
<b>Marcotte Park:</b>	Utiplay Parks & Playgrounds (Gray ME)	
	1 - Turtle Tuffrider.....	\$566.00
	1 - Motorcycle. ....	<u>790.00</u>
	<b>Total Ultiplay Parks &amp; Playgrounds. ....</b>	<b>\$1,356.00</b>
<b>Potvin Park:</b>	O'Brien & Sons (Medfield MA)	
	3 - Saddle Spinners. ....	<b>\$2,100.00</b>
<b>St. Mary's Park:</b>	Utiplay Parks & Playgrounds (Gray ME)	
	1 - Horse Tuffrider.....	<b>\$566.00</b>

**VOTE: 5-0**

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The Committee considered award of Bid 2008-006 on the Guardrail & Fence Installation Project along Canal Street. This project is fully funded by the Maine Department of Transportation and they have reviewed the proposals and concur with our recommendation.

On recommendation of the Purchasing Agent and on motion of Mr. Mendros, seconded by Mr. Paradis it was

**VOTED:**

**(54-2008)** To award Bid 2008-006 on the Guardrail and Fence Installation Project along Canal Street from Main Street to Cedar Street to Aroostook Fence, Lewiston, Maine, low bidder meeting specifications at a total bid price of \$204,231.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Theriault it was

**VOTED:**

**(55-2008)** To award Bid 2008-030 on the Tall Pines Pump Station Backup Generator to Power Products, Portland, Maine, low bidder at their adjusted bid price of \$18,290 for a Tier 3 unit.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

**VOTED:**

**(56-2008)** To award Bid 2008-022 on a Single Axle Truck with Dump Body to Freightliner of Maine, low bidder meeting all specifications at their bid price of \$82,500 and to accept the trade in allowance of \$7,500 for a net bid price of \$75,000.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

**VOTED:**

**(57-2008)** To ratify Change Order #2 to the contract with Mechanical Services on the Police Facility Roof Top Air Conditioning units to provide for extension of completion time to May 15<sup>th</sup> at no cost to the contractor.

**VOTE: 5-0**

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On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Reed it was

**VOTED:**

**(58-2008)** To ratify award of Bid LA 2008-002 on Trench Restoration to Coastal Road Repairs, Falmouth, Maine, low bidder at the following quoted prices:

Method A. ....	\$27/sq. yd.
Method B. ....	\$31/sq. yd.
Method C. ....	\$24/sq. yd.
Method D. ....	\$27/sq. yd.

**VOTE: 5-0**

**VOTED:**

To adjourn at 6:16 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee