



MUNICIPAL BUDGET

City of Lewiston FISCAL YEAR July 1, 2014 - June 30, 2015

CITY COUNCIL

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Deputy City Administrator

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City of Lewiston, Executive Department

EDWARD A. BARRETT
City Administrator

PHIL NADEAU
Deputy City Administrator



What follows is the budget message provided to the City Council at the time the City Administrator presented his proposed budget to them. Subsequently, significant changes were made to the proposal by the City Council as a result of the Council's desire to minimize the budget's impact on Lewiston taxpayers.

An addendum is attached that summarizes the changes made by the City Council.

March 21, 2014

Honorable Mayor and Members of the City Council:

The attached budget is submitted in accordance with the applicable provisions of the City Charter. While it presents a complete spending plan for the coming year and could be adopted as presented, it should more appropriately be seen as a starting point for review and deliberation and as a vehicle for the presentation and discussion of numerous issues. What follows highlights significant changes from the current year's budget and addresses some of the on-going fiscal and operational challenges the City faces over the coming year.

FISCAL CLIMATE

For the last four years, my discussion of the City's fiscal climate has focused on the lingering effects of the recession and the hopes that the economy would begin to show strong signs of growth leading to increasing state and local resources that would allow for growing local non-tax revenues and at least partial restoration of state support to municipalities. Each subsequent year has proven to be a disappointment, and the City's fiscal climate has continued to be challenging. Given this, it now appears that what we are experiencing has, in fact, become the new normal and is likely to continue into the foreseeable future.

Non-property tax revenues have continued to decline or show meager growth. State funding has continued to fall, and this has become so expected that we celebrated a recent "victory" in restoring revenue sharing where we only saw a \$260,000 cut. The state budget remains in a constant state of crisis, lurching from one supplemental budget to the next. In addition to reductions in municipal revenue sharing, other state property tax relief programs have been reduced, increasing the tax burden on many of our citizens. While the state continues to fail to meet its commitment to funding local education, it is mandating that school departments increase their local property tax funding to the state computed minimum local share over the next three years – in effect mandating an increase in local property taxes. Efforts to allow municipalities access to

other revenue sources are repeatedly thwarted, even such minimal efforts as increasing fees set by the state for certain state mandated services.

At the same time, our citizens continue to expect and at times demand the level of service that the City has historically provided and to look to the City to make the investments necessary to support economic development, job creation, and income growth.

Reduced non-property tax revenues, state funding cuts and mandates, reduced federal funding, citizen service expectations, increasing costs, and a relatively high current property tax rate create a fiscal environment where something has to give.

Given this, the proposed budget is an unhappy compromise. It reduces investments to support future economic growth to a bare minimum. It continues to rely on fund balance to address the highest priority and pressing capital needs. It minimally funds basic maintenance. It does not address the need to add staff in areas struggling to keep up with service demands. And it raises property taxes.

A TALE OF TWO ERAS

It is instructive to compare the last four fiscal years (2010 to 2014) with the four prior fiscal years given that FY10 roughly represents the divide between a strong economy and a lingering recession. The following chart compares various budget indicators between these two periods.

Category	Percentage Change FY06 to FY10	Percentage Change FY10 to FY14
Operating Budget	5.6%	-0.3%
Debt Service	19.8	-9.8
Total Municipal Budget	9.2	-3.6
Non-Tax Revenues	2.5	-26.4
Assessed Value	17.5	2.8
Tax Rate	-10.6	8.6

Between 2006 and 2010, the City's budget grew at an annual rate of between 2.0 and 3.5% per year. The city's assessed value grew by over \$347 million, or just over of 17%. In spite of annual spending increases, growth in assessed value and a more moderate increase in non-property tax revenues (2.5%) allowed the City to reduce its share of the property tax rate by \$1.72, or more than 10%.

Now, fast forward to this year and look back over the period between 2014 and 2010. Over this 4 year period, the City's total budget fell by just over \$1.1 million, or 3.6%. Non-tax revenues are down by over \$4 million, or 26%. Assessed value has grown at a much more modest rate of 2.8%. The city side tax rate has increased by \$1.25, or 8.6%.

These two eras show clearly on the following graph that charts our city-only tax rate for the entire period.



CITY REVENUES

Once again, total General Fund revenues are projected to decrease by \$43,480 or 0.39%. While this is an improvement over recent years, it continues the downward trend which began in FY10.

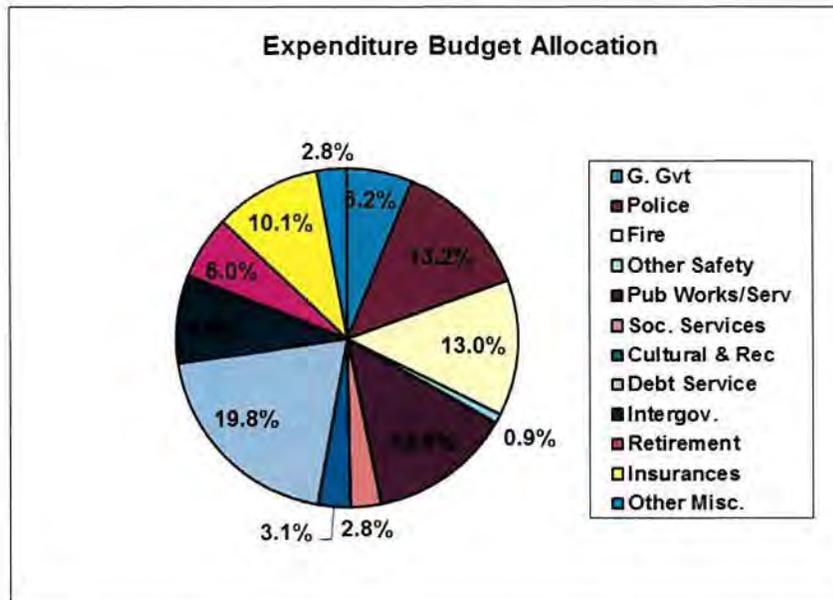
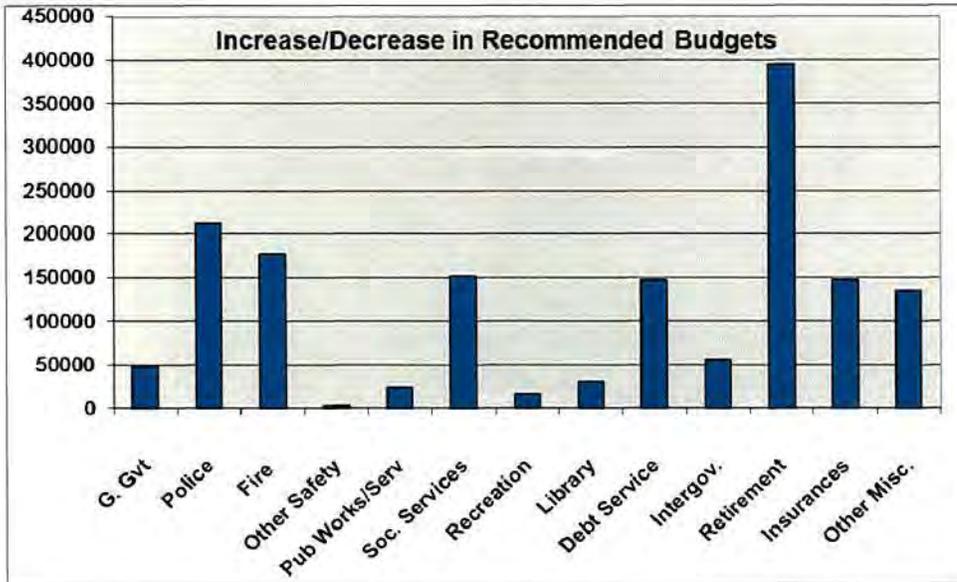
Generally, most revenues have remained relatively flat with a few notable exceptions. Declining revenues include State Revenue Sharing (-\$268,272), timber sales (-\$31,000) reflecting the completion of our first round of maintenance harvesting on city properties, and state highway aid (-\$30,000). These reductions have been offset by a projected increase in excise taxes (\$155,000), one of the few bright points in the City's revenue picture, and an increase in General Assistance Reimbursement (\$115,863) which, unfortunately, is representative of an anticipated increase in General Assistance expenses primarily related to asylum seekers.

GENERAL FUND EXPENDITURES

Based on the initial budgets submitted, the City's various departments requested an additional \$6,336,307 for FY15. This is a considerable increase over departmental requests made in recent years and reflects the actions taken in prior years to reduce maintenance and capital expenditures in light of budget concerns. The proposal before you reduces departmental requests by \$4,791,723, or 9.8%. Please note, however, that some of the essential items eliminated from the operating budget are proposed to be funded from other sources as described below. At the same time, it is apparent that our continued effort to constrain the growth of general fund expenditures has resulted in an operating budget that leaves little room for error or flexibility for unanticipated expenditures or price increases.

The proposed budget does not include any personnel reductions, recognizing the significant cuts that have been made in recent years and the increasing difficulty we face in meeting the service demands and expectations of the Council and the community.

The following two charts show the dollar amount change in the budgets of the various departments and the percentage of the overall budget allocation that they represent.



Major Budget Factors

A number of factors contribute to the General Fund operating expenditure budget increase of \$1,544,584, or 3.6%. The largest single increase is in Fixed Charges, which have increased by \$885,012 or 4.1%. This includes a \$394,723 increase in pension expenses related to Maine State Retirement. The retirement system has increased the required municipal contribution to employee retirement from 6.5% to 7.8% of payroll for regular employees and from 7.9% to 8.3% for those police and fire employees enrolled in the system. Insurance has increase by \$146,838 primarily due to a projected increase of 8% in employee health insurance. Debt service, which is further discussed below, is projected to increase by \$146,557. This category also includes a projected

increase in General Assistance rent support of \$60,000; additional workers compensation costs of \$35,584; and a number of smaller increases in other areas.

The Airport requested an increase of \$37,500 (35.7%); the proposed budget reduces this to \$18,750 (17.9%). LA 911 requested \$56,682 (5.5%) in additional funds. The budget proposes a lesser increase of \$25,070 (2.4%). In both instances, certain capital requests have been excluded. Should these agencies wish to fund them, they would have to look to their available fund balances. The Transit Committee has requested a minor increase of \$1,648 (0.7%), which is included in the proposed budget.

A second major impact is personnel, which is projected to increase by \$385,478 or 2.8%. This reflects the 1.5% adjustment provided for most employees during the current fiscal year and includes funding for employees eligible for step increases during the coming year in accordance with the City's various salary schedules and an allowance for potential salary adjustments for FY15.

Supplies and materials have increased by \$111,073. About half of this amount represents an increase in costs associated with the non-rent elements of the City's General Assistance program.

Capital expenses are proposed at \$198,950, up from \$72,300 this year, an increase of \$126,650 or about 175%. This reflects significant prior year reductions in capital expenditures and limitations on the extent to which capital expenditures can be funded by issuing bonds or from other sources. For more detail, please see the discussion of capital below.

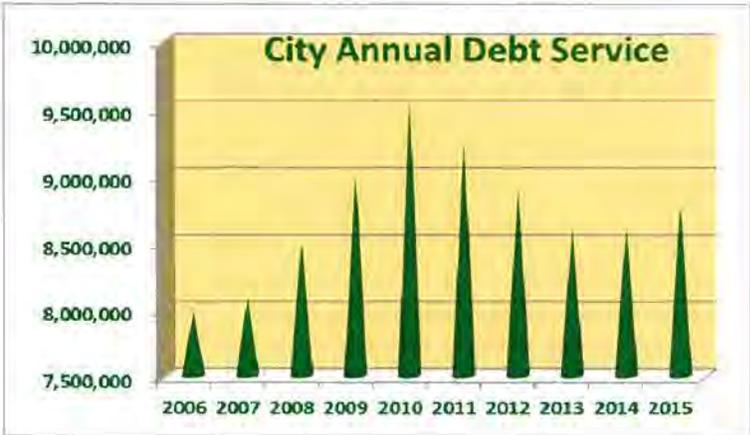
Of note, we have increased the funding for street paving to \$877,000, a major increase over FY13 and FY14 (\$607,000 and \$630,000 respectively), FY11's \$249,000, and FY12's \$0. Funding for vehicle replacement is proposed to decrease by about \$8,250 from this year's \$638,250. Even with these funding levels, paving and fleet replacement will continue to fall behind required levels. Attached is a listing of all funded and unfunded capital items requested by the various departments.

Debt Service

Next year's General Fund debt service will increase by \$146,557, or 1.7%. Even with this increase, debt service is now about \$790,000 below its peak of \$9.5 million in FY10. This increase reflects the approximate \$5.4 million in general fund debt we plan to issue this year. In order to moderate the impact of debt service on the FY15 budget, we are recommending that a number of projects authorized for bond funding not be undertaken in the coming year, including demolition of Bates Mill 5 (\$2,500,000); reconstruction of Walnut Street (\$360,000); the Marcotte Park accessible playground (\$75,000); and improvements to the football field and track at Lewiston High School (\$237,000).

The chart below shows the City's annual debt service costs for the period from FY06 through FY15. The reduction over this period has resulted from a combination of factors including Council adoption of a bond authorization limit, refinancing of outstanding debt at lower rates, and the last few years' favorable interest rate environment. At the same time total debt service payments have declined, we have also worked to reduce the average length of bond amortization from the prior standard of 15 years to closer to 7.5 years. We should continue to take pride in this accomplishment, reflecting as it does a

commitment on the part of both the Council and management to address the municipal debt service burden. Given what now appears to be a chronic budget situation, we will have to be even more vigilant in managing the City's future debt.



SCHOOL DEPARTMENT

The proposed FY15 School Department budget calls for a \$2,320,398, or 3.9%, increase in expenditures. This is due to a number of factors including a \$1,291,000 increase in salary and benefits associated with existing bargaining unit agreements; an increase of \$500,000 related to MaineCare costs; \$296,000 in special education costs needed in part to reduce the departments use of special purpose private schools; and \$221,000 in adjustments reflecting the loss of grant funding or prior year budget corrections.

This increase is offset by a \$2,385,862 increase in revenues. The largest increase is in state General Purpose Aid, which is projected to increase by \$2,200,000. Note that this projection is based on preliminary figures from the state that have been adjusted downward by about \$300,000 given the potential for an additional \$9.4 million reduction in state aid still under discussion in the legislature. Offsetting this revenue increase, however, is the lack of prior year carry forward due to the impact of MaineCare cost allocation changes not fully budgeted in prior fiscal years. This represents the loss of about \$1.6 million in funds that were available in FY14 to offset the tax levy. This loss of carry forward is basically equal to the increased property tax supported requested by the department. A one sentence summary of the proposed school budget would be that property taxes are only increasing because of the impact of MaineCare funding changes on FY15 and prior years.

The required local share waiver that has been in effect for some time will begin phasing out over the next three fiscal years. The School Department has determined that the proposed budget will meet the required share for FY15. Based on the proposed budget, the department will be \$1,520,440 over the FY15 local share. This still leaves us just under \$500,000 below required local share when it is fully implemented in FY16.

For more information, please see the separately provided school budget.

NEW PROGRAM REQUESTS

As is our practice, Departments wishing to fund new programs have submitted separate requests for things like new or restored services, new personnel, or non-replacement

equipment. Rather than including such requests in the base budget, this approach highlights these requests and ensures that they are all separately reviewed.

New program requests totaled slightly less than \$450,000. No new programs are currently included in the proposed budget.

Notable requests include: additional positions in the Recreation Department (\$52,987), City Clerk's office (54,949), Library (\$23,787), and Code Enforcement (\$106,182); comprehensive plan implementation (\$150,000); an increase in the hours of the senior citizen coordinator (\$11,224); the purchase of facilities management software (\$11,000); and a number of smaller expenditures.

That these programs are not recommended for funding does not indicate that they are unnecessary or unimportant. Rather, they are simply unaffordable at this time. A complete listing of new programs is attached.

CAPITAL REQUESTS

General Fund Departments requested slightly more than \$4.5 million in operating capital, up from the \$3.325 million requested for the current year. This increase reflects the reality of four to five years of deferring capital purchases and maintenance.

These requests generally represent smaller capital items or on-going annual capital purchases, such as fleet replacement and street paving, which rightly should be funded through the annual operating budget given their recurring nature. Of the \$4.5 million, \$2 million is recommended for funding with \$199,000 included in the operating budget and the remainder from fund balance.

The use of fund balance for capital purchases has increased from roughly \$1.52 million in the current year to \$1.8 million for FY15, an increase of about \$288,000.

City policy calls for fund balance to be maintained at no less than 8% of General Fund revenues. Amounts over 12% are to be used for capital improvements or other one time expenditures. As of 6-30-13, the City's unassigned fund balance was slightly above 12.5%. The proposed use of \$1.8 million would lower this to 10.78%, slightly above the mid-point of the targeted range.

Given that it would be preferable to not use fund balance on many of these items, reserving it instead for significant expenditures or investments that would produce an economic return, the increasing use of fund balance is a disturbing trend and one that we will not be likely to maintain into the future.

Notable unfunded or reduced capital requests include: demolition and acquisition (cut from \$400,000 to \$200,000); Armory improvements (\$118,700); solid waste facility access road maintenance (\$120,000); parking garage lighting and gate replacement (\$105,100); Lisbon Street decorative lighting wiring and city-wide mercury bulb replacement (\$170,000); City Hall improvements (\$88,500); various pieces of garage equipment (\$65,300); a pavement management system (\$40,000); Public Works training facility (\$30,000); Lincoln Street Alley bridge removal (\$30,000); crosswalk beacons (\$28,000); and a detective vehicle (\$19,100). A complete list of all funded and

unfunded capital requests is attached. Please note that many of the unfunded items should be funded when the economy and the City's fiscal posture improve.

LCIP

General Fund departments also requested \$5,931,000 in major capital expenditures from bond funding for the coming year. Of this, we are now recommending that only \$1,265,000 be borrowed. Projects recommended for funding include: road reconstruction (\$575,000); Riverfront Island Master Plan (\$250,000 reduced from \$500,000); retrofit of downtown street lights (\$240,000); and the local share of MDOT projects (Bartlett Street and traffic signal upgrades - \$200,000).

Eliminated or reduced projects include: vehicle replacement (reduced from \$1,361,000 to \$630,000, funded from fund balance); engine 4 replacement (\$575,000); public works vehicle wash facility (\$450,000); Cedar Street bike pedestrian improvements (\$100,000); Marcotte Park improvements (\$75,000); Pettingill Park improvements (\$65,000); and parking garage signage (\$60,000). In addition, we are recommending that the City loan the airport \$1,100,000 to purchase an existing hangar. We would handle this, at least for the short term, as an investment of City assets and track repayment and interest through the City's balance sheet.

We are proposing this dramatic reduction in bond funding in recognition of what has now become a long-term trend in the City budget - flat or declining revenues and slow to no assessed value growth. Reducing borrowing will ease future year pressure on the budget and the tax rate by holding down debt service costs. At the same time, many of the projects that are being deferred will, at some point, be required. In light of this, the FY15 bond proposals are no more than a holding action in an effort to temporarily relieve pressures on our budget.

TAX LEVY LIMITATIONS (L.D. 1)

Under L.D. 1, the City can increase its property tax levy by two factors: the ten year statewide average growth in real personal income and the growth in our property tax base due to new value. The state has set the income growth factor for next year at 1.09%, a small increase from the current year's 1.05%. The property growth factor, based on the estimated new property added to our tax rolls for FY14 (the prior tax year is used for this purpose), is 4.4% compared to this year's 4.34%. In total, therefore, the City's property tax levy could increase by 5.49%, above the current year's 5.39%.

The City has operated below the L.D. 1 limit in prior years, and the formula allows future levy increases to be netted against prior levies that have been under the limit. Taking all of this into consideration, the L.D. 1 levy limit for FY15 is \$40,905,054. The proposed levy of \$30,598,366 (city only) is \$10,306,688 or roughly 25% below the L.D. 1 limit.

GNP-IPD

Section 6.06 (f) of the City Charter requires that the increase in the General Fund's expenditure budget not exceed the percentage increase in the Gross National Product Implicit Price Deflator (GNP-IPD) for the 12-month period ending September 2013. The percent increase in the GNP-IPD for this period is 1.376%, slightly below last year's

1.752%. The percentage increase in the overall proposed City budget (City & School) is 3.81%, or 2.434 points above the GNP-IPD limit. If the final approved budget exceeds the 1.376% limit, a super majority vote of the City Council will be required. To reduce the budget to stay within the limit would require expenditure reductions of about \$2.47 million.

COUNTY TAX

The County tax is proposed to increase 0.49% to \$2,292,246.

ASSESSED VALUE

Based on preliminary estimates, Assessing anticipates that our assessed value for the coming year will increase by a net \$14.8 million or 0.79%. This reinforces the trend we are seeing of slow to no assessed value growth. Assessing is continuing its work, and this value estimate is tentative and subject to change over the next few months.

TAX RATE

The proposed budget results in an estimated tax rate of \$27.84, an increase of \$1.40 or approximately 5.3% from the current year. In detail, the City tax rate increases by 66 cents, the County rate remains the same, and the school's increases by 74 cents.

We also anticipate that our assessment ratio will remain flat, producing a homestead exemption of \$9,100, the same as this year. Given this, an owner occupied home valued at \$75,000 would see a \$92 annual property tax increase; a \$150,000 home would see \$197; and a \$250,000 home would see \$337.

ENTERPRISE FUNDS

The City operates three enterprise funds – Water, Sewer, and Stormwater. The following summarizes each fund's revenues, expenditures, net operating results, and cash balances projected to June 30, 2014.

No utility rate increases are being proposed for the coming year.

**OPERATING SUMMARY
ENTERPRISE FUNDS**

Fund	Revenues	Expenditures	Net	Projected FY14 Ending Cash
Water	\$5,200,249	\$5,275,388	\$(75,139)	\$265,219
Sewer	5,075,700	5,285,068	(209,368)	806,308
Stormwater	2,501,000	2,519,483	(18,483)	752,423

Water should end the current year with a \$265,219 cash balance and operate at a surplus of \$48,440 next year. Given this potential operating surplus and an adequate beginning cash balance, no water rate increase is proposed for FY15.

Our sewer utility, while operating at a current year cash deficit of about 4.1% of revenues, should end this year with a positive cash balance of \$806,000, allowing us to hold sewer rates constant.

Stormwater is projected to end this year with a cash surplus of \$752,423. Although the fund is operating at an \$18,483 loss, the beginning cash available is more than adequate to fund the operating deficit. Thus, a rate increase is not necessary at this time.

Water Utility

The last water rate increase of 20% was adopted in May 2013.

We estimate the Water utility will operate at a \$48,440 surplus in the coming year against a projected actual deficit of \$75,139 for FY14. Revenues are projected to increase by \$208,625, recognizing a full year of revenues from last year's rate increase. Expenditures are up by \$189,055 (3.7%), primarily due to a \$70,620 increase in operational expenses associated with the cost of chemicals (\$32,671) and additional supplies and shared operational services with the Auburn Water District (\$64,095) relating to the new ultraviolet treatment plant at Lake Auburn.

Utility payroll and benefits are up \$13,216 (1.5%) and \$47,981 (8.8%) respectively. Capital expenses declined by \$5,000, and debt service is up by \$62,238 (3%).

LCIP projects slated for bonding in the coming year include: water treatment program improvements (\$1,230,000), a scouring system (\$90,000) to address water quality issues in a water storage tank, and distribution main replacement (\$1,768,650).

Sewer Utility

The last sewer rate increase was adopted in May 2011, and, although we anticipate that the utility will operate at a loss for the coming year, we project sufficient cash at year end to allow current rates to remain unchanged.

We project a cash deficit for FY15 of \$364,837, reducing the ending cash balance to \$441,471, from \$806,308.

Sewer revenue is projected to remain virtually flat with an \$11,242 increase over FY14 budget projections; expenditures are projected to increase by \$114,091 (2.1%). This increase is almost totally due to a \$200,259 increase in debt service associated with our continuing combined sewer overflow control projects. The reduction in treatment plant costs of \$6,296 and capital purchases of \$117,575 offsets increases in employee benefits of \$34,262 and payroll of \$5,298.

Several bond projects are proposed for the coming year. These include: sewer line rehabilitation (\$1,000,000); interceptor line inspection and rehabilitation (\$200,000); a sewer separation project (\$150,000), and pump station upgrades (\$292,000).

Stormwater Utility

The Stormwater fee was increased in fiscal year 2013 by 12%. While the utility shows a deficit estimated cash flow in 2014 (\$18,483), and an estimated operating loss of \$193,026 in 2015, the surplus cash carried forward is adequate to cover this loss. No rate increase is proposed for FY15.

Utility revenues are estimated to rise slightly (\$59,400) while expenses decrease by about \$29,784 or 1%. Reductions in payroll of \$41,146 (7.9%); operating expenses of \$37,480 (8.3%); and capital outlay of \$91,675 (36%) mitigate the debt service increase of \$139,977 (11.6%) due to on-going sewer separation projects.

LCIP capital projects include separation projects (150,000); Hart Brook Water Quality Restoration (\$500,000); and North Temple Street drainage improvements (\$100,000).

POSSIBLE ADDITIONAL REDUCTIONS AND ADJUSTMENTS

Recognizing current conditions, I anticipate that additional changes will be discussed during the budget process. While some positive adjustments to expenditures and revenues are possible, any significant changes will require cutting or reducing capital expenditures, operating programs, or personnel. We stand ready to prepare information on any alternatives the Council would like to explore as well as any other suggestions that may arise as the budget process moves forward.

FUTURE CONSIDERATIONS

While the recession has been officially over for some time and regional employment is approaching pre-recession levels, these indicators of at least minor economic improvement have generally not been reflected in the City's non-property tax revenues and assessed value. This is compounded by continuing, although smaller, reductions in state support to municipalities. What we have seen over the last four to five years is likely to continue into the near to mid-term future.

The last four years, rather than an economic outlier, may now reflect the new normal when it comes to local government finances.

While we will see an increase in state support for schools in the coming year, this support continues to fall far short of the 55% standard set by a voter referendum some years ago and comes largely due to Lewiston's growing school enrollment and lagging property values. Issues with the State MaineCare program are also impacting the budget, adding \$500,000 to local costs.

We also face potential future challenges regarding school financing. The Department budgeted \$1.6 million in carry forward in FY14. In last year's budget message, I noted that such a level might not be sustainable. Given the MaineCare issue, that has proven to be the case, and the School Department is projecting no carry forward into next year. In addition, the requirement to meet the mandatory local share of school funding has been reinstated and will be phased in over the next three years, potentially requiring additional tax support to the School Department to avoid the loss of state aid in FYs 16 and 17 as well.

The City's financial and budgetary situation reached bottom in FY11 and began to stabilize in FY12 and FY13. Unfortunately, stability has not turned to growth and has been undermined by state budget cuts, particularly a significant cut to revenue sharing in FY14. We have addressed the budget situation by reducing personnel through the elimination of over 20 positions in FY11, limiting the amount we borrow, reducing maintenance, and deferring capital investment. Nevertheless, we seem to be stuck on a relatively level plateau. It is likely that this will continue to be the situation until the economic recovery accelerates and private investment in buildings, equipment, and employment expands. In the interim, and even if the economy continues to improve, we must continue to take steps to control expenses and become more efficient while maintaining organizational effectiveness.

CONCLUSION

The annual budget is the primary policy document produced by the City each year. Our attention during the review process must focus on issues of significant concern that are directly affected by raising and allocating resources. This proposed budget addresses these issues by attempting to control costs for existing services while maintaining their basic viability. It is not, however, a perfect document.

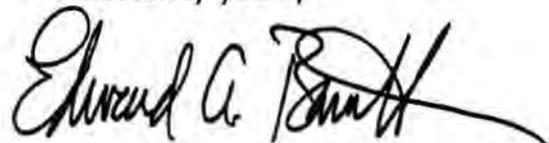
Recommendations are included in this budget that would not appear were it not for the City's current fiscal and economic situation and the extent of already in place State funding cuts. These include continuing to underfund needed infrastructure projects, most notably roads and sidewalks, and deferring certain other capital purchases, all of which will have to be addressed at some point in the future. In other instances, we will have to continue to closely monitor the effects of personnel changes and reductions made in prior years on our ability to effectively meet the service requirements of our community. There are areas in which we are struggling now to meet service demands.

Throughout the coming budget process, the issues outlined above and others which may arise will be addressed in greater detail.

I would like to express my thanks and appreciation to the City's Department Heads and the large number of City employees who have participated in developing this proposed budget. In particular, Finance Director Heather Hunter and Budget and Purchasing Director Norm Beauparlant and their staff have been instrumental in performing the detailed work necessary to produce a complete and accurate document.

I look forward to the coming Council review process and to working with you to adopt a FY15 budget which meets the needs of our community. As always, your staff and I stand prepared to assist you in this effort.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Edward A. Barrett". The signature is fluid and cursive, with a long horizontal stroke at the end.

Edward A. Barrett
City Administrator

In May, the City Council adopted a final operating budget for FY15. That budget included a wide variety of council directed changes to revenues and expenditures that resulted in an overall tax rate increase of 15 cents to \$26.59 (0.5%), considerably less than the 65 cents proposed in the Administrator's initial budget.

While city-side non-tax revenues once again fell, the drop was considerably smaller than in recent years at about \$43,000 or .4%. Municipal expenditures were held virtually flat with about a .5% increase, most of which represents higher debt service payments. A significant portion of these adjustments resulted from a decision to fund numerous operating capital expenditures from the City's unallocated general fund balance.

School expenditures increased by \$2.3 million, or 4.0%. This increase is due to the continued growth in school population and the on-going increase in costs previously paid by MaineCare that the City must now assume.

These increases are partially offset by an 8.8% increase in school non-tax revenues, primarily due to General Purpose Aid to Education from the State. Unfortunately, the impact of this \$3.5 million increase is significantly reduced due to the total elimination of school carry forward (or fund balance) into the new year's budget. This represented a budgetary swing of about \$1.6 million, reducing the school revenue increase to about \$2.0 million. Please note that the School Department budget was approved by Lewiston voters in a May 2014 validation election.

As noted above, the overall property tax rate increased by 15 cents to \$26.59. This entire increase is due to the School Department, with the remainder of the City and the County tax unchanged. These 15 cents represent a \$13 annual tax increase for a single family homeowner where the value of the home is \$150,000.

In an effort to mitigate the property tax increase, the City Council approved expenditure cuts to the municipal side of the budget in excess of \$1.3 million and increased revenues by \$86,000 from the initially proposed budget. Among the more notable adjustments were:

- Elimination of 9.5 positions in Police, Public Works, Finance, Library, and Recreation;
- Reduction in the overtime budgets of most departments;
- Cuts to Library books and periodical purchases;
- Flat funding for the Auburn Lewiston Airport and reduced funding to the joint Auburn/Lewiston public transportation system;
- Reductions in a wide variety of supply and maintenance accounts;
- Elimination of capital purchases or transfer of such purchases to fund balance.

Over \$1.4 million was appropriated from the General Fund's fund balance or rainy day account. These funds were for capital purchases or one-time expenses, including \$240,000 in severance costs associated with the layoffs required due to position eliminations. Other items funded in this manner included:

- Vehicle replacement for \$736,000
- Hazardous building demolition for \$200,000
- Parking Garage LED light replacement for \$46,700
- Transit vehicle replacement at \$40,000
- and a variety of smaller items.

Conclusions and Overview

From the time the City budget was presented until mid-May, the City Council reduced the proposed municipal side of the budget by over \$1.1 million, lowering the City-side property tax rate increase to 12 cents. This included a wide range of reductions in all spending categories with over 160 separate line items cut involving all areas of the budget. Reductions included eliminating 5.5 vacant positions in Public Works, Library, and Police. Others included overtime, supplies, memberships and dues, library books and materials, maintenance, equipment repair, joint agency funding, and capital expenditures. These reductions reduced the city only property tax rate increase to 12 cents.

The budget finally approved by the City Council called for eliminating that 12 cent increase through a further \$225,000 reduction in employee salaries. This final reduction required four employees to be laid off.

With this, the City's overall budget increased less than .5% in spite of a number of cost increases including significant ones in Maine State Retirement, employer provided health insurance, personnel costs, debt service, and other miscellaneous expenses.

Over the six years since the recession hit during Fiscal Year 2009, the City's overall budget has been reduced by more than \$600,000. Our non-property tax revenues have dropped by over 23%, primarily due to massive reductions in municipal revenue sharing. The City has eliminated over 30 positions or more than 8% of our workforce, continuing a trend that began prior to 2009. At one time, the City had 411 employees. Now, we're at 335, an overall loss of over 75 positions or close to 20% of our workforce.

There are some service impacts in this budget. The most noticeable will be a reduction in City Hall's public service hours from 8 am to 4:30 pm to 8:30 am to 4 pm. In addition, extended summer Saturday hours at the landfill will be eliminated with hours staying at 8 am to noon year round. Some other services/programs may also be marginally impacted, but we will have to wait to see how things work out during the year as we adjust to the most recent staff cuts.

Right from the beginning of this year's process, I recognized that this was not a perfect budget. Now that it's adopted, I can confirm that it remains imperfect. Some of the concerns it raises include:

1. Using reserves and borrowing rather than current revenues for recurring capital purchases such as fleet replacement, street paving, building maintenance, and minor equipment replacement. We're either borrowing at a higher longer term cost or using our rainy day fund for these purposes.
2. Over dependence on fund balance (our rainy day fund) for recurring operating capital restricts its availability for investing in the community's future or offsetting the need to borrow.
3. Given the reductions that have been made, we will be pushed to stay within the approved budget if emergencies arise or unexpected price hikes take place.
4. Staff is already stretched thin in certain departments and services where it is not always possible to meet the community's expectations.
5. The impact of additional staff reductions will have to be closely monitored to determine if basic, required work can still get done.

6. The need to restrict borrowing to avoid future year impact on debt service payments places further limits on our ability to invest in the future.

These are all issues that must be considered and addressed during the coming years. As we continue to tighten the budget, it becomes ever more difficult to make further cuts. The more we rely on fund balance, the less available it becomes. The more we bond, the more we must eventually pay.

These are among the difficult challenges that we must face as we move forward, especially in light of reduced state support to its municipalities and a continued sluggish economy.

**Estimated General Fund
Municipal Property Tax Rate Calculation
2014 and 2015 as of 5/20/14 - FINAL**

	FY 2014	FY 2015	40,586,802 \$ Change	% Change
City Expenses				
Operating Expenses	31,771,884	31,824,952	53,068	0.17%
County	2,281,176	2,292,246	11,070	0.49%
Debt Service	8,615,293	8,761,850	146,557	1.70%
Total City Expenses	42,668,353	42,879,048	210,695	0.49%
School Expenses (Revised)				
Operating Expenses	53,446,127	56,123,674	2,677,547	5.01%
Debt Service	5,403,556	5,054,302	(349,254)	-6.46%
Total School Expenses	58,849,683	61,177,976	2,328,293	3.96%
Total Expenses	101,518,036	104,057,024	2,538,988	2.50%
Less: Non- Tax Revenues				
City	11,278,847	11,235,445	(43,402)	-0.38%
Use of Fund Balance	-	-	-	
School - Revised 2014	39,739,219	43,236,210	3,496,991	8.80%
Use of Fund Balance	1,592,525		(1,592,525)	-100.00%
Total Non-Tax Revenues	52,610,591	54,471,655	1,861,064	3.54%
Proposed Tax Levy				
City	29,108,330	29,351,357	243,027	0.83%
School	17,517,939	17,941,766	423,827	2.42%
County	2,281,176	2,292,246	11,070	0.49%
Overlay	420,000	420,000	-	0.00%
Total Tax Levy	49,327,445	50,005,369	677,924	1.37%
Total Assessed Value (000's)	1,865,928	1,880,689	14,761	0.79%
Proposed Tax Rate				
City (Including Overlay)	15.83	15.83	(0.00)	0.00%
School	9.39	9.54	0.15	1.62%
County	1.22	1.22	(0.00)	0.00%
Total Tax Rate	26.44	26.59	0.15	0.58%
		26.59		
Total	1,889,359,945	1,880,000,000		
TIF Valuation Needed	81,222,091	80,611,205		
	1,808,137,854	1,799,388,795		
Homestead	28,426,530	28,300,000		
BETE Reimbursement	29,364,141	53,000,000		
	1,865,928,525	1,880,688,795		

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
41550-3110000	Current Real Estate Taxes	39,520,269	40,508,616	44,634,345	43,295,315	0	0	0
41550-3110001	Homestead Exemption	718,962	731,739	737,600	761,634	0	0	0
	Total Real Estate Taxes	40,239,231	41,240,355	45,371,945	44,056,949	0	0	0
41550-3130000	Current Personal Property Taxes	4,620,253	4,501,128	4,693,100	4,552,307	0	0	0
41550-3130001	BETE Reimbursement	941,428	1,010,183	800,000	1,218,526	0	0	0
41550-3130108	Delinquent Pers. Property - 2008	509	75	0	51	0	0	0
41550-3130109	Delinquent Pers. Property - 2009	4,893	0	0	125	0	0	0
41550-3130110	Delinquent Pers. Property - 2010	24,138	5,150	0	3,000	0	0	0
41550-3130111	Delinquent Pers. Property - 2011	59,323	8,986	0	500	0	0	0
41550-3130112	Delinquent Pers. Property - 2012	0	0	0	35,240	0	0	0
41550-3130113	Delinquent Pers. Property - 2013	0	51,542	0	89,890	0	0	0
	Total Personal Property Taxes	5,650,544	5,577,064	5,493,100	5,899,639	0	0	0
41550-3150105	Tax Liens - 2005	476	1,971	0	210	0	0	0
41550-3150106	Tax Liens - 2006	1,376	2,013	0	1,300	0	0	0
41550-3150107	Tax Liens - 2007	1,190	6,346	0	700	0	0	0
41550-3150108	Tax Liens - 2008	6,366	6,542	0	800	0	0	0
41550-3150109	Tax Liens - 2009	29,583	16,740	0	2,500	0	0	0
41550-3050110	Tax Liens - 2010	402,110	43,067	0	7,500	0	0	0
41550-3050111	Tax Liens - 2011	536,362	394,741	0	54,845	0	0	0
41550-3150112	Tax Liens - 2012	170,935	574,065	0	695,460	0	0	0
41550-3150113	Tax Liens - 2013	0	145,752	0	691,410	0	0	0
	Total Tax Liens	1,148,398	1,191,237	0	1,454,725	0	0	0
41550-3161000	Motor Vehicle Excise Tax	3,726,193	3,836,606	3,700,000	3,874,972	3,825,000	3,855,000	3,855,000
41550-3161500	Water Craft Excise Tax	17,669	15,676	17,500	17,500	17,500	17,500	17,500
	Total Excise Tax	3,743,862	3,852,282	3,717,500	3,892,472	3,842,500	3,872,500	3,872,500
41550-3191001	Interest on Taxes	134,577	147,719	140,000	131,857	132,000	137,000	137,000
	Total Interest on Taxes	134,577	147,719	140,000	131,857	132,000	137,000	137,000
	Total General Property Taxes	50,916,612	52,008,657	54,722,545	55,435,642	3,974,500	4,009,500	4,009,500
							-50,713,045	
							-92.67%	
							7.50%	
41410-3211000	Amusement Device/Facilities	10,946	10,426	10,981	10,981	10,981	11,530	11,530
41410-3211500	Flammable Liquid Locations	2,994	3,562	3,394	3,394	3,394	3,545	3,545

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
41410-3212000	Food Service Establishments	44,401	47,484	43,557	42,866	42,866	45,870	49,788
41410-3212500	Garage Sales	7,235	6,601	6,650	6,700	7,000	7,000	7,000
41410-3213000	Group Care Facilities	63	63	63	63	63	63	63
41410-3213500	Inn/Lodging/Boarding Houses	2,003	1,868	1,548	1,548	1,548	2,000	2,000
41410-3214000	Mobile Home Parks	2,530	2,425	2,530	2,530	2,530	2,655	2,655
41410-3214500	Peddlers/Secondhand Dealers	4,423	3,064	3,080	2,946	2,580	2,705	2,705
41410-3215000	Taxi Licenses	4,138	4,466	3,425	3,425	3,425	3,596	3,596
41410-3215500	Other Licenses & Permits	6,150	5,773	5,931	5,415	5,415	5,685	5,685
	Total Business Licenses & Permits	84,883	85,732	81,159	79,868	79,802	84,649	88,567
42410-3221000	Building Inspector Fees	99,309	106,625	100,000	100,000	100,000	105,000	105,000
41410-3221500	Canine Registration Fees	7,170	6,675	6,712	6,685	6,685	6,685	6,685
42110-3222000	Concealed Weapons Permits	-2,083	2,925	950	1,500	1,500	1,500	1,500
42410-3222500	Electrical Licenses	27,128	20,002	18,000	20,000	20,000	22,000	22,000
43310-3223000	Excavation Permits	21,373	20,718	22,000	18,925	19,100	19,100	19,100
43310-3223050	Street,Sidewalk Occupancy Permits	10,581	15,148	9,000	13,865	13,900	13,900	13,900
41410-3223500	Fishing & Hunting Licenses	2,558	2,285	2,258	2,040	2,040	2,040	2,040
41410-3224000	Marriage Licenses	8,506	8,894	8,640	8,640	8,640	8,640	8,640
41550-3224500	Motor Vehicle Registration Fees	63,701	71,468	73,800	71,000	71,000	71,000	71,000
41550-3224510	Mail In Motor Vehicle Reg. Fees	48	44	48	40	40	40	40
41550-3225000	Other Registration Fees	2,000	2,601	2,500	2,500	2,500	2,500	2,500
42410-3225500	Plumbing Fees & Licenses	13,470	16,720	14,000	16,000	16,000	16,500	16,500
	Total Nonbusiness Licenses & Permits	253,761	274,105	257,908	261,195	261,405	268,905	268,905
	Total Licenses & Permits	338,644	359,837	339,067	341,063	341,207	353,554	357,472
							14,487	
							4.27%	
							0.7%	
42810-3341500	Emergency Management Agency	3,103	0	0	0	0	0	0
44250-3342000	General Assistance Aid	549,105	432,407	550,103	450,158	665,966	665,966	575,966
43310-3342500	Highways-State Grants	423,181	414,597	420,000	420,000	379,000	390,000	390,000
	Total State Grants	975,389	847,004	970,103	870,158	1,044,966	1,055,966	965,966
	School Aid	35,683,420	36,530,076	38,900,122	38,900,122	41,689,081	41,689,081	42,950,210
41550-3351000	Snowmobile Registration	5,528	3,919	5,000	4,528	4,303	4,303	4,303
41550-3351500	State Exemption Reimbursement	29,911	29,693	30,175	32,195	32,195	32,195	32,195
41510-3352000	State Revenue Sharing	4,184,510	4,187,759	2,832,069	2,794,527	2,563,797	2,563,797	2,563,797

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
41550-3352500	State Reimbursement - Trucks	19,129	28,670	28,500	14,534	14,500	14,500	14,500
	Total State Shared Revenues	39,922,498	40,780,117	41,795,866	41,745,906	44,303,876	44,303,876	45,565,005
48110-3381000	L & A Airpark Property Taxes	245,382	236,439	246,381	238,990	238,990	238,990	238,990
48120-3382000	URIP - Transit	38,080	38,480	20,000	39,557	20,000	20,000	20,000
	Total Local Shared Revenues	283,462	274,919	266,381	278,547	258,990	258,990	258,990
41550-3391000	Lewiston Housing Authority	76,586	75,262	75,000	74,108	74,100	74,100	74,100
41510-3391500	Other Nonprofit Entities	0	0	0	0	0	0	0
41510-3392000	Payments in Lieu of Taxes - Sr. Plus	10,518	10,518	10,518	10,783	10,783	10,783	10,783
41510-3393500	Payments in Lieu of Taxes - CCI	41,000	41,000	41,000	41,000	41,000	41,000	41,000
41510-3393600	Payments in Lieu of Taxes - Tedford Housing	7,361	7,361	7,361	7,547	7,547	7,547	7,547
	Total Payments in Lieu of Taxes	135,465	134,141	133,879	133,438	133,430	133,430	133,430
	Total Intergovernmental Revenues	41,316,814	42,036,181	43,166,229	43,028,049	45,741,262	45,752,262	46,923,391
							2,586,033	
							5.99%	
							85.60%	
41600-3411000	MIS Services	16,800	16,800	16,800	16,800	16,800	16,800	16,800
41610-3411050	Photocopies - Assessing	2,045	2,605	1,850	2,200	2,200	2,200	2,200
42410-3411100	Development Permit Fees	10,040	10,550	8,500	8,700	8,500	9,500	9,500
42410-3411300	Zoning Rebuild Letter	750	750	0	500	500	500	500
41550-3411200	South Park	25,000	25,000	25,000	25,000	25,000	35,000	35,000
41940-3411500	Canal Street Parking Garage	22,531	24,224	20,000	21,000	21,000	21,000	21,000
41940-3441501	Ash/Canal Parking Lot	6,693	21,709	16,000	16,500	17,200	17,200	17,200
41930-3412000	Oak Street Parking Lot	42,292	43,394	40,500	39,500	41,500	41,500	41,500
41950-3412050	Chestnut St. Parking Garage	20,555	17,447	16,500	14,000	14,000	14,000	14,000
41950-3412051	Chestnut /Lincoln lot	44,885	34,770	37,860	32,000	29,400	29,400	29,400
41960-3412100	S. Gateway Parking Garage	9,760	9,090	6,000	7,700	7,500	7,500	7,500
41970-3412150	Lincoln Street Parking Garage	4,090	4,405	3,500	4,800	4,800	4,800	4,800
41410-3410100	Notary Services	1,130	1,245	1,000	1,300	1,300	1,300	1,300
41410-3410150	Wedding Proceedings	1,500	75	1,000	0	0	0	0
41410-3410200	Oaths	355	350	350	300	300	300	300
41410-3412500	Sales of Ordinances, etc.	637	303	500	400	400	400	400
41410-3413000	Vital Statistics & Burial Permits	117,102	101,512	99,523	99,000	99,000	100,000	100,000
	Total General Government	326,165	314,229	294,883	289,700	289,400	301,400	301,400

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
42230-3421000	Fire Alarm Fees	39,675	39,330	39,330	38,640	38,640	38,640	38,640
42130-3421500	Parking Meters	27,000	26,405	25,000	23,000	23,000	23,000	23,000
42110-3421600	Photocopies - Police Reports	19,781	17,863	15,275	15,000	15,000	16,750	16,750
42110-3421800	Polygraph Fees	3,250	2,525	1,975	1,625	1,925	2,100	2,100
	Total Public Safety	89,706	86,123	81,580	78,265	78,565	80,490	80,490
43610-3432000	Surplus Electricity Generation	35,557	0	0	0	0	0	0
43430-3432500	Tipping Fees	361,168	325,493	320,000	320,000	320,000	335,000	335,000
43430-3432502	Sale of Punch Passes	51,600	45,500	50,000	45,000	45,000	45,000	45,000
43420-3432505	Apartment Bldg Collections	330,677	319,655	318,750	318,750	329,290	329,290	329,290
43430-3432511	Tipping Fees - Sheetrock & Shingles	12,398	6,193	10,000	3,000	3,000	3,000	3,000
43430-3432512	Tipping Fees - Bulky Wastes	11,381	11,928	10,000	11,000	11,000	11,600	11,600
43430-3432513	Tire Disposal Fees	1,895	888	1,000	1,500	1,500	1,500	1,500
	Total Public Works	804,676	709,657	709,750	699,250	709,790	725,390	725,390
	Other School Revenue	159,578	1,127,344	212,100	212,100	436,000	436,000	286,000
	Education	159,578	1,127,344	212,100	212,100	436,000	436,000	286,000
45510-3451000	Photocopies - Library	1,151	1,191	1,300	1,100	1,100	1,100	1,100
45120-3451501	Recreation Fees	86,000	86,000	0	0	0	0	0
45510-3513001	Library Nonresident Fees	3,510	3,207	3,500	3,000	3,000	3,000	3,000
	Total Culture & Recreation	90,661	90,398	4,800	4,100	4,100	4,100	4,100
41550-3492000	Other Revenues	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Total Miscellaneous	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Total Charges for Services	1,480,786	2,337,751	1,313,113	1,293,415	1,527,855	1,557,380	1,407,380
							244,267	
							18.60%	
							2.91%	
42410-3511000	Board of Appeals Fees	1,200	1,350	1,200	1,600	1,300	1,300	1,300
42410-3511500	Code Violations	4,702	5,134	4,700	6,000	6,000	6,000	6,000
42130-3512000	Court Fees & Fines	4,091	2,907	2,000	4,000	4,000	4,000	4,000
42130-3512500	False Alarms - Police	18,190	18,135	18,500	20,500	20,000	20,000	20,000
42220-3512600	False Alarms - Fire	19,250	18,560	18,400	18,400	18,400	18,400	18,400
42910-3421700	Animal Impoundment Fees	3,750	1,800	2,200	1,600	1,600	1,600	1,600

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
45510-3513000	Library Fines & Fees	6,958	7,159	7,100	5,500	5,500	5,500	5,500
42130-3513500	Traffic Violations Fines	150,672	144,004	103,000	105,000	107,000	110,350	110,350
	Total Fines & Forfeits	208,813	199,049	157,100	162,600	163,800	167,150	167,150
							10,050	
							6.40%	
							0.31%	
	Unreserved Surplus	704,500	1,179,417	1,810,734	1,810,734	0	0	0
41550-3611000	Investment Earnings	93,135	40,964	55,000	48,419	48,000	48,000	48,000
41550-3611100	Acct. Receivable Interest	1,024	30	300	800	800	800	800
	Total Interest	798,659	1,220,411	1,866,034	1,859,953	48,800	48,800	48,800
41930-3621501	Monthly Parking - Oak Street	144,110	138,679	142,000	163,000	216,500	216,500	216,500
41940-3612502	Monthly Parking - Canal Street	117,518	149,453	115,000	76,095	110,500	110,500	110,500
41950-3621503	Monthly Parking - Chestnut Street	315,399	256,476	273,500	270,000	277,000	277,000	277,000
41960-3621504	Monthly Parking - S. Gateway	115,327	189,842	110,000	21,000	102,000	102,000	102,000
41970-3621505	Monthly Parking -Lincoln Street	164,583	159,602	153,300	176,000	162,800	162,800	162,800
45190-3622000	Rent - Armory	22,916	23,553	21,482	27,132	27,824	27,824	27,824
45190-3622500	Rental - LAP- SOCHS	9,500	9,500	9,500	9,500	9,500	9,500	9,500
41920-3623000	Rent - Violations Bureau	124,780	124,780	132,342	132,342	139,904	139,904	139,904
45310-3623500	Rent - Multi-Purpose Center	645	0	0	0	0	0	0
43910-3623500	Rent - Solid Waste Facility to Casella	0	0	0	0	0	33,828	33,828
43910-3624500	Rent - PW Annex	103,600	104,000	104,000	104,000	105,000	105,000	105,000
	Rent - School	25,185	39,714	0	0	0	0	0
45590-3626001	Library Rent - Rent of Facilities	80	710	300	600	700	700	700
41510-3629000	Rent - Other	7,433	5,600	5,600	2,210	1,902	1,902	1,902
41510-3629100	Rent - Mariner Tower	13,966	16,676	16,824	16,884	17,321	17,321	17,321
	Total Rents & Leases	1,165,042	1,218,585	1,083,848	998,763	1,170,951	1,204,779	1,204,779
41410-3631000	Franchise Fees	140,931	139,060	174,500	164,765	130,659	131,460	131,460
	Total Franchise Fees	140,931	139,060	174,500	164,765	130,659	131,460	131,460
	Total Interest & Rents	2,104,632	2,578,056	3,124,382	3,023,481	1,350,410	1,385,039	1,385,039
							-1,739,343	
							-55.67%	
							2.59%	
41510-3711500	Other Reimbursements	130,199	124,632	128,412	128,412	143,723	143,723	143,723
	Total Other Reimbursements	130,199	124,632	128,412	128,412	143,723	143,723	143,723

**Fiscal Year 2015 Budget
Revenue Summary**

Account Number	Account Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Revenues	FY 2015 Dept. Estimate	FY 2015 Adm. Recom.	FY 2015 CC Action
43440-3721000	Sale of Recyclables	58,127	3,660	5,000	3,000	3,000	3,000	3,000
43440-3721100	Sale of Recycling Bins	0	0	0	0	0	0	0
43440-3721001	Town Recyclables	-9,532	0	0	0	0	0	0
43440-3721500	Sale of Ferrous Metals	78,462	29,278	50,000	35,000	35,000	35,000	35,000
41520-3722000	Sale of Surplus Property	50,459	40,690	10,000	27,500	10,000	10,000	10,000
43510-3722500	Sale of Timber	44,815	24,007	31,000	34,867	0	0	0
	Total Sale of Recyc. & Surplus Property	222,331	97,635	96,000	100,367	48,000	48,000	48,000
41510-3731001	Unclassified	41,973	52,366	20,000	46,784	26,940	30,000	30,000
	Total Other Revenues	41,973	52,366	20,000	46,784	26,940	30,000	30,000
	Total Other Financing Sources	394,503	274,633	244,412	275,563	218,663	221,723	221,723
							-22,689	
							-9.28%	
							0.41%	
	Total City Revenue	96,760,804	99,794,164	103,066,848	103,559,813	53,317,697	53,446,608	54,471,655
	Less Current Year Taxes	-45,800,912	-46,751,666	-50,865,045	-49,827,782	0	0	0
	Net Nontax Revenue	50,959,892	53,042,498	52,201,803	53,732,031	53,317,697	53,446,608	54,471,655
							1,244,805	
							2.38%	

CITY OF LEWISTON
Fiscal Year 2015 Budget Summary
By Function

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
Legislative	20,784	21,655	21,115	21,600	22,250	21,400	20,950
Executive	246,621	250,120	361,251	361,541	363,741	362,891	361,891
Legal	125,392	67,362	118,000	100,700	111,870	106,000	101,000
City Clerk & Elections	270,004	253,356	290,473	289,054	267,039	261,132	258,222
Finance	554,575	612,902	600,407	602,767	1,015,378	610,774	588,034
M I S Department	391,763	381,310	385,414	377,738	511,086	430,665	423,640
Assessing	333,342	317,406	333,005	334,844	340,740	340,590	333,022
Human Resources	217,974	229,197	154,012	158,467	152,734	146,854	145,479
General Government Property	435,763	454,398	438,966	444,541	749,642	470,472	441,622
Total General Government	2,596,218	2,587,706	2,702,642	2,691,252	3,534,481	2,750,779	2,673,860
Police	5,284,359	5,542,420	5,637,127	5,631,734	5,870,767	5,849,184	5,673,325
Fire	5,385,749	5,468,709	5,562,280	5,568,078	5,819,273	5,739,073	5,721,258
Code Enforcement & Planning	349,571	353,392	379,774	381,122	389,553	383,629	380,448
Emergency Mgmt. Agency	6,311	32	0	0	0	0	0
Total Public Safety	11,025,990	11,364,553	11,579,182	11,580,934	12,079,593	11,971,886	11,775,030
Public Works	5,838,632	6,517,859	5,969,221	6,758,172	9,532,348	5,993,793	5,875,307
Social Services	1,001,007	896,417	1,107,265	994,802	1,074,075	1,259,075	1,104,444
Recreation & MPC	489,013	473,853	392,035	406,477	549,172	409,025	395,770
Library	912,222	913,063	939,423	944,166	1,010,459	969,229	890,309
Debt Service	9,707,682	8,380,044	8,615,293	8,613,554	9,060,140	8,761,850	8,761,850
Intergovernmental	3,539,498	3,691,051	3,658,400	3,658,400	3,765,300	3,714,938	3,658,010
Pensions & Retirement	1,960,888	1,843,808	2,270,838	2,253,862	2,678,074	2,665,561	2,362,240
Insurances	3,518,826	3,788,420	4,327,570	4,153,519	4,478,001	4,474,408	4,407,015
Other Miscellaneous	1,052,592	1,030,809	1,106,487	1,098,706	1,243,020	1,242,395	975,212
Total Miscellaneous	6,532,306	6,663,037	7,704,895	7,506,087	8,399,095	8,382,364	7,744,467
Total Municipal Budget	41,642,568	41,487,583	42,668,356	43,153,845	49,004,663	44,212,940	42,879,048
Education Budget	51,764,666	55,120,467	58,849,683	58,849,683	61,170,081	61,170,081	61,177,976
Grand Total	93,407,234	96,608,050	101,518,039	102,003,528	110,174,744	105,383,020	104,057,024

Budget Increase (Decrease)
Percentage Increase(Decrease)

3,864,982
3.81%

CITY OF LEWISTON
Fiscal Year 2015 Budget Summary
By Category

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
<u>Personnel Services</u>							
Legislative	18,678	18,900	18,900	18,900	18,900	18,900	18,900
Executive	231,637	234,131	326,770	326,770	326,152	326,152	326,152
Legal	126,645	65,091	117,000	99,700	110,870	105,000	100,000
City Clerk & Elections	237,611	227,830	249,722	247,485	232,973	232,973	231,473
Finance	502,503	550,464	536,603	536,648	539,870	539,396	520,554
M I S Department	271,979	224,918	260,227	260,561	280,022	277,470	277,470
Assessing	312,170	296,938	311,664	313,145	318,571	318,571	311,243
Human Resources	170,742	188,934	131,354	131,354	125,324	125,324	125,324
General Government Property	72,902	71,848	72,656	74,656	76,656	76,656	76,656
Police	4,662,426	4,891,206	5,080,900	5,062,835	5,172,481	5,156,320	5,087,981
Fire	4,513,076	4,493,862	4,531,724	4,531,436	4,677,126	4,657,126	4,657,126
Code Enforcement & Planning	330,416	331,098	355,798	355,649	359,869	356,869	356,869
Public Works	698,888	404,914	569,363	588,931	647,219	656,719	602,642
Social Services	160,093	190,307	197,520	195,071	225,665	225,665	171,134
Recreation & MPC	340,513	353,055	298,665	299,198	301,695	296,723	293,333
Library	657,889	664,513	678,002	676,559	672,900	672,900	664,301
Miscellaneous	33,550	33,900	115,675	112,575	208,255	208,255	(17,445)
Total Personnel Services	13,341,718	13,241,909	13,852,543	13,831,474	14,294,548	14,251,021	13,803,713
<u>Contractual Services</u>							
Legislative	2,106	2,755	2,215	2,700	3,350	2,500	2,050
Executive	8,735	10,706	26,301	27,003	29,911	29,161	29,161
Legal	(1,253)	2,271	1,000	1,000	1,000	1,000	1,000
City Clerk & Elections	27,368	20,984	31,438	31,091	18,586	18,031	17,331
Finance	44,873	54,613	57,194	58,589	67,878	63,968	60,605
M I S Department	91,031	108,292	119,487	108,171	181,095	143,095	142,970
Assessing	18,653	18,336	18,761	19,204	19,574	19,424	19,424
Human Resources	40,684	30,967	18,248	23,403	22,800	19,470	18,495
General Government Property	324,566	318,015	326,210	329,635	407,786	334,016	325,116
Police	232,506	219,463	226,224	234,570	250,407	267,395	256,565
Fire	161,691	174,933	160,738	167,827	180,138	166,728	169,418
Code Enforcement & Planning	12,151	14,151	14,103	15,915	16,773	13,849	12,874
Emergency Mgmt. Agency	5,367	32	0	0	0	0	0
Public Works	2,966,161	3,283,938	3,376,682	3,347,179	3,396,757	3,287,207	3,257,729
Social Services	38,314	26,156	37,765	26,201	26,030	46,030	30,930
Recreation & MPC	113,584	115,112	82,833	96,298	114,452	99,454	96,004

CITY OF LEWISTON
Fiscal Year 2015 Budget Summary
By Category

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
Library	148,061	150,349	157,621	164,027	171,889	168,399	162,411
Debt Service	4,500	1,000	2,500	2,500	2,500	0	0
Miscellaneous	110,027	67,945	67,755	65,355	70,219	70,219	70,219
Total Contractual Services	4,349,125	4,620,018	4,727,075	4,720,668	4,981,145	4,749,946	4,672,302
<u>Supplies & Materials</u>							
Executive	4,185	3,200	4,510	4,435	4,460	4,360	4,110
City Clerk & Elections	4,380	3,907	4,500	4,700	4,500	4,500	4,150
Finance	6,864	7,640	6,375	7,110	7,210	6,990	6,690
M I S Department	3,211	3,600	3,100	3,691	4,700	3,200	3,200
Assessing	1,984	1,892	2,030	1,930	2,030	2,030	2,030
Human Resources	5,081	6,449	3,840	3,150	4,050	1,500	1,300
General Government Property	4,995	5,163	6,140	6,290	8,740	6,540	5,890
Police	249,636	252,298	259,135	258,578	259,039	257,229	251,579
Fire	110,392	195,831	151,093	150,340	172,384	165,994	156,364
Code Enforcement & Planning	3,117	3,744	5,653	5,325	8,638	8,638	6,825
Emergency Mgmt. Agency	944	0	0	0	0	0	0
Public Works	1,855,979	1,892,061	1,958,963	2,002,539	2,028,679	2,005,730	1,997,280
Social Services	91,843	57,827	91,950	73,500	82,350	147,350	102,350
Recreation & MPC	34,571	5,446	7,412	7,856	8,060	6,583	6,433
Library	105,990	91,571	103,475	103,255	122,100	99,105	63,547
Miscellaneous	0	0	0	0	0	0	0
Total Supplies & Materials	2,483,172	2,530,629	2,608,176	2,632,699	2,716,940	2,719,749	2,611,748
<u>Fixed Charges</u>							
Executive	2,064	2,083	2,170	1,833	1,718	1,718	1,718
City Clerk & Elections	645	635	4,813	5,778	5,628	5,628	5,268
Finance	335	185	235	420	420	420	185
Assessing	535	240	550	565	565	565	325
Human Resources	695	404	570	560	560	560	360
General Government Property	33,300	34,620	33,960	33,960	33,960	33,960	33,960
Police	68,931	69,468	70,868	75,751	78,940	77,440	77,200
Fire	594,050	594,056	699,675	699,675	738,875	738,875	738,350
Code Enforcement & Planning	3,887	4,399	4,220	4,233	4,273	4,273	3,880
Public Works	19,701	20,190	20,563	20,907	11,377	11,037	9,656
Social Services	710,757	622,127	780,030	700,030	740,030	840,030	800,030
Recreation & MPC	90	240	125	125	265	265	0

CITY OF LEWISTON
Fiscal Year 2015 Budget Summary
By Category

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
Library	282	255	325	325	470	325	50
Debt Service	9,703,182	8,379,044	8,612,793	8,611,054	9,057,640	8,761,850	8,761,850
Intergovernmental	3,539,498	3,691,051	3,658,400	3,658,400	3,765,300	3,714,938	3,658,010
Pensions & Retirement	1,960,888	1,843,808	2,270,838	2,253,862	2,678,074	2,665,561	2,362,240
Insurances	3,518,826	3,788,420	4,327,570	4,153,519	4,478,001	4,474,408	4,407,015
Other Miscellaneous	907,357	925,891	920,557	919,276	962,046	961,421	919,938
Total Fixed Charges	21,065,023	19,977,116	21,408,262	21,140,273	22,558,142	22,293,274	21,780,035
<u>Capital Outlay</u>							
Executive	-	-	1,500	1,500	1,500	1,500	750
City Clerk & Elections	-	-	-	-	5,352	-	-
Finance	0	0	0	0	400,000	0	0
M I S Department	25,542	44,500	2,600	5,315	45,269	6,900	0
Human Resources	772	2,443	0	0	0	0	0
General Government Property	0	24,752	0	0	222,500	19,300	0
Police	70,860	109,985	0	0	109,900	90,800	0
Fire	6,540	10,027	19,050	18,800	50,750	10,350	0
Public Works	297,904	916,756	43,650	798,616	3,448,316	33,100	8,000
Recreation & MPC	255	0	3,000	3,000	124,700	6,000	0
Library	0	6,375	0	0	43,100	28,500	0
Miscellaneous	1,658	3,073	2,500	1,500	2,500	2,500	2,500
Total Capital Outlay	403,531	1,117,911	72,300	828,731	4,453,887	198,950	11,250
Total Municipal Budget	41,642,568	41,487,583	42,668,356	43,153,845	49,004,663	44,212,940	42,879,048
Education Budget	51,764,666	55,120,467	58,849,683	58,849,683	61,170,081	61,170,081	61,177,976
Grand Total	93,407,234	96,608,050	101,518,039	102,003,528	110,174,744	105,383,020	104,057,024

CITY OF LEWISTON
Department Operational Budget Summary
Legislative Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41110 - City Council	18,678	18,900	18,900	18,900	18,900	18,900	18,900	0	0.0%	88.3%
<u>Contractual Services</u>										
41110 - City Council	2,106	2,755	2,215	2,700	3,350	2,500	2,050	285	12.9%	11.7%
Total Legislative Department	20,784	21,655	21,115	21,600	22,250	21,400	20,950	285	1.3%	100.0%

**Fiscal Year 2015
Budget Request - City Council
Operational Budget Request - 41110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4015000	Other Fees	18,678	18,900	18,900	18,900	18,900	18,900	18,900	18,900
TOTAL PERSONNEL SERVICES		18,678	18,900	18,900	18,900	18,900	18,900	18,900	18,900
4023500	Mileage & Other	0	1,750	887	700	550	1,400	550	550
4028800	Misc. Services	1,656	500	1,418	1,065	1,700	1,500	1,500	1,500
4028819	Youth Council	450	450	450	450	450	450	450	0
TOTAL CONTRACTUAL SERVICES		2,106	2,700	2,755	2,215	2,700	3,350	2,500	2,050
TOTAL		20,784	21,600	21,655	21,115	21,600	22,250	21,400	20,950

CITY OF LEWISTON
Department Operational Budget Summary
Executive Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41210 - Mayor	4,325	4,500	4,500	4,500	4,500	4,500	4,500	0	0.0%	1.2%
41220 - City Administrator	227,312	229,631	322,270	322,270	321,652	321,652	321,652	(618)	-0.2%	88.6%
Total Personnel Services	231,637	234,131	326,770	326,770	326,152	326,152	326,152	(618)	-0.2%	89.9%
<u>Contractual Services</u>										
41210 - Mayor	689	2,808	4,600	4,470	4,600	4,600	4,600	0	0.0%	1.3%
41220 - City Administrator	8,046	7,898	21,701	22,533	25,311	24,561	24,561	2,860	13.2%	6.8%
Total Contractual Services	8,735	10,706	26,301	27,003	29,911	29,161	29,161	2,860	10.9%	8.0%
<u>Supplies & Materials</u>										
41220 - City Administrator	4,185	3,200	4,510	4,435	4,460	4,360	4,110	(150)	-3.3%	1.2%
Total Supplies & Materials	4,185	3,200	4,510	4,435	4,460	4,360	4,110	(150)	-3.3%	1.2%
<u>Fixed Charges</u>										
41220 - City Administrator	2,064	2,083	2,170	1,833	1,718	1,718	1,718	(452)	-20.8%	0.5%
Total Fixed Charges	2,064	2,083	2,170	1,833	1,718	1,718	1,718	(452)	-20.8%	0.5%
<u>Capital Outlay</u>										
41220 - City Administrator	0	0	1,500	1,500	1,500	1,500	750	0	0.0%	0.4%
Total Capital Outlay	0	0	1,500	1,500	1,500	1,500	750	0	0.0%	0.4%
Total Executive Department	246,621	250,120	361,251	361,541	363,741	362,891	361,891	1,640	0.5%	100.0%

**Fiscal Year 2015
Budget Request - Mayor
Operational Budget Request - 41210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4015000	Other Fees	4,325	4,500	4,500	4,500	4,500	4,500	4,500	4,500
TOTAL PERSONNEL SERVICES		4,325	4,500	4,500	4,500	4,500	4,500	4,500	4,500
4023500	Mileage & Other	0	250	792	250	250	250	250	250
4028800	Misc. Services	689	350	2,016	4,350	4,220	4,350	4,350	4,350
TOTAL CONTRACTUAL SERVICES		689	600	2,808	4,600	4,470	4,600	4,600	4,600
TOTAL		5,014	5,100	7,308	9,100	8,970	9,100	9,100	9,100

**Fiscal Year 2015
Budget Request - City Administrator
Operational Budget Request - 41220**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	227,312	228,734	229,631	322,270	322,270	321,652	321,652	321,652
TOTAL PERSONNEL SERVICES		227,312	228,734	229,631	322,270	322,270	321,652	321,652	321,652
4021500	Postage	272	200	300	250	210	250	250	250
4022000	Telephone	2,389	2,420	2,434	2,703	2,703	2,223	2,223	2,223
4023000	Travel Expense	0	0	0	0	0	0	0	0
4023500	Mileage & Other	4,806	5,200	4,569	5,316	6,488	6,796	6,046	6,046
4024500	Subs, Periodicals	159	100	0	0	0	0	0	0
4026000	Vehicle Rental	0	0	0	12,632	12,632	12,672	12,672	12,672
4026500	Repairs to Vehicles	0	0	0	200	0	0	0	0
4027000	Repairs to Equipment	0	0	0	0	0	2,770	2,770	2,770
4028300	Labor Relations	0	0	0	0	0	0	0	0
4028800	Misc. Services	420	80	595	600	500	600	600	600
TOTAL CONTRACTUAL SERVICES		8,046	8,000	7,898	21,701	22,533	25,311	24,561	24,561
4030500	Office Supplies	884	1,300	740	1,000	1,300	1,000	900	900
4031000	Printing Supplies	3,105	2,350	2,097	2,660	2,200	2,500	2,500	2,500
4034500	Department Apparel	0	0	0	250	160	160	160	160
4035800	Public Safety Supplies	0	0	0	300	500	500	500	250
4039800	Other Supplies	196	300	363	300	275	300	300	300
TOTAL SUPPLIES & MATERIALS		4,185	3,950	3,200	4,510	4,435	4,460	4,360	4,110
4042000	Dues	2,064	2,200	2,083	2,170	1,833	1,718	1,718	1,718
TOTAL FIXED CHARGES		2,064	2,200	2,083	2,170	1,833	1,718	1,718	1,718
4050500	Office Equipment	0	0	0	1,500	1,500	1,500	1,500	750
TOTAL CAPITAL OUTLAY		0	0	0	1,500	1,500	1,500	1,500	750
TOTAL		241,607	242,884	242,812	352,151	352,571	354,641	353,791	352,791

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41220 - CITY ADMINISTRATOR

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CITY ADMINISTRATOR		1	121,290	121,290	121,290	121,290
DEPUTY CITY ADMINISTRATOR	M-12	1	95,433	95,433	95,433	95,433
COMMUNITY RELATIONS COORDINATOR	M-5	1	55,341	55,341	55,341	55,341
EXECUTIVE SECRETARY	M-3	1	42,159	42,159	42,159	42,159
SAFETY & LOST TIME COORDINATOR	P-4	1	46,313	46,313	46,313	46,313
SCHOOL CREDIT FOR SAFETY COORDINATOR			(11,143)	(11,143)	(11,143)	(11,143)
SHARED SERVICES STIPEND			9,404	9,404	9,404	9,404
TIF CREDIT			(29,845)	(29,845)	(29,845)	(29,845)
STORM WATER CREDIT			(6,100)	(7,300)	(7,300)	(7,300)
TOTAL BUDGETED POSITIONS		5	322,852	321,652	321,652	321,652

Capital Outlay

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req.	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: City Administrator - 41220				
	Equipment, merchandise for WC, Ergonomics & Safety related issues unless alternative funding is available through the respective departments	\$ 1,500	\$ 1,500	\$ 750
Total		\$ 1,500	\$ 1,500	\$ 750

**Fiscal Year 2015
Budget Request - Economic Development
Operational Budget Request - 1110 TIF**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	97,181	120,819	120,549	116,686	81,083	126,387	126,387	133,715
4017001	MSRS-Employer's Share	21,298	27,056	29,043	24,695	19,073	21,746	21,746	21,746
4017501	FICA-Employer's Share	7,523	9,243	8,936	8,926	6,063	9,669	9,669	9,669
4018501	MMEHT Health Insurance	17,026	24,547	22,777	27,738	14,412	32,223	32,223	32,223
4044004	Def Comp. - Employer's	1,574	1,600	1,567	1,590	1,575	4,114	4,114	4,114
4046012	Flexible Spending Account	357	396	413	452	413	452	452	452
4047000	Workers Compensation	408	365	513	375	320	468	468	468
4044800	Retirement Health Savings	4,913	3,657	3,654	3,730	2,445	2,663	2,663	2,663
TOTAL PERSONNEL SERVICES		150,280	187,683	187,452	184,192	125,384	197,721	197,722	205,050
4020500	Printing Services	0	200	0	100	75	100	100	100
4021500	Postage	3	30	0	30	5	30	30	30
4022000	Telephone	358	435	414	870	423	783	783	783
4023000	Travel Expense	383	650	332	850	350	750	750	750
4023500	Mileage & Other	92	165	14	100	50	195	195	195
4028000	Legal Services		0	12,605	11,000	13,500	13,500	13,500	13,500
4028800	Misc. Services	866	750	1,093	750	670	850	850	850
4028818	Marketing	1,265	775	591	775	500	775	775	775
TOTAL CONTRACTUAL SERVICES		2,967	3,005	15,049	14,475	15,573	16,983	16,983	16,983
4030500	Office Supplies	100	75	23	75	50	50	50	50
4031000	Printing Supplies	257	100	236	260	270	270	270	270
4039800	Other Supplies	36	25	0	25	60	75	75	75
TOTAL SUPPLIES & MATERIALS		393	200	259	360	380	395	395	395
4042000	Dues	1,575	1,670	1,650	1,750	1,650	1,785	1,785	1,785
4043000	Donations	146,147	184,647	184,647	184,647	184,467	184,570	184,570	184,570
4049001	Principal	187,500	187,500	187,500	187,500	198,590	198,529	198,529	198,529
4049002	Interest	113,672	106,172	68,011	98,672	64,927	56,860	56,860	56,860
TOTAL FIXED CHARGES		448,894	479,989	441,808	472,569	449,634	441,744	441,744	441,744

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4057013	Gravel Sale Agreement	79,400	91,064	91,064	91,064	91,064	91,064	91,064	91,064
TOTAL CAPITAL OUTLAY		79,400	91,064	91,064	91,064	91,064	91,064	91,064	91,064
TOTAL		681,934	761,941	735,632	762,660	682,035	747,907	747,908	755,236
Personal Property				329,617	309,041	309,041	295,000	295,000	295,000
Real Estate Transfer				255,511	286,172	263,517	255,389	255,389	286,172
Fund Balance Carried Forward					167,147	109,177	197,215	197,216	173,761
Investment Earnings				907	300	300	303	303	303
				586,035	762,660	682,035	747,907	747,908	755,236
Projected Surplus/(Deficit)				(149,597)	-	(0)	0	0	0
Fund Balance Amount - Beg. Fiscal Year				541,325	445,816	445,816	336,639	336,639	336,639

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 1110 - ECONOMIC DEVELOPMENT - TIF FUNDED

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
ECONOMIC & COMMUNITY DEVELOPMENT DIRECTOR	M-10	1	80,828	84,474	84,474	84,474
ECONOMIC DEVELOPMENT SPECIALIST	P-6	1	20,642	41,283	41,283	41,283
CITY ADMINISTRATOR - 15%			18,194	18,194	18,194	18,194
DEPUTY CITY ADMINISTRATOR - 10%			9,543	9,543	9,543	9,543
EXECUTIVE SECRETARY - 5%			2,108	2,108	2,108	2,108
FINANCE DIRECTOR - 5%			4,977	4,977	4,977	4,977
CITY PLANNER - 25%			16,843	17,633	17,633	17,633
CDBG CREDIT			(52,538)	(54,908)	(54,908)	(54,908)
5% of the CHIEF & PERSONAL PROPERTY ASSESSORS COLA			500	3,083	3,083	7,328 3,083
TOTAL BUDGETED POSITIONS		2	101,097	126,387	126,387	133,715

Capital Outlay

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Economic Development 1110				
4057013	Gravel Sales Agreement	\$ 91,064	\$ 91,064	\$ 91,064
Total		\$ 91,064	\$ 91,064	\$ 91,064

CITY OF LEWISTON
Department Operational Budget Summary
Legal Department

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Personnel Services</u>										
41310 - City Attorney	126,645	65,091	117,000	99,700	110,870	105,000	100,000	(12,000)	-10.3%	99.1%
<u>Contractual Services</u>										
41310 - City Attorney	(1,253)	2,271	1,000	1,000	1,000	1,000	1,000	0	0.0%	0.9%
Total Legal Department	125,392	67,362	118,000	100,700	111,870	106,000	101,000	(12,000)	-10.2%	100.0%

**Fiscal Year 2015
Budget Request - City Attorney
Operational Budget Request - 41310**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4015000	Other Fees	126,645	120,000	65,091	117,000	99,700	110,870	105,000	100,000
TOTAL PERSONNEL SERVICES		126,645	120,000	65,091	117,000	99,700	110,870	105,000	100,000
4028800	Miscellaneous Services	(1,253)	2,500	2,271	1,000	1,000	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES		(1,253)	2,500	2,271	1,000	1,000	1,000	1,000	1,000
TOTAL		125,392	122,500	67,362	118,000	100,700	111,870	106,000	101,000

CITY OF LEWISTON
Department Operational Budget Summary
City Clerk & Elections Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41410 - City Clerk	204,280	202,369	214,892	213,363	213,363	213,363	213,363	(1,529)	-0.7%	81.7%
41440 - Elections	33,331	25,461	34,830	34,122	19,610	19,610	18,110	(15,220)	-43.7%	7.5%
Total Personnel Services	237,611	227,830	249,722	247,485	232,973	232,973	231,473	(16,749)	-6.7%	89.2%
<u>Contractual Services</u>										
41410 - City Clerk	9,711	11,102	11,433	11,181	11,751	11,196	10,496	(237)	-2.1%	4.3%
41440 - Elections	17,657	9,882	20,005	19,910	6,835	6,835	6,835	(13,170)	-65.8%	2.6%
Total Contractual Services	27,368	20,984	31,438	31,091	18,586	18,031	17,331	(13,407)	-42.6%	6.9%
<u>Supplies & Materials</u>										
41410 - City Clerk	3,474	3,264	3,650	3,850	3,850	3,850	3,500	200	5.5%	1.5%
41440 - Elections	906	643	850	850	650	650	650	(200)	-23.5%	0.2%
Total Supplies & Materials	4,380	3,907	4,500	4,700	4,500	4,500	4,150	0	0.0%	1.7%
<u>Fixed Charges</u>										
41410 - City Clerk	370	510	390	410	410	410	50	20	5.1%	0.2%
41440 - Elections	275	125	4,423	5,368	5,218	5,218	5,218	795	0.0%	2.0%
Total Fixed Charges	645	635	4,813	5,778	5,628	5,628	5,268	815	16.9%	2.2%
<u>Capital Outlay</u>										
41440 - Elections	0	0	0	0	5,352	0	0	0		0.0%
Total Capital Outlay	-	-	-	-	5,352	-	-	-		0.0%
Total City Clerk & Elections Dept.	270,004	253,356	290,473	289,054	267,039	261,132	258,222	(29,341)	-10.1%	100%

**Fiscal Year 2015
Budget Request - City Clerk
Operational Budget Request - 41410**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	204,061	205,153	202,351	214,742	213,213	213,213	213,213	213,213
4012000	Salaries - Overtime	219	500	18	150	150	150	150	150
TOTAL PERSONNEL SERVICES		204,280	205,653	202,369	214,892	213,363	213,363	213,363	213,363
4020500	Printing Services	243	325	143	325	325	325	150	150
4020600	Code Ordinances	855	860	1,166	1,166	1,166	1,166	1,166	1,166
4021000	Advertising	2,276	3,000	5,842	3,000	3,000	3,000	3,000	3,000
4021500	Postage	2,770	2,800	2,030	2,900	2,900	2,900	2,900	2,400
4022000	Telephone	430	430	601	650	660	660	660	660
4023000	Travel Expense	668	685	290	885	885	905	525	525
4023500	Mileage & Other	0	0	0	0	0	0	0	0
4024500	Subs. Periodicals	159	185	159	185	173	195	195	195
4027000	Repairs to Equipment	1,093	1,122	871	1,122	872	2,400	2,400	2,400
4028800	Misc. Services	1,217	200	0	1,200	1,200	200	200	0
TOTAL CONTRACTUAL SERVICES		9,711	9,607	11,102	11,433	11,181	11,751	11,196	10,496
4030500	Office Supplies	866	1,000	1,012	1,100	1,100	1,100	1,100	950
4031000	Printing Supplies	1,400	1,450	1,010	1,450	1,450	1,450	1,450	1,450
4039800	Other Supplies	1,208	1,300	1,242	1,100	1,300	1,300	1,300	1,100
TOTAL SUPPLIES & MATERIALS		3,474	3,750	3,264	3,650	3,850	3,850	3,850	3,500
4042000	Dues	370	420	510	390	410	410	410	50
TOTAL FIXED CHARGES		370	420	510	390	410	410	410	50
TOTAL		217,835	219,430	217,245	230,365	228,804	229,374	228,819	227,409

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41410 - CITY CLERK

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CITY CLERK	M-10	1	87,438	87,438	87,438	87,438
DEPUTY CITY CLERK	P-7	1	65,208	65,208	65,208	65,208
ASSISTANT CITY CLERK	G-13-5	1	31,161	31,161	31,161	31,161
ASSISTANT CITY CLERK	G-12-4	2	29,406	29,406	29,406	29,406
TOTAL BUDGETED POSITIONS		4	213,213	213,213	213,213	213,213

**Fiscal Year 2015
Budget Request - Elections
Operational Budget Request - 41440**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4012000	Salaries - Overtime	13,368	7,600	9,489	13,800	12,790	7,150	7,150	7,150
4012500	Temporary Wages	19,963	19,446	15,972	21,030	21,332	12,460	12,460	10,960
TOTAL PERSONNEL SERVICES		33,331	27,046	25,461	34,830	34,122	19,610	19,610	18,110
4020500	Printing Services	4,330	780	3,039	5,000	6,640	425	425	425
4021000	Advertising	2,397	500	302	750	960	500	500	500
4021500	Postage	1,945	3,600	2,422	2,515	2,600	2,500	2,500	2,500
4022000	Telephone	125	105	145	300	300	150	150	150
4023500	Mileage & Other	394	830	695	760	760	860	860	860
4026000	Vehicle Rental	766	450	674	1,350	1,500	800	800	800
4027000	Repairs to Equipment	3,986	3,995	0	4,000	3,750	0	0	0
4028800	Misc. Services	3,714	2,750	2,605	5,330	3,400	1,600	1,600	1,600
TOTAL CONTRACTUAL SERVICES		17,657	13,010	9,882	20,005	19,910	6,835	6,835	6,835
4030500	Office Supplies	495	200	161	400	400	200	200	200
4031000	Printing Supplies	411	450	482	450	450	450	450	450
TOTAL SUPPLIES & MATERIALS		906	650	643	850	850	650	650	650
4041000	Rent	275	150	125	4,423	5,368	5,218	5,218	5,218
TOTAL FIXED CHARGES		275	150	125	4,423	5,368	5,218	5,218	5,218
4050500	Office Equipment	-	-	-	-	-	5,352	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	5,352	0	0
TOTAL		52,169	40,856	36,111	60,108	60,250	37,665	32,313	30,813

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Capital Outlay

Code Classification	Description and Explanation	FY 2015 Dept. Request	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: City Clerk 41440				
505 -Office Equipment	Partial replacement of voting booths (six 4-booth units)	\$ 5,352	\$ -	\$ -
Total		\$ 5,352	\$ -	\$ -

**Department Operational Budget Summary
Finance Department**

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41510 - Finance Administration	104,685	105,936	111,794	111,794	112,265	112,265	112,265	471	0.4%	18.4%
41520 - Purchasing	95,861	97,006	96,927	96,926	97,409	97,409	97,409	482	0.5%	15.9%
41530 - Accounting & Auditing	126,150	150,695	153,453	153,453	153,474	153,474	153,474	21	0.0%	25.1%
41550 - Treasurer/Tax Collector	175,807	196,827	174,429	174,475	176,723	176,249	157,406	1,820	1.0%	28.9%
Total Personnel Services	502,503	550,464	536,603	536,648	539,870	539,396	520,554	2,794	0.5%	88.3%
<u>Contractual Services</u>										
41510 - Finance Administration	5,341	3,958	6,259	4,428	6,600	4,600	3,836	(1,659)	-26.5%	0.8%
41520 - Purchasing	281	622	205	551	890	230	230	25	12.2%	0.0%
41530 - Accounting & Auditing	1,731	2,955	3,285	3,275	4,525	3,275	3,275	(10)	-0.3%	0.5%
41550 - Treasurer/Tax Collector	39,826	41,911	42,770	47,959	52,704	52,704	51,645	9,934	23.2%	8.6%
41590 - Central Services	(2,306)	5,167	4,675	2,376	3,159	3,159	1,619	(1,516)	-32.4%	0.5%
Total Contractual Services	44,873	54,613	57,194	58,589	67,878	63,968	60,605	6,774	11.8%	10.5%
<u>Supplies & Materials</u>										
41510 - Finance Administration	815	555	840	600	600	600	600	(240)	-28.6%	0.1%
41520 - Purchasing	1,626	1,475	1,300	950	1,050	1,050	900	(250)	-19.2%	0.2%
41530 - Accounting & Auditing	946	2,017	1,185	1,805	1,805	1,805	1,655	620	52.3%	0.3%
41550 - Treasurer/Tax Collector	2,820	3,128	2,550	2,835	2,835	2,835	2,835	285	11.2%	0.5%
41590 - Central Services	657	465	500	920	920	700	700	200	40.0%	0.1%
Total Supplies & Materials	6,864	7,640	6,375	7,110	7,210	6,990	6,690	615	9.6%	1.1%
<u>Fixed Charges</u>										
41510 - Finance Administration	160	160	160	160	160	160	160	0	0.0%	0.0%
41520 - Purchasing	0	0	0	185	185	185	0	185		0.0%
41530 - Accounting & Auditing	125	0	0	0	0	0	0	0		0.0%
41550 - Treasurer/Tax Collector	50	25	75	75	75	75	25	0	0.0%	0.0%
Total Fixed Charges	335	185	235	420	420	420	185	185	78.7%	0.1%
<u>Capital Outlay</u>										
41520 - Purchasing	0	0	0	0	400,000	0	0	0		0.0%
41590 - Central Services	0	0	0	0	0	0	0	0		0.0%
Total Capital Outlay	0	0	0	0	400,000	0	0	0		0.0%
Total Finance Department	554,575	612,902	600,407	602,767	1,015,378	610,774	588,034	10,368	1.7%	100.0%

Fiscal Year 2015
Budget Request - Finance Administration
Operational Budget Request - 41510

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	102,368	103,284	103,456	109,394	109,394	109,865	109,865	109,865
4015000	Other Fees	2,317	2,400	2,480	2,400	2,400	2,400	2,400	2,400
TOTAL PERSONNEL SERVICES		104,685	105,684	105,936	111,794	111,794	112,265	112,265	112,265
4020500	Printing Services	3,694	3,675	1,758	3,704	2,090	2,090	2,090	1,375
4021500	Postage	285	325	263	325	250	260	260	260
4022000	Telephone	161	160	162	160	168	170	170	171
4023000	Travel Expense	0	90	34	90	120	120	120	120
4023500	Mileage & Other	45	100	80	100	135	135	135	135
4024500	Subs. Periodicals	0	0	50	265	50	50	50	0
4028900	In Service Training	1,156	1,615	1,611	1,615	1,615	3,775	1,775	1,775
TOTAL CONTRACTUAL SERVICES		5,341	5,965	3,958	6,259	4,428	6,600	4,600	3,836
4030500	Office Supplies	87	250	29	120	60	60	60	60
4031000	Printing Supplies	728	445	526	720	540	540	540	540
4039800	Other Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		815	695	555	840	600	600	600	600
4042000	Dues	160	160	160	160	160	160	160	160
TOTAL FIXED CHARGES		160	160	160	160	160	160	160	160
TOTAL		111,001	112,504	110,609	119,053	116,982	119,625	117,625	116,861

**Fiscal Year 2015
Budget Request - Finance Administration
Operational Budget Request - 41510**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	102,368	103,284	103,456	109,394	109,394	109,865	109,865	109,865
4015000	Other Fees	2,317	2,400	2,480	2,400	2,400	2,400	2,400	2,400
TOTAL PERSONNEL SERVICES		104,685	105,684	105,936	111,794	111,794	112,265	112,265	112,265
4020500	Printing Services	3,694	3,675	1,758	3,704	2,090	2,090	2,090	1,375
4021500	Postage	285	325	263	325	250	260	260	260
4022000	Telephone	161	160	162	160	168	170	170	171
4023000	Travel Expense	0	90	34	90	120	120	120	120
4023500	Mileage & Other	45	100	80	100	135	135	135	135
4024500	Subs. Periodicals	0	0	50	265	50	50	50	0
4028900	In Service Training	1,156	1,615	1,611	1,615	1,615	3,775	1,775	1,775
TOTAL CONTRACTUAL SERVICES		5,341	5,965	3,958	6,259	4,428	6,600	4,600	3,836
4030500	Office Supplies	87	250	29	120	60	60	60	60
4031000	Printing Supplies	728	445	526	720	540	540	540	540
4039800	Other Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		815	695	555	840	600	600	600	600
4042000	Dues	160	160	160	160	160	160	160	160
TOTAL FIXED CHARGES		160	160	160	160	160	160	160	160
TOTAL		111,001	112,504	110,609	119,053	116,982	119,625	117,625	116,861

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41510 - FINANCE ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FINANCE DIRECTOR/CONTROLLER	M-13	1	99,548	99,548	99,548	99,548
ADMINISTRATIVE ASSISTANT	P-3	0.5	20,612	21,294	21,294	21,294
TIF CREDIT			(4,977)	(4,977)	(4,977)	(4,977)
STORM WATER CREDIT			(6,000)	(6,000)	(6,000)	(6,000)
TOTAL BUDGETED POSITIONS		1.5	109,182	109,865	109,865	109,865

**Fiscal Year 2015
Budget Request - Purchasing
Operational Budget Request - 41520**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	95,861	96,927	97,006	96,927	96,926	97,409	97,409	97,409
TOTAL PERSONNEL SERVICES		95,861	96,927	97,006	96,927	96,926	97,409	97,409	97,409
4020500	Printing Services	0	260	0	0	0	260	0	0
4021500	Postage	117	120	59	50	45	50	50	50
4022000	Telephone	81	60	54	55	55	55	55	55
4023500	Mileage & Other	83	50	15	100	85	125	125	125
4028900	In Service Training	0	0	494	0	366	400	0	0
TOTAL CONTRACTUAL SERVICES		281	490	622	205	551	890	230	230
4030500	Office Supplies	785	825	412	500	450	450	450	450
4031000	Printing Supplies	841	750	1,063	800	500	600	600	450
TOTAL SUPPLIES & MATERIALS		1,626	1,575	1,475	1,300	950	1,050	1,050	900
4042000	Dues	0	0	0	0	185	185	185	0
TOTAL FIXED CHARGES		0	0	0	0	185	185	185	0
4057100	Acquisition/Demolition	0	0	0	0	0	400,000	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	400,000	0	0
TOTAL PURCHASING		97,768	98,992	99,103	98,432	98,612	499,534	98,874	98,539

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41520 - PURCHASING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
DIRECTOR OF BUDGET/PURCHASING	P-9	1	81,315	81,315	81,315	81,315
ADMINISTRATIVE ASSISTANT	P-3	0.5	20,612	21,294	21,294	21,294
STORM WATER CREDIT			(5,000)	(5,200)	(5,200)	(5,200)
TOTAL BUDGETED POSITIONS		1.5	96,927	97,409	97,409	97,409

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Purchasing - 41520				
4057100	Acquisition/Demolition	\$ 400,000	-	-
Total		\$ 400,000	-	-

**Fiscal Year 2015
Budget Request - Accounting & Auditing
Operational Budget Request - 41530**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	126,150	149,331	150,695	153,453	153,453	153,474	153,474	153,474
TOTAL PERSONNEL SERVICES		126,150	149,331	150,695	153,453	153,453	153,474	153,474	153,474
4020500	Printing Services	177	215	2,175	2,277	2,277	2,277	2,277	2,277
4021500	Postage	146	60	28	63	48	48	48	48
4022000	Telephone	296	310	325	325	330	330	330	330
4023000	Travel Expense	36	50	38	50	50	50	50	50
4023500	Mileage & Other	45	26	65	50	50	50	50	50
4024500	Subs. Periodicals	265	0	0	0	0	0	0	0
4027000	Repairs to Equipment	0	50	0	50	50	50	50	50
4028900	In Service Training	766	470	324	470	470	1,720	470	470
TOTAL CONTRACTUAL SERVICES		1,731	1,181	2,955	3,285	3,275	4,525	3,275	3,275
4030500	Office Supplies	783	935	1,786	935	480	480	480	480
4031000	Printing Supplies	163	250	231	250	1,325	1,325	1,325	1,175
TOTAL SUPPLIES & MATERIALS		946	1,185	2,017	1,185	1,805	1,805	1,805	1,655
4042000	Dues	125	0	0	0	0	0	0	0
TOTAL FIXED CHARGES		125	0	0	0	0	0	0	0
TOTAL		128,952	151,697	155,667	157,923	158,533	159,804	158,554	158,404

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41530 - ACCOUNTING & AUDITING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CHIEF ACCOUNTANT	P-8	1	67,373	67,373	67,373	67,373
COST ACCOUNTANT/INTERNAL AUDITOR	P-6	1	54,678	54,678	54,678	54,678
GRANT ACCOUNTANT	P-6	1	41,283	41,283	41,283	41,283
STAFF ACCOUNTANT	G-20-3/4	1	36,153	36,174	36,174	36,174
STAFF ACCOUNTANT	G-20-3	2	36,153	36,153	36,153	36,153
SENIOR PRINCIPAL CLERK	G-12-4	1	30,459	30,459	30,459	30,459
SICK INCENTIVE			573	573	573	573
CDBG CREDIT			(41,283)	(41,283)	(41,283)	(41,283)
ENTERPRISE CREDIT			(63,036)	(63,036)	(63,036)	(63,036)
STORM WATER CREDIT			(8,900)	(8,900)	(8,900)	(8,900)
TOTAL BUDGETED POSITIONS		6	153,453	153,474	153,474	153,474

Fiscal Year 2015
Budget Request - Treasurer/Tax Collector
Operational Budget Request - 41550

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	172,352	176,985	196,465	174,029	174,033	176,323	175,849	157,206
4012000	Salaries - Overtime	263	500	362	400	442	400	400	200
4012500	Wages - Temporary	3,192	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		175,807	177,485	196,827	174,429	174,475	176,723	176,249	157,406
4020500	Printing Services	5,362	5,800	6,383	5,800	5,800	5,891	5,891	5,891
4021500	Postage	15,076	18,900	18,559	19,200	19,200	20,709	20,709	20,000
4022000	Telephone	704	740	762	760	770	770	770	770
4023000	Travel Expense	62	220	139	253	253	253	253	253
4023500	Mileage & Other	0	0	0	0	0	0	0	0
4024500	Subs. Periodicals	558	3,600	715	617	606	581	581	581
4026200	MIS Rentals	2,400	2,400	0	0	0	0	0	0
4027000	Repairs to Equipment	107	110	45	110	110	110	110	110
4028800	Miscellaneous Services	177	600	540	600	790	790	790	790
4028801	Lien Recording/Discharge	15,138	16,375	14,408	15,000	20,000	22,610	22,610	22,260
4028900	In Service Training	242	340	360	430	430	990	990	990
TOTAL CONTRACTUAL SERVICES		39,826	49,085	41,911	42,770	47,959	52,704	52,704	51,645
4030500	Office Supplies	2,241	1,750	2,073	1,750	1,750	1,750	1,750	1,750
4031000	Printing Supplies	579	800	1,055	800	1,085	1,085	1,085	1,085
TOTAL SUPPLIES & MATERIALS		2,820	2,550	3,128	2,550	2,835	2,835	2,835	2,835
4042000	Dues	50	50	25	75	75	75	75	25
TOTAL FIXED CHARGES		50	50	25	75	75	75	75	25
TOTAL		218,503	229,170	241,891	219,824	225,344	232,337	231,863	211,911

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41550 - TREASURER/TAX COLLECTOR

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
TREASURY MANAGER/TAX COLLECTOR	P-8	1	53,255	54,600	54,600	54,600
INVESTMENT OFFICER/DEPUTY TREASURY MGR.	P-6	1	47,093	48,302	48,302	48,302
FINANCE TECHNICIAN	P-4	1	32,312	33,150	33,150	33,150
SENIOR ACCOUNT CLERK II	G-13-4	1	30,284	30,284	30,284	30,284
SENIOR ACCOUNT CLERK II	G-13-4	2	30,284	30,284	30,284	30,284
COLLECTION OFFICER	G-13-2	3	27,790	28,548	28,548	28,548
CUSTOMER SERVICE SPECIALIST	G-13-1	4	27,310	27,310	26,633	
BILLING/ACCOUNTING CLERK	G-12-6	1	32,312	32,312	32,312	32,312
ENTERPRISE CREDIT			(101,288)	(102,865)	(102,662)	(94,673)
STORM WATER CREDIT			(5,600)	(5,600)	(5,600)	(5,600)
TOTAL BUDGETED POSITIONS		8	173,750	176,323	175,849	157,206

**Fiscal Year 2015
Budget Request - Central Services
Operational Budget Request - 41590**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4021500	Postage	1,717	2,000	2,985	3,275	3,901	3,901	3,901	3,901
4027000	Repairs to Equipment	(4,023)	1,800	2,182	1,400	(1,525)	(742)	(742)	(2,282)
TOTAL CONTRACTUAL SERVICES		(2,306)	3,800	5,167	4,675	2,376	3,159	3,159	1,619
4030500	Office Supplies	657	500	465	500	920	920	700	700
TOTAL SUPPLIES & MATERIALS		657	500	465	500	920	920	700	700
4050500	Office Equipment	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
TOTAL		(1,649)	4,300	5,632	5,175	3,296	4,079	3,859	2,319

CITY OF LEWISTON
Department Operational Budget Summary
Management Information Systems Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41600 - M I S	271,979	224,918	260,227	260,561	280,022	277,470	277,470	17,243	6.6%	64.4%
<u>Contractual Services</u>										
41600 - M I S	91,031	108,292	119,487	108,171	181,095	143,095	142,970	23,608	19.8%	33.2%
<u>Supplies & Materials</u>										
41600 - M I S	3,211	3,600	3,100	3,691	4,700	3,200	3,200	100	3.2%	0.7%
<u>Capital Outlay</u>										
41600 - M I S	25,542	44,500	2,600	5,315	45,269	6,900	0	4,300	165.4%	1.6%
Total M I S Department	391,763	381,310	385,414	377,738	511,086	430,665	423,640	45,251	11.7%	100.0%

**Fiscal Year 2015
Budget Request - Management Information Systems
Operational Budget Request - 41600**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	262,503	265,393	218,027	254,227	254,336	273,470	273,470	273,470
4012000	Salaries - Overtime	9,476	8,500	6,891	6,000	6,225	6,552	4,000	4,000
TOTAL PERSONNEL SERVICES		271,979	273,893	224,918	260,227	260,561	280,022	277,470	277,470
4020500	Printing Services	59	125	174	125	125	125	125	0
4021500	Postage	14	50	220	50	50	50	50	50
4023500	Mileage and Other	277	102	40	102	102	102	102	102
4022000	Telephone	2,286	2,360	1,945	1,920	1,960	44,840	9,840	9,840
4026200	MIS Rentals	81,580	111,440	98,596	110,290	98,953	125,978	125,978	125,978
4027000	Repairs to Equipment	6,815	7,000	7,317	7,000	6,981	10,000	7,000	7,000
4028900	In Service Training	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		91,031	121,077	108,292	119,487	108,171	181,095	143,095	142,970
4030500	Office Supplies	3,046	3,500	3,500	3,000	3,491	4,500	3,000	3,000
4031000	Printing Supplies	165	100	100	100	200	200	200	200
4039800	Other Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		3,211	3,600	3,600	3,100	3,691	4,700	3,200	3,200
4050500	Office Equipment	25,542	42,800	44,500	2,600	5,315	45,269	6,900	0
TOTAL CAPITAL OUTLAY		25,542	42,800	44,500	2,600	5,315	45,269	6,900	0
TOTAL		391,763	441,370	381,310	385,414	377,738	511,086	430,665	423,640

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41600 - MANAGEMENT INFORMATION SERVICES

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
MIS DIRECTOR	M-9	1	80,438	80,438	80,438	80,438
SYSTEM ENGINEER	P-8	1	46,897	64,175	64,175	64,175
LAN/WAN ADMINISTRATOR	P-7	1	53,937	53,937	53,937	53,937
COMPUTER OPERATIONS SPECIALIST	P-6	1	57,174	59,183	59,183	59,183
PC COORDINATOR	P-5	1	50,018	50,018	50,018	50,018
ENTERPISE CREDIT			(16,181)	(16,181)	(16,181)	(16,181)
STORM WATER CREDIT			(18,100)	(18,100)	(18,100)	(18,100)
TOTAL BUDGETED POSITIONS		5	254,183	273,470	273,470	273,470

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: M I S - 41600				
505 Office Equipment				
	Thin Clients	\$16,269		
	Replacement PCs - 15	\$13,500	\$6,300	\$0
	MIS Plotter	\$5,000		
	New Projector	\$5,000		
	Replacement Phones - 3	\$2,000	\$600	\$0
	Library Internet Governor	\$3,500		
Total		\$ 45,269	\$ 6,900	\$ -

CITY OF LEWISTON
Department Operational Budget Summary
Assessing Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41610 - Assessing	312,170	296,938	311,664	313,145	318,571	318,571	311,243	6,907	2.2%	93.5%
<u>Contractual Services</u>										
41610 - Assessing	18,653	18,336	18,761	19,204	19,574	19,424	19,424	663	3.5%	5.7%
<u>Supplies & Materials</u>										
41610 - Assessing	1,984	1,892	2,030	1,930	2,030	2,030	2,030	0	0.0%	0.6%
<u>Fixed Charges</u>										
41610 - Assessing	535	240	550	565	565	565	325	15	2.7%	0.2%
Total Assessing Department	333,342	317,406	333,005	334,844	340,740	340,590	333,022	7,585	2.3%	100%

**Fiscal Year 2015
Budget Request - Assessing
Operational Budget Request - 41610**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	312,170	316,330	295,990	311,664	311,664	318,571	318,571	311,243
4012000	Salaries - Overtime	0	0	948	0	1,481	0	0	0
TOTAL PERSONNEL SERVICES		312,170	316,330	296,938	311,664	313,145	318,571	318,571	311,243
4020500	Printing Services	815	425	395	400	458	458	458	458
4021000	Advertising	181	182	181	182	182	182	182	182
4021500	Postage	1,926	1,850	1,533	1,950	1,950	1,950	1,950	1,950
4022000	Telephone	377	380	379	380	385	385	385	385
4023500	Mileage & Other	1,539	1,900	1,414	1,700	1,700	1,700	1,550	1,550
4024500	Subs., Periodicals	840	998	1,362	998	998	1,118	1,118	1,118
4026200	MIS Rentals	9,098	8,760	9,163	8,995	9,175	9,375	9,375	9,375
4027000	Repairs to Equipment	256	256	256	256	256	256	256	256
4028800	Miscellaneous Services	0	0	285	0	0	0	0	0
4028804	Registry Services	1,394	1,725	1,537	1,500	1,700	1,750	1,750	1,750
4028900	In Service Training	2,227	2,500	1,831	2,400	2,400	2,400	2,400	2,400
TOTAL CONTRACTUAL SERVICES		18,653	18,976	18,336	18,761	19,204	19,574	19,424	19,424
4030500	Office Supplies	570	600	678	650	650	650	650	650
4031000	Printing Supplies	934	1,050	734	900	800	900	900	900
4034500	Dept. Apparel	480	480	480	480	480	480	480	480
TOTAL SUPPLIES & MATERIALS		1,984	2,130	1,892	2,030	1,930	2,030	2,030	2,030
4042000	Dues	535	550	240	550	565	565	565	325
TOTAL FIXED CHARGES		535	550	240	550	565	565	565	325
TOTAL		333,342	337,986	317,406	333,005	334,844	340,740	340,590	333,022

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41610 - ASSESSING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CHIEF ASSESSOR	M-11	1	91,884	91,884	91,884	91,884
SENIOR APPRAISER/DEP ASSESSOR	P-7	1	67,490	67,490	67,490	67,490
SENIOR APPRAISER	P-6	1	54,678	54,678	54,678	54,678
APPRAISER	P-4	1	40,872	40,872	40,872	40,872
ADMINISTRATIVE ASSISTANT	G-14-9	1	36,153	36,153	36,153	36,153
CUSTOMER SERVICE SPECIALIST TIF Credit	G-13-1	1	19,665	27,494	27,494	27,494 (7,328)
TOTAL BUDGETED POSITIONS		6	310,742	318,571	318,571	311,243

CITY OF LEWISTON
Department Operational Budget Summary
Human Resources Department

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Personnel Services</u>										
41710 - Human Resources	170,742	188,934	131,354	131,354	125,324	125,324	125,324	(6,030)	-4.6%	85.3%
<u>Contractual Services</u>										
41710 - Human Resources	40,684	30,967	18,248	23,403	22,800	19,470	18,495	1,222	6.7%	13.3%
<u>Supplies & Materials</u>										
41710 - Human Resources	5,081	6,449	3,840	3,150	4,050	1,500	1,300	(2,340)	-60.9%	1.0%
<u>Fixed Charges</u>										
41710 - Human Resources	695	404	570	560	560	560	360	(10)	-1.8%	0.4%
<u>Capital Outlay</u>										
41710 - Human Resources	772	2,443	0	0	0	0	0	0		0.0%
Total Human Resources Dept.	217,974	229,197	154,012	158,467	152,734	146,854	145,479	(7,158)	-4.6%	100.0%

**Fiscal Year 2015
Budget Request - Human Resources
Operational Budget Request - 41710**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	170,742	177,100	188,934	131,354	131,354	125,324	125,324	125,324
TOTAL PERSONNEL SERVICES		170,742	177,100	188,934	131,354	131,354	125,324	125,324	125,324
4020500	Printing Services	284	130	256	130	130	130	0	0
4021000	Advertising	3,317	3,000	981	2,812	3,193	3,212	2,762	2,312
4021500	Postage	447	400	162	396	350	360	360	360
4022000	Telephone	976	1,000	765	360	270	270	270	270
4023000	Travel Expense	2	0	92	0	0	0	0	0
4023500	Mileage & Other	246	575	584	500	60	327	327	327
4024500	Subs., Periodicals	129	550	585	550	100	525	525	0
4025500	Medical & Dental Services	19,896	9,000	12,497	8,900	16,000	13,126	13,126	13,126
4026000	Vehicle Rental	4,500	10,350	10,463	0	0	0	0	0
4028300	Labor Relations	3,003	2,100	2,207	2,100	1,410	2,100	2,100	2,100
4028806	Civil Service Exams	0	0	0	0	0	0	0	0
4028900	In Service Training	5,735	500	(736)	500	340	500	0	0
4028901	Course Reimbursements	2,149	3,000	3,111	2,000	1,550	2,250	0	0
TOTAL CONTRACTUAL SERVICES		40,684	30,605	30,967	18,248	23,403	22,800	19,470	18,495
4030500	Office Supplies	738	975	686	840	385	500	500	500
4031000	Printing Supplies	2,271	1,500	695	1,500	750	1,500	1,000	800
4034500	Department Apparel	332	250	244	0	0	0	0	0
4035800	Public Safety Supplies	129	300	450	0	0	0	0	0
4039800	Other Supplies	1,611	1,500	4,374	1,500	2,015	2,050	0	0
TOTAL SUPPLIES & MATERIALS		5,081	4,525	6,449	3,840	3,150	4,050	1,500	1,300
4042000	Dues	695	565	404	570	560	560	560	360
TOTAL FIXED CHARGES		695	565	404	570	560	560	560	360
4050500	Office Equipment	772	1,500	2,443	0	0	0	0	0
TOTAL CAPITAL OUTLAY		772	1,500	2,443	0	0	0	0	0
TOTAL		217,974	214,295	229,197	154,012	158,467	152,734	146,854	145,479

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41710 - HUMAN RESOURCES

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
SHARED SERVICES PRORATION			131,354	133,324	133,324	133,324
STORM WATER CREDIT				(8,000)	(8,000)	(8,000)
TOTAL BUDGETED POSITIONS			131,354	125,324	125,324	125,324

CITY OF LEWISTON
Department Operational Budget Summary
General Government Property Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
41910 - City Hall	0	0	0	0	0	0	0	0		0.0%
41930 - Oak Street Parking Garage	37,350	0	0	0	0	0	0	0		0.0%
41940 - Canal Street Parking Garage	33,574	120	0	0	0	0	0	0		0.0%
41970 - Lincoln St. Parking Garage & Administration	1,978	71,728	72,656	74,656	76,656	76,656	76,656	4,000	5.5%	16.3%
Total Personnel Services	72,902	71,848	72,656	74,656	76,656	76,656	76,656	4,000	5.5%	16.3%
<u>Contractual Services</u>										
41910 - City Hall	138,772	120,732	123,840	121,265	127,086	125,836	124,836	1,996	1.6%	17.0%
41920 - Violations Bureau	40,717	34,079	37,165	35,940	36,640	35,920	35,920	(1,245)	-3.3%	7.6%
41930 - Oak Street Parking Garage	41,829	39,708	38,650	41,875	53,700	42,100	38,850	3,450	8.9%	8.9%
41940 - Canal Street Parking Garage	26,413	22,084	22,750	25,075	25,650	24,650	23,350	1,900	8.4%	5.2%
41950 - Chestnut St. Parking Garage	26,239	43,408	43,045	41,845	98,225	42,725	41,575	(320)	-0.7%	9.1%
41960 S Gateway Parking Garage	19,171	23,048	25,150	25,725	27,050	25,450	25,250	300	1.2%	5.4%
41970 - Lincoln St. Parking Garage & Administration	31,425	34,956	35,610	37,910	39,435	37,335	35,335	1,725	4.8%	7.9%
Total Contractual Services	324,566	318,015	326,210	329,635	407,786	334,016	325,116	7,806	2.4%	71.0%
<u>Supplies & Materials</u>										
41910 - City Hall	4,567	3,987	4,700	4,700	4,700	4,700	4,700	0	0.0%	1.0%
41920 - Violations Bureau	428	385	600	600	600	400	400	(200)	-33.3%	0.1%
41970 - Lincoln St. Parking Garage & Administration	0	791	840	990	3,440	1,440	790	600	71.4%	0.3%
Total Supplies & Materials	4,995	5,163	6,140	6,290	8,740	6,540	5,890	400	6.5%	1.4%
<u>Fixed Charges</u>										
41930 - Oak Street Parking Garage	0	0	0	0	0	0	0	0		0.0%
41940 - Canal Street Parking Garage	0	0	0	0	0	0	0	0		0.0%
41950 Chestnut St. Parking Garage	3,300	4,620	3,960	3,960	3,960	3,960	3,960	0	0.0%	0.8%
41960 S Gateway Parking Garage	30,000	30,000	30,000	30,000	30,000	30,000	30,000	0	0.0%	6.4%
Total Fixed Charges	33,300	34,620	33,960	33,960	33,960	33,960	33,960	0	0.0%	7.2%
<u>Capital Outlay</u>										
41910 - City Hall	0	9,000	0	0	97,800	9,300	0	9,300		2.0%
41920 - Violations Bureau	0	9,150	0	0	9,600	0	0	0		0.0%
41930 - Oak Street Parking Garage	0	6,602	0	0	26,900	0	0	0		0.0%
41940 - Canal Street Parking Garage	0	0	0	0	24,000	0	0	0		0.0%
41950 - Chestnut Street Parking Garage	0	0	0	0	18,400	0	0	0		0.0%
41960 - S Gateway Parking Garage	0	0	0	0	33,300	0	0	0		0.0%
41970 - Lincoln St. Parking Garage & Administration	0	0	0	0	12,500	10,000	0	10,000		2.1%
Total Capital Outlay	0	24,752	0	0	222,500	19,300	0	19,300		4.1%
Total General Government Property	435,763	454,398	438,966	444,541	749,642	470,472	441,622	31,506	7.2%	100.0%

**Fiscal Year 2015
Budget Request - City Hall
Operational Budget Request - 41910**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0	0
4022000	Telephone	188	160	162	160	245	386	386	386
4022500	Light/Water/Gas Utilities	74,218	81,825	68,521	75,330	69,320	70,000	70,000	69,000
4026300	Special Rental	0	0	0	0	0	0	0	0
4027000	Repairs to Equipment	21,084	13,000	13,193	13,000	13,000	13,000	13,000	13,000
4027500	Repairs to Building	17,891	17,500	12,927	11,500	12,500	13,000	11,750	11,750
4028812	Outside Jobbing	25,391	26,750	25,929	23,850	26,200	30,700	30,700	30,700
TOTAL CONTRACTUAL SERVICES		138,772	139,235	120,732	123,840	121,265	127,086	125,836	124,836
4034500	Department Apparel	0	0	0	0	0	0	0	0
4039800	Other Supplies	4,567	4,700	3,987	4,700	4,700	4,700	4,700	4,700
TOTAL SUPPLIES & MATERIALS		4,567	4,700	3,987	4,700	4,700	4,700	4,700	4,700
4058000	Buildings & Structures	-	34,000	9,000	-	-	97,800	9,300	0
TOTAL CAPITAL OUTLAY		-	34,000	9,000	-	-	97,800	9,300	0
TOTAL		143,339	177,935	133,719	128,540	125,965	229,586	139,836	129,536

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action			
Division: City Hall - 41910 4058000-Buildings & Structures	<p>Roof Replacement Project- Replace portion of the City Hall Building asphalt roofing. The southeast face of the City Hall roof has deteriorated to the point that on windy days City staff is picking up broken roof shingles on the ground. A section in the northwest corner of City Hall, which was installed in 1993, is now leaking and needs to be replaced.</p>	\$	9,300	\$	9,300		
	<p>Replace Clock Tower Floor Membrane - The floor membrane for the clock tower is leaking. Over the last couple of years it has become unmanageable and has now caused some structural damage to the building. There is also the potential that some communication equipment located directly below the leak could get damaged.</p>	\$	13,000	\$		-	
	<p>City Hall Bay Window Rehabilitation Project - Project includes replacement of exterior windows, repair interior and exterior wood work, and strip and paint metal façade. Over the last couple of years it has become unmanageable and has caused structural damage to the window, building exterior facade and interior wood work. We had to install a plastic cover over the windows on the interior side to minimize the air infiltration during the winter. The fan coil units were on all the time to keep the room warm enough for the occupants.</p>	\$	6,500	\$	-	\$	-

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action			
	<p>Replace City Hall Second Flooring Project - Replace the existing VCT flooring with rubberized flooring tile system. The existing VCT floors system is 15 years old and has deteriorated to the point that it has created a potential tripping hazard. Due to the deterioration of the VCT, the sub-floor has begun to deteriorate. This floor system requires less floor care maintenance such as strip and wax and monthly spray buffing. The rubber flooring just requires wet mopping and occasional buffing. Expected life of rubberized floor system would be in excess of twenty five years.</p>	\$	40,000	\$	-	\$	-
	<p>Furnish and Install Additional Security Cameras- Provide additional security cameras for all exterior entrances. The scope of work includes the installation of six exterior and four interior cameras.</p>	\$	14,000	\$	-	\$	-
	<p>Replace the Council Audio System - The existing audio system has problems with outside interference (radio) and it lacks capacity when there are many speakers. The new system includes the installation of new cable and microphones that provide a visual cue to the Mayor that council and/or staff would like to speak.</p>	\$	15,000	\$	-	\$	-
	Total	\$	97,800	\$	9,300	\$	-

**Fiscal Year 2015
Budget Request - Violations Bureau
Operational Budget Request - 41920**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022500	Light/Water/Gas Utilities	24,899	27,960	17,773	21,000	18,000	19,000	18,500	18,500
4027000	Repairs to Equipment	1,650	3,300	2,730	2,700	3,300	3,000	2,780	2,780
4027500	Repairs to Building	2,108	2,500	1,516	2,000	2,000	2,000	2,000	2,000
4028812	Outside Jobbing	12,060	13,000	12,060	11,465	12,640	12,640	12,640	12,640
TOTAL CONTRACTUAL SERVICES		40,717	46,760	34,079	37,165	35,940	36,640	35,920	35,920
4039800	Other Supplies	428	600	385	600	600	600	400	400
TOTAL SUPPLIES & MATERIALS		428	600	385	600	600	600	400	400
4058000	Buildings & Structures	0	9,000	9,150	0	0	9,600	0	0
TOTAL CAPITAL OUTLAY		0	9,000	9,150	0	0	9,600	0	0
TOTAL		41,145	56,360	43,614	37,765	36,540	46,840	36,320	36,320

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Violations Bureau - 41920 4058000-Buildings & Structures	Furnish and Install a Fire Alarm System For Violations Bureau Building. The State Of Maine has agreed to pay for 50% of the estimated cost of \$12,000.	\$ 6,000	\$ -	\$ -
	Furnish and Install Communication System For Storage Room Heating System. The new natural gas heating system installed last year to replace electrical units in the storage and staircase areas does not currently communicate with the Trane system at City Hall. Staff used the money for the communication system to install insulation in the adjacent area, which uses heat from the storage area to keep the piping from freezing. The new communication system will let staff know if the system is operational, preventing damage from frozen pipes.	\$ 3,600	\$ -	\$ -
		Total \$ 9,600	\$ -	\$ -

**Fiscal Year 2015
Budget Request - Oak Street Parking Facility
Operational Budget Request - 41930**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	35,768	0	0	0	0	0	0	0
4012000	Salaries - Overtime	1,582	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		37,350	0	0	0	0	0	0	0
4020500	Printing Services	1,043	700	460	400	400	400	400	400
4022000	Telephone	2,058	2,040	2,021	2,025	2,025	2,025	2,025	2,025
4022500	Light/Water/Gas Utilities	11,005	16,000	14,106	15,250	17,300	17,300	17,300	17,300
4023500	Mileage and other	557	0	0	0	0	0	0	0
4026100	Outside Rental	18,544	13,000	10,226	15,000	15,000	15,000	15,000	12,000
4027000	Repairs to Equipment	4,949	1,525	7,119	1,825	3,000	1,825	1,825	1,825
4027500	Repairs to Building	2,821	5,000	5,039	3,000	3,000	15,600	4,000	4,000
4027600	Repairs to Grounds	177	650	116	250	250	250	250	0
4028808	Sweeping Services	675	900	621	900	900	1,300	1,300	1,300
TOTAL CONTRACTUAL SERVICES		41,829	39,815	39,708	38,650	41,875	53,700	42,100	38,850
4049000	Fixed Charges	0	0	0	0	0	0	0	0
TOTAL FIXED CHARGES		0	0	0	0	0	0	0	0
4058000	Buildings & Structures	0	7,000	6,602	0	0	26,900	0	0
TOTAL CAPITAL OUTLAY		0	7,000	6,602	0	0	26,900	0	0
TOTAL		79,179	46,815	46,310	38,650	41,875	80,600	42,100	38,850

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Oak Street Parking Facility - 41930				
570 Other Betterments	Replace (15) 400 watt Roof Top Pole Lights- Replace (15) 400 watt high pressure sodium lights fixtures with (15) 120 watt LED light fixtures. The payback based on the energy saving and rebates from Efficiency Maine is seven years. The new proposed light fixture and LED bulb have a twenty year life, which is four times longer than the existing light bulbs.	\$ 16,500	\$ -	\$ -
	Replace (12) Exit Signs - Replace (12) existing incandescent exit signs with (12) LED exit signs fixtures. The payback based on the energy saving and rebates from Efficiency Maine is three years. The new proposed light fixture and LED bulb have a twenty year life, which is four times longer than the existing light bulbs.	\$ 2,400	\$ -	\$ -
	Replace (2) Federal Entrance Gates with (2) new Amano Gates- The Federal Gates are not designed to work with the existing Amano parking equipment. The garages with equipment that crosses Federal with Amano equipment have an above average amount of problems.	\$ 8,000	\$ -	\$ -
Total		\$ 26,900	\$ -	\$ -

Fiscal Year 2015
Budget Request - Canal Street Parking Garage
Operational Budget Request - 41940

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	33,094	0	60	0	0	0	0	0
4012000	Salaries - Overtime	480	0	60	0	0	0	0	0
TOTAL PERSONNEL SERVICES		33,574	0	120	0	0	0	0	0
4020500	Printing Services	1,043	700	460	400	400	400	400	400
4022000	Telephone	2,134	2,040	2,085	2,025	2,025	2,025	2,025	2,025
4022500	Light/Water/Gas Utilities	11,628	9,700	9,460	7,500	8,550	9,400	9,400	9,400
4023500	Mileage and Other	626	0	0	0	0	0	0	0
4026100	Outside Rental	4,093	7,000	6,077	7,000	7,000	7,000	7,000	6,000
4027000	Repairs to Equipment	1,897	1,525	559	1,525	2,800	1,525	1,525	1,525
4027500	Repairs to Building	3,021	3,000	2,552	3,000	3,000	4,000	3,000	3,000
4027600	Repairs to Grounds	1,262	300	8	300	300	300	300	0
4028808	Sweeping Services	709	1,000	883	1,000	1,000	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES		26,413	25,265	22,084	22,750	25,075	25,650	24,650	23,350
4049000	Fixed Charges	0	0	0	0	0	0	0	0
TOTAL FIXED CHARGES		0	0	0	0	0	0	0	0
4058000	Buildings & Structures	0	0	0	0	0	24,000	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	24,000	0	0
TOTAL		59,987	25,265	22,204	22,750	25,075	49,650	24,650	23,350

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Canal Street Parking Facility - 41940				
	Furnish and Install (18) Exit Signs - The Canal Parking garage currently does not have any operating exit signs as required by the City Building Codes. The project will include (18) LED exit signs fixture and new electrical conduits and conductors. The new proposed light fixture and LED bulb have a twenty year life which is four times longer than the incandescent light bulbs. Again, you say there are currently no light bulbs.	\$ 8,000	\$ -	0
	Replace (4) Federal Entrance Gates with (4) new Amano Gates- The Federal Gates are not design to work with the existing Amano parking equipement. The garages with equipment that crosses Federal with Amano equipment have an above average amount of problems.	\$ 16,000	\$ -	0
	Total	\$ 24,000	\$ -	\$ -

**Fiscal Year 2015
Budget Request - Chestnut Street Parking Garage
Operational Budget Request - 41950**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4020500	Printing Services	1,093	700	460	400	400	400	400	400
4022000	Telephone	2,020	2,040	2,021	2,025	2,025	2,025	2,025	2,025
4022500	Light/Water/Gas Utilities	14,171	19,300	13,628	15,000	13,500	13,500	13,500	13,500
4026100	Outside Rental	5,155	20,500	6,415	20,500	20,500	20,500	12,000	11,000
4027000	Repairs to Equipment	1,681	1,550	4,154	1,550	1,850	1,850	1,850	1,850
4027500	Repairs to Building	1,432	15,500	15,900	2,500	2,500	58,500	11,500	11,500
4027600	Repairs to Grounds	12	300	0	150	150	150	150	0
4028808	Sweeping Services	675	920	830	920	920	1,300	1,300	1,300
TOTAL CONTRACTUAL SERVICES		26,239	60,810	43,408	43,045	41,845	98,225	42,725	41,575
4049000	Fixed Charges	0	0	0	0	0	0	0	0
4049100	Land Lease	3,300	3,960	4,620	3,960	3,960	3,960	3,960	3,960
TOTAL FIXED CHARGES		3,300	3,960	4,620	3,960	3,960	3,960	3,960	3,960
4058000	Buildings & Structures	0	0	0	0	0	18,400	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	18,400	0	0
TOTAL		29,539	64,770	48,028	47,005	45,805	120,585	46,685	45,535

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Chestnut Street Parking Facility - 41950				
	<p>Replace (12) Exit Signs - Replace (12) existing incandescent exit signs with (12) LED exit sign fixtures. The payback based on the energy saving and rebates from Efficiency Maine is three years. The new proposed light fixture and LED bulb have a twenty year life, which is four times longer than the existing light bulbs.</p>	\$ 2,400	\$ -	0
	<p>Replace (4) Federal Entrance Gates with (4) new Amano Gates- The Federal Gates are not design to work with the existing Amano parking equipement. The garages with equipment that crosses Federal with Amano equipment have an above average amount of problems.</p>	\$ 16,000	\$ -	0
	Total	\$ 18,400	\$ -	\$ -

**Fiscal Year 2015
Budget Request - Southern Gateway Parking Garage
Operational Budget Request - 41960**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4020500	Printing Services	1,016	700	460	400	400	400	400	400
4022000	Telephone	2,021	2,040	2,021	2,025	2,025	2,025	2,025	2,025
4022500	Light/Water/Gas Utilities	11,486	14,270	12,057	12,500	12,400	12,400	12,400	12,400
4026100	Outside Rental	716	10,000	4,169	5,500	5,500	5,500	5,500	5,500
4027000	Repairs to Equipment	1,505	1,525	689	1,825	2,500	1,825	1,825	1,825
4027500	Repairs to Building	1,439	2,500	2,439	1,500	1,500	3,100	1,500	1,500
4027600	Repairs to Grounds	177	300	87	200	200	200	200	0
4028808	Sweeping Services	811	1,200	1,126	1,200	1,200	1,600	1,600	1,600
TOTAL CONTRACTUAL SERVICES		19,171	32,535	23,048	25,150	25,725	27,050	25,450	25,250
4049100	Land Lease	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
TOTAL FIXED CHARGES		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
4058000	Buildings & Structures	0	0	0	0	0	33,300	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	33,300	0	0
TOTAL		49,171	62,535	53,048	55,150	55,725	90,350	55,450	55,250

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: So. Gateway Parking Garage - 41960				
	Replace (13) 400 watt Roof Top Pole Lights- Replace (13) 400 watt high pressure sodium lights fixtures with (13) 120 watt LED light fixtures. The payback based on the energy saving and rebates from Efficiency Maine is seven years. The new proposed light fixture and LED bulb have a twenty year life, which is four times longer than the existing light bulbs. Half the existing roof top lights are not operational and require ballast and bulb replacment. The top level is currently not used so we haven't gone ahead and made the repairs.	\$ 14,000	\$ -	0
	Replace (17) Exit Signs - Replace (17) existng incandescent exit signs with (17) LED exit signs fixtures. The payback based on the energy saving and rebates from Efficiency Maine is three years. The new proposed light fixture and LED bulb have a twenty year life, which is four times longer than the existing light bulbs.	\$ 3,300	\$ -	0
	Replace (4) Federal Entrance/Exit Gates with (4) new Amano Gates- The Federal Gates are not designed to work with the existing Amano parking equipement. The garages with equipment that crosses Federal with Amano equipment have an above average amount of problems.	\$ 16,000	\$ -	0
	Total	\$ 33,300	\$ -	\$ -

Fiscal Year 2015
Budget Request - Lincoln Street Parking Garage & Administration
Operational Budget Request - 41970

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	1,929	71,656	70,014	71,656	71,656	71,656	71,656	71,656
4012000	Salaries - Overtime	49	3,800	1,714	1,000	3,000	5,000	5,000	5,000
TOTAL PERSONNEL SERVICES		1,978	75,456	71,728	72,656	74,656	76,656	76,656	76,656
4020500	Printing Services	962	700	460	400	400	400	400	400
4022000	Telephone	2,604	2,700	2,862	2,860	2,860	2,860	2,860	2,860
4022500	Light/Water/Gas Utilities	11,956	13,350	15,933	15,070	15,750	15,750	15,750	15,750
4023500	Mileage & Other	0	1,680	1,545	1,680	2,300	2,300	1,800	1,800
4026100	Outside Rental	12,892	15,500	9,449	11,500	11,500	11,500	11,500	10,500
4027000	Repairs to Equipment	1,325	3,025	2,761	2,000	3,000	1,825	1,825	1,825
4027500	Repairs to Building	636	1,500	666	800	800	3,100	1,500	800
4027600	Repairs to Grounds	36	300	280	300	300	300	300	0
4028808	Sweeping Services	1,014	1,000	1,000	1,000	1,000	1,400	1,400	1,400
TOTAL CONTRACTUAL SERVICES		31,425	39,755	34,956	35,610	37,910	39,435	37,335	35,335
4030500	Office Supplies	0	50	108	50	20	20	20	20
4031000	Printing Supplies	0	120	0	120	100	100	100	100
4034500	Department Apparel	0	0	324	320	320	320	320	320
4036000	Small Tools & Implements	0	350	359	350	550	3,000	1,000	350
TOTAL SUPPLIES & MATERIALS		0	520	791	840	990	3,440	1,440	790
4058000	Buildings & Structures	0	0	0	0	0	12,500	10,000	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	12,500	10,000	0
TOTAL		33,403	115,731	107,475	109,106	113,556	132,031	125,431	112,781

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 41970 -LINCOLN STREET PARKING GARAGE & ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
SR. PARKING ATTENDANT/SUPERVISOR	G-12-10	1	37,419	37,419	37,419	37,419
SENIOR PARKING ATTENDANT	G-9-10	1	34,237	34,237	34,237	34,237
TOTAL BUDGETED POSITIONS		2	71,656	71,656	71,656	71,656
Positions were eliminated by salary reduction credit		0				<u>(71,656)</u>
						0

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Lincoln St. Parking Garage & Administration				
	<p>Replace (12) Exit Signs - Replace (12) existing incandescent exit signs with (12) LED exit signs fixtures. The payback based on the energy saving and rebates from Efficiency Maine is three years. The new proposed light fixture and LED bulb have a twenty year life which is four times longer than the existing light bulbs.</p>	\$ 2,500	\$ -	0
	<p>Furnish and Install Water Tight Expansion Joint- The design engineer for the Lincoln St. Parking Garage did not specify a required expansion joint for the bottom of both concrete ramps inside the garage. During the winter of 2013 a large 1/4 inch gap formed at the bottom of one ramp allowing water to fall on vehicles below. The design firm agree to pay for the first repair if the City would be responsible for the second and the City agreed. Work on the 1st repair was completed last fall and appears to be working well. It is now time for the City to complete the 2nd ramp repair. If the design engineer had included the joints in the initial design the City would have had to pay for both joints.</p>	\$ 10,000	\$ 10,000	
	Total	\$ 12,500	\$ 10,000	\$ -

CITY OF LEWISTON
Department Operational Budget Summary
Police Department

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
42110 - Police Administration	284,805	327,792	339,925	338,017	343,880	343,880	343,880	3,955	1.2%	5.9%
42120 - Criminal Investigations	1,094,024	1,173,301	1,174,091	1,166,291	1,177,164	1,177,165	1,172,165	3,073	0.3%	20.1%
42130 - Patrol	2,889,443	2,983,864	3,159,204	3,151,775	3,250,607	3,234,447	3,171,108	75,243	2.4%	55.3%
42160 - Support Services	362,578	365,592	366,716	365,788	361,481	361,480	361,480	(5,236)	-1.4%	6.2%
42190 - Police Building	20,427	20,814	21,121	21,121	19,505	19,505	19,505	(1,616)	-7.7%	0.3%
42910 - Animal Control Officer	11,149	19,843	19,843	19,843	19,843	19,843	19,843	0	0.0%	0.3%
Total Personnel Services	4,662,426	4,891,206	5,080,900	5,062,835	5,172,481	5,156,320	5,087,981	75,420	1.5%	88.2%
<u>Contractual Services</u>										
42110 - Police Administration	27,032	28,028	22,395	25,195	30,060	58,680	57,350	36,285	162.0%	1.0%
42120 - Criminal Investigations	11,166	11,424	13,390	14,790	13,640	13,340	13,340	(50)	-0.4%	0.2%
42130 - Patrol	49,487	43,392	51,860	53,100	65,890	57,600	48,100	5,740	11.1%	1.0%
42160 - Support Services	24,021	19,221	25,631	23,315	23,516	23,216	23,216	(2,415)	-9.4%	0.4%
42190 - Police Building	70,412	64,677	61,538	66,500	65,831	63,089	63,089	1,551	2.5%	1.1%
42910 - Animal Control Officer	50,388	52,721	51,410	51,670	51,470	51,470	51,470	60	0.1%	0.9%
Total Contractual Services	232,506	219,463	226,224	234,570	250,407	267,395	256,565	41,171	18.2%	4.6%
<u>Supplies & Materials</u>										
42110 - Police Administration	9,755	8,352	10,596	10,050	10,644	9,958	9,958	(638)	-6.0%	0.2%
42120 - Criminal Investigations	30,317	33,819	32,705	32,495	31,885	31,885	31,885	(820)	-2.5%	0.5%
42130 - Patrol	202,058	201,511	207,240	207,012	207,201	206,532	201,282	(708)	-0.3%	3.5%
42160 - Support Services	3,471	4,039	3,904	3,904	4,830	4,375	3,975	471	12.1%	0.1%
42190 - Police Building	560	1,128	500	500	500	500	500	0	0.0%	0.0%
42910 - Animal Control Officer	3,475	3,449	4,190	4,617	3,979	3,979	3,979	(211)	-5.0%	0.1%
Total Supplies & Materials	249,636	252,298	259,135	258,578	259,039	257,229	251,579	(1,906)	-0.7%	4.4%
<u>Fixed Charges</u>										
42110 - Police Administration	67,966	68,553	69,788	74,666	77,820	76,320	76,080	6,532	9.4%	1.3%
42120 - Criminal Investigations	915	765	870	870	905	905	905	35	4.0%	0.0%
42160 - Support Services	50	150	210	215	215	215	215	5	2.4%	0.0%
Total Fixed Charges	68,931	69,468	70,868	75,751	78,940	77,440	77,200	8,072	11.4%	1.3%
<u>Capital Outlay</u>										
42130 - Patrol	70,860	109,985	0	0	109,900	90,800	0	90,800		1.6%
42190 - Police Building	0	0	0	0	0	0	0	0		0.0%
Total Capital Outlay	70,860	109,985	0	0	109,900	90,800	0	90,800		1.6%
Total Police Department	5,284,359	5,542,420	5,637,127	5,631,734	5,870,767	5,849,184	5,673,325	212,057	3.76%	100.0%

**Fiscal Year 2015
Budget Request - Police Administration
Operational Budget Request - 42110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	284,619	325,729	327,510	339,925	338,017	343,880	343,880	343,880
4012000	Salaries - Overtime	186	0	282	0	0	0	0	0
TOTAL PERSONNEL SERVICES		284,805	325,729	327,792	339,925	338,017	343,880	343,880	343,880
4020500	Printing Services	100	100	100	100	100	100	100	0
4022000	Telephone	13,579	15,000	14,348	15,000	18,000	22,645	51,265	50,185
4026500	Repairs to Vehicle	1,014	600	689	600	400	500	500	500
4027000	Repairs to Equipment	2,332	1,660	1,728	1,780	1,780	1,900	1,900	1,900
4028800	Miscellaneous Services	148	100	54	150	150	150	150	0
4028806	Civil Service Exams	4,985	0	0	0	0	0	0	0
4028821	Accreditation Services	4,874	11,240	11,109	4,765	4,765	4,765	4,765	4,765
TOTAL CONTRACTUAL SERVICES		27,032	28,700	28,028	22,395	25,195	30,060	58,680	57,350
4030500	Office Supplies	3,269	3,100	2,685	3,200	3,200	3,200	3,000	3,000
4031000	Printing Supplies	403	400	444	400	400	400	400	400
4032000	Gas and Oil	3,840	4,875	3,507	4,200	4,200	4,248	4,000	4,000
4032500	Tires and Tubes	386	546	0	546	0	546	308	308
4034500	Dept. Apparel	1,857	2,250	1,716	2,250	2,250	2,250	2,250	2,250
TOTAL SUPPLIES & MATERIALS		9,755	11,171	8,352	10,596	10,050	10,644	9,958	9,958
4042000	Dues	660	788	660	788	788	820	820	580
4046000	Insurances	67,306	73,000	67,893	69,000	73,878	77,000	75,500	75,500
TOTAL FIXED CHARGES		67,966	73,788	68,553	69,788	74,666	77,820	76,320	76,080
TOTAL		389,558	439,388	432,725	442,704	447,928	462,404	488,838	487,268

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42110 - POLICE ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE CHIEF	M-13	1	99,548	103,038	103,038	103,038
DEPUTY POLICE CHIEF	M-11	1	88,784	91,884	91,884	91,884
ADMINISTRATIVE ASSISTANT	P-4	1	44,753	44,753	44,753	44,753
SENIOR PRINCIPAL CLERK - POLICE	G-14-6	1	33,072	33,072	33,072	33,072
SERGEANT	3	1	67,995	67,995	67,995	67,995
HOLIDAY PAY-REGULAR TIME			3,865	3,138	3,138	3,138
TOTAL BUDGETED POSITIONS		5	338,017	343,880	343,880	343,880

Fiscal Year 2015
Budget Request - Criminal Investigation Division
Operational Budget Request - 42120

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	1,052,950	1,080,606	1,109,673	1,137,591	1,121,291	1,133,164	1,133,165	1,133,165
4012000	Salaries - Overtime	41,074	38,000	63,628	36,500	45,000	44,000	44,000	39,000
TOTAL PERSONNEL SERVICES		1,094,024	1,118,606	1,173,301	1,174,091	1,166,291	1,177,164	1,177,165	1,172,165
4020500	Printing Services	300	300	129	300	300	300	300	300
4024500	Subs., Periodicals	750	750	750	750	750	750	750	750
4026500	Repairs to Vehicle	3,948	6,500	7,044	6,500	8,000	7,000	7,000	7,000
4027000	Repairs to Equipment	2,233	1,740	1,757	1,740	1,740	1,740	1,740	1,740
4028800	Miscellaneous Services	1,062	1,100	248	1,100	500	850	550	550
4028824	Polygraph Testing	1,373	500	0	500	500	500	500	500
4028900	In Service Training	1,500	2,500	1,496	2,500	3,000	2,500	2,500	2,500
TOTAL CONTRACTUAL SERVICES		11,166	13,390	11,424	13,390	14,790	13,640	13,340	13,340
4031000	Printing Supplies	1,300	1,300	1,274	1,300	1,300	1,300	1,300	1,300
4032000	Gas and Oil	13,589	11,700	15,923	15,120	15,120	14,160	14,160	14,160
4032500	Tires and Tubes	752	1,390	2,143	2,010	1,800	2,150	2,150	2,150
4034500	Dept. Apparel	14,276	13,875	14,310	13,875	13,875	13,875	13,875	13,875
4037500	Educational Supplies	0	0	0	0	0	0	0	0
4039800	Other Supplies	400	400	169	400	400	400	400	400
TOTAL SUPPLIES & MATERIALS		30,317	28,665	33,819	32,705	32,495	31,885	31,885	31,885
4042000	Dues	915	855	765	870	870	905	905	905
TOTAL FIXED CHARGES		915	855	765	870	870	905	905	905
TOTAL		1,136,422	1,161,516	1,219,309	1,221,056	1,214,446	1,223,594	1,223,295	1,218,295

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42120 - CRIMINAL INVESTIGATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CID LIEUTENANT	2-3	1	78,811	78,811	78,811	78,811
CID SERGEANT	1-2/3	1	66,061	67,214	67,214	67,214
CID SERGEANT	1-2/3	2	66,061	67,921	67,921	67,921
DETECTIVE	7/8	1	54,226	55,578	55,578	55,578
DETECTIVE	8	2	55,166	57,283	57,283	57,283
DETECTIVE	8	3	57,283	57,283	57,283	57,283
DETECTIVE	8	4	57,283	57,283	57,283	57,283
DETECTIVE	8	5	57,283	57,283	57,283	57,283
DETECTIVE	8	6	57,283	57,283	57,283	57,283
DETECTIVE	8	7	57,283	57,283	57,283	57,283
DETECTIVE	6/7	8	51,147	53,811	53,811	53,811
YOUTH AIDE	8	1	57,283	57,283	57,283	57,283
YOUTH AIDE	8	2	57,283	57,283	57,283	57,283
YOUTH AIDE	8	3	57,283	57,283	57,283	57,283

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE OFFICER II - MDEA		1	64,322	64,322	64,322	64,322
POLICE OFFICER II - MDEA		2	45,946	46,030	46,030	46,030
POLICE OFFICER - FDEA	6	1	46,488	46,488	46,488	46,488
POLICE OFFICER - CMVCTF	8	1	51,601	52,083	52,083	52,083
DOMESTIC VIOLENCE COORDINATOR	5	1	43,701	43,701	43,701	43,701
POLICE OFFICER - DARE	8	1	52,083	52,083	52,083	52,083
POLICE OFFICER - SCHOOL RESOURCE	8	1	50,046	52,083	52,083	52,083
POLICE OFFICER - SCHOOL RESOURCE	5/6	2	43,701	44,880	44,880	44,880
SENIOR PRINCIPAL CLERK - POLICE	G-14-8	1	35,081	35,081	35,081	35,081
HOLIDAY PAY			41,768	42,405	42,405	42,405
DARE CREDITS			(72,915)	(74,523)	(74,523)	(74,523)
1/2 salary C Johnson, M Lacombe & C Jacques						
MDEA CREDITS			(110,269)	(110,353)	(110,353)	(110,353)
TOTAL BUDGETED POSITIONS		23	1,121,291	1,133,164	1,133,165	1,133,165

**Fiscal Year 2015
Budget Request - Patrol
Operational Budget Request - 42130**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	2,682,126	2,793,653	2,821,200	2,941,084	2,932,275	3,012,827	3,006,327	2,939,488
4012000	Salaries - Overtime	230,091	210,000	193,084	216,620	218,000	236,280	226,620	230,120
4012500	Temporary Wages	(22,774)	0	(30,420)	0	0	0	0	0
4015000	Other Fees	0	1,500	0	1,500	1,500	1,500	1,500	1,500
TOTAL PERSONNEL SERVICES		2,889,443	3,005,153	2,983,864	3,159,204	3,151,775	3,250,607	3,234,447	3,171,108
4020500	Printing Services	198	200	0	200	200	200	200	200
4023500	Mileage & Other	705	500	1,010	660	1,200	1,200	1,200	1,200
4026500	Repairs to Vehicle	30,548	28,690	24,149	32,500	32,500	40,178	34,500	32,500
4027000	Repairs to Equipment	9,836	11,000	4,664	10,000	10,000	10,812	10,000	10,000
4028800	Miscellaneous Services	200	200	217	200	200	200	200	200
4028900	In Service Training	8,000	11,000	13,352	8,300	9,000	13,300	11,500	4,000
TOTAL CONTRACTUAL SERVICES		49,487	51,590	43,392	51,860	53,100	65,890	57,600	48,100
4031000	Printing Supplies	1,794	1,790	1,793	1,790	1,790	1,790	1,790	1,790
4032000	Gas and Oil	115,856	124,850	115,199	116,230	115,000	113,330	113,330	113,330
4032500	Tires and Tubes	12,268	15,000	9,197	14,000	15,000	14,670	14,000	14,000
4034500	Dept. Apparel	43,572	49,238	47,574	47,238	47,238	49,313	49,313	44,063
4035500	Household Supplies	138	150	138	150	150	150	150	150
4035800	Public Safety Supplies	20,612	20,295	20,603	20,566	20,566	20,681	20,681	20,681
4037500	Educational Supplies	1,166	1,166	1,166	1,166	1,168	1,168	1,168	1,168
4039800	Other Supplies	6,652	5,650	5,841	6,100	6,100	6,100	6,100	6,100
TOTAL SUPPLIES & MATERIALS		202,058	218,139	201,511	207,240	207,012	207,201	206,532	201,282
4051000	Vehicles	70,860	109,800	109,985	0	0	109,900	90,800	0
TOTAL CAPITAL OUTLAY		70,860	109,800	109,985	0	0	109,900	90,800	0
TOTAL		3,211,848	3,384,682	3,338,752	3,418,304	3,411,887	3,633,598	3,589,379	3,420,490

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42130 - PATROL

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE LIEUTENANT	2-3	1	78,811	78,811	78,811	78,811
POLICE LIEUTENANT	2-2	2	74,918	76,544	76,544	76,544
POLICE LIEUTENANT	2-1/2	3	74,318	76,244	76,244	76,244
SERGEANT	1-2	1	66,061	66,061	66,061	66,061
SERGEANT	1-3	2	67,995	67,995	67,995	67,995
SERGEANT	1-2	3	64,241	66,061	66,061	66,061
SERGEANT	1-3	4	67,995	67,995	67,995	67,995
SERGEANT	1-2	5	64,678	66,061	66,061	66,061
SERGEANT - COMMUNITY RESOURCE	1-2/3	6	66,061	67,065	67,065	67,065
SERGEANT	1-3	7	67,995	67,995	67,995	67,995
POLICE CORPORAL-Enhanced Code Enforcement	8	1	57,283	57,283	57,283	57,283
POLICE CORPORAL	8	2	57,283	57,283	57,283	57,283
POLICE CORPORAL	7	3	54,226	54,226	54,226	54,226
POLICE CORPORAL	8	4	57,283	57,283	57,283	57,283
POLICE CORPORAL	8	5	57,283	57,283	57,283	57,283
POLICE CORPORAL	8	6	57,283	57,283	57,283	57,283

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE CORPORAL	8	7	57,283	57,283	57,283	57,283
POLICE OFFICER	4/5	1	40,872	42,341	42,341	42,341
POLICE OFFICER	8	2	52,083	52,083	52,083	52,083
POLICE OFFICER	7	3	47,514	49,296	49,296	49,296
POLICE OFFICER	5	4	42,123	43,701	43,701	43,701
POLICE OFFICER	5	5	43,701	43,701	43,701	43,701
POLICE OFFICER	8	6	52,083	52,083	52,083	52,083
POLICE OFFICER	8	7	52,083	52,083	52,083	52,083
POLICE OFFICER	8	8	52,083	52,083	52,083	52,083
POLICE OFFICER	7	9	49,296	49,296	49,296	49,296
POLICE OFFICER	5/6	10	43,701	46,113	46,113	46,113
POLICE OFFICER	8	11	52,083	52,083	52,083	52,083
POLICE OFFICER	8	12	52,083	52,083	52,083	52,083
POLICE OFFICER	7	13	47,406	49,296	49,296	49,296
POLICE OFFICER	8	14	52,083	52,083	52,083	52,083
POLICE OFFICER	8	15	52,083	52,083	52,083	52,083
POLICE OFFICER-CCTF	8	16	52,083	52,083	52,083	52,083
POLICE OFFICER	3/4	17	38,560	40,744	40,744	40,744
POLICE OFFICER	8	18	52,083	52,083	52,083	52,083

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE OFFICER	3/4	19	37,350	39,631	33,131	
POLICE OFFICER	4/5	20	40,872	43,320	43,320	43,320
POLICE OFFICER	1/2	21	34,174	36,058	36,058	36,058
POLICE OFFICER	8	22	52,083	52,083	52,083	52,083
POLICE OFFICER	8	23	52,083	52,083	52,083	52,083
POLICE OFFICER - CCTF	6	24	46,488	46,488	46,488	46,488
POLICE OFFICER	7	25	47,514	49,296	49,296	49,296
POLICE OFFICER - COMMUNITY RESOURCE	7	26	49,296	49,296	49,296	49,296
POLICE OFFICER	2/3	27	36,100	38,344	38,344	38,344
POLICE OFFICER	2/3	28	36,100	38,344	38,344	38,344
POLICE OFFICER	1/2	29	34,174	35,287	35,287	35,287
POLICE OFFICER	6/7	30	46,488	47,730	47,730	47,730
POLICE OFFICER	7/8	31	49,296	51,708	51,708	51,708
POLICE OFFICER	6/7	32	46,488	47,784	47,784	47,784
POLICE OFFICER - COMMUNITY RESOURCE	6	33	46,488	46,488	46,488	46,488
POLICE OFFICER	2/3	34	36,143	38,344	38,344	38,344
POLICE OFFICER	7	35	48,054	49,296	49,296	49,296
POLICE OFFICER	8	36	52,083	52,083	52,083	52,083

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE OFFICER	4/5	37	40,872	42,123	42,123	42,123
POLICE OFFICER - COMMUNITY RESOURCE	4/5	38	40,872	42,123	42,123	42,123
POLICE OFFICER	3/4	39	38,387	40,572	40,572	40,572
POLICE OFFICER	1/2	40	34,174	35,287	35,287	
HOLIDAY PAY			177,545	177,758	177,758	177,758
1 Additional Vacancy & 25% of COPS/hire 1/1/2015						1,579
COMPUTER CRIME TASK FORCE			(98,571)	(52,083)	(52,083)	(52,083)
COMPUTER CRIME TASK FORCE				(13,410)	(13,410)	(13,410)
CDBG CREDIT-ENHANCED CODE ENFORCEMENT			(57,283)	(57,283)	(57,283)	(57,283)
TOTAL BUDGETED POSITIONS		57	2,932,275	3,012,827	3,006,327	2,939,488

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Patrol 42130				
510 Vehicles	4 cruisers @ 25,500/each	102,000	102,000	
	1 CID Cars @ \$21,500	21,500		
	4x4 SUV	-	-	
	4 changeovers @ \$4,000/each	16,000	16,000	
	1 changeovers @ \$400	400		
	1 SUV changeover	-	-	
	5 trades @ \$2,800/ea	(14,000)	(11,200)	
	Budget in Drug Forfeiture	\$ (16,000)	\$ (16,000)	
Sub-Total		109,900	90,800	-
525 Public Safety Equipment		-	-	-
Sub-Total		-	-	-
Total		109,900	90,800	-

**Fiscal Year 2015
Budget Request - Support Services
Operational Budget Request - 42160**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	362,363	365,144	365,008	366,716	365,788	361,481	361,480	361,480
4012000	Salaries\Wages - Overtime	215	0	584	0	0	0	0	0
TOTAL PERSONNEL SERVICES		362,578	365,144	365,592	366,716	365,788	361,481	361,480	361,480
4020500	Printing Services	3,830	3,500	4,442	3,840	3,840	3,840	3,840	3,840
4021500	Postage	2,449	2,900	2,460	2,600	2,500	2,600	2,500	2,500
4023000	Travel Expense	0	0	0	0	0	0	0	0
4024500	Subs., Periodicals	0	0	0	0	0	0	0	0
4026200	MIS Rentals	14,574	16,085	11,224	16,871	14,875	14,756	14,756	14,756
4027000	Repairs to Equipment	3,168	2,320	1,095	2,320	2,100	2,320	2,120	2,120
TOTAL CONTRACTUAL SERVICES		24,021	24,805	19,221	25,631	23,315	23,516	23,216	23,216
4031000	Printing Supplies	2,431	2,424	2,409	2,424	2,424	2,680	2,425	2,425
4034500	Dept. Apparel	842	1,250	1,172	1,000	1,000	1,450	1,450	1,450
4039800	Other Supplies	198	480	458	480	480	700	500	100
TOTAL SUPPLIES & MATERIALS		3,471	4,154	4,039	3,904	3,904	4,830	4,375	3,975
4042000	Dues	50	110	150	210	215	215	215	215
TOTAL FIXED CHARGES		50	110	150	210	215	215	215	215
TOTAL		390,120	394,213	389,002	396,461	393,222	390,042	389,286	388,886

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42160- STAFF SERVICES

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
POLICE LIEUTENANT	2-2/3	1	76,544	77,896	77,896	77,896
INFORMATION SUPPORT ANALYST	P-5	1	38,064	38,064	38,064	38,064
EVIDENCE/PROPERTY MANAGER	P-4	1	42,803	42,803	42,803	42,803
RECORDS/COMM. COORDINATOR	G-16-10	1	39,507	39,507	39,507	39,507
COURT OFFICER	G-16-9	1	40,914	40,914	40,914	40,914
SENIOR DATA ENTRY CLERK	G-10-6	1	29,406	29,406	29,406	29,406
SENIOR DATA ENTRY CLERK	G-10-9	2	32,117	32,117	32,117	32,117
PARKING ENF./PROCESS SER.	G-8-5	1	28,704	28,704	28,704	28,704
PARKING ENFORCEMENT OFF.	G-7-9	1/5	15,683	15,683	15,683	15,683
PARKING ENFORCEMENT OFF.	G-7-2	2/5	12,434	12,750	12,750	12,750
HOLIDAY PAY			4,351	3,637	3,637	3,637
TOTAL BUDGETED POSITIONS		9	360,526	361,481	361,480	361,480

**Fiscal Year 2015
Budget Request - Police Building
Operational Budget Request - 42190**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	20,427	20,814	20,814	21,121	21,121	19,505	19,505	19,505
TOTAL PERSONNEL SERVICES		20,427	20,814	20,814	21,121	21,121	19,505	19,505	19,505
4022500	Light/Water/Gas Utilities	32,991	42,616	32,089	32,339	33,000	33,589	33,589	33,589
4027500	Repairs to Building	14,761	10,000	7,868	10,000	14,000	12,742	10,000	10,000
4028812	Outside Janitorial	22,660	24,720	24,720	19,199	19,500	19,500	19,500	19,500
TOTAL CONTRACTUAL SERVICES		70,412	77,336	64,677	61,538	66,500	65,831	63,089	63,089
4039800	Other Supplies	560	500	1,128	500	500	500	500	500
TOTAL SUPPLIES & MATERIALS		560	500	1,128	500	500	500	500	500
4058000	Buildings & Structures	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
TOTAL		91,399	98,650	86,619	83,159	88,121	85,836	83,094	83,094

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42190 - POLICE BUILDING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
PART TIME TEMP JANITOR MAINTENANCE SERVICES			- 19,505	19,505	19,505	19,505
TOTAL BUDGETED POSITIONS			19,505	19,505	19,505	19,505

**Fiscal Year 2015
Budget Request - Animal Control Officer
Operational Budget Request - 42910**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	11,149	19,843	19,843	19,843	19,843	19,843	19,843	19,843
4012000	Salaries - Overtime	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		11,149	19,843	19,843	19,843	19,843	19,843	19,843	19,843
4022000	Telephone	186.00	216.00	216.00	216	216	216	216	216
4026500	Repairs to Vehicle	504	240	295	240	500	300	300	300
4028822	Animal Control Services	49,698	50,954	52,210	50,954	50,954	50,954	50,954	50,954
TOTAL CONTRACTUAL SERVICES		50,388	51,410	52,721	51,410	51,670	51,470	51,470	51,470
4032000	Gas and Oil	2,590	3,042	2,727	3,175	3,500	2,974	2,974	2,974
4032500	Tires and Tubes	0	168	27	168	270	168	168	168
4034500	Department Apparel	176	147	33	147	147	137	137	137
4039800	Other Supplies	709	700	662	700	700	700	700	700
TOTAL SUPPLIES & MATERIALS		3,475	4,057	3,449	4,190	4,617	3,979	3,979	3,979
TOTAL		65,012	75,310	76,013	75,443	76,130	75,293	75,292	75,292

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42910 - ANIMAL CONTROL OFFICER

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
ANIMAL CONTROL OFFICER	G-14-6	1	33,072	33,072	33,072	33,072
CITY OF AUBURN CREDIT			(13,229)	(13,229)	(13,229)	(13,229)
TOTAL BUDGETED POSITIONS		1	19,843	19,843	19,843	19,843

CITY OF LEWISTON
Department Operational Budget Summary
Fire Department

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<i>Personnel Services</i>										
42210 - Fire Administration	196,175	199,200	203,085	203,085	209,841	209,841	209,841	6,756	3.3%	3.7%
42220 - Firefighting	4,206,926	4,175,134	4,212,631	4,212,631	4,349,925	4,329,925	4,329,925	117,294	2.8%	75.4%
42230 - Fire Communications	45,544	48,019	47,963	48,163	49,203	49,203	49,203	1,240	2.6%	0.9%
42250 - Fire Prevention	64,431	71,509	68,045	67,557	68,157	68,157	68,157	113	0.2%	1.2%
Total Personnel Services	4,513,076	4,493,862	4,531,724	4,531,436	4,677,126	4,657,126	4,657,126	125,402	2.8%	81.1%
<i>Contractual Services</i>										
42210 - Fire Administration	32,584	34,459	26,139	25,039	26,130	22,870	22,220	(3,269)	-12.5%	0.4%
42220 - Firefighting	52,674	71,150	59,426	65,525	70,300	68,700	72,900	9,274	15.6%	1.2%
42230 - Fire Communications	17,951	15,586	18,900	18,275	24,300	18,900	18,900	0	0.0%	0.3%
42250 - Fire Prevention	1,459	1,172	1,113	1,828	1,678	1,678	1,478	565	50.8%	0.03%
42290 - Fire Stations	57,023	52,566	55,160	57,160	57,730	54,580	53,920	(580)	-1.1%	1.0%
Total Contractual Services	161,691	174,933	160,738	167,827	180,138	166,728	169,418	5,990	3.7%	2.9%
<i>Supplies & Materials</i>										
42210 - Fire Administration	7,300	7,033	8,265	8,015	8,270	7,300	7,100	(965)	-11.7%	0.1%
42220 - Firefighting	76,740	158,940	112,603	110,675	125,814	121,544	119,414	8,941	7.9%	2.1%
42230 - Fire Communications	2,146	2,122	2,925	2,775	2,925	2,725	2,225	(200)	-6.8%	0.05%
42250 - Fire Prevention	3,365	3,067	3,300	3,375	3,575	2,625	2,425	(675)	-20.5%	0.0%
42290 - Fire Stations	20,841	24,669	24,000	25,500	31,800	31,800	25,200	7,800	32.5%	0.6%
Total Supplies & Materials	110,392	195,831	151,093	150,340	172,384	165,994	156,364	14,901	9.9%	2.9%
<i>Fixed Charges</i>										
42210 - Fire Administration	675	681	700	700	700	700	175	0	0.0%	0.01%
42220 - Firefighting	593,200	593,200	698,800	698,800	738,000	738,000	738,000	39,200	5.6%	12.9%
42230 - Fire Communications	75	75	75	75	75	75	75	0	0.0%	0.00%
42250 - Fire Prevention	100	100	100	100	100	100	100	0	0.0%	0.00%
Total Fixed Charges	594,050	594,056	699,675	699,675	738,875	738,875	738,350	39,200	5.6%	12.9%
<i>Capital Outlay</i>										
42220 - Firefighting	6,540	8,520	17,750	17,500	49,150	8,750	0	(9,000)	-50.7%	0.2%
42290 - Fire Stations	0	1,507	1,300	1,300	1,600	1,600	0	300	23.1%	0.03%
Total Capital Outlay	6,540	10,027	19,050	18,800	50,750	10,350	0	(8,700)	-45.7%	0.2%
Total Fire Department	5,385,749	5,468,709	5,562,280	5,568,078	5,819,273	5,739,073	5,721,258	176,793	3.2%	100.0%

**Fiscal Year 2015
Budget Request - Fire Administration
Operational Budget Request - 42210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	196,175	199,096	199,200	203,085	203,085	209,841	209,841	209,841
TOTAL PERSONNEL SERVICES		196,175	199,096	199,200	203,085	203,085	209,841	209,841	209,841
4020500	Printing Services	606	400	0	400	300	400	300	200
4021500	Postage	765	750	309	750	500	750	590	490
4022000	Telephone	10,689	11,260	10,326	10,700	10,000	9,500	9,500	9,400
4023000	Travel Expenses	289	450	64	300	300	300	300	300
4026200	MIS Rentals	7,554	7,700	7,574	7,589	7,589	7,680	7,680	7,680
4026500	Repairs to Vehicle	1,031	1,500	3,478	4,500	4,400	2,500	2,500	2,500
4027000	Repairs to Equipment	904	750	686	750	700	750	750	650
4028800	Miscellaneous Services	66	250	163	150	250	250	250	0
4028900	In Service Training	10,680	16,000	11,859	1,000	1,000	4,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES		32,584	39,060	34,459	26,139	25,039	26,130	22,870	22,220
4030500	Office Supplies	1,675	1,200	1,126	1,200	1,150	1,200	1,200	1,000
4031000	Printing Supplies	1,365	1,600	1,636	1,500	1,500	2,170	1,500	1,500
4032000	Gas and Oil	3,442	3,600	2,600	3,465	3,265	3,300	3,300	3,300
4032500	Tires and Tubes	200	600	588	600	600	100	100	100
4034500	Department Apparel	0	0	0	0	0	0	0	0
4034600	Individual Apparel	618	1,500	1,083	1,500	1,500	1,500	1,200	1,200
TOTAL SUPPLIES & MATERIALS		7,300	8,500	7,033	8,265	8,015	8,270	7,300	7,100
4042000	Dues	675	660	681	700	700	700	700	175
TOTAL FIXED CHARGES		675	660	681	700	700	700	700	175
TOTAL		236,734	247,316	241,373	238,189	236,839	244,941	240,711	239,336

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42210 - FIRE ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE CHIEF	M-13	1	84,611	87,575	87,575	87,575
ASSISTANT FIRE CHIEF	M-11	1	77,298	81,101	81,101	81,101
ADMINISTRATIVE ASSISTANT	P-3	1	41,165	41,165	41,165	41,165
TOTAL BUDGETED POSITIONS			203,074	209,841	209,841	209,841

**Fiscal Year 2015
Budget Request - Firefighting
Operational Budget Request - 42220**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	3,536,177	3,556,041	3,605,859	3,629,631	3,629,631	3,729,925	3,729,925	3,729,925
4012000	Salaries - Overtime	670,749	631,000	569,275	583,000	583,000	620,000	600,000	600,000
TOTAL PERSONNEL SERVICES		4,206,926	4,187,041	4,175,134	4,212,631	4,212,631	4,349,925	4,329,925	4,329,925
4025000	Cleaning Services	1,012	750	330	750	725	750	750	750
4025500	Medical & Dental Services	15,061	13,069	15,309	13,576	13,500	13,750	13,750	13,750
4026500	Repairs to Vehicle	29,895	34,500	51,283	39,000	45,000	49,600	48,000	48,000
4027000	Repairs to Equipment	6,266	5,700	3,429	5,700	5,600	5,700	5,700	5,700
4028800	Miscellaneous Services	440	400	531	400	700	500	500	500
4028900	In Service Training	0	0	268	0	0	0	0	4,200
TOTAL CONTRACTUAL SERVICES		52,674	54,419	71,150	59,426	65,525	70,300	68,700	72,900
4032000	Gas and Oil	27,915	27,500	28,148	27,500	27,500	28,295	28,295	28,295
4032500	Tires and Tubes	4,863	5,000	5,283	5,800	5,800	7,970	7,200	6,970
4034500	Dept. Apparel	10,502	19,000	17,830	20,000	19,500	26,765	24,565	22,965
4034600	Individual Apparel	23,035	21,360	97,340	49,003	48,000	52,184	51,434	51,434
4035000	Medical & Lab Supplies	1,004	1,400	992	750	700	750	750	750
4035800	Public Safety Supplies	8,029	8,250	8,526	8,250	8,000	8,200	8,200	8,200
4036000	Small Tools & Implements	84	100	47	100	75	100	100	0
4037500	Education Supplies	958	1,400	774	1,200	1,100	1,200	1,000	800
4039000	Visual Aids	350	0	0	0	0	350	0	0
TOTAL SUPPLIES & MATERIALS		76,740	84,010	158,940	112,603	110,675	125,814	121,544	119,414
4048800	Hydrant Rental	593,200	593,200	593,200	698,800	698,800	738,000	738,000	738,000
TOTAL FIXED CHARGES		593,200	593,200	593,200	698,800	698,800	738,000	738,000	738,000
4051000	Vehicles	0	4,240	4,089	9,000	9,000	25,000	0	0
4052500	Public Safety Equipment	6,540	10,680	4,431	8,750	8,500	24,150	8,750	0
TOTAL CAPITAL OUTLAY		6,540	14,920	8,520	17,750	17,500	49,150	8,750	0
TOTAL		4,936,080	4,933,590	5,006,944	5,101,210	5,105,131	5,333,189	5,266,919	5,260,239

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42220 - FIREFIGHTING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE CAPTAIN	C-3	1	72,596	72,596	72,596	72,596
FIRE CAPTAIN	C-3	2	72,596	72,596	72,596	72,596
FIRE CAPTAIN	C-3	3	72,596	72,596	72,596	72,596
FIRE CAPTAIN	C-3	4	72,596	72,596	72,596	72,596
FIRE LIEUTENANT	LT-4	1	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	2	59,034	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	3	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	4	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	5	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	6	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	7	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	8	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	9	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	10	59,034	59,470	59,470	59,470

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE LIEUTENANT	LT-4	11	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	12	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	13	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	14	59,470	59,470	59,470	59,470
FIRE LIEUTENANT	LT-4	15	59,034	59,470	59,470	59,470
FIRE FIGHTERS	5	1	36,779	38,591	38,591	38,591
FIRE FIGHTERS	11	2	44,575	45,886	45,886	45,886
FIRE FIGHTERS	17	3	54,862	54,862	54,862	54,862
FIRE FIGHTERS	11	4	44,575	45,886	45,886	45,886
FIRE FIGHTERS	17	5	54,862	54,862	54,862	54,862
FIRE FIGHTERS	15	6	50,079	51,564	51,564	51,564
FIRE FIGHTERS	9	7	42,064	43,287	43,287	43,287
FIRE FIGHTERS	4	8	35,119	36,779	36,779	36,779
FIRE FIGHTERS	17	9	54,862	54,862	54,862	54,862
FIRE FIGHTERS	3	10	34,157	35,119	35,119	35,119
FIRE FIGHTERS	4	11	35,119	36,779	36,779	36,779
FIRE FIGHTERS	4	12	35,119	36,779	36,779	36,779

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE FIGHTERS	4	13	35,119	36,779	36,779	36,779
FIRE FIGHTERS	17	14	54,862	54,862	54,862	54,862
FIRE FIGHTERS	15	15	50,079	51,564	51,564	51,564
FIRE FIGHTERS	10	16	43,287	44,575	44,575	44,575
FIRE FIGHTERS	15	17	50,079	51,564	51,564	51,564
FIRE FIGHTERS	5	18	36,779	38,591	38,591	38,591
FIRE FIGHTERS	9	19	42,064	43,287	43,287	43,287
FIRE FIGHTERS	17	20	54,862	54,862	54,862	54,862
FIRE FIGHTERS	2	21	54,862	34,573	34,573	34,573
FIRE FIGHTERS	5	22	36,779	38,591	38,591	38,591
FIRE FIGHTERS	15	23	50,079	51,564	51,564	51,564
FIRE FIGHTERS	17	24	54,862	54,862	54,862	54,862
FIRE FIGHTERS	15	25	50,079	51,564	51,564	51,564
FIRE FIGHTERS	11	26	44,575	45,886	45,886	45,886
FIRE FIGHTERS	17	27	54,862	34,573	34,573	34,573
FIRE FIGHTERS	11	28	44,575	45,886	45,886	45,886

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE FIGHTERS	15	29	50,079	51,564	51,564	51,564
FIRE FIGHTERS	11	30	44,575	45,886	45,886	45,886
FIRE FIGHTERS	12	31	45,886	47,196	47,196	47,196
FIRE FIGHTERS	12	32	45,886	47,196	47,196	47,196
FIRE FIGHTERS	17	33	54,862	54,862	54,862	54,862
FIRE FIGHTERS	7	34	39,705	40,863	40,863	40,863
FIRE FIGHTERS	12	35	45,886	47,196	47,196	47,196
FIRE FIGHTERS	15	36	50,079	51,564	51,564	51,564
FIRE FIGHTERS	15	37	50,079	51,564	51,564	51,564
FIRE FIGHTERS	12	38	45,886	47,196	47,196	47,196
FIRE FIGHTERS	17	39	54,862	54,862	54,862	54,862
FIRE FIGHTERS	17	40	54,862	54,862	54,862	54,862
FIRE FIGHTERS	15	41	51,564	51,564	51,564	51,564
FIRE FIGHTERS	15	42	51,564	34,573	34,573	34,573
FIRE FIGHTERS	11	43	44,575	45,886	45,886	45,886
FIRE FIGHTERS	17	44	54,862	54,862	54,862	54,862
FIRE FIGHTERS	4	45	35,119	36,779	36,779	36,779

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE FIGHTERS	17	46	54,862	54,862	54,862	54,862
FIRE FIGHTERS	5	47	36,779	38,591	38,591	38,591
FIRE FIGHTERS	10	48	43,287	44,575	44,575	44,575
FIRE FIGHTERS	17	49	54,862	54,862	54,862	54,862
HAZMAT INCENTIVE			8,580	8,580	8,580	8,580
SICK INCENTIVE			27,000	27,000	27,000	27,000
ACTING OFFICER PAY			30,000	30,000	30,000	30,000
TRAINING LIEUTENANT STIPEND			11,700	11,700	11,700	11,700
HOLIDAY PAY			190,000	190,000	190,000	190,000
TOTAL BUDGETED POSITIONS		68	3,738,507	3,729,925	3,729,925	3,729,925

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Firefighting 42220				
510 Vehicles				
	Replace Ladder Rotation Swivel Engine #3	\$25,000		
Sub-Total		25,000	-	-
525 Public Safety Equipment	15 Air Tanks: \$900 each (HSG Grant)	\$0	\$0	
	3 Air Packs, Survivair Warrior \$6,000 each (HSG Grant)	\$0	\$0	
	Replacement of Interior Firefighting Hose	\$1,000	\$1,000	
	1000 feet of 4 inch water supply Hose.	\$4,250	\$4,250	
	Class A & B Foam	\$3,500	\$3,500	
	Replace one treadmill purchased in 2004	\$3,400		
	Thermal Imager - Engine 5 new unit	\$12,000		
Sub-Total		\$ 24,150	\$ 8,750	\$ -
Total		\$ 49,150	\$ 8,750	\$ -

**Fiscal Year 2015
Budget Request - Fire Communications
Operational Budget Request - 42230**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	45,710	46,167	45,997	46,713	46,713	47,753	47,753	47,753
4012000	Salaries - Overtime	(166)	1,250	2,022	1,250	1,450	1,450	1,450	1,450
TOTAL PERSONNEL SERVICES		45,544	47,417	48,019	47,963	48,163	49,203	49,203	49,203
4023000	Travel Expense	250	250	250	250	250	250	250	250
4026100	Outside Rental	8,866	8,900	8,702	8,900	8,800	8,900	8,900	8,900
4026500	Repairs to Vehicle	198	250	178	250	225	250	250	250
4027000	Repairs to Equipment	7,807	9,000	5,792	8,500	8,000	13,700	8,500	8,500
4028900	In Service Training	830	1,000	664	1,000	1,000	1,200	1,000	1,000
TOTAL CONTRACTUAL SERVICES		17,951	19,400	15,586	18,900	18,275	24,300	18,900	18,900
4030500	Office Supplies	140	150	100	150	125	150	150	0
4032000	Gas and Oil	1,191	1,320	1,167	1,225	1,200	1,225	1,225	1,225
4032500	Tires and Tubes	100	100	0	100	100	100	100	0
4034600	Individual Apparel	47	250	0	250	250	250	250	250
4036000	Small Tools & Implements	228	500	631	500	500	500	500	500
4038500	Construction Materials	440	800	224	700	600	700	500	250
TOTAL SUPPLIES & MATERIALS		2,146	3,120	2,122	2,925	2,775	2,925	2,725	2,225
4042000	Dues	75	75	75	75	75	75	75	75
TOTAL FIXED CHARGES		75	75	75	75	75	75	75	75
TOTAL		65,716	70,012	65,802	69,863	69,288	76,503	70,903	70,403

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42230 - FIRE COMMUNICATIONS

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
MAINTENANCE TECHNICIAN	P-4	1	44,753	46,313	46,313	46,313
SICK INCENTIVE			509	535	535	535
CERTIFICATION STIPEND			905	905	905	905
TOTAL BUDGETED POSITIONS		1	46,167	47,753	47,753	47,753

**Fiscal Year 2015
Budget Request - Fire Prevention
Operational Budget Request - 42250**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	61,463	61,411	66,321	64,245	64,357	64,357	64,357	64,357
4012000	Salaries - Overtime	2,968	3,800	5,188	3,800	3,200	3,800	3,800	3,800
TOTAL PERSONNEL SERVICES		64,431	65,211	71,509	68,045	67,557	68,157	68,157	68,157
4020500	Printing Services	294	400	376	400	375	400	400	200
4023000	Travel Expense	0	0	0	0	0	0	0	0
4023500	Mileage & Other	79	111	55	113	28	28	28	28
4026500	Repairs to Vehicle	1,086	500	646	500	1,350	1,150	1,150	1,150
4027000	Repairs to Equipment	0	100	95	100	75	100	100	100
4028900	In Service Training	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		1,459	1,111	1,172	1,113	1,828	1,678	1,678	1,478
4030500	Office Supplies	238	250	200	250	225	275	275	275
4031000	Printing Supplies	280	300	246	300	275	300	300	300
4032000	Gas and Oil	975	1,500	1,303	1,200	1,450	1,450	1,450	1,450
4032500	Tires and Tubes	200	200	0	200	200	200	200	0
4034500	Department Apparel	0	230	0	0	0	0	0	0
4034600	Individual Apparel	0	0	236	0	0	0	0	0
4035800	Public Safety Supplies	554	400	176	400	300	400	400	400
4036000	Small Tools & Implements	134	0	0	0	0	0	0	0
4037500	Educational Supplies	984	750	750	750	750	750	0	0
4039000	Visual Aids	0	200	156	200	175	200	0	0
TOTAL SUPPLIES & MATERIALS		3,365	3,830	3,067	3,300	3,375	3,575	2,625	2,425
4042000	Dues	100	100	100	100	100	100	100	100
TOTAL FIXED CHARGES		100	100	100	100	100	100	100	100
TOTAL		69,355	70,252	75,848	72,558	72,860	73,510	72,560	72,160

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42250 - FIRE PREVENTION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FIRE INSPECTOR	11	1	46,352	48,828	48,828	48,828
PRINCIPAL CLERK	G-10-4	0.5	14,360	14,778	14,778	14,778
SICK INCENTIVE			712	751	751	751
TOTAL BUDGETED POSITIONS		1.5	61,424	64,357	64,357	64,357

**Fiscal Year 2015
Budget Request - Fire Stations
Operational Budget Request - 42290**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022500	Light/Water/Gas Utilities	27,108	30,272	27,462	29,500	29,000	29,500	26,350	26,350
4024500	Sub., Periodicals	59	75	54	60	60	60	60	0
4026100	Outside Rental	3,278	3,600	1,140	3,600	3,600	3,600	3,600	3,000
4027500	Repairs to Building	26,578	22,000	23,910	22,000	24,500	24,570	24,570	24,570
TOTAL CONTRACTUAL SERVICES		57,023	55,947	52,566	55,160	57,160	57,730	54,580	53,920
4031500	Fuel Supplies	13,133	19,000	17,159	17,500	18,000	24,300	24,300	17,700
4035500	Household Supplies	7,708	6,500	7,510	6,500	7,500	7,500	7,500	7,500
TOTAL SUPPLIES & MATERIALS		20,841	25,500	24,669	24,000	25,500	31,800	31,800	25,200
4053000	Household Equipment	0	1,300	1,507	1,300	1,300	1,600	1,600	0
TOTAL CAPITAL OUTLAY		0	1,300	1,507	1,300	1,300	1,600	1,600	0
TOTAL		77,864	82,747	78,742	80,460	83,960	91,130	87,980	79,120

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Fire Stations 42290				
530 Household Equipment	Replacement of household equipment as needed	1,600	1,600	
Sub-Total		1,600	1,600	-
580 Buildings & Structures		-	-	-
Sub-Total		-	-	-
Total Capital Outlay		1,600	1,600	-

CITY OF LEWISTON
Department Operational Budget Summary
Code Enforcement & Planning

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
42410 Code Enforcement & Planning	330,416	331,098	355,798	355,649	359,869	356,869	356,869	1,070	0.3%	93.0%
Total Personnel Services	330,416	331,098	355,798	355,649	359,869	356,869	356,869	1,070	0.3%	93.0%
<u>Contractual Services</u>										
42410 Code Enforcement & Planning	12,151	14,151	14,103	15,915	16,773	13,849	12,874	(254)	-1.8%	3.6%
Total Contractual Services	12,151	14,151	14,103	15,915	16,773	13,849	12,874	(254)	-1.8%	3.6%
<u>Supplies & Materials</u>										
42410 Code Enforcement & Planning	3,117	3,744	5,653	5,325	8,638	8,638	6,825	2,985	52.8%	2.3%
Total Supplies & Materials	3,117	3,744	5,653	5,325	8,638	8,638	6,825	2,985	52.8%	2.3%
<u>Fixed Charges</u>										
42410 Code Enforcement & Planning	3,887	4,399	4,220	4,233	4,273	4,273	3,880	53	1.3%	1.1%
Total Fixed Charges	3,887	4,399	4,220	4,233	4,273	4,273	3,880	53	1.3%	1.1%
Total Protective Inspection Dept.	349,571	353,392	379,774	381,122	389,553	383,629	380,448	3,854	1.0%	100.0%

Fiscal Year 2015
Budget Request - Code Enforcement & Planning
Operational Budget Request - 42410

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	316,715	316,976	317,055	341,498	341,499	345,569	345,569	345,569
4012000	Salaries - Overtime	3,551	3,500	3,493	3,500	3,500	3,500	500	500
4012500	Salaries - Temporary Wages	0	0	0	0	0	0	0	0
4015000	Other Fees	10,150	10,800	10,550	10,800	10,650	10,800	10,800	10,800
TOTAL PERSONNEL SERVICES		330,416	331,276	331,098	355,798	355,649	359,869	356,869	356,869
4020500	Printing Services	1,329	1,300	1,105	1,255	1,250	1,250	1,250	725
4021000	Advertising	(604)	1,000	670	300	2,000	1,000	700	700
4021500	Postage	2,188	2,660	2,448	2,200	2,200	2,200	2,200	2,200
4022000	Telephone	2,562	2,620	2,566	2,570	2,761	2,570	2,570	2,570
4023000	Travel Expense	2,591	2,935	2,590	3,000	3,000	4,773	2,335	2,335
4023500	Mileage & Other	3,432	4,400	4,156	4,000	4,000	4,000	4,000	4,000
4024500	Subs., Periodicals	375	630	277	444	420	630	444	144
4026200	MIS Rentals	169	169	169	184	184	200	200	200
4027000	Repairs to Equipment	0	0	0	0	0	0	0	0
4028800	Miscellaneous Services	15	310	152	0	0	0	0	0
4028805	Historic Preserv. Review Bd	94	150	18	150	100	150	150	0
TOTAL CONTRACTUAL SERVICES		12,151	16,174	14,151	14,103	15,915	16,773	13,849	12,874
4030500	Office Supplies	1,032	1,200	1,187	1,200	1,200	1,200	1,200	1,200
4031000	Printing Supplies	1,791	2,265	2,146	3,813	3,500	6,813	6,813	5,150
4034500	Dept. Apparel	0	0	160	310	310	310	310	310
4035000	Med & Lab Supplies	0	30	15	30	15	15	15	15
4036000	Small Tools & Implements	294	375	236	300	300	300	300	150
4039800	Other Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		3,117	3,870	3,744	5,653	5,325	8,638	8,638	6,825
4042000	Dues	610	575	615	620	633	673	673	280
4049000	Fixed Charges	3,277	3,500	3,784	3,600	3,600	3,600	3,600	3,600
TOTAL FIXED CHARGES		3,887	4,075	4,399	4,220	4,233	4,273	4,273	3,880
TOTAL		349,571	355,395	353,392	379,774	381,122	389,553	383,629	380,448

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 42410 - Code Enforcement & Planning

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
DIRECTOR OF PLANNING & CODE ENFORCE	M-10	1	87,438	87,438	87,438	87,438
CITY PLANNER/DEP DIR OF CODE ENFORCE	P-8	1	67,373	70,532	70,532	70,532
BUILDING/PLUMBING INSPECTOR	P-7	1	67,490	67,490	67,490	67,490
ADMINISTRATIVE ASSISTANT	P-3	1	35,802	35,802	35,802	35,802
CERTIFIED CODE ENF. OFFICER/SAN.	G-21-3	1	38,620	39,917	39,917	39,917
CERTIFIED CODE ENF. OFFICER/SAN.	G-21-5	2	44,246	44,246	44,246	44,246
ADMINISTRATIVE ASSISTANT	G-14-8	1	35,081	35,679	35,679	35,679
CDBG CREDIT-ADMIN ASST.			(17,901)	(17,901)	(17,901)	(17,901)
TIF CREDIT			(16,843)	(17,633)	(17,633)	(17,633)
TOTAL BUDGETED POSITIONS		7	341,305	345,569	345,569	345,569

CITY OF LEWISTON
Department Operational Budget Summary
Lewiston - Auburn Joint Emergency Operation Center (EOC)

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Contractual Services</u>										
42810 - L/A Joint EOC	5,367	32	0	0	0	0	0	0		
<u>Supplies & Materials</u>										
42810 - L/A Joint EOC	944	0	0	0	0	0	0	0		
Total Joint EOC	6,311	32	0	0	0	0	0	0		

Fiscal Year 2015
Budget Request - Joint Lew./Aub Emergency Operation Center (EOC)
Operational Budget Request - 42810

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022000	Telephone	1,834	0	0	0	0	0	0	0
4022500	Light/Water/Gas Utilities	3,091	0	32	0	0	0	0	0
4027000	Repairs to Equipment	0	0	0	0	0	0	0	0
4027500	Repairs to Building	442	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		5,367	0	32	0	0	0	0	0
4031500	Fuel Supplies	765	0	0	0	0	0	0	0
4035500	Household Supplies	179	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		944	0	0	0	0	0	0	0
TOTAL		6,311	0	32	0	0	0	0	0

CITY OF LEWISTON
Department Operational Budget Summary
Public Works Departments

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<i>Personnel Services</i>										
43110 - Public Works Admin.	140,500	108,384	110,956	113,810	112,751	112,751	112,751	1,796	1.6%	1.88%
43210 - Engineering	39,356	59,789	50,347	51,000	52,743	52,743	52,743	2,396	4.8%	0.88%
43310 - Highways	771,756	782,826	768,779	788,424	840,348	840,348	839,673	71,569	9.3%	14.02%
43320 - Snow Removal	227,128	351,297	356,500	345,000	345,000	345,000	328,500	(11,500)	-3.2%	5.76%
43380 - Street Lighting	174,867	178,142	174,273	178,273	189,079	189,079	187,579	14,806	8.5%	3.15%
43420 - Waste Collection	0	0	8,975	11,195	9,745	9,745	9,745	770		0.16%
43430 - Waste Disposal	226,414	229,590	238,412	238,412	242,745	240,745	207,242	2,333	1.0%	4.02%
43440 - Recycling	1,019	0	0	0	0	0	0	0		0.00%
43510 - Open Space & Tree Work	464,599	452,921	525,951	518,789	525,155	523,655	521,755	(2,296)	-0.4%	8.74%
43610 - Hydro-Electric	34,245	30,590	36,304	33,000	21,622	21,622	21,622	(14,682)	-40.4%	0.36%
43810 - Municipal Garage	(1,552,118)	(1,950,642)	(1,853,450)	(1,842,971)	(1,839,914)	(1,839,914)	(1,839,914)	13,536	-0.7%	-30.70%
43900 - Public Buildings Admin.	171,122	162,017	152,316	154,000	147,946	160,946	160,946	8,630	5.7%	2.69%
Total Personnel Services	698,888	404,914	569,363	588,931	647,219	656,719	602,642	87,356	15.3%	10.96%
<i>Contractual Services</i>										
43110 - Public Works Admin.	10,157	16,335	17,275	17,610	17,480	16,930	16,930	(345)	-2.0%	0.28%
43210 - Engineering	19,992	68,840	65,223	65,137	51,026	50,226	50,226	(14,997)	-23.0%	0.84%
43310 - Highways	438,720	499,543	476,154	492,829	507,391	505,671	501,671	29,517	6.2%	8.44%
43320 - Snow Removal	121,520	236,415	270,500	270,500	240,000	240,000	222,000	(30,500)	-11.3%	4.00%
43380 - Street Lighting	427,957	412,016	447,060	402,660	451,750	416,750	416,650	(30,310)	-6.8%	6.95%
43420 - Waste Collection	722,230	735,996	770,543	777,253	791,912	782,402	782,402	11,859	1.5%	13.05%
43430 - Waste Disposal	372,902	384,847	361,053	360,466	368,038	358,065	356,865	(2,988)	-0.8%	5.97%
43440 - Recycling	17,799	7,720	18,000	8,000	8,000	8,000	8,000	(10,000)	-55.6%	0.13%
43510 - Open Space & Tree Work	234,586	292,678	300,785	291,226	297,980	277,898	276,898	(22,887)	-7.6%	4.64%
43610 - Hydro-Electric	87,693	80,136	82,675	90,473	88,275	73,760	73,760	(8,915)	-10.8%	1.23%
43810 - Municipal Garage	366,670	382,999	406,642	407,410	405,497	394,697	393,247	(11,945)	-2.9%	6.59%
43900 - Public Buildings Admin.	13,607	24,969	26,280	24,300	26,690	26,390	26,390	110	0.4%	0.44%
43910 - Public Works Buildings	124,734	130,471	127,050	129,373	131,750	127,450	127,450	400	0.3%	2.13%
43920 - City Owned Parcels	7,594	10,973	7,442	9,942	10,968	8,968	5,240	1,526	20.5%	0.15%
Total Contractual Services	2,966,161	3,283,938	3,376,682	3,347,179	3,396,757	3,287,207	3,257,729	(89,475)	-2.6%	54.84%
<i>Supplies & Materials</i>										
43110 - Public Works Admin.	(37)	(600)	750	150	750	400	400	(350)	-46.7%	0.01%
43210 - Engineering	1,287	3,770	6,658	6,650	6,930	5,800	5,400	(858)	-12.9%	0.10%
43310 - Highways	98,558	103,171	97,210	102,500	123,515	111,765	105,365	14,555	15.0%	1.86%
43320 - Snow Removal	454,527	393,652	457,825	482,650	469,740	468,150	467,800	10,325	2.3%	7.81%
43380 - Street Lighting	10,690	9,971	11,015	10,930	11,015	11,015	11,015	0	0.0%	0.18%
43430 - Waste Disposal	10,747	9,454	9,730	11,730	9,890	9,740	9,640	10	0.1%	0.16%
43440 - Recycling	0	0	0	0	0	0	0	0		0.00%

CITY OF LEWISTON
Department Operational Budget Summary
Public Works Departments

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
43510 - Open Space & Tree Work	11,738	11,744	12,910	12,960	13,660	13,010	13,010	100	0.8%	0.22%
43610 - Hydro-Electric	318	14	300	250	300	300	300	0	0.0%	0.01%
43810 - Municipal Garage	1,264,420	1,358,420	1,358,900	1,371,054	1,389,264	1,382,310	1,381,110	23,410	1.7%	23.06%
43900 - Public Buildings Admin.	1,754	1,320	1,565	1,565	1,515	1,440	1,440	(125)	-8.0%	0.02%
43910 - Public Works Buildings	1,977	1,145	2,100	2,100	2,100	1,800	1,800	(300)	-14.3%	0.03%
Total Supplies & Materials	1,855,979	1,892,061	1,958,963	2,002,539	2,028,679	2,005,730	1,997,280	46,767	2.4%	33.46%
<u>Fixed Charges</u>										
43110 - Public Works Admin.	555	235	555	600	500	500	500	(55)	-9.9%	0.01%
43210 - Engineering	1,994	743	2,132	1,740	1,958	1,958	827	(174)	-8.2%	0.03%
43310 - Highways	12,984	12,705	12,800	12,814	3,097	3,097	3,097	(9,703)	-75.8%	0.05%
43320 - Snow Removal	1,859	4,257	2,789	2,789	3,100	3,100	3,100	311	11.2%	0.05%
43380 - Street Lighting	252	0	250	250	250	250	0	0	0.0%	0.00%
43430 - Waste Disposal	183	189	200	200	200	200	200	0	0.0%	0.00%
43440 - Recycling	0	0	0	0	0	0	0	0	0.0%	0.00%
43510 - Open Space & Tree Work	44	165	72	72	72	72	72	0	0.0%	0.00%
43610 - Hydro-Electric	1,379	1,483	1,500	1,887	1,925	1,585	1,585	85	5.7%	0.03%
43810 - Municipal Garage	132	413	185	400	275	275	275	90	0.0%	0.00%
43900 - Public Buildings Admin.	319	0	80	155	0	0	0	(80)	-100.0%	0.00%
Total Fixed Charges	19,701	20,190	20,563	20,907	11,377	11,037	9,656	(9,526)	-46.3%	0.18%
<u>Capital Outlay</u>										
43110 - Public Works Admin.	4,280	-	-	-	10,416	-	-	-		0.00%
43210 - Engineering	1,241	5,499	0	0	4,000	2,500	0	2,500		0.04%
43310 - Highways	7,123	422,095	7,000	11,273	976,600	9,600	3,000	2,600	37.1%	0.16%
43340 - Sidewalks	0	484	16,000	16,000	58,000	16,000	0	0	0.0%	0.27%
43380 - Street Lighting	(48,329)	0	0	0	170,000	0	0	0		0.00%
43430 - Waste Disposal	75,214	12,250	0	81,908	133,000	0	0	0	#DIV/0!	0.00%
43440 - Recycling	0	0	0	0	0	0	0	0		0.00%
43510 - Open Space & Tree Work	0	1,497	20,650	20,650	10,000	5,000	5,000	(15,650)		0.08%
43810 - Municipal Garage	258,375	474,937	0	668,785	2,056,300	0	0	0	#DIV/0!	0.00%
43910 - Public Works Buildings	0	(6)	0	0	30,000	0	0	0		0.00%
Total Capital Outlay	297,904	916,756	43,650	798,616	3,448,316	33,100	8,000	(10,550)	-24.2%	0.55%
Total Public Works Department	5,838,632	6,517,859	5,969,221	6,758,172	9,532,348	5,993,793	5,875,307	24,572	0.4%	100.00%

**Fiscal Year 2015
Budget Request - Public Works Administration
Operational Budget Request - 43110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	138,711	108,209	106,988	109,856	111,410	111,451	111,451	111,451
4012000	Salaries - Overtime	1,789	1,000	1,396	1,100	2,400	1,300	1,300	1,300
TOTAL PERSONNEL SERVICES		140,500	109,209	108,384	110,956	113,810	112,751	112,751	112,751
4020500	Printing Services	54	150	0	150	150	150	0	0
4021500	Postage	209	265	255	265	270	270	270	270
4022000	Telephone	2,593	2,030	2,444	2,470	2,400	2,470	2,470	2,470
4023000	Travel Expense	45	40	40	40	40	40	40	40
4026000	Vehicle Rental	4,500	10,350	10,350	10,350	10,350	10,350	10,350	10,350
4027000	Repairs to Equipment	2,549	3,600	3,100	3,600	4,000	3,800	3,600	3,600
4028900	In Service Training	207	400	146	400	400	400	200	200
TOTAL CONTRACTUAL SERVICES		10,157	16,835	16,335	17,275	17,610	17,480	16,930	16,930
4030500	Office Supplies	229	400	319	400	400	400	400	400
4031000	Printing Supplies	(266)	400	(919)	200	(400)	200	0	0
4035000	Medical & Lab Supplies	0	150	0	150	150	150	0	0
TOTAL SUPPLIES & MATERIALS		(37)	950	(600)	750	150	750	400	400
4042000	Dues	555	475	235	555	600	500	500	500
TOTAL FIXED CHARGES		555	475	235	555	600	500	500	500
4050500	Office Equipment	4,280	0	0	0	0	10,416	0	0
TOTAL CAPITAL OUTLAY		4,280	0	0	0	0	10,416	0	0
TOTAL		155,455	127,469	124,354	129,536	132,170	141,897	130,581	130,581

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43110 - Public Works ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
DIRECTOR OF PUBLIC WORKS	M-13	1	103,038	103,038	103,038	103,038
INVENTORY MANAGER	P-4	1	49,400	49,400	49,400	49,400
STOREKEEPER/ACCOUNT CLERK	G-12-2	1	36,338	36,338	36,338	36,338
SENIOR PRINCIPAL CLERK	G-13-9	0.5	18,668	18,710	18,710	18,710
ENTERPRISE CREDIT			(101,636)	(101,636)	(101,636)	(101,636)
STANDBY			5,382	5,382	5,382	5,382
SICK INCENTIVE			220	220	220	220
TOTAL BUDGETED POSITIONS		3.5	111,410	111,451	111,451	111,451

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

<u>Code Classification</u>	<u>Description and Explanation</u>	<u>FY 2015 Dept. Req</u>	<u>FY 2015 Admin. Recom.</u>	<u>FY 2015 CC Action</u>
Division: Public Works Admin. - 43110				
505 - Office Equipment	<u>EXERCISE EQUIPMENT</u>	\$ 10,416	\$ -	\$ -
	VISION FITNESS T80 CLASSIC TREADMILL			
	VISION FITNESS S70 SUSPENSION TRAINER			
	ELLIPTICAL			
	BODY SOLID ADJ FLAT TO 90 DEGREE BENCH #			
	GFI-21			
	BODY SOLID DUMBBELL/KETTLEBELL RACK #			
	GDKR100			
	SET OF 10-40 LB RUBBER HEX DUMBBELLS			
	15, 25, 35, & 45 LB KETTLEBELLS			
	2 X 6 STRETCHING MAT			
Total		\$ 10,416	\$ -	\$ -

**Fiscal Year 2015
Budget Request - Engineering
Operational Budget Request - 43210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	40,040	58,482	58,792	50,347	51,000	52,743	52,743	52,743
4012000	Salaries - Overtime	(413)	0	1,947	0	0	0	0	0
4012500	Temporary Wages	(271)	0	(950)	0	0	0	0	0
TOTAL PERSONNEL SERVICES		39,356	58,482	59,789	50,347	51,000	52,743	52,743	52,743
4020500	Printing Services	0	100	7	100	50	100	0	0
4021500	Postage	70	50	43	66	30	62	62	62
4022000	Telephone	1,150	1,344	1,183	1,400	1,400	2,784	2,784	2,784
4023000	Travel Expense	122	115	44	115	115	114	114	114
4024500	Subs., Periodicals	264	275	144	300	300	375	225	225
4026000	Vehicle Rental	11,525	31,818	39,352	33,033	33,033	39,578	39,578	39,578
4026200	Data Processing	5,083	5,400	5,083	6,159	6,159	5,963	5,963	5,963
4027000	Repairs to Equipment	746	925	686	750	750	500	500	500
4028800	Miscellaneous Services	0	21,133	21,133	22,000	22,000	0	0	0
4028900	In Service Training	1,032	1,300	1,165	1,300	1,300	1,550	1,000	1,000
TOTAL CONTRACTUAL SERVICES		19,992	62,460	68,840	65,223	65,137	51,026	50,226	50,226
4030500	Office Supplies	(1,239)	350	2	1,200	400	900	400	0
4031000	Printing Supplies	2,034	2,400	2,522	2,600	2,600	3,030	2,600	2,600
4034500	Department Apparel	1,927	1,800	2,069	2,458	2,750	2,800	2,800	2,800
4036000	Small Tools & Implements	(1,435)	0	(823)	400	900	200	0	0
TOTAL SUPPLIES & MATERIALS		1,287	4,550	3,770	6,658	6,650	6,930	5,800	5,400
4042000	Dues	1,994	1,674	743	2,132	1,740	1,958	1,958	827
TOTAL FIXED CHARGES		1,994	1,674	743	2,132	1,740	1,958	1,958	827
4050500	Office Equipment	-	8,750	5,499	-	-	-	-	-
4057000	Other Betterments	1,241	-	-	-	-	4,000	2,500	-
TOTAL CAPITAL OUTLAY		1,241	8,750	5,499	-	-	4,000	2,500	-
TOTAL		63,870	135,916	138,641	124,360	124,527	116,657	113,227	109,196

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43210 - ENGINEERING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CITY ENGINEER	P-10	1	85,391	85,391	85,391	85,391
GIS MANAGER/COORDINATOR	P-6	1	58,323	58,323	58,323	58,323
PROJECT ENGINEER	P-7	1	63,544	63,544	63,544	63,544
PROJECT ENGINEER	P-7	1	60,528	60,528	60,528	60,528
PROJECT ENGINEER	P-7	2	54,538	57,533	57,533	57,533
ENGINEERING TECH III	P-4	1	49,400	49,400	49,400	49,400
ENGINEERING TECH II	P-4	1	47,736	47,736	47,736	47,736
ADMINISTRATIVE ASSISTANT	P-3	1	34,028	34,028	34,028	34,028
ENTERPRISE CREDIT			(56,205)	(56,654)	(56,654)	(56,654)
STIPENDS			1,500	1,500	1,500	1,500
SICK INCENTIVE			1,250	1,250	1,250	1,250
STORM WATER CREDIT			(91,836)	(91,836)	(91,836)	(91,836)
OTHER CREDITS			(22,000)	(22,000)	(22,000)	(22,000)
CAPITAL PROJECTS CREDIT			(234,500)	(236,000)	(236,000)	(236,000)
TOTAL BUDGETED POSITIONS		8	51,697	52,743	52,743	52,743

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Engineering - 43210				
570 - Other Betterments				
Trimble GPS Unit	1/4 of the price of the new unit	\$ 2,500	\$ 2,500	
GIS Server		\$ 1,500		
Total		\$ 4,000	\$ 2,500	\$ -

Cost to be shared by Engineering, Stormwater, Sewer, and Water

**Fiscal Year 2015
Budget Request - Highways
Operational Budget Request - 43310**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	746,378	742,485	755,760	749,979	767,424	818,348	818,348	818,348
4012000	Salaries - Overtime	14,629	18,800	21,578	18,800	21,000	22,000	22,000	21,325
4012500	Temporary Wages	10,749	0	5,488	0	0	0	0	0
TOTAL PERSONNEL SERVICES		771,756	761,285	782,826	768,779	788,424	840,348	840,348	839,673
4020500	Printing Services	0	0	0	0	0	0	0	0
4022000	Telephone	1,308	1,420	1,358	1,395	1,395	1,400	1,400	1,400
4022500	Light/Water/Gas Utilities	22,963	24,227	22,575	22,963	22,963	22,945	22,945	22,945
4026000	Vehicle Rental	308,372	303,563	367,347	341,564	355,000	361,000	361,000	361,000
4026300	Special Rental	13,348	13,416	12,482	14,775	14,520	14,202	14,202	14,202
4027200	Repairs to Signs	24,345	12,500	26,333	15,000	18,500	20,850	20,850	19,350
4027201	Street Line Painting	61,022	72,500	63,786	78,557	78,557	83,374	83,374	80,874
4028800	Miscellaneous Services	4,123	450	3,385	450	444	450	450	450
4028836	Downtown Maint. Program	0	0	26	0	0	0	0	0
4028900	In Service Training	3,239	2,900	2,251	1,450	1,450	3,170	1,450	1,450
TOTAL CONTRACTUAL SERVICES		438,720	430,976	499,543	476,154	492,829	507,391	505,671	501,671
4030500	Office Supplies	835	550	519	550	550	605	605	605
4031000	Printing Supplies	984	500	1,451	600	1,808	1,300	1,300	1,300
4031500	Fuel Supplies	0	650	227	400	600	600	600	600
4034500	Department Apparel	5,508	5,642	6,045	5,510	5,642	5,510	5,510	5,510
4035800	Public Safety Supplies	6,537	4,200	4,568	6,500	6,500	9,000	7,500	6,500
4036000	Small Tools & Implements	6,950	5,000	6,360	4,250	5,000	5,100	5,100	4,250
4038500	Construction Materials	12,402	11,000	15,100	12,500	15,000	15,650	15,650	15,650
4038800	Tarring Materials	61,412	98,000	65,533	64,900	64,900	83,000	73,000	68,950
4039800	Other Supplies	3,930	1,000	3,368	2,000	2,500	2,750	2,500	2,000
TOTAL SUPPLIES & MATERIALS		98,558	126,542	103,171	97,210	102,500	123,515	111,765	105,365
4041500	Meals	1,075	1,150	1,706	1,150	1,150	1,300	1,300	1,300
4042000	Dues	11,909	13,050	10,999	11,650	11,664	1,797	1,797	1,797
TOTAL FIXED CHARGES		12,984	14,200	12,705	12,800	12,814	3,097	3,097	3,097
4052500	Public Safety Equipment	2,474	1,000	835	0	0	0	0	0
4057000	Other Betterments	0	40,000	0	4,000	3,480	55,000	5,000	0
4057001	Other Better. - Resurface	0	421,000	423,053	0	0	917,000	0	0
4057003	Other Better. - Guardrails	4,649	3,000	(1,793)	3,000	7,793	4,600	4,600	3,000
TOTAL CAPITAL OUTLAY		7,123	465,000	422,095	7,000	11,273	976,600	9,600	3,000
TOTAL		1,329,141	1,798,003	1,820,340	1,361,943	1,407,840	2,450,951	1,470,481	1,452,806

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET

Fiscal Year 2015 BUDGET

DIVISION: 43310 - HIGHWAY

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
DEPUTY DIRECTOR OF PUBLIC WORKS	M-9	1	73,496	73,496	73,496	73,496
HIGHWAY OPERATIONS TEAM MANAGER	P-7	1	69,555	69,555	69,555	69,555
DISTRICT TEAM MANAGER	P-4	1	49,400	49,400	49,400	49,400
DISTRICT TEAM MANAGER	P-4	2	49,400	49,400	49,400	49,400
HIGHWAY EQUIPMENT OPERATOR	PW-4-10	1	42,536	42,536	42,536	42,536
HIGHWAY EQUIPMENT OPERATOR	PW-4-10	2	42,536	42,536	42,536	42,536
HIGHWAY EQUIPMENT OPERATOR	PW-4-6/7	3	37,794	38,894	38,894	38,894
HIGHWAY EQUIPMENT OPERATOR	PW-4-9/10	4	41,288	41,648	41,648	41,648
HIGHWAY EQUIPMENT OPERATOR	PW-4-10	5	42,536	42,536	42,536	42,536
HIGHWAY EQUIPMENT OPERATOR	PW-4-6	6	37,794	38,828	38,828	38,828
HIGHWAY EQUIPMENT OPERATOR	PW-4-7	7	38,938	38,938	38,938	38,938
HIGHWAY EQUIPMENT OPERATOR	PW-4-7	8	38,938	38,938	38,938	38,938
HIGHWAY EQUIPMENT OPERATOR	PW-4-7	9	38,674	38,938	38,938	38,938
TRAFFIC WORKER	PW-4-6	1	37,794	38,124	38,124	38,124
STREET OPENING COORDINATOR	PW-4-10	1	42,536	42,536	42,536	42,536
HIGHWAY WORKER	PW-3-5	1	33,965	34,944	34,944	34,944
HIGHWAY WORKER	PW-3-1	2	31,075	31,075	31,075	31,075
HIGHWAY WORKER	PW-3-10	3	40,518	40,518	40,518	40,518
HIGHWAY WORKER	PW-3-1	4	31,075	31,075	31,075	31,075
HIGHWAY WORKER	PW-3-9	5	39,333	39,333	39,333	39,333

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
HIGHWAY WORKER	PW-3-3	6	32,947	32,947	32,947	32,947
HIGHWAY WORKER	PW-3-3	7	32,609	32,947	32,947	32,947
HIGHWAY WORKER	PW-3-7	8	36,234	37,066	37,066	37,066
HIGHWAY WORKER	PW-3-10	9	40,518	40,518	40,518	40,518
HIGHWAY WORKER	PW-3-5	10	34,502	34,944	34,944	34,944
HIGHWAY WORKER	PW-3-8	11	38,189	38,189	38,189	38,189
HIGHWAY WORKER	PW-3-3	12	32,947	32,947	32,947	32,947
HIGHWAY WORKER	PW-3-5	13	33,965	34,944	34,944	34,944
HIGHWAY WORKER	PW-3-8	14	38,059	38,189	38,189	38,189
HIGHWAY WORKER	PW-3-10	15	40,518	40,518	40,518	40,518
LABOR FROM WASTE DISPOSAL			16,875	16,875	16,875	16,875
WASTE COLLECTION CREDIT			(8,950)	(7,500)	(7,500)	(7,500)
STORM WATER CREDIT			(280,669)	(248,983)	(248,983)	(248,983)
SNOW REMOVAL CREDIT			(187,500)	(177,500)	(177,500)	(177,500)
WESTVIEW BLUFFS CREDIT			(7,500)	(7,500)	(7,500)	(7,500)
STREET OPENING FEES CREDIT			(7,000)	(6,000)	(6,000)	(6,000)
SICK INCENTIVE			2,500	2,500	2,500	2,500
TRAINING STIPENDS			20,000	20,000	20,000	20,000
TOTAL BUDGETED POSITIONS		30	767,424	818,348	818,348	818,348

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Highway - 43310				
525 Public Safety Equipment				
Sub-Total		-	-	-
570 Other Betterments	River Road Reconstruction Design ATRC match	5,000	5,000	
	Lincoln Street Alley Bridge Removal	30,000		
	Yard Parking/Inventory Storage Improvements	15,000		
	Sign Post Installer	5,000		
Sub-Total		55,000	5,000	-
57001 Other Betterments- Resurfacing	Street Maintenance (LCIP Project HW02)			
Central Avenue		\$ 190,000.00		
River Rd.		\$ 173,000.00		
Webster St.		\$ 90,000.00		
A.P. Parkway		\$ 77,000.00		
Ferry Rd.		\$ 120,000.00		
Pleasant St.		\$ 115,000.00		
South Lisbon Rd.		\$ 92,000.00		
Dyer Rd.		\$ 20,000.00		
Pavement Management System		\$ 40,000		
Sub-Total		917,000	-	-
57003 Other Betterments- Guardrails	Various Locations	4,600	4,600	3,000
Sub-Total		4,600	4,600	3,000
Total		976,600	9,600	3,000

**Fiscal Year 2015
Budget Request - Snow Removal
Operational Budget Request - 43320**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	124,023	224,500	172,701	202,500	180,000	170,000	170,000	154,000
4012000	Salaries - Overtime	103,105	164,000	178,596	154,000	165,000	175,000	175,000	174,500
TOTAL PERSONNEL SERVICES		227,128	388,500	351,297	356,500	345,000	345,000	345,000	328,500
4026000	Vehicle Rental	121,520	311,188	231,138	270,500	270,500	240,000	240,000	222,000
4026100	Outside Rental	0	0	5,277	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		121,520	311,188	236,415	270,500	270,500	240,000	240,000	222,000
4036000	Small Tools & Implements	314	100	645	325	350	350	350	0
4038500	Construction Materials	1,759	2,300	2,798	2,300	2,300	3,890	2,300	2,300
4039800	Other Supplies	452,454	490,000	390,209	455,200	480,000	465,500	465,500	465,500
TOTAL SUPPLIES & MATERIALS		454,527	492,400	393,652	457,825	482,650	469,740	468,150	467,800
4041500	Meals	1,859	2,838	4,257	2,789	2,789	3,100	3,100	3,100
TOTAL FIXED CHARGES		1,859	2,838	4,257	2,789	2,789	3,100	3,100	3,100
TOTAL		805,034	1,194,926	985,621	1,087,614	1,100,939	1,057,840	1,056,250	1,021,400

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43320 - SNOW REMOVAL

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LABOR FROM HIGHWAY		1	187,500	177,500	177,500	177,500
STORMWATER CREDIT						(16,000)
WEST VIEW BLUFFS CREDIT		1	(7,500)	(7,500)	(7,500)	(7,500)
TOTAL BUDGETED POSITIONS			180,000	170,000	170,000	154,000

**Fiscal Year 2015
Budget Request - Sidewalks
Operational Budget Request - 43340**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4057000	Other Betterments	0	19,550	484	16,000	16,000	58,000	16,000	0
TOTAL CAPITAL OUTLAY		0	19,550	484	16,000	16,000	58,000	16,000	0
TOTAL		0	19,550	484	16,000	16,000	58,000	16,000	0

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Sidewalks - 43340				
570 Other Betterments				
	General sidewalk maintenance & East Avenue S/W	\$ 30,000	\$ 16,000	
	Crosswalk beacons	\$ 28,000		
Total		58,000	16,000	-

**Fiscal Year 2015
Budget Request - Street Lighting
Operational Budget Request - 43380**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	164,114	163,642	165,405	164,273	164,273	179,079	179,079	179,079
4012000	Salaries - Overtime	10,753	10,000	12,737	10,000	14,000	10,000	10,000	8,500
TOTAL PERSONNEL SERVICES		174,867	173,642	178,142	174,273	178,273	189,079	189,079	187,579
4022000	Telephone	840	1,200	2,195	4,100	4,500	4,500	4,500	4,500
4022500	Light/Water/Gas Utilities	371,070	375,000	337,559	373,000	326,115	370,000	340,000	340,000
4026000	Vehicle Rental	28,355	41,059	47,354	40,000	47,950	47,950	47,950	47,950
4026300	Special Rental	2,031	2,050	2,876	2,260	2,900	3,000	3,000	3,000
4027000	Repairs to Equipment	85	200	37	100	95	100	100	0
4027100	Repairs to Signals	24,529	25,000	20,705	25,000	18,500	25,000	20,000	20,000
4028800	Miscellaneous Services	528	550	671	600	600	600	600	600
4028900	In Service Training	519	450	619	2,000	2,000	600	600	600
TOTAL CONTRACTUAL SERVICES		427,957	445,509	412,016	447,060	402,660	451,750	416,750	416,650
4034500	Department Apparel	563	640	424	640	480	640	640	640
4036000	Small Tools & Implements	478	375	341	375	450	375	375	375
4038500	Construction Materials	872	4,000	3,255	1,500	1,500	1,500	1,500	1,500
4039800	Other Supplies	8,777	7,900	5,951	8,500	8,500	8,500	8,500	8,500
TOTAL SUPPLIES & MATERIALS		10,690	12,915	9,971	11,015	10,930	11,015	11,015	11,015
4042000	Dues	252	240	0	250	250	250	250	0
TOTAL FIXED CHARGES		252	240	0	250	250	250	250	0
4057000	Other Betterments	(48,329)	0	0	0	0	170,000	0	0
TOTAL CAPITAL OUTLAY		(48,329)	0	0	0	0	170,000	0	0
TOTAL		565,437	632,306	600,129	632,598	592,113	822,094	617,094	615,244

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43380 - STREET LIGHTING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
ELECTRICAL SUPERINTENDENT	P-8	1	81,411	81,411	81,411	81,411
SENIOR CITY ELECTRICIAN	P-5	1	62,566	62,566	62,566	62,566
SENIOR LINEPERSON	P-5	1	56,909	56,909	56,909	56,909
SENIOR LINEPERSON	P-5	1	49,878	52,208	52,208	52,208
STIPENDS			950	950	950	950
SICK INCENTIVE			520	520	520	520
HYDRO-ELECTRIC CREDIT			(29,474)	(17,168)	(17,168)	(17,168)
ENTERPRISE CREDIT			(57,967)	(58,317)	(58,317)	(58,317)
TOTAL BUDGETED POSITIONS		4	164,793	179,079	179,079	179,079

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation		FY 2015 Dept. Req		FY 2015 Admin. Recom.		FY 2015 CC Action
Division: Street Lighting - 43380							
570 Other Betterments	Rewire underground for Lisbon St. Ornamental Lighting.	\$	70,000	\$	-	\$	-
	Mercury Vapor Street Light Replacement	\$	100,000				
	Total	\$	170,000	\$	-	\$	-

**Fiscal Year 2015
Budget Request - Waste Collection
Operational Budget Request - 43420**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	-	-	-	6,730	8,950	7,500	7,500	7,500
4012000	Salaries - Overtime	-	-	-	2,245	2,245	2,245	2,245	2,245
TOTAL PERSONNEL SERVICES		0	0	0	8,975	11,195	9,745	9,745	9,745
4021000	Advertising	1,370	1,100	0	1,100	1,100	1,100	0	0
4026000	Vehicle Rental	0	0	0	6,590	13,300	15,000	6,590	6,590
4026100	Equipment Rental	0	0	812	0	0	0	0	0
4028831	Contract Waste Collection	720,860	749,602	735,184	762,853	762,853	775,812	775,812	775,812
TOTAL CONTRACTUAL SERVICES		722,230	750,702	735,996	770,543	777,253	791,912	782,402	782,402
TOTAL		722,230	750,702	735,996	779,518	788,448	801,657	792,147	792,147

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43420 - Waste Collection

CLASSIFICATION	RANGE POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
Labor from Highway		8,950	7,500	7,500	7,500
TOTAL BUDGETED POSITIONS		8,950	7,500	7,500	7,500

**Fiscal Year 2015
Budget Request - Waste Disposal
Operational Budget Request - 43430**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	206,374	206,027	208,656	211,392	211,392	213,725	213,725	182,649
4012000	Salaries - Overtime	20,040	19,000	20,934	27,020	27,020	29,020	27,020	24,593
TOTAL PERSONNEL SERVICES		226,414	225,027	229,590	238,412	238,412	242,745	240,745	207,242
4020500	Printing Services	1,039	1,100	500	1,460	1,210	1,210	1,210	1,210
4021000	Advertising	584	1,100	1,589	1,100	1,100	1,100	0	0
4021500	Postage	157	150	162	157	157	157	157	157
4022000	Telephone	2,764	2,905	2,803	2,700	2,700	2,865	2,865	1,665
4022500	Light/Water/Gas Utilities	58,945	49,705	50,497	63,474	64,344	64,373	60,000	60,000
4026000	Vehicle Rental	98,414	112,965	128,292	86,000	86,000	86,000	86,000	86,000
4026100	Equipment Rental	217	2,000	2,107	2,000	1,550	1,550	1,550	1,550
4026300	Special Rental	952	900	867	1,287	705	1,163	1,163	1,163
4027000	Repairs to Equipment	13,714	22,000	11,696	14,000	14,000	14,000	13,000	13,000
4027500	Repairs to Building	17,167	13,800	9,878	9,500	9,000	9,500	9,500	9,500
4028500	Testing Services	45,321	46,000	45,851	46,000	46,000	50,000	48,000	48,000
4028800	Miscellaneous Services	1,850	3,800	1,551	3,425	5,000	5,120	5,120	5,120
4028815	Regulatory Compliance	33,825	32,000	36,543	32,000	32,000	32,000	32,000	32,000
4028833	Waste Disposal - Tires	5,172	5,000	2,674	5,000	5,000	5,000	3,500	3,500
4028834	Waste Disposal - Oil	0	225	0	0	0	0	0	0
4028838	Bulky Wastes	2,025	0	0	0	0	0	0	0
4028839	Household Hazard Waste	14,698	15,000	11,648	14,250	13,000	13,000	13,000	13,000
4028843	Ash Hauling Services	74,615	77,000	72,229	75,000	75,000	75,000	75,000	75,000
4028900	In Service Training	1,443	6,000	5,960	3,700	3,700	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES		372,902	391,650	384,847	361,053	360,466	368,038	358,065	356,865
4030500	Office Supplies	622	1,000	1,077	1,000	1,000	1,000	1,000	1,000
4034500	Department Apparel	480	480	480	480	480	640	640	640
4036000	Small Tools & Implements	46	250	83	250	250	250	100	0
4039800	Other Supplies	9,599	7,000	7,814	8,000	10,000	8,000	8,000	8,000
TOTAL SUPPLIES & MATERIALS		10,747	8,730	9,454	9,730	11,730	9,890	9,740	9,640

**Fiscal Year 2015
Budget Request - Waste Disposal
Operational Budget Request - 43430**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4041500	Meals	0	0	0	0	0	0	0	0
4042000	Dues	183	200	189	200	200	200	200	200
TOTAL FIXED CHARGES		183	200	189	200	200	200	200	200
4051000	Vehicles	0	12,000	12,000	0	12,750	13,000	0	0
4057000	Other Betterments	75,214	17,500	250	0	69,158	120,000	0	0
TOTAL CAPITAL OUTLAY		75,214	29,500	12,250	0	81,908	133,000	0	0
TOTAL		685,460	655,107	636,330	609,395	692,716	753,873	608,750	573,947

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43430 - WASTE DISPOSAL

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
SOLID WASTE SUPERINTENDENT	P-8	1	75,234	75,234	75,234	75,234
SOLID WASTE EQUIPMENT OPERATOR	PW-4-9	1	41,288	41,288	41,288	41,288
SOLID WASTE WORKER	PW-3-10	1	39,812	40,518	40,518	40,518
SOLID WASTE WORKER	PW-3-1	2	31,075	31,075	31,075	
WEIGH STATION ATTENDANT	PW-2-10	1	38,584	38,584	38,584	38,584
HIGHWAY CREDIT			(16,893)	(16,875)	(16,875)	(16,875)
SICK INCENTIVE			1,600	1,600	1,600	1,600
STIPENDS			2,300	2,300	2,300	2,300
TOTAL BUDGETED POSITIONS		5	213,000	213,725	213,725	182,649

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Waste Disposal - 43430				
510 Vehicles	Various size Roll Off Containers as part of replacement program	13,000		
Sub-Total		13,000	-	-
570 Other Betterments	Solid Waste Facility Access Road Maintenance	120,000		
Sub-Total		120,000	-	-
Total		133,000	-	-

**Fiscal Year 2015
Budget Request - Recycling
Operational Budget Request - 43440**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	1,019	0	0	0	0	0	0	0
4012000	Salaries - Overtime	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		1,019	0	0	0	0	0	0	0
4022000	Telephone	0	0	0	0	0	0	0	0
4022500	Light/Water/Gas Utilities	0	0	0	0	0	0	0	0
4026000	Vehicle Rental	0	0	0	0	0	0	0	0
4026100	Equipment Rental	0	0	0	0	0	0	0	0
4026300	Special Rental	0	0	0	0	0	0	0	0
4027000	Repairs to Equipment	0	0	0	0	0	0	0	0
4027500	Repairs to Building	0	0	167	0	0	0	0	0
4028842	Shingle & Sheetrock Recycling	17,799	28,000	7,553	18,000	8,000	8,000	8,000	8,000
TOTAL CONTRACTUAL SERVICES		17,799	28,000	7,720	18,000	8,000	8,000	8,000	8,000
4034500	Department Apparel	0	0	0	0	0	0	0	0
4036000	Small Tools & Implements	0	0	0	0	0	0	0	0
4039800	Other Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		0	0	0	0	0	0	0	0
40415	Meals	0	0	0	0	0	0	0	0
TOTAL FIXED CHARGES		0	0	0	0	0	0	0	0
4057000	Other Betterments	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
TOTAL		18,818	28,000	7,720	18,000	8,000	8,000	8,000	8,000

**Fiscal Year 2015
Budget Request - Open Space & Tree Work
Operational Budget Request - 43510**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	388,564	438,281	393,162	448,751	441,789	448,155	448,155	448,155
4012000	Salaries - Overtime	5,732	7,000	9,999	7,000	8,500	8,500	7,000	5,100
4012500	Temporary Wages	70,303	70,200	49,760	70,200	68,500	68,500	68,500	68,500
TOTAL PERSONNEL SERVICES		464,599	515,481	452,921	525,951	518,789	525,155	523,655	521,755
4022000	Telephone	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
4022500	Light/Water/Gas Utilities	43,532	48,308	49,356	51,345	51,345	49,728	49,728	49,728
4026000	Vehicle Rental	119,329	130,818	163,836	187,000	164,000	164,000	164,000	164,000
4026100	Equipment Rental	17,688	15,000	14,650	15,000	15,000	15,000	15,000	15,000
4027000	Repairs to Equipment	652	1,500	929	1,000	1,000	1,000	1,000	1,000
4027500	Repairs to Building	10,364	8,000	7,898	4,502	4,150	14,137	1,755	1,755
4027600	Repairs to Grounds	15,157	11,500	17,823	5,988	5,988	9,865	9,865	9,865
4027800	Maintenance of Trees	12,406	12,000	13,976	12,000	14,000	14,000	14,000	14,000
4027900	Forestry Board Expense	0	0	0	0	6,793	0	0	0
4028800	Miscellaneous Services	6,849	17,050	15,071	16,100	21,100	18,500	16,700	15,700
4028836	Downtown Mtnc. Program	7,409	8,415	7,939	6,650	6,650	10,550	4,650	4,650
4028900	In Service Training	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		234,586	253,791	292,678	300,785	291,226	297,980	277,898	276,898
4032000	Gas and Oil	1,873	1,200	1,826	1,250	1,250	1,350	1,350	1,350
4035500	Household Supplies	3,628	4,000	4,541	4,210	4,210	4,210	4,210	4,210
4035800	Safety Supplies	2,260	1,200	1,727	1,500	1,500	1,500	1,500	1,500
4036000	Small Tools & Implements	2,470	3,000	4,550	2,450	2,500	3,100	2,450	2,450
4037000	Agricultural Supplies	(2,239)	0	(2,069)	0	0	0	0	0
4039800	Other Supplies	3,746	2,800	1,169	3,500	3,500	3,500	3,500	3,500
TOTAL SUPPLIES & MATERIALS		11,738	12,200	11,744	12,910	12,960	13,660	13,010	13,010
4041500	Meals	44	55	165	72	72	72	72	72
TOTAL FIXED CHARGES		44	55	165	72	72	72	72	72
4057000	Other Betterments	0	57,700	1,497	20,650	20,650	10,000	5,000	5,000
TOTAL CAPITAL OUTLAY		0	57,700	1,497	20,650	20,650	10,000	5,000	5,000
TOTAL		710,967	839,227	759,005	860,368	843,697	846,867	819,635	816,735

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43510 - OPEN SPACE & TREE WORK

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
ARBORIST TEAM MANAGER	P-4	1	45,656	45,656	45,656	45,656
DISTRICT TEAM MANAGER	P-4	1	47,736	47,736	47,736	47,736
LANDSCAPER/TREE WORKER	PW-4-7	1	38,938	38,938	38,938	38,938
LANDSCAPER/TREE WORKER	PW-4-1/2	2	32,614	33,554	33,554	33,554
HIGHWAY EQUIPMENT OPERATOR	PW-4-5	3	36,026	36,691	36,691	36,691
HIGHWAY WORKER	PW-3-1/2	1	31,075	31,230	31,230	31,230
HIGHWAY WORKER	PW-3-7/8	2	37,066	37,908	37,908	37,908
HIGHWAY WORKER	PW-3-10	3	40,518	40,518	40,518	40,518
HIGHWAY WORKER	PW-3-10	4	40,518	40,518	40,518	40,518
HIGHWAY WORKER	PW-3-3	1	32,947	32,947	32,947	32,947
HIGHWAY WORKER	PW-3-1/2	2	23,306	31,092	31,092	31,092
HIGHWAY WORKER	PW-3-10	3	40,518	40,518	40,518	40,518
HIGHWAY WORKER	PW-3-3	4	32,947	32,947	32,947	32,947
SCHOOL CREDITS			(16,246)	(23,400)	(23,400)	(23,400)
STORM WATER CREDIT			(23,331)	(20,200)	(20,200)	(20,200)
STIPENDS & SICK INCENTIVE			1,500	1,500	1,500	1,500
TOTAL BUDGETED POSITIONS		13	441,789	448,155	448,155	448,155

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Open Space & Tree Work 43510				
570 Other Betterments				
	Fifty-fifty program & Tree Replacement Program	5,000		
	Open Space Improvements	5,000	5,000	5,000
Total		\$ 10,000	\$ 5,000	\$ 5,000

**Fiscal Year 2015
Budget Request - Hydro-Electric
Operational Budget Request - 43610**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	33,495	35,504	30,319	35,854	33,000	21,422	21,422	21,422
4012000	Salaries - Overtime	750	1,100	271	450	0	200	200	200
TOTAL PERSONNEL SERVICES		34,245	36,604	30,590	36,304	33,000	21,622	21,622	21,622
4022000	Telephone	659	550	660	275	400	275	275	275
4022500	Light/Water/Gas Utilities	30,680	20,000	26,848	19,000	25,000	19,000	19,000	19,000
4026000	Vehicle Rental	287	1,200	36	400	400	400	400	400
4027000	Repairs to Equipment	2,248	1,000	362	1,000	1,473	1,000	1,000	1,000
4027500	Repairs to Building	276	100	0	100	0	100	0	0
4028800	Miscellaneous Services	1,659	2,500	2,201	0	0	3,000	0	0
4028816	Canal Maintenance	51,884	60,650	50,029	61,900	63,200	64,500	53,085	53,085
TOTAL CONTRACTUAL SERVICES		87,693	86,000	80,136	82,675	90,473	88,275	73,760	73,760
4039800	Other Supplies	318	625	14	300	250	300	300	300
TOTAL SUPPLIES & MATERIALS		318	625	14	300	250	300	300	300
4041500	Meals	2	0	(1)	0	0	0	0	0
4046002	Property Insurance	1,379	1,700	1,483	1,500	1,887	1,925	1,585	1,585
TOTAL FIXED CHARGES		1,381	1,700	1,482	1,500	1,887	1,925	1,585	1,585
TOTAL		123,637	124,929	112,222	120,779	125,610	112,122	97,267	97,267

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43610 - HYDRO-ELECTRIC

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LABOR FROM STREET LIGHTING			29,474	17,168	17,168	17,168
LABOR FROM WATER & SEWER			6,380	4,254	4,254	4,254
TOTAL BUDGETED POSITIONS			35,854	21,422	21,422	21,422

**Fiscal Year 2015
Budget Request - Municipal Garage
Operational Budget Request - 43810**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	436,120	451,333	444,526	487,145	491,051	493,681	493,681	493,681
4012000	Salaries - Overtime	12,863	18,804	31,623	16,500	31,600	25,000	25,000	25,000
4019100	Billing - J. Entry	(740,305)	(1,145,584)	(1,133,328)	(1,021,762)	(1,037,500)	(1,017,350)	(1,017,350)	(1,017,350)
4019200	Billing - Cash	(1,260,796)	(1,372,132)	(1,293,463)	(1,335,333)	(1,328,122)	(1,341,245)	(1,341,245)	(1,341,245)
TOTAL PERSONNEL SERVICES		(1,552,118)	(2,047,579)	(1,950,642)	(1,853,450)	(1,842,971)	(1,839,914)	(1,839,914)	(1,839,914)
4020500	Printing Services	96	100	63	100	100	100	100	0
4022000	Telephone	517	600	617	624	624	624	624	624
4023000	Travel Expense	449	450	585	500	588	545	545	545
4024500	Sub., Periodicals	0	0	0	0	0	0	0	0
4026101	Outside Services	16,580	15,000	7,644	15,000	15,000	15,000	13,000	13,000
4026300	Special Rental	3,509	3,406	3,721	4,068	3,728	3,728	3,728	3,728
4026500	Repairs to Vehicles	147,210	170,000	157,050	165,000	165,000	165,000	160,000	160,000
4027000	Repairs to Equipment	190,247	210,000	202,174	209,300	209,300	204,300	203,300	203,300
4028800	Miscellaneous Services	7,134	8,160	9,530	11,050	12,070	12,400	12,400	11,050
4028900	In Service Training	928	5,200	1,615	1,000	1,000	3,800	1,000	1,000
TOTAL CONTRACTUAL SERVICES		366,670	412,916	382,999	406,642	407,410	405,497	394,697	393,247
4030500	Office Supplies	282	500	155	350	350	350	350	350
4032000	Gas and Oil	1,196,698	1,296,300	1,295,038	1,292,150	1,303,844	1,319,854	1,315,000	1,315,000
4032500	Tires and Tubes	48,473	53,300	46,817	48,000	48,000	49,600	48,000	48,000
4034500	Department Apparel	1,815	2,640	1,559	2,800	2,800	2,800	2,800	2,200
4035500	Household Supplies	766	700	644	700	1,160	1,160	1,160	1,160
4036000	Small Tools & Implements	8,075	7,500	6,456	8,000	8,000	8,000	7,500	7,500
4039800	Other Supplies	8,311	6,300	7,751	6,900	6,900	7,500	7,500	6,900
TOTAL SUPPLIES & MATERIALS		1,264,420	1,367,240	1,358,420	1,358,900	1,371,054	1,389,264	1,382,310	1,381,110
4041500	Meals	132	0	413	185	400	275	275	275
TOTAL FIXED CHARGES		132	0	413	185	400	275	275	275
4051000	Vehicles	258,350	477,000	457,315	0	657,935	1,991,000	0	0
4052000	Garage & Shop Equipment	25	17,498	17,622	0	10,850	65,300	0	0
TOTAL CAPITAL OUTLAY		258,375	494,498	474,937	0	668,785	2,056,300	0	0
TOTAL		337,479	227,075	266,127	(87,723)	604,678	2,011,422	(62,632)	(65,282)

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43810 - MUNICIPAL GARAGE

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
FLEET OPERATIONS MANAGER	P-7	1	63,544	63,544	63,544	63,544
MECHANIC LEAD PERSON	P-5	1	55,702	57,658	57,658	57,658
SENIOR PRINCIPAL CLERK	G-13-9	0.5	18,668	18,710	18,710	18,710
SENIOR EQUIPMENT MECHANIC	PW-9-10	1	54,288	54,288	54,288	54,288
WELDER/MECHANIC	PW-8-9	1	50,190	50,190	50,190	50,190
EQUIPMENT MECHANIC	PW-8-2/3	1	40,830	41,420	41,420	41,420
EQUIPMENT MECHANIC	PW-8-3	2	41,940	42,058	42,058	42,058
EQUIPMENT MECHANIC	PW-8-3	3	42,058	42,058	42,058	42,058
EQUIPMENT MECHANIC	PW-8-7	4	47,341	47,341	47,341	47,341
EQUIPMENT MECHANIC	PW-8-1	5	39,645	39,645	39,645	39,645
MG SHOP ASSISTANT	PW-3-2	1	31,196	31,970	31,970	31,970
SICK INCENTIVE			600	600	600	600
STIPENDS			5,050	4,200	4,200	4,200
TOTAL BUDGETED POSITIONS		10.5	491,051	493,681	493,681	493,681

Department Capital Outlay Budget summary

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Municipal Garage - 43810				
510 Vehicles	Road Grader with Plow and Wing	289,000		
	Ten Wheeled Dump Truck with Plow and Sander	225,000		
	Pavement Saw with Trailer	28,000		
	3/4 Ton Pick up with Plow and Power Lift Gate	40,000		
	1- Ton 4 x 4 Dump with Plow	48,000		
	Six Wheeled Dump Sander with Plow	176,000		
	Vacuum Sweeper	260,000		
	Material Handling Bucket Truck	225,000		
	Field Mower	60,000		
	Boom Modifications to Unit 143	16,000		
	4 x 4 Loader with Backhoe	115,000		
	225 CFM Towable Air Compressor	21,000		
	Message Board	17,000		
	Sidewalk Sweeper	125,500		
	Attachments for the Unit 804	41,000		
	Skid Steer Loader with Attachments	40,000		
	Telescopic Bucket Truck	175,000		
	1 Ton 4 x 4 Pickup Truck with and Compressor	46,500		
	1/2 Ton Pickup Truck	23,000		
	Tri - Axle Trailer	10,000		
	Upgraded Hydraulic Coupling System for Unit 501	10,000		
Total 510 Vehicles		1,991,000	- \$	-
520 Garage & Shop Equipment	DEF Fluid Dispensing Station	6,000		
	Light Vehicle Diagnostic Scanner	6,500		
	Heavy Vehicle Diagnostic Laptop Computer/Software	4,500		
	Hydraulic Diagnostic Testing Kit	3,500		
	150 Ton Shop Press	7,000		
	Fume Extraction System	16,000		
	Updating and Relocating Oil Storage Facility	13,000		
	110 Volt Mig Welder	1,000		
	Brake Lathe	7,800		
Total 520 Garage & Shop Equipment		65,300	- \$	-
Total Capital Outlay		2,056,300	- \$	-

**Fiscal Year 2015
Budget Request - Public Buildings
Operational Budget Request - 43900**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	162,709	154,418	155,719	146,816	146,000	142,446	155,446	155,446
4012000	Salaries - Overtime	8,413	4,500	6,298	5,500	8,000	5,500	5,500	5,500
TOTAL PERSONNEL SERVICES		171,122	158,918	162,017	152,316	154,000	147,946	160,946	160,946
4021500	Postage	5	10	0	10	10	10	10	10
4022000	Telephone	1,153	1,095	1,159	1,095	1,095	1,110	1,110	1,110
4023000	Travel Expenses	0	0	0	0	0	0	0	0
4023500	Mileage/Other	301	440	448	340	360	370	370	370
4024500	Subs/Periodicals	97	100	0	0	0	0	0	0
4026000	Vehicle Rental	9,600	22,080	22,080	22,080	20,080	22,300	22,300	22,300
4026300	Special Rental	900	870	869	955	955	1,100	1,100	1,100
4027300	Repairs to Meters	1,551	1,500	303	1,500	1,500	1,500	1,300	1,300
4028900	In Service Training	0	700	110	300	300	300	200	200
TOTAL CONTRACTUAL SERVICES		13,607	26,795	24,969	26,280	24,300	26,690	26,390	26,390
4030500	Office Supplies	119	150	127	150	150	100	100	100
4031000	Printing Supplies	221	500	464	300	300	300	300	300
4034500	Department Apparel	964	640	699	640	640	640	640	640
4036000	Small Tools & Implements	450	475	30	475	475	475	400	400
TOTAL SUPPLIES & MATERIALS		1,754	1,765	1,320	1,565	1,565	1,515	1,440	1,440
4042000	Dues	319	200	0	80	155	0	0	0
TOTAL FIXED CHARGES		319	200	0	80	155	0	0	0
TOTAL		186,802	187,678	188,306	180,241	180,020	176,151	188,776	188,776

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 43900 - PUBLIC BUILDINGS ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND	REQUESTED	ADMIN.	COUNCIL
			ANNUALIZED		RECOMMEND.	APPROP.
			TOTAL			
DIRECTOR OF PUBLIC BUILDINGS/ADA COORD.	P-10	1	85,391	85,391	85,391	85,391
BUILDING MAINTENANCE CREW LEADER	P-5	1	55,702	55,702	55,702	55,702
BUILDING MAIN. WORKER	PW-2-5	1	33,243	33,280	33,280	33,280
BUILDING MAIN. WORKER	PW-2-1	2	29,578	29,578	29,578	29,578
CUSTODIAN	PW-1-8	1/3	10,596	10,596	10,596	10,596
METER MAINTENANCE WORKER	PW-1-7	1/125	12,854	4,415	4,415	4,415
CAPITAL PROJECTS CREDIT			(20,000)	(13,000)		
LIBRARY MAINTENANCE CREDIT			(49,283)	(45,510)	(45,510)	(45,510)
POLICE MAINTENANCE CREDIT			(21,121)	(19,505)	(19,505)	(19,505)
SICK INCENTIVE			1,000	1,000	1,000	1,000
STIPENDS			500	500	500	500
TOTAL BUDGETED POSITIONS		4.425	138,460	142,446	155,446	155,446
MAINTENANCE PERSON - Staffing reorg.		<u>1</u>				<u>29,200</u>
		5.425				184,646

**Fiscal Year 2015
Budget Request - Public Works Building
Operational Budget Request - 43910**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022500	Light/Water/Gas Utilities	82,645	108,670	85,495	84,100	88,000	89,000	88,000	88,000
4027500	Repairs to Building	25,924	26,000	28,699	26,000	26,000	26,000	22,700	22,700
4028812	Outside Janitorial Services	16,165	16,830	16,277	16,950	15,373	16,750	16,750	16,750
TOTAL CONTRACTUAL SERVICES		124,734	151,500	130,471	127,050	129,373	131,750	127,450	127,450
4031500	Fuel Supplies	(933)	0	0	0	0	0	0	0
4039800	Other Supplies	2,910	2,100	1,145	2,100	2,100	2,100	1,800	1,800
TOTAL SUPPLIES & MATERIALS		1,977	2,100	1,145	2,100	2,100	2,100	1,800	1,800
4058000	Buildings & Structures	0	0	(6)	0	0	30,000	0	0
TOTAL CAPITAL OUTLAY		0	0	(6)	0	0	30,000	0	0
TOTAL		126,711	153,600	131,610	129,150	131,473	163,850	129,250	129,250

Department Capital Outlay Budget summary

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Public Works Buildings - 43910				
	Public Works Training Center - Funds would cover space improvements including fresh air supply system (\$11,000) carpet tile flooring(\$4,000), furniture (\$10,000), window blinds (\$1,000), and double entrance door (\$4,000).	\$ 30,000	\$ -	\$ -
Total		\$ 30,000	\$ -	\$ -

**Fiscal Year 2015
Budget Request - City Owned Parcels
Operational Budget Request - 43920**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022500	Light/Water/Gas Utilities	7,594	6,600	7,399	7,442	7,442	7,468	7,468	4,740
4028800	Miscellaneous Services	0	0	3,574	0	2,500	3,500	1,500	500
TOTAL CONTRACTUAL SERVICES		7,594	6,600	10,973	7,442	9,942	10,968	8,968	5,240
TOTAL		7,594	6,600	10,973	7,442	9,942	10,968	8,968	5,240

CITY OF LEWISTON
Department Operational Budget Summary
Social Services Department

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Personnel Services</u>										
44210 - Social Services Admin.	160,093	190,307	197,520	195,071	225,665	225,665	171,134	28,145	14.2%	17.9%
Total Personnel Services	160,093	190,307	197,520	195,071	225,665	225,665	171,134	28,145	14.2%	17.9%
<u>Contractual Services</u>										
44210 - Social Services Admin.	2,957	2,980	3,140	3,626	2,955	2,955	2,855	(185)	-5.9%	0.2%
44250 - Social Services	35,357	23,176	34,625	22,575	23,075	43,075	28,075	8,450	24.4%	3.4%
Total Contractual Services	38,314	26,156	37,765	26,201	26,030	46,030	30,930	8,265	21.9%	3.7%
<u>Supplies & Materials</u>										
44210 - Social Services Admin.	1,917	2,672	2,450	3,000	2,850	2,850	2,850	400	16.3%	0.2%
44250 - Social Services	89,926	55,155	89,500	70,500	79,500	144,500	99,500	55,000	61.5%	11.5%
Total Supplies & Materials	91,843	57,827	91,950	73,500	82,350	147,350	102,350	55,400	60.3%	11.7%
<u>Fixed Charges</u>										
44210 - Social Services Admin.	30	0	30	30	30	30	30	0	0.0%	0.0%
44250 - Social Services	710,727	622,127	780,000	700,000	740,000	840,000	800,000	60,000	7.7%	66.7%
Total Fixed Charges	710,757	622,127	780,030	700,030	740,030	840,030	800,030	60,000	7.7%	66.7%
Total Social Services Department	1,001,007	896,417	1,107,265	994,802	1,074,075	1,259,075	1,104,444	151,810	14%	100%

**Fiscal Year 2015
Budget Request - Social Services Administration
Operational Budget Request - 44210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	153,401	184,112	183,546	189,950	187,503	218,097	218,097	163,566
4012500	Temporary Wages	6,692	7,425	6,761	7,570	7,568	7,568	7,568	7,568
TOTAL PERSONNEL SERVICES		160,093	191,537	190,307	197,520	195,071	225,665	225,665	171,134
4020500	Printing Services	72	100	74	100	100	100	100	0
4021500	Postage	432	550	448	450	300	325	325	325
4022000	Telephone	823	820	766	840	750	780	780	780
4023000	Travel Expense	300	250	278	250	250	250	250	250
4023500	Mileage & Other	0	0	0	0	0	0	0	0
4027000	Repairs to Equipment	80	200	85	200	200	200	200	200
4028800	Miscellaneous Services	1,250	1,300	1,329	1,300	2,026	1,300	1,300	1,300
TOTAL CONTRACTUAL SERVICES		2,957	3,220	2,980	3,140	3,626	2,955	2,955	2,855
4030500	Office Supplies	1,034	1,000	1,171	1,500	1,800	1,800	1,800	1,800
4031000	Printing Supplies	883	1,150	1,501	950	1,200	1,050	1,050	1,050
TOTAL SUPPLIES & MATERIALS		1,917	2,150	2,672	2,450	3,000	2,850	2,850	2,850
4042000	Dues	30	30	0	30	30	30	30	30
TOTAL FIXED CHARGES		30	30	0	30	30	30	30	30
TOTAL		164,997	196,937	195,959	203,140	201,727	231,500	231,500	176,869

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 44210 - SOCIAL SERVICES

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
DIRECTOR OF SOCIAL SERVICES	M-8	1	75,504	78,137	78,137	78,137
SENIOR CASEWORKER/DEP. DIR. OF S. S.	G-21-8/9	1	50,192	51,812	51,812	51,812
CASEWORKER	G-17-2/3	1	32,117	32,502	32,502	32,502
CASEWORKER	G-17-2	2	31,271	32,117	32,117	32,117
ADMINISTRATIVE ASSISTANT	G-14-6	1	32,760	33,072	33,072	33,072
TAG GRANT - DIRECTOR			(7,157)	(9,542)	(9,542)	(9,542)
CDBG CREDIT- CASEWORKER*			(27,183)			(54,531)
*Pending CDBG program approval						
TOTAL BUDGETED POSITIONS		5	187,503	218,097	218,097	163,566

**Fiscal Year 2015
Budget Request - Social Services
Operational Budget Request - 44250**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4022500	Light/Water/Gas Util	21,727	89,000	13,797	23,000	14,000	14,500	34,500	19,500
4023200	Transportation	30	100	165	200	350	350	350	350
4025500	Medical & Dental Services	649	1,200	1,240	1,000	800	800	800	800
4028800	Miscellaneous Services	200	150	180	75	75	75	75	75
4029500	Institutional Services	0	300	420	350	350	350	350	350
4029800	Burial & Ambulance Services	12,751	14,000	7,374	10,000	7,000	7,000	7,000	7,000
TOTAL CONTRACTUAL SERVICES		35,357	104,750	23,176	34,625	22,575	23,075	43,075	28,075
4031500	Fuel Supplies	3,003	7,000	2,646	4,500	4,500	4,500	4,500	4,500
4033500	Food Supplies	57,790	159,520	32,418	55,000	37,000	40,000	105,000	60,000
4034600	Individual Apparel	0	0	0	0	0	0	0	0
4035000	Medical & Lab Supplies	29,133	12,000	20,091	30,000	29,000	35,000	35,000	35,000
TOTAL SUPPLIES & MATERIALS		89,926	178,520	55,155	89,500	70,500	79,500	144,500	99,500
4041000	Rent	710,727	1,331,100	610,054	780,000	700,000	740,000	840,000	800,000
4041010	Fire-Rent-Deposits	0	30,000	12,073	0	0	0	0	0
TOTAL FIXED CHARGES		710,727	1,361,100	622,127	780,000	700,000	740,000	840,000	800,000
TOTAL		836,010	1,644,370	700,458	904,125	793,075	842,575	1,027,575	927,575

CITY OF LEWISTON
Department Operational Budget Summary
Recreation & M P C

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Personnel Services</u>										
45110 - Recreation Admin.	184,219	185,809	190,103	189,931	190,564	185,592	185,592	(4,511)	-2.4%	45.4%
45120 - Recreation Programs	60,552	65,830	0	0	0	0	0	0	0.0%	0.0%
45190 - Armory	28,923	95,320	100,772	101,672	103,536	103,536	100,146	2,764	2.7%	25.3%
45390 - MPC Building	66,819	(1,874)	0	0	0	0	0	0	0.0%	0.0%
45410 - Senior Citizens	0	7,970	7,790	7,595	7,595	7,595	7,595	(195)	1.9%	1.9%
Total Personnel Services	340,513	353,055	298,665	299,198	301,695	296,723	293,333	(1,942)	-0.7%	72.5%
<u>Contractual Services</u>										
45110 - Recreation Admin.	8,068	5,967	7,114	6,722	7,103	5,970	5,520	(1,144)	-16.1%	1.5%
45120 - Recreation Programs	6,759	5,697	0	0	0	0	0	0	0.0%	0.0%
45190 - Armory	73,308	103,354	75,519	89,376	107,149	93,284	90,284	17,765	23.5%	22.8%
45390 - MPC Building	24,790	94	0	0	0	0	0	0	0.0%	0.0%
45410 - Senior Citizens	659	0	200	200	200	200	200	0	0.0%	0.0%
Total Contractual Services	113,584	115,112	82,833	96,298	114,452	99,454	96,004	16,621	20.1%	24.3%
<u>Supplies & Materials</u>										
45110 - Recreation Admin.	4,054	2,977	3,785	4,229	4,433	3,433	3,433	(352)	-9.3%	0.8%
45120 - Recreation Programs	1,737	560	0	0	0	0	0	0	0.0%	0.0%
45190 - Armory	3,351	1,909	3,627	3,627	3,627	3,150	3,000	(477)	-13.2%	0.8%
45390 - MPC Building	25,429	0	0	0	0	0	0	0	0.0%	0.0%
Total Supplies & Materials	34,571	5,446	7,412	7,856	8,060	6,583	6,433	(829)	-11.2%	1.6%
<u>Fixed Charges</u>										
45110 - Recreation Admin.	90	240	125	125	265	265	0	140	112.0%	0.1%
Total Fixed Charges	90	240	125	125	265	265	0	140	112.0%	0.1%
<u>Capital Outlay</u>										
45190 - Armory	255	0	3,000	3,000	124,700	6,000	0	3,000	100.0%	1.5%
45390 - MPC Building	0	0	0	0	0	0	0	0	0.0%	0.0%
Total Capital Outlay	255	0	3,000	3,000	124,700	6,000	0	3,000	100.0%	1.5%
Total Recreation & MPC	489,013	473,853	392,035	406,477	549,172	409,025	395,770	16,990	4.3%	100.0%

**Fiscal Year 2015
Budget Request - Recreation Administration
Operational Budget Request - 45110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	184,219	185,720	185,809	190,103	189,931	190,564	185,592	185,592
TOTAL PERSONNEL SERVICES		184,219	185,720	185,809	190,103	189,931	190,564	185,592	185,592
4020500	Printing Services	1,047	1,200	721	1,200	1,200	1,200	1,000	700
4021500	Postage	622	675	606	690	690	735	685	685
4022000	Telephone	4,532	3,100	2,840	3,100	2,820	2,885	2,885	2,885
4023000	Travel Expense	0	75	0	0	0	0	0	0
4023500	Mileage & Other	327	600	307	474	375	403	300	300
4024500	Sub., Periodicals	150	200	0	150	237	150	150	0
4026500	Repairs to Vehicles	699	500	1,124	500	500	500	500	500
4027000	Repairs to Equipment	691	1,020	369	1,000	900	1,230	450	450
TOTAL CONTRACTUAL SERVICES		8,068	7,370	5,967	7,114	6,722	7,103	5,970	5,520
4030500	Office Supplies	1,413	1,550	872	1,450	1,450	1,450	1,050	1,050
4031000	Printing Supplies	843	780	801	790	890	890	790	790
4032000	Gas and Oil	1,355	1,920	602	945	592	564	564	564
4032500	Tires and Tubes	0	250	0	0	0	500	0	0
4034500	Department Apparel	443	771	702	600	1,297	1,029	1,029	1,029
TOTAL SUPPLIES & MATERIALS		4,054	5,271	2,977	3,785	4,229	4,433	3,433	3,433
4042000	Dues	90	265	240	125	125	265	265	0
TOTAL FIXED CHARGES		90	265	240	125	125	265	265	0
TOTAL		196,431	198,626	194,993	201,127	201,007	202,365	195,260	194,545

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 45110 - RECREATION ADMIN.

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
RECREATION DIRECTOR*	M-10	1	87,438	87,438	87,438	87,438
DEPUTY DIRECTOR	M-8	1	66,788	66,788	66,788	66,788
ADMINISTRATIVE ASSISTANT	G-15-6	1	35,705	36,338	31,366	31,366
TOTAL BUDGETED POSITIONS		3	189,931	190,564	185,592	185,592
New Recreation Programmer					Net Adjustment	(58,297)
*Position were eliminated by salary reduction credit						127,295

**Fiscal Year 2015
Budget Request - Recreation Programs
Operational Budget Request - 45120**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	(42)	0	2,209	0	0	0	-	-
4012500	Temporary Wages	60,594	65,027	63,621	0	0	0	0	0
TOTAL PERSONNEL SERVICES		60,552	65,027	65,830	0	0	0	0	0
4023500	Mileage & Other	0	40	0	0	0	0	0	0
4026000	Vehicle Rentals	2,980	5,300	3,522	0	0	0	0	0
4028800	Miscellaneous Services	3,551	2,055	2,175	0	0	0	0	0
4028851	Field Trips	228	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		6,759	7,395	5,697	0	0	0	0	0
4035000	Medical & Lab Supplies	424	600	170	0	0	0	0	0
4037800	Recreation Supplies	1,313	3,000	390	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		1,737	3,600	560	0	0	0	0	0
TOTAL		69,048	76,022	72,087	0	0	0	0	0

**Recreation Programs
Summary Tabulation
FY 2015**

TITLE	Revenue		Amount	FY2014	
				Budget	Estimated Actual
Day Camp	53001	\$	17,000	24,800	16,012
Volleyball - Youth/Adult	53020	\$	11,535	9,705	11,532
Track/Field/Cross Country	53030	\$	2,500	2,855	2,500
Tennis Youth/Adult	53040	\$	13,500	13,220	13,500
Soccer	53050	\$	4,040	4,070	4,265
Open Gym	53060	\$	1,075	1,075	1,075
Lacrosse	53070	\$	12,095	11,540	12,095
Field Hockey	53080	\$	1,500	1,160	1,486
Youth Basketball	53090	\$	15,065	14,390	14,544
Softball/Baseball	53100	\$	10,295	13,615	10,295
Gymnastics	53110	\$	22,875	16,220	21,675
Little Artists	53120	\$	1,750	1,750	-
Wrestling	53130	\$	6,000	6,000	-
Vending & WITP	53160	\$	3,000	3,115	2,475
Total Revenues		\$	122,230	123,515	111,454

TITLE	Expenditure		Amount	Program P/(L)	FY2014	
					Budget	Estimated Actual
Day Camp	53001	\$	16,610	\$ 390	24,930	15,107
Volleyball - Youth/Adult	53020	\$	7,575	\$ 3,960	7,275	7,275
Track/Field/Cross Country	53030	\$	11,694	\$ (9,194)	11,644	7,600
Tennis Youth/Adult	53040	\$	20,625	\$ (7,125)	24,661	21,200
Soccer	53050	\$	3,905	\$ 135	4,914	2,365
Open Gym	53060	\$	1,718	\$ (643)	3,210	1,698
Lacrosse	53070	\$	9,291	\$ 2,804	9,291	9,291
Field Hockey	53080	\$	985	\$ 515	685	950
Youth Basketball	53090	\$	21,440	\$ (6,375)	27,980	20,640
Softball/Baseball	53100	\$	14,835	\$ (4,540)	13,257	14,727
Gymnastics	53110	\$	15,303	\$ 7,572	14,836	12,480
Little Artists	53120	\$	1,510	\$ 240	1,510	-
Wrestling	53130	\$	5,652	\$ 348	5,652	-
Vending & WITP	53160	\$	2,500	\$ 500	3,500	2,497
Special Services	53170	\$	2,807	\$ (2,807)	2,807	2,100
Aquatics	53180	\$	29,268	\$ (29,268)	27,488	27,470
Total Expenditures		\$	165,718	\$ (43,488)	183,640	145,400
Total Program Surplus/(Deficit)		\$	(43,488)		(60,125)	(33,946)
Beginning Fund Balance			126,314		186,439	186,439
Estimated Fund Balance			82,826		126,314	152,493

**Fiscal Year 2015
Budget Request - Armory
Operational Budget Request - 45190**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	29,402	99,532	94,780	100,272	100,272	102,336	102,336	98,946
4012000	Salaries - Overtime	(479)	500	540	500	1,400	1,200	1,200	1,200
TOTAL PERSONNEL SERVICES		28,923	100,032	95,320	100,772	101,672	103,536	103,536	100,146
4022500	Light/Water/Gas Utilities	49,332	55,630	64,193	49,519	62,376	64,284	64,284	64,284
4027000	Repairs to Equipment	2,216	4,320	1,535	3,000	4,000	4,608	3,000	3,000
4027500	Repairs to Building	21,760	21,185	37,626	23,000	23,000	38,257	26,000	23,000
TOTAL CONTRACTUAL SERVICES		73,308	81,135	103,354	75,519	89,376	107,149	93,284	90,284
4035500	Household Supplies	3,029	3,277	1,948	3,277	3,277	3,277	3,000	3,000
4039800	Other Supplies	322	350	(39)	350	350	350	150	0
TOTAL SUPPLIES & MATERIALS		3,351	3,627	1,909	3,627	3,627	3,627	3,150	3,000
4053000	Household Equipment	255	0	0	0	0	0	0	0
4058000	Buildings & Structures	0	0	0	3,000	3,000	124,700	6,000	0
TOTAL CAPITAL OUTLAY		255	0	0	3,000	3,000	124,700	6,000	0
TOTAL		105,837	184,794	200,583	182,918	197,675	339,012	205,970	193,430

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 45190 - ARMORY

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
MAINTENANCE SUPERVISOR	P-2	1	40,040	41,434	41,434	41,434
MAINTENANCE PERSON	G-10-5	1	29,780	30,451	30,451	30,451
JANITOR I	G-9-6	1	30,451	30,451	30,451	30,451
Turnover credit						(3,390)
TOTAL BUDGETED POSITIONS		3	100,272	102,336	102,336	98,946
Positions were eliminated by salary reduction credit		0				(98,946)
						0

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Recreation Armory - 45190				
580 Building & Structures				
	Installation of two catch basins	\$ 12,000	\$ 6,000	
	Install handrails in balcony	\$ 9,100		
	Rubber matting	\$ 5,000		
	Sprinkler system	\$ 25,000		
	Surveillance system	\$ 17,850		
	Elevator controller	\$ 36,000		
	Wood floor maintenance	\$ 19,750		
Total		\$ 124,700	\$ 6,000	\$ -

**Fiscal Year 2015
Budget Request - MPC Building
Operational Budget Request - 45390**

Account Number	Account Description	FY 2011 Actual	FY 2012 Budget	FY 2012 Actual	FY 2013 Budget	FY 2013 Est. Expended	FY 2014 Dept. Req.	FY 2014 Adm. Recom.	FY 2014 CC Action
4011000	Salaries	69,374	0	(1,874)	0	0	0	0	0
4012000	Salaries - Overtime	(2,555)	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		66,819	0	(1,874)	0	0	0	0	0
4022000	Telephone	390	0	94	0	0	0	0	0
4022500	Light/Water/Gas Utilities	16,322	0	0	0	0	0	0	0
4026100	Outside Rental	2,604	0	0	0	0	0	0	0
4027000	Repairs to Equipment	723	0	0	0	0	0	0	0
4027500	Repairs to Building	3,239	0	0	0	0	0	0	0
4028800	Miscellaneous Services	894	0	0	0	0	0	0	0
4028831	Contract Waste Collection	618	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		24,790	0	94	0	0	0	0	0
4031500	Fuel Supplies	24,867	0	0	0	0	0	0	0
4035500	Household Supplies	430	0	0	0	0	0	0	0
4039800	Other Supplies	132	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		25,429	0	0	0	0	0	0	0
4057000	Other Betterments	0	0	0	0	0	0	0	0
4058000	Buildings & Structures	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
TOTAL		117,038	0	(1,780)	0	0	0	0	0

**Fiscal Year 2015
Budget Request -Senior Citizens
Operational Budget Request - 45410**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4012500	Temporary Wages	0	7790	7970	7,790	7,595	7,595	7,595	7,595
TOTAL PERSONNEL SERVICES		0	7790	7970	7,790	7,595	7,595	7,595	7,595
4028800	Miscellaneous Services	659	660	0	200	200	200	200	200
TOTAL CONTRACTUAL SERVICES		659	660	0	200	200	200	200	200
TOTAL		659	8,450	7,970	7,990	7,795	7,795	7,795	7,795

CITY OF LEWISTON
Department Operational Budget Summary
Library

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
45510 - Library Administration	119,483	119,521	124,506	123,591	123,591	123,591	123,591	(915)	-0.7%	12.8%
45520 - Circulation	321,085	324,671	335,247	334,719	339,288	339,288	339,288	4,041	1.2%	35.0%
45530 - Catalog	173,701	172,754	168,966	168,966	164,511	164,511	155,912	(4,455)	-2.6%	17.0%
45590 - Library Building	43,620	47,567	49,283	49,283	45,510	45,510	45,510	(3,773)	-7.7%	4.7%
Total Personnel Services	657,889	664,513	678,002	676,559	672,900	672,900	664,301	(5,101)	-0.8%	69.4%
<u>Contractual Services</u>										
45510 - Library Administration	16,307	16,384	17,240	16,878	19,560	16,270	15,532	(970)	-5.6%	1.7%
45520 - Circulation	2,560	1,720	3,450	3,350	3,610	3,410	660	(40)	-1.2%	0.4%
45530 - Catalog	5,504	5,148	5,640	5,499	5,360	5,360	5,360	(280)	-5.0%	0.6%
45590 - Library Building	123,690	127,097	131,291	138,300	143,359	143,359	140,859	12,068	9.2%	14.8%
Total Contractual Services	148,061	150,349	157,621	164,027	171,889	168,399	162,411	10,778	6.8%	17.4%
<u>Supplies & Materials</u>										
45510 - Library Administration	1,900	2,325	1,970	2,000	2,010	2,010	2,010	40	2.0%	0.2%
45520 - Circulation	92,199	81,262	92,555	92,555	111,290	88,895	53,337	(3,660)	-4.0%	9.2%
45530 - Catalog	9,777	6,547	6,900	6,800	6,900	6,600	6,600	(300)	-4.3%	0.7%
45590 - Library Building	2,114	1,437	2,050	1,900	1,900	1,600	1,600	(450)	-22.0%	0.2%
Total Supplies & Materials	105,990	91,571	103,475	103,255	122,100	99,105	63,547	(4,370)	-4.2%	10.2%
<u>Fixed Charges</u>										
45510 - Library Administration	282	255	325	325	470	325	50	0	0.0%	0.0%
Total Fixed Charges	282	255	325	325	470	325	50	0	0.0%	0.0%
<u>Capital Outlay</u>										
45520 - Circulation	0	0	0	0	1,100	0	0	0		0.0%
45530 - Catalog	0	0	0	0	0	0	0	0		0.0%
45590 - Library Building	0	6,375	0	0	42,000	28,500	0	28,500		2.9%
Total Capital Outlay	0	6,375	0	0	43,100	28,500	0	28,500		2.9%
Total Library	912,222	913,063	939,423	944,166	1,010,459	969,229	890,309	29,807	3.2%	100.0%

**Fiscal Year 2015
Budget Request -Library Administration
Operational Budget Request - 45510**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	119,483	120,765	119,521	124,506	123,591	123,591	123,591	123,591
TOTAL PERSONNEL SERVICES		119,483	120,765	119,521	124,506	123,591	123,591	123,591	123,591
4021500	Postage	6,370	6,360	5,869	6,210	6,010	6,350	6,050	6,050
4022000	Telephone	2,552	2,380	2,054	2,500	2,355	2,410	2,410	2,410
4023000	Travel Expense	196	150	163	300	300	2,190	0	0
4023500	Mileage and Other	363	375	335	400	400	750	400	400
4026300	Special Rentals	2,190	4,380	3,762	2,780	2,803	2,810	2,810	2,810
4027000	Repairs to Equipment	4,636	4,950	4,201	5,050	5,010	5,050	4,600	3,862
TOTAL CONTRACTUAL SERVICES		16,307	18,595	16,384	17,240	16,878	19,560	16,270	15,532
4030500	Office Supplies	1,900	1,970	2,325	1,970	2,000	2,010	2,010	2,010
4031000	Printing Supplies	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		1,900	1,970	2,325	1,970	2,000	2,010	2,010	2,010
4042000	Dues	282	355	255	325	325	470	325	50
TOTAL FIXED CHARGES		282	355	255	325	325	470	325	50
TOTAL		137,972	141,685	138,485	144,041	142,794	145,631	142,196	141,183

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 45510 - LIBRARY ADMINISTRATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LIBRARY DIRECTOR	M-10	1	87,438	87,438	87,438	87,438
ADMINISTRATIVE ASSISTANT	G-14-9	1	36,153	36,153	36,153	36,153
TOTAL BUDGETED POSITIONS		2	123,591	123,591	123,591	123,591

**Fiscal Year 2015
Budget Request -Circulation
Operational Budget Request - 45520**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	244,483	263,240	243,302	251,069	251,069	254,150	254,150	254,150
4012000	Salaries - Overtime	22	0	569	150	150	150	150	150
4012500	Temporary Wages	76,580	82,602	80,800	84,028	83,500	84,988	84,988	84,988
TOTAL PERSONNEL SERVICES		321,085	345,842	324,671	335,247	334,719	339,288	339,288	339,288
4020500	Printing Services	1,551	1,300	1,060	1,300	1,250	1,300	1,100	660
4026200	MIS Rentals	395	395	395	0	0	0	0	0
4028600	Microfilm	614	300	265	2,150	2,100	2,310	2,310	0
TOTAL CONTRACTUAL SERVICES		2,560	1,995	1,720	3,450	3,350	3,610	3,410	660
4037800	Recreation Supplies	1,039	900	910	900	900	900	900	540
4038201	Reference Books	10,051	11,900	10,088	11,900	11,900	15,000	11,900	7,140
4038202	Nonfiction Books	20,624	19,630	21,112	19,630	19,630	25,000	19,630	11,778
4038203	Fiction Books	18,497	16,150	16,575	16,150	16,150	21,000	16,150	9,690
4038204	Children's Books	15,471	15,125	9,787	15,125	15,125	19,600	15,125	9,075
4038205	Periodicals	8,924	9,770	8,944	9,770	9,770	9,400	9,000	5,400
4038206	Paperback Books	7,146	6,390	5,254	6,390	6,390	7,400	6,390	3,834
4038207	Foreign Language Books	354	1,890	0	1,890	1,890	1,890	0	0
4039051	Children's Visual Aids	3,769	3,700	2,823	3,700	3,700	3,800	2,700	1,620
4039052	Adult Visual Aids	6,324	7,100	5,769	7,100	7,100	7,300	7,100	4,260
TOTAL SUPPLIES & MATERIALS		92,199	92,555	81,262	92,555	92,555	111,290	88,895	53,337
4050500	Office Equipment	0	0	0	0	0	1,100	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	1,100	0	0
TOTAL		415,844	440,392	407,653	431,252	430,624	455,288	431,593	393,285

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET

Fiscal Year 2015 BUDGET

DIVISION: 45520 - CIRCULATION

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
CHILDREN'S LIBRARIAN	P-6	1	54,678	54,678	54,678	54,678
CIRCULATION SERVICES SUPERVISOR	G-21-1/2	1	34,067	35,382	35,382	35,382
LIBRARY TECHNICIAN	G-16-1	1	22,713	30,284	30,284	30,284
LIBRARY TECHNICIAN	G-16-1	2	30,655	30,284	30,284	30,284
LIBRARY TECHNICIAN	G-16-1	3	30,300	30,284	30,284	30,284
LIBRARY ASSISTANT	G-10-10	1	33,092	33,092	33,092	33,092
LIBRARY ASSISTANT	G-10-1	2	19,027	25,370	25,370	25,370
LIBRARY ASSISTANT	G-10-4	3/5	14,778	14,778	14,778	14,778
TOTAL BUDGETED POSITIONS		7.5	239,309	254,150	254,150	254,150

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Circulation - 45520				
505 - Office Equipment	Welcome center kiosk in the library entrance area to provide library users with information on services in multiple languages. This would include a video monitor with rotating information, floor plan maps with service and resource locations, and handouts with library service and policy information. Each item would be available in English, French and Somali.	1,100	0	0
Total		\$ 1,100	\$ -	\$ -

**Fiscal Year 2015
Budget Request - Library Catalog
Operational Budget Request - 45530**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	169,478	170,763	169,439	164,988	164,988	160,533	160,533	135,164
4012500	Temporary Wages	4,223	3,978	3,315	3,978	3,978	3,978	3,978	20,748
TOTAL PERSONNEL SERVICES		173,701	174,741	172,754	168,966	168,966	164,511	164,511	155,912
4026200	MIS Rentals	5,504	5,660	5,148	5,640	5,499	5,360	5,360	5,360
TOTAL CONTRACTUAL SERVICES		5,504	5,660	5,148	5,640	5,499	5,360	5,360	5,360
4030500	Office Supplies	9,777	6,900	6,547	6,900	6,800	6,900	6,600	6,600
TOTAL SUPPLIES & MATERIALS		9,777	6,900	6,547	6,900	6,800	6,900	6,600	6,600
4050500	Office Equipment	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
TOTAL		188,982	187,301	184,449	181,506	181,265	176,771	176,471	167,872

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015 BUDGET

DIVISION: 45530 - CATALOG

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
TECHNICAL SERVICES LIBRARIAN	P-6	1	59,183	59,183	59,183	59,183
ADULT SERVICES LIBRARIAN	P-6	1	41,282	42,335	42,335	42,335
LIBRARY TECHNICIAN	G-16-4/5	1	33,072	33,646	33,646	33,646
LIBRARY ASSISTANT	G-10-1	1	33,092	25,370	25,370	
TOTAL BUDGETED POSITIONS		4	166,629	160,533	160,533	135,164

**Fiscal Year 2012
Budget Request - Library Building
Operational Budget Request - 45590**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	43,620	48,567	47,567	49,283	49,283	45,510	45,510	45,510
TOTAL PERSONNEL SERVICES		43,620	48,567	47,567	49,283	49,283	45,510	45,510	45,510
4022500	Light/Water/Gas Utilities	64,150	74,077	66,685	59,811	69,000	70,459	70,459	70,459
4027500	Repairs to Building	35,354	31,500	29,576	31,500	31,300	31,500	31,500	29,000
4028812	Outside Janitorial Services	24,186	33,810	30,836	39,980	38,000	41,400	41,400	41,400
TOTAL CONTRACTUAL SERVICES		123,690	139,387	127,097	131,291	138,300	143,359	143,359	140,859
4035500	Household Supplies	2,114	2,050	1,437	2,050	1,900	1,900	1,600	1,600
4037000	Agricultural Supplies	0	150	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		2,114	2,200	1,437	2,050	1,900	1,900	1,600	1,600
4058000	Buildings & Structures	0	6,375	6,375	0	0	42,000	28,500	0
TOTAL CAPITAL OUTLAY		0	6,375	6,375	0	0	42,000	28,500	0
TOTAL		169,424	196,529	182,476	182,624	189,483	232,769	218,969	187,969

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2012 BUDGET

DIVISION: 45590 - LIBRARY BUILDING

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
JANITORIAL SERVICES			49,283	45,510	45,510	45,510
TOTAL BUDGETED POSITIONS			49,283	45,510	45,510	45,510

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Library Building - 45590				
580 - Bldgs & Structures				
	Replace 50' x 40' section of flat roof membrane. Current roof has leaks and water infiltration despite numerous patch repairs done over the last several years. This is a necessary repair to check internal damage and prevent the onset of mold in the roof insulation.	\$ 28,500	\$ 28,500	
	Software upgrade to connect Library HVAC controls to city network. Will allow Building Maintenance Superintendent and Library Director to monitor system performance and controls from their desktop computers.	\$ 3,200	\$ -	0
	Replace 12 single pane windows in original library facility to increase building energy efficiency.	\$ 10,300	\$ -	0
Total		\$ 42,000	\$ 28,500	\$ -

CITY OF LEWISTON
Department Operational Budget Summary
Debt Service

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<u>Contractual Services</u>										
47510 - Paying Agent Fees	4,500	1,000	2,500	2,500	2,500	0	0	(2,500)	-100.0%	0.00%
Total Contractual Services	4,500	1,000	2,500	2,500	2,500	0	0	(2,500)	-100.0%	0.00%
<u>Fixed Charges</u>										
47110 - Debt Service Principal	6,440,158	6,173,720	6,530,794	6,544,867	7,027,620	6,834,920	6,834,920	304,126	4.7%	78.01%
47210 - Debt Service Interest	3,263,024	2,205,324	2,081,999	2,066,187	2,030,020	1,926,930	1,926,930	(155,069)	-7.4%	21.99%
Total Fixed Charges	9,703,182	8,379,044	8,612,793	8,611,054	9,057,640	8,761,850	8,761,850	149,057	1.7%	100.00%
Total Debt Service	9,707,682	8,380,044	8,615,293	8,613,554	9,060,140	8,761,850	8,761,850	146,557	1.7%	100.0%

**Fiscal Year 2015
Budget Request - Debt Service Principal
Operational Budget Request - 47110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	6,440,158	6,172,940	6,173,720	6,530,794	6,544,867	7,027,620	6,834,920	6,834,920
TOTAL FIXED CHARGES		6,440,158	6,172,940	6,173,720	6,530,794	6,544,867	7,027,620	6,834,920	6,834,920
TOTAL		6,440,158	6,172,940	6,173,720	6,530,794	6,544,867	7,027,620	6,834,920	6,834,920

**Fiscal Year 2015
Budget Request - Debt Service Interest
Operational Budget Request - 47210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	3,263,024	2,424,028	2,205,324	2,081,999	2,066,187	2,030,020	1,926,930	1,926,930
TOTAL FIXED CHARGES		3,263,024	2,424,028	2,205,324	2,081,999	2,066,187	2,030,020	1,926,930	1,926,930
TOTAL		3,263,024	2,424,028	2,205,324	2,081,999	2,066,187	2,030,020	1,926,930	1,926,930

**Fiscal Year 2015
Budget Request - Paying Agent Fees
Operational Budget Request - 47510**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	4,500	4,500	1,000	2,500	2,500	2,500	0	0
TOTAL FIXED CHARGES		4,500	4,500	1,000	2,500	2,500	2,500	0	0
TOTAL		4,500	4,500	1,000	2,500	2,500	2,500	0	0

CITY OF LEWISTON
Department Operational Budget Summary
Intergovernmental

	FY 2012 Actual	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action	Increase/ (Decrease)	% Increase/ (Decrease)	% of Total Budget
<i>Fixed Charges</i>										
48110 - Auburn-Lewiston Airport	106,750	105,000	105,000	105,000	142,500	123,750	105,000	18,750	17.9%	3.3%
48120 - Transit Subsidy	207,779	235,496	235,373	235,373	237,021	237,021	211,378	1,648	0.7%	6.4%
48130 - 9-1-1 Committee	968,347	1,035,156	1,036,851	1,036,851	1,093,533	1,061,921	1,049,386	25,070	2.4%	28.6%
48310 - County Government	2,256,622	2,315,399	2,281,176	2,281,176	2,292,246	2,292,246	2,292,246	11,070	0.5%	61.7%
Total Fixed Charges	3,539,498	3,691,051	3,658,400	3,658,400	3,765,300	3,714,938	3,658,010	56,538	1.5%	100.0%
Total Intergovernmental	3,539,498	3,691,051	3,658,400	3,658,400	3,765,300	3,714,938	3,658,010	56,538	1.5%	100.0%

**Fiscal Year 2015
Budget Request - Auburn - Lewiston Airport
Operational Budget Request - 48110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	106,750	105,000	105,000	105,000	105,000	142,500	123,750	105,000
TOTAL FIXED CHARGES		106,750	105,000	105,000	105,000	105,000	142,500	123,750	105,000
TOTAL		106,750	105,000	105,000	105,000	105,000	142,500	123,750	105,000

**Fiscal Year 2015
 Budget Request - Transit Subsidy
 Operational Budget Request - 48120**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	207,779	235,496	235,496	235,373	235,373	237,021	237,021	211,378
TOTAL FIXED CHARGES		207,779	235,496	235,496	235,373	235,373	237,021	237,021	211,378
TOTAL		207,779	235,496	235,496	235,373	235,373	237,021	237,021	211,378

**Fiscal Year 2015
Budget Request - 9-1-1 Committee
Operational Budget Request - 48130**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4043000	Donations	968,347	1,035,381	1,035,156	1,036,851	1,036,851	1,093,533	1,061,921	1,049,386
TOTAL FIXED CHARGES		968,347	1,035,381	1,035,156	1,036,851	1,036,851	1,093,533	1,061,921	1,049,386
TOTAL		968,347	1,035,381	1,035,156	1,036,851	1,036,851	1,093,533	1,061,921	1,049,386

**Fiscal Year 2015
Budget Request - County Government
Operational Budget Request - 48310**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	2,256,622	2,315,399	2,315,399	2,281,176	2,281,176	2,292,246	2,292,246	2,292,246
TOTAL FIXED CHARGES		2,256,622	2,315,399	2,315,399	2,281,176	2,281,176	2,292,246	2,292,246	2,292,246
TOTAL		2,256,622	2,315,399	2,315,399	2,281,176	2,281,176	2,292,246	2,292,246	2,292,246

CITY OF LEWISTON
Department Operational Budget Summary
Miscellaneous

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2015	Increase/	% Increase/	% of Total
	Actual	Actual	Budget	Est. Expended	Dept. Req.	Adm. Recom.	CC Action	(Decrease)	(Decrease)	Budget
<u>Personnel Services</u>										
49710 - Reserve for Salaries	0	0	74,175	74,175	166,780	166,780	(58,920)	92,605	124.8%	1.99%
49910 - Miscellaneous	33,550	33,900	41,500	38,400	41,475	41,475	41,475	(25)	-0.1%	0.49%
Total Personnel Services	33,550	33,900	115,675	112,575	208,255	208,255	(17,445)	92,580	80.0%	2.48%
<u>Contractual Services</u>										
49110 - Private & Parochial Schools	107,992	64,818	64,925	63,145	67,839	67,839	67,839	2,914	4.5%	0.81%
49910 - Miscellaneous	2,035	3,127	2,830	2,210	2,380	2,380	2,380	(450)	-15.9%	0.03%
Total Contractual Services	110,027	67,945	67,755	65,355	70,219	70,219	70,219	2,464	3.6%	0.84%
<u>Supplies & Materials</u>										
49110 - Private & Parochial Schools	0	0	0	0	0	0	0	0		0.00%
<u>Fixed Charges</u>										
49210 - Insurances	3,518,826	3,788,420	4,327,570	4,153,519	4,478,001	4,474,408	4,407,015	146,838	3.4%	53.38%
49310 - Pensions & Retirement	1,960,888	1,843,808	2,270,838	2,253,862	2,678,074	2,665,561	2,362,240	394,723	17.4%	31.80%
49410 - Workers Comp & Unemp.	668,475	681,786	675,990	675,990	711,574	711,574	683,279	35,584	5.3%	8.49%
49510 - Municipal Dues & Donations	80,999	88,880	85,367	84,149	84,955	84,330	74,149	(1,037)	-1.2%	1.01%
49610 - Tax Sharing - Auburn	157,083	155,225	159,200	159,137	165,517	165,517	162,510	6,317	4.0%	1.97%
49810 - Contingencies	800	0	0	0	0	0	0	0		0.00%
Total Fixed Charges	6,387,071	6,558,119	7,518,965	7,326,657	8,118,121	8,101,390	7,689,193	582,425	7.7%	96.65%
<u>Capital Outlay</u>										
49910 - Miscellaneous	1,658	3,073	2,500	1,500	2,500	2,500	2,500	0	0.0%	0.03%
Total Capital Outlay	1,658	3,073	2,500	1,500	2,500	2,500	2,500	0	0.0%	0.03%
Total Miscellaneous	6,532,306	6,663,037	7,704,895	7,506,087	8,399,095	8,382,364	7,744,467	677,469	8.8%	100.00%

**Fiscal Year 2015
Budget Request - Private & Parochial Schools
Operational Budget Request - 49110**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4023200	Transportation	107,992	61,250	64,818	64,925	63,145	67,839	67,839	67,839
4028500	Testing Services	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		107,992	61,250	64,818	64,925	63,145	67,839	67,839	67,839
4038200	Books	0	0	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		0	0	0	0	0	0	0	0
TOTAL		107,992	61,250	64,818	64,925	63,145	67,839	67,839	67,839

**Fiscal Year 2015
Budget Request - Insurances
Operational Budget Request - 49210**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4046001	Auto Insurance	92,070	97,865	96,682	98,700	90,576	91,483	91,483	91,483
4046002	Property Insurance	56,945	69,560	61,135	61,858	52,375	56,574	54,574	54,574
4046003	General Liability Insurance	80,830	89,370	77,608	79,162	82,193	83,960	83,960	83,960
4046004	MMEHT Health Insurance	2,788,312	3,132,884	3,080,650	3,552,984	3,387,744	3,691,832	3,691,832	3,626,316
4046005	Boston Mutual Life Ins.	32,181	34,125	46,573	47,835	44,851	47,094	46,200	45,000
4046006	Fidelity Bond	8,477	5,590	(762)	8,520	3,469	4,380	3,680	3,680
4046007	Public Officials Liability Ins.	19,844	21,715	22,005	20,868	18,489	20,232	20,232	20,232
4046008	Inland Marine Insurance	21,893	19,905	23,342	24,122	22,954	23,719	23,719	23,719
4046009	Boiler & Machinery Insurance	10,642	9,375	9,199	9,055	8,087	8,167	8,167	8,167
4046011	Health Insurance Buyout	312,446	304,030	289,035	326,695	347,847	356,116	356,116	356,116
4046012	Flexible Spending Account	65,006	71,548	53,407	62,811	62,620	64,718	64,718	64,041
4046013	Healthcare Educator	27,680	32,460	29,546	32,460	31,314	28,727	28,727	28,727
4046099	Self Insurance	2,500	3,000	0	2,500	1,000	1,000	1,000	1,000
TOTAL FIXED CHARGES		3,518,826	3,891,427	3,788,420	4,327,570	4,153,519	4,478,001	4,474,408	4,407,015
TOTAL		3,518,826	3,891,427	3,788,420	4,327,570	4,153,519	4,478,001	4,474,408	4,407,015

**Fiscal Year 2015
Budget Request - Retirement
Operational Budget Request - 49310**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4044001	MePERS Expend. - Employer	517,106	818,978	579,010	850,640	796,584	990,538	990,538	982,029
4044003	City Pension Plan	219,276	214,515	200,010	139,485	129,264	127,129	127,129	102,316
4044004	Deferred Comp. - Employer	82,866	85,445	80,848	84,270	83,463	86,753	86,753	75,377
4044500	FICA Expend. - Employer	618,092	652,360	615,834	683,920	659,317	685,300	685,300	677,406
4044600	Severance Pay	220,960	166,348	94,648	238,913	311,624	513,413	500,900	250,171
4044800	Retirement Health Savings	302,588	293,288	273,458	273,610	273,610	274,941	274,941	274,941
TOTAL FIXED CHARGES		1,960,888	2,230,934	1,843,808	2,270,838	2,253,862	2,678,074	2,665,561	2,362,240
TOTAL		1,960,888	2,230,934	1,843,808	2,270,838	2,253,862	2,678,074	2,665,561	2,362,240

Fiscal Year 2015
Budget Request - Workers' Comp. & Unemployment Comp.
Operational Budget Request - 49410

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4046500	Unemployment Compensation	18,000	10,000	10,000	4,200	4,200	4,200	4,200	4,200
4047000	Workers' Compensation	650,475	671,786	671,786	671,790	671,790	707,374	707,374	679,079
TOTAL FIXED CHARGES		668,475	681,786	681,786	675,990	675,990	711,574	711,574	683,279
TOTAL		668,475	681,786	681,786	675,990	675,990	711,574	711,574	683,279

**Fiscal Year 2015
Budget Request - Municipal Dues & Donations
Operational Budget Request - 49510**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4042000	Dues	66,101	66,375	63,580	68,300	67,082	68,240	68,240	60,014
4043000	Donations	14,898	18,530	25,300	17,067	17,067	16,715	16,090	14,135
TOTAL FIXED CHARGES		80,999	84,905	88,880	85,367	84,149	84,955	84,330	74,149
TOTAL		80,999	84,905	88,880	85,367	84,149	84,955	84,330	74,149

**Fiscal Year 2015
Budget Request -Tax Sharing - Auburn
Operational Budget Request - 49610**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	157,083	155,225	155,225	159,200	159,137	165,517	165,517	162,510
TOTAL FIXED CHARGES		157,083	155,225	155,225	159,200	159,137	165,517	165,517	162,510
TOTAL		157,083	155,225	155,225	159,200	159,137	165,517	165,517	162,510

Fiscal Year 2015
Budget Request - Reserve for Salaries
Operational Budget Request - 49710

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	0	43,285	0	74,175	74,175	166,780	166,780	(58,920)
TOTAL PERSONNEL SERVICES		0	43,285	0	74,175	74,175	166,780	166,780	(58,920)
TOTAL		0	43,285	0	74,175	74,175	166,780	166,780	(58,920)

**Fiscal Year 2015
 Budget Request - Contingencies
 Operational Budget Request - 49810**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4049000	Fixed Charges	800	20,000	0	0	0	0	0	0
TOTAL FIXED CHARGES		800	20,000	0	0	0	0	0	0
TOTAL		800	20,000	0	0	0	0	0	0

**Fiscal Year 2015
Budget Request -Other Miscellaneous
Operational Budget Request - 49910**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4015000	Other Miscellaneous	33,550	35,400	33,900	41,500	38,400	41,475	41,475	41,475
TOTAL PERSONNEL SERVICES		33,550	35,400	33,900	41,500	38,400	41,475	41,475	41,475
4028800	Miscellaneous Services	2,035	2,830	3,127	2,830	2,210	2,380	2,380	2,380
4028900	In Service Training	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		2,035	2,830	3,127	2,830	2,210	2,380	2,380	2,380
4050500	Office Equipment	1,658	2,500	3,073	2,500	1,500	2,500	2,500	2,500
TOTAL CAPITAL OUTLAY		1,658	2,500	3,073	2,500	1,500	2,500	2,500	2,500
TOTAL		37,243	40,730	40,100	46,830	42,110	46,355	46,355	46,355

DEPARTMENT CAPITAL OUTLAY BUDGET SUMMARY

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Other Miscellaneous 49910				
505 - Office Equipment	Purchase of miscellaneous office equipment during the year not anticipated by departments	2,500	2,500	2,500
Total		2,500	2,500	2,500

Department of Public Works
Water Division
 Pro-Forma Cash Flow
 Cash Analysis from July 1, 2014 to June 30, 2015

Revenues

Cash Receipts:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Meters	3,549,959	3,567,764	4,019,099	4,019,099	4,172,874	4,172,874	4,172,874
Public Fire Protection	593,200	593,200	699,800	699,800	738,000	738,000	738,000
Private Fire Protection	74,481	73,290	85,100	85,100	88,000	88,000	88,000
Sprinklers	277,592	275,868	316,250	316,250	330,000	330,000	330,000
Sewer Meter Service	80,000	80,000	80,000	80,000	80,000	80,000	80,000
TOTAL REVENUES	4,575,232	4,590,122	5,200,249	5,200,249	5,408,874	5,408,874	5,408,874

Expenses

Cash Payments:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Payroll	833,462	884,599	896,877	916,328	914,173	910,093	904,115
Employee Benefits	458,400	499,783	546,711	557,492	594,692	594,692	594,692
Debt Service	2,000,279	1,932,942	2,054,843	2,054,843	2,117,081	2,117,081	2,117,081
Operating Expenses	935,023	1,154,818	1,379,948	1,453,724	1,462,899	1,450,568	1,439,008
Capital Outlay	224,397	264,806	293,000	293,000	288,000	288,000	288,000
TOTAL EXPENSES	4,451,561	4,736,948	5,171,379	5,275,388	5,376,845	5,360,434	5,342,896

Total Cash

Net Cash <i>INC./(DEC.)</i>	123,671	(146,826)	28,870	(75,139)	32,029	48,440	65,978
Beg. Cash	363,513	487,184	340,358	340,358	265,219	265,219	265,219
Ending Cash	487,184	340,358	369,228	265,219	297,248	313,659	331,197

**Fiscal Year 2015
Budget Request - Source of Supply
Operational Budget Request - 60100**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	89,513	86,932	80,983	87,533	89,408	91,535	91,535	91,535
4012000	Salaries - Overtime	35,622	47,256	37,408	29,396	39,000	30,192	30,192	26,945
4012500	Temporary Wages	2,559	7,200	4,464	6,450	6,450	6,450	6,450	6,450
4017001	MSRS - Employer	19,669	21,451	23,135	21,652	23,792	24,397	24,397	24,397
4017501	FICA - Employer	9,447	10,265	9,124	8,945	9,823	9,312	9,312	9,312
4044004	Deferred Comp. - Employer	1,382	2,730	1,008	1,820	1,473	1,661	1,661	1,661
6060405	Meals	87	110	80	110	110	110	110	110
TOTAL PERSONNEL SERVICES		158,279	175,944	156,202	155,906	170,056	163,657	163,657	160,410
6061501	Purchased Power	-85,892	-45,488	-6,134	122,001	173,969	75,244	75,244	75,244
6061601	Other Utilities/Propane	12,107	13,800	14,621	13,800	13,800	13,800	13,800	13,800
6063502	Contract. Services - Hazmat	3,673	6,955	7,639	6,955	6,955	6,955	6,955	6,955
6063509	Contract. Services - Maint.	85,523	93,000	84,397	96,000	96,000	97,000	97,000	97,000
TOTAL CONTRACTUAL SERVICES		15,411	68,267	100,522	238,756	290,724	192,999	192,999	192,999
6062001	Materials & Supplies	65,277	67,500	74,268	64,500	80,000	80,000	77,600	77,600
TOTAL SUPPLIES & MATERIALS		65,277	67,500	74,268	64,500	80,000	80,000	77,600	77,600
TOTAL		238,967	311,711	330,992	459,162	540,780	436,656	434,256	431,009

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 60100 - SOURCE OF SUPPLY

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
SCADA TECHNICIAN	P-6	0.5	30,493	31,564	31,564	31,564
PUMPING STATION WORKER	PW-4-8/9	0.5	20,051	20,405	20,405	20,405
PUMPING STATION WORKER	PW-4-10	0.425/0.45	18,078	19,141	19,141	19,141
SENIOR CITY ELECTRICIAN	P-5	0.075	4,692	4,692	4,692	4,692
SENIOR LINEPERSON	P-5	0.075	4,268	4,268	4,268	4,268
SENIOR LINEPERSON	P-5	0.075	3,741	3,916	3,916	3,916
STANDBY PAY			5,931	5,931	5,931	5,931
CREDIT - AUBURN WATER (50%)			(15,247)	(15,782)	(15,782)	(15,782)
STIPENDS & SICK INCENTIVE			400	400	400	400
W & S CROSS CHARGING			17,000	17,000	17,000	17,000
TOTAL BUDGETED POSITIONS		1.675	89,408	91,535	91,535	91,535

Fiscal Year 2015
Budget Request - Water Treatment Expense
Operational Budget Request - 60300

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	48,577	50,250	52,382	50,250	50,250	50,250	50,250	50,250
4012000	Salaries - Overtime	7,026	11,531	11,672	9,680	18,600	11,946	11,946	11,946
4017501	FICA - Employer	4,503	4,726	4,864	4,726	5,267	4,758	4,758	4,758
4044004	Deferred Comp. - Employer	3,319	3,707	3,638	3,707	4,080	3,732	3,732	3,732
TOTAL PERSONNEL SERVICES		63,425	70,214	72,556	68,363	78,197	70,686	70,686	70,686
6060205	Printing & Mailing	4,195	5,994	1,903	5,500	5,500	5,994	5,994	5,994
6060215	Postage	0	3,200	2,590	3,000	3,000	3,000	3,000	3,000
6063401	Contract. Services - Auburn Water	60,585	66,823	63,298	117,547	117,547	119,207	119,207	119,207
6063503	Contract. Services - LAWPC	154,270	140,607	140,607	187,558	187,558	187,558	187,558	187,558
TOTAL CONTRACTUAL SERVICES		219,050	216,624	208,398	313,605	313,605	315,759	315,759	315,759
6061801	Chemicals	105,836	173,688	100,841	159,000	152,064	191,671	191,671	191,671
6062001	Materials & Supplies	34,054	53,725	66,864	53,725	66,147	99,300	94,000	88,000
TOTAL SUPPLIES & MATERIALS		139,890	227,413	167,705	212,725	218,211	290,971	285,671	279,671
TOTAL		422,365	514,251	448,659	594,693	610,013	677,416	672,116	666,116

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 60300 - WATER TREATMENT EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LAB TECHNICIAN	P-4	1	49,400	49,400	49,400	49,400
STIPENDS			850	850	850	850
TOTAL BUDGETED POSITIONS		1	50,250	50,250	50,250	50,250

Fiscal Year 2015
Budget Request - Distribution Expenses - Operations
Operational Budget Request - 60500

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	350,181	398,074	386,576	391,062	390,062	393,810	393,810	393,810
4012000	Salaries - Overtime	66,715	60,000	73,912	57,000	57,000	57,000	57,000	57,000
4012500	Temporary Wages	12,447	23,080	10,255	19,000	19,000	23,080	19,000	19,000
4017001	MSRS - Employer	60,242	63,502	79,201	91,689	91,317	99,893	99,893	99,893
4017501	FICA - Employer	32,538	35,043	35,268	34,277	34,200	34,487	34,487	34,487
4044004	Deferred Comp. - Employer	3,681	3,969	3,651	4,006	4,006	4,006	4,006	4,006
6060404	Clothing Allowance	8,484	8,968	7,652	9,561	9,561	9,561	9,561	9,561
6060405	Meals	1,058	798	1,205	1,101	1,101	1,101	1,101	1,101
TOTAL PERSONNEL SERVICES		535,346	593,434	597,720	607,696	606,247	622,938	618,858	618,858
6060406	Seminars/Training/Travel	2,824	3,000	4,287	3,000	3,000	3,000	3,000	2,800
6063509	Contract. Services - Maintenance	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		2,824	3,000	4,287	3,000	3,000	3,000	3,000	2,800
6062001	Materials & Supplies	230,481	200,000	242,039	220,000	220,000	230,720	230,720	225,720
6064202	Paving	18,126	53,795	99,967	60,674	60,674	60,674	60,674	60,674
TOTAL SUPPLIES & MATERIALS		248,607	253,795	342,006	280,674	280,674	291,394	291,394	286,394
6064101	Rental of Building	49,410	49,410	49,410	49,410	49,410	49,410	49,410	49,410
6064201	Rental of Equipment	3,008	9,900	3,222	4,300	4,300	4,300	3,300	3,300
TOTAL FIXED CHARGES		52,418	59,310	52,632	53,710	53,710	53,710	52,710	52,710
TOTAL		839,195	909,539	996,645	945,080	943,631	971,042	965,962	960,762

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 60500 - DISTRIBUTION EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
W & S TEAM SUPERVISOR	P-4	1/5	24,700	24,700	24,700	24,700
INVENTORY MANAGER	P-4	1/2	9,880	9,880	9,880	9,880
STOREKEEPER/DISPATCHER	G-12-4	1/5	15,683	15,683	15,683	15,683
W & S EQUIPMENT OPERATOR	PW-4-10	1	42,536	42,536	42,536	42,536
W & S EQUIPMENT OPERATOR	PW-4-4	2	34,884	35,610	35,610	35,610
W & S SERVICE PERSON	PW-4-6	1	37,327	37,794	37,794	37,794
W & S SERVICE PERSON	PW-4-10	2	41,456	42,536	42,536	42,536
W & S SERVICE PERSON	PW-4-10	3	42,272	42,536	42,536	42,536
W & S SERVICE PERSON	PW-4-2	4	33,291	33,592	33,592	33,592
W & S METER PERSON	PW-4-10	1	42,536	42,536	42,536	42,536
W & S WORKER	PW-3-6	1	35,984	35,984	35,984	35,984
W & S WORKER	PW-3-2	2	31,970	31,970	31,970	31,970
W & S WORKER	PW-3-1/2	3	31,075	31,643	31,643	31,643
W & S WORKER	PW-3-1/2	4	31,075	31,419	31,419	31,419
CREDIT - CAPITAL PROJECTS			(42,000)	(42,000)	(42,000)	(42,000)
CREDIT - CROSS CHARGING			(30,000)	(30,000)	(30,000)	(30,000)
CREDIT - WATERSHED			(8,000)	(8,000)	(8,000)	(8,000)

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2015

DIVISION: 60500 - DISTRIBUTION EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
STANDBY PAY			9,792	9,792	9,792	9,792
STIPENDS			4,600	4,600	4,600	4,600
SICK INCENTIVES			1,000	1,000	1,000	1,000
TOTAL BUDGETED POSITIONS		12.2	390,062	393,810	393,810	393,810

**Fiscal Year 2015
Budget Request - Customer Accounts
Operational Budget Request - 60700**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	65,940	59,911	64,820	61,062	61,062	62,951	62,951	60,220
4012000	Salaries - Overtime	157	245	32	0	52	0	0	0
4012500	Temporary Wages	0	0	0	0	0	0	0	0
4017001	MSRS - Employer	14,187	15,440	14,736	17,236	17,236	19,233	19,233	19,233
4017501	FICA - Employer	5,063	4,602	5,191	4,690	4,675	4,816	4,816	4,816
4044004	Deferred Comp. - Employer	500	153	787	184	300	184	184	184
TOTAL PERSONNEL SERVICES		85,847	80,351	85,566	83,172	83,325	87,184	87,184	84,453
6060205	Printing Services	6,672	7,998	6,763	9,959	8,150	8,752	8,752	8,752
6060215	Postage	2,531	3,517	3,054	3,500	3,500	3,951	3,700	3,700
6060270	Repairs to Equipment	232	1,000	850	500	500	500	500	500
6060406	Seminars/Training/Travel	691	1,000	213	700	700	700	520	520
6063401	Contract. Services - MIS	15,540	17,287	17,604	24,606	21,646	26,123	26,123	26,123
6063402	Contract. Services - Collections	16,795	14,875	13,549	15,475	15,475	15,225	14,225	14,225
6063509	Contract. Services - Communication	6,320	5,905	7,975	6,000	7,950	8,100	8,100	7,740
TOTAL CONTRACTUAL SERVICES		48,781	51,582	50,008	60,740	57,921	63,351	61,920	61,560
6062001	Materials & Supplies	2,034	1,950	2,219	1,950	2,000	1,950	1,950	1,950
TOTAL SUPPLIES & MATERIALS		2,034	1,950	2,219	1,950	2,000	1,950	1,950	1,950
TOTAL		136,662	133,883	137,793	145,862	143,246	152,485	151,054	147,963

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 60700 - CUSTOMER ACCOUNTS EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
TREASURY MANAGER/TAX COLLECTOR	P-8	1/.25	13,314	13,650	13,650	13,650
BILLING/ACCOUNTING CLERK	G-12-6	1/.33	10,760	10,760	10,760	10,760
SENIOR PRINCIPAL CLERK	G-12-4	1/.10	3,046	3,046	3,046	3,046
STOREKEEPER/ACCOUNT CLERK	G-12-2	1/.10	3,634	3,634	3,634	3,634
COLLECTION OFFICER	G-13-3	1/.25	6,948	7,137	7,137	7,137
CUSTOMER SERVICE SPECIALIST	G-13-1	1/.10	2,731	2,731	2,731	
W & S METER READER II	PW-4-10	1/.50	21,268	21,268	21,268	21,268
SICK INCENTIVE			150	150	150	150
STANDBY PAY			576	576	576	576
TOTAL BUDGETED POSITIONS		1.63	62,426	62,951	62,951	60,220

Fiscal Year 2015
Budget Request - Administration & General Expenses
Operational Budget Request - 60800

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	158,317	161,721	162,889	185,444	185,444	186,959	186,959	186,959
4017001	MSRS - Employer	23,991	26,919	27,285	30,123	33,050	36,642	36,642	36,642
4017501	FICA - Employer	11,639	12,372	11,997	14,186	14,186	14,302	14,302	14,302
4044004	Deferred Comp. - Employer	1,575	1,992	1,633	2,110	2,110	2,110	2,110	2,110
6060401	MMEHT Health Insurance	210,653	250,407	232,052	259,280	262,925	282,671	282,671	282,671
6060402	Life Insurance	722	722	722	722	722	722	722	722
6060403	Unemployment Compensation	750	750	750	750	750	750	750	750
6060407	Retirement Health Savings	14,351	10,785	10,606	10,785	11,491	13,275	13,275	13,275
6060408	Medical Reimb. Admin Costs	4,469	4,655	4,632	4,655	4,921	4,921	4,921	4,921
6065801	Workers' Comp. Insurance	26,090	21,232	20,566	20,396	20,396	22,048	22,048	22,048
TOTAL PERSONNEL SERVICES		452,557	491,555	473,132	528,451	535,995	564,400	564,400	564,400
6060406	Seminars/Training/Travel	13,080	3,745	1,684	2,000	2,000	2,000	1,800	1,800
6063201	Contract. Services - Accounting	24,000	24,000	23,100	24,700	24,700	25,600	25,600	25,600
6063301	Contract. Services - Legal	315	1,500	455	1,000	1,000	1,000	500	500
6063401	Contract. Services - Human Res.	12,000	12,000	12,000	12,000	12,000	7,850	7,850	7,850
6063501	Contract. Services - P.W. Admin.	6,500	6,750	6,750	7,800	7,800	8,150	8,150	8,150
6063601	Contract. Services - Executive	13,000	11,500	11,500	11,500	11,500	16,100	16,100	16,100
TOTAL CONTRACTUAL SERVICES		68,895	59,495	55,489	59,000	59,000	60,700	60,000	60,000
6065601	Insurance - Vehicle	7,609	6,907	6,516	6,647	10,747	10,854	10,854	10,854
6065701	Insurance - General Liability	30,035	26,234	36,088	32,918	30,220	30,522	30,522	30,522
6065901	Insurance - Other	11,692	10,818	12,913	10,373	9,562	9,692	9,692	9,692
6066601	Rate Case Expenses	0	3,000	4,233	0	0	4,500	4,500	4,500
6066701	Regulatory Expenses	25,316	35,000	31,307	31,000	34,000	37,948	37,948	37,948
6067502	Dues & Memberships	5,910	5,965	5,704	6,175	6,175	10,649	10,649	10,649
TOTAL FIXED CHARGES		80,562	87,924	96,761	87,113	90,704	104,165	104,165	104,165
6062001	Materials & Supplies	2,975	3,400	523	4,175	4,175	4,900	3,400	3,400
TOTAL SUPPLIES & MATERIALS		2,975	3,400	523	4,175	4,175	4,900	3,400	3,400
TOTAL		604,989	642,374	625,905	678,739	689,874	734,165	731,965	731,965

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 60800 - ADMIN. & GENERAL EXPENSES

TITLE	RANGE	POSITION	YEAREND		ADMIN.	COUNCIL
			ANNUALIZED	TOTAL		
PUBLIC WORKS DIRECTOR	M-13	0.2	20,608	20,608	20,608	20,608
W & S SUPERINTENDENT	M-10	0.5	40,414	40,414	40,414	40,414
ELECTRICAL SUPERINTENDENT	P-8	0.2	16,282	16,282	16,282	16,282
CHIEF ACCOUNTANT	P-8	0.3	20,212	20,212	20,212	20,212
W&S OPERATIONS MANAGER	P-6	0.5	31,564	31,564	31,564	31,564
CITY ENGINEER	P-10	0.075	6,404	6,404	6,404	6,404
GIS MANAGER/COORDINATOR	P-6	0.1	5,832	5,832	5,832	5,832
PROJECT ENGINEER	P-7	0.075	4,766	4,766	4,766	4,766
PROJECT ENGINEER	P-7	0.075	4,540	4,540	4,540	4,540
PROJECT ENGINEER	P-7	0.075	4,090	4,315	4,315	4,315
LAN/WAN ADMINISTRATOR	P-7	0.15	8,091	8,091	8,091	8,091
ENGINEERING TECH III	P-4	0.05	2,470	2,470	2,470	2,470
STIPENDS & SICK INCENTIVE			1,000	1,000	1,000	1,000
PROJECTED SALARY INCREASE FOR UTILITY			20,271	20,462	20,462	20,462
TOTAL BUDGETED POSITIONS		2.3	186,544	186,959	186,959	186,959

**Fiscal Year 2015
Budget Request - Other Expenses
Operational Budget Request - 60850**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
6040301	Depreciation Expense	224,397	260,000	264,806	293,000	293,000	288,000	288,000	288,000
6042701	Interest on Long Term Debt	592,243	557,338	496,648	524,374	524,374	550,590	550,590	550,590
6043601	Contractual Approp of Income	1,408,036	1,432,327	1,432,327	1,528,663	1,528,663	1,559,150	1,559,150	1,559,150
6043701	Debt Reimbursement	3,248	3,966	3,966	1,806	1,806	7,341	7,341	7,341
TOTAL FIXED CHARGES		2,227,924	2,253,631	2,197,747	2,347,843	2,347,843	2,405,081	2,405,081	2,405,081
TOTAL		2,227,924	2,253,631	2,197,747	2,347,843	2,347,843	2,405,081	2,405,081	2,405,081

CITY OF LEWISTON
Department Capital Outlay Budget summary

Code Classification	Description and Explanation	FY 2015		FY 2015		FY 2015
		Dept. Req		Admin. Recom.		CC Action
Division: Water						
	Meter Replacement Program - continuation of meter replacement program based on age & efficiency of meter	\$ 160,000	\$	160,000	\$	160,000
	Track Excavator 2nd payment (Unit #208)	\$ 75,000	\$	75,000	\$	75,000
	3/4 Ton 4x4 Pickup XL (Unit#209)	\$ 33,000	\$	33,000	\$	33,000
	SCADA antenna replacements	\$ 20,000	\$	20,000	\$	20,000
Total		\$ 288,000	\$	288,000	\$	288,000

Department of Public Works
Sewer Division
 Pro-Forma Cash Flow
 Cash Analysis from July 1, 2014 to June 30, 2015

Revenues

Cash Receipts:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Meters	5,200,618	5,211,265	5,064,458	5,075,700	5,075,700	5,075,700	5,075,700
TOTAL REVENUES	5,200,618	5,211,265	5,064,458	5,075,700	5,075,700	5,075,700	5,075,700

Expenses

Cash Payments:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Payroll	411,254	427,860	465,685	464,448	472,762	470,983	467,752
Employee Benefits	228,696	256,205	282,739	295,697	317,001	317,001	317,001
Debt Service	1,069,509	1,146,898	1,268,001	1,268,001	1,473,660	1,468,260	1,468,260
Treatment Plant	2,556,427	2,552,301	2,630,653	2,587,339	2,624,357	2,624,357	2,624,357
Operating Expenses	492,533	483,742	514,793	505,008	517,179	512,936	512,576
Capital Outlay	88,487	87,578	164,575	164,575	47,000	47,000	47,000
TOTAL EXPENSES	4,846,906	4,954,584	5,326,446	5,285,068	5,451,959	5,440,537	5,436,946

Total Cash

Net Cash <i>INC./(DEC.)</i>	353,712	256,681	(261,988)	(209,368)	(376,259)	(364,837)	(361,246)
Beg. Cash	405,283	758,995	1,015,676	1,015,676	806,308	806,308	806,308
Ending Cash	758,995	1,015,676	753,688	806,308	430,049	441,471	445,062

**Fiscal Year 2015
Budget Request - Pump Stations
Operational Budget Request - 62100**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	82,651	80,932	81,564	81,533	81,533	83,660	83,660	83,660
4012000	Salaries - Overtime	2,712	8,145	6,968	6,945	6,945	8,559	7,500	7,000
4012500	Temporary Wages	0	0	0	0	0	0	0	0
4017001	MSRS - Employer	14,169	15,080	16,819	16,917	18,740	21,171	21,171	21,171
4017501	FICA - Employer	5,820	6,814	6,649	6,860	6,860	7,055	7,055	7,055
4044004	Deferred Comp. - Employer	908	1,580	885	1,580	950	1,109	1,109	1,109
6060405	Meals	64	22	44	22	55	22	22	22
TOTAL PERSONNEL SERVICES		106,324	112,573	112,929	113,857	115,083	121,576	120,517	120,017
6061501	Purchased Power	49,540	57,330	40,601	42,600	42,600	42,600	42,600	42,600
6063401	Contract. Services - Auburn Water	0	0	19,627	23,698	23,698	24,168	24,168	24,168
6063502	Contract. Services - Hazmat	3,382	8,100	7,958	8,100	8,100	8,100	8,100	8,100
TOTAL CONTRACTUAL SERVICES		52,922	65,430	68,186	74,398	74,398	74,868	74,868	74,868
6062001	Materials & Supplies	22,911	39,920	37,343	39,920	39,920	39,920	39,920	39,920
TOTAL SUPPLIES & MATERIALS		22,911	39,920	37,343	39,920	39,920	39,920	39,920	39,920
TOTAL		182,157	217,923	218,458	228,175	229,401	236,364	235,305	234,805

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 62100 - OPERATIONS

TITLE	RANGE	POSITION	YEAREND	ADMIN.	COUNCIL	
			ANNUALIZED			
			TOTAL	REQUESTED	RECOMMEND	APPROP.
SCADA TECHNICIAN	P-6	0.5	30,493	31,564	31,564	31,564
PUMPING STATION WORKER	PW-4-8/9	0.5	20,051	20,405	20,405	20,405
PUMPING STATION WORKER	PW-4-10	0.425/.45	18,078	19,141	19,141	19,141
SENIOR CITY ELECTRICIAN	P-5	0.075	4,692	4,692	4,692	4,692
SENIOR LINEPERSON	P-5	0.075	4,268	4,268	4,268	4,268
SENIOR LINEPERSON	P-5	0.075	3,741	3,916	3,916	3,916
STANDBY PAY			5,931	5,931	5,931	5,931
CREDIT - AUBURN WATER (50%)			(15,247)	(15,782)	(15,782)	(15,782)
STIPENDS			525	525	525	525
W & S CROSS CHARGING			9,000	9,000	9,000	9,000
TOTAL BUDGETED POSITIONS		1.675	81,533	83,660	83,660	83,660

**Fiscal Year 2015
Budget Request - Sewer Treatment
Operational Budget Request - 62300**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
6061802	Contract. Services - LAWPCA	2,556,427	2,656,285	2,552,302	2,628,813	2,585,499	2,622,256	2,622,256	2,622,256
6061803	No Name Pond Community Septic	1,834	2,761	1,512	1,840	1,840	2,101	2,101	2,101
TOTAL CONTRACTUAL SERVICES		2,558,261	2,659,046	2,553,814	2,630,653	2,587,339	2,624,357	2,624,357	2,624,357
TOTAL		2,558,261	2,659,046	2,553,814	2,630,653	2,587,339	2,624,357	2,624,357	2,624,357

Fiscal Year 2015
Budget Request - Transmission Operations
Operational Budget Request - 62500

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	108,414	128,555	106,886	124,792	123,923	124,073	124,073	124,073
4012000	Salaries - Overtime	6,864	13,936	10,739	10,500	10,500	10,500	10,500	10,500
4012500	Temporary Wages	1,450	8,640	3,004	4,320	3,900	5,040	4,320	4,320
4017001	MSRS - Employer	23,064	34,086	23,616	28,811	27,998	30,951	30,951	30,951
4017501	FICA - Employer	8,992	10,901	8,742	10,613	10,284	10,295	10,295	10,295
4044004	Deferred Comp. - Employer	356	450	352	480	480	480	480	480
6060404	Clothing Allowance	1,653	2,360	1,775	2,516	2,516	2,516	2,516	2,516
6060405	Meals	182	165	313	165	165	165	165	165
TOTAL PERSONNEL SERVICES		150,975	199,093	155,427	182,197	179,766	184,020	183,300	183,300
6060406	Seminars/Training/Travel	205	1,800	1,933	1,800	1,800	1,800	1,800	1,800
6063101	Contract. Services - Engineering	0	0	0	0	0	0	0	0
6063509	Contract. Services - Maintenance	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
TOTAL CONTRACTUAL SERVICES		80,205	81,800	81,933	81,800	81,800	81,800	81,800	81,800
6062001	Materials & Supplies	135,969	103,500	104,282	103,500	103,500	103,500	103,500	103,500
TOTAL SUPPLIES & MATERIALS		135,969	103,500	104,282	103,500	103,500	103,500	103,500	103,500
6064101	Rental of Building	51,290	51,290	51,290	51,290	51,290	51,290	51,290	51,290
6064201	Rental of Equipment	0	3,000	1,190	1,500	1,500	2,000	1,200	1,200
TOTAL FIXED CHARGES		51,290	54,290	52,480	52,790	52,790	53,290	52,490	52,490
TOTAL		418,439	438,683	394,122	420,287	417,856	422,610	421,090	421,090

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 62500 - TRANSMISSION OPERATIONS

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND	COUNCIL APPROP.
W & S TEAM SUPERVISOR	P-4	1/5	24,700	24,700	24,700	24,700
INVENTORY MANAGER	P-4	1/2	9,880	9,880	9,880	9,880
STOREKEEPER/DISPATCHER	G-12-4	1/5	15,683	15,683	15,683	15,683
W & S EQUIPMENT OPERATOR	PW-4-3	1	34,590	34,590	34,590	34,590
W & S WORKER	PW-3-2	1	31,712	31,970	31,970	31,970
W & S WORKER	PW-3-1/2	2	31,075	31,798	31,798	31,798
STANDBY PAY			4,302	4,302	4,302	4,302
CREDIT - CAPITAL PROJECTS			(30,000)	(30,000)	(30,000)	(30,000)
SICK INCENTIVE			300	300	300	300
STIPENDS			850	850	850	850
TOTAL BUDGETED POSITIONS		4.2	123,092	124,073	124,073	124,073

Fiscal Year 2015
Budget Request - Customer Accounts
Operational Budget Request - 62700

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	55,520	59,911	58,077	61,062	61,062	62,951	62,951	60,220
4012000	Salaries - Overtime	35	240	49	0	52	0	0	0
4017001	MSRS - Employer	12,700	15,440	14,768	17,236	17,236	19,233	19,233	19,233
4017501	FICA - Employer	4,005	4,602	4,451	4,690	4,690	4,816	4,816	4,816
4044004	Deferred Comp. - Employer	166	153	168	184	184	184	184	184
TOTAL PERSONNEL SERVICES		72,426	80,346	77,513	83,172	83,224	87,184	87,184	84,453
6060205	Printing Services	6,672	7,998	6,680	9,959	9,959	8,752	8,752	8,752
6060215	Postage	2,531	3,991	3,064	4,000	3,500	4,113	3,600	3,600
6060270	Repairs to Equipment	232	600	253	300	300	300	300	300
6060406	Seminars/Training/Travel	571	1,000	203	700	700	700	520	520
6063401	Contract. Services - MIS	15,340	17,287	17,404	26,607	22,346	26,623	26,623	26,623
6063402	Contract. Services - Collections	17,913	16,435	13,926	17,035	17,035	17,505	16,505	16,505
6063509	Contract. Services - Communication	5,601	5,545	5,830	6,000	6,150	6,300	6,300	5,940
TOTAL CONTRACTUAL SERVICES		48,860	52,856	47,360	64,601	59,990	64,293	62,600	62,240
6062001	Materials & Supplies	1,736	1,950	2,089	1,950	1,950	1,950	1,950	1,950
TOTAL SUPPLIES & MATERIALS		1,736	1,950	2,089	1,950	1,950	1,950	1,950	1,950
TOTAL		123,022	135,152	126,962	149,723	145,164	153,427	151,734	148,643

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 62700 - CUSTOMER ACCOUNTS EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND	COUNCIL APPROP.
TREASURY MANAGER/TAX COLLECTOR	P-8	1/.25	13,314	13,650	13,650	13,650
BILLING/ACCOUNTING CLERK	G-12-6	1/.33	10,760	10,760	10,760	10,760
SENIOR PRINCIPAL CLERK	G-12-4	1/.10	3,046	3,046	3,046	3,046
STOREKEEPER/ACCOUNT CLERK	G-12-2	1/.10	3,634	3,634	3,634	3,634
COLLECTION OFFICER	G-13-3	1/.25	6,948	7,137	7,137	7,137
CUSTOMER SERVICE SPECIALIST	G-13-1	1/.10	2,731	2,731	2,731	
W & S METER READER II	PW-4-10	1/.50	21,268	21,268	21,268	21,268
SICK INCENTIVE			150	150	150	150
STANDBY PAY			576	576	576	576
TOTAL BUDGETED POSITIONS		1.68	62,426	62,951	62,951	60,220

Fiscal Year 2015
Budget Request - Administration & General Expenses
Operational Budget Request - 62800

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	157,606	161,721	161,687	176,533	176,533	177,979	177,979	177,979
4017001	MSRS - Employer	23,990	26,919	26,948	30,123	33,050	35,183	35,183	35,183
4017501	FICA - Employer	11,585	12,372	11,906	13,505	13,505	13,615	13,615	13,615
4044004	Deferred Comp. - Employer	1,561	1,992	1,636	2,110	2,110	2,110	2,110	2,110
6060401	MMEHT Health Insurance	101,164	122,980	111,523	123,529	130,646	141,227	141,227	141,227
6060402	Life Insurance	361	361	361	361	361	361	361	361
6060403	Unemployment Compensation	750	750	750	750	750	750	750	750
6060407	Retirement Health Savings	6,424	6,442	6,263	6,442	6,447	8,000	8,000	8,000
6060408	Medical Reimb. Admin Costs	2,363	2,660	2,353	2,660	2,660	2,660	2,660	2,660
6065801	Workers' Comp. Insurance	8,419	16,376	15,865	13,185	16,010	15,098	15,098	15,098
TOTAL PERSONNEL SERVICES		314,223	352,573	339,292	369,198	382,072	396,983	396,983	396,983
6060406	Seminars/Training/Travel	934	1,800	1,922	1,800	1,800	1,800	1,800	1,800
6063201	Contract. Services - Accounting	24,000	24,000	23,100	24,700	24,700	25,600	25,600	25,600
6063301	Contract. Services - Legal	0	1,500	529	750	750	750	500	500
6063401	Contract. Services - Human Res.	12,000	12,000	12,000	12,000	12,000	7,850	7,850	7,850
6063501	Contract. Services - P.W. Admin.	6,500	6,750	6,750	7,800	7,800	8,150	8,150	8,150
6063601	Contract. Services - Executive	13,000	11,500	11,500	11,500	11,500	16,100	16,100	16,100
TOTAL CONTRACTUAL SERVICES		56,434	57,550	55,801	58,550	58,550	60,250	60,000	60,000
6065601	Insurance - Vehicle	7,773	5,924	5,614	5,726	4,037	4,077	4,077	4,077
6065701	Insurance - General Liability	25,022	21,566	22,517	22,967	20,329	20,532	20,532	20,532
6065901	Insurance - Other	5,101	4,660	4,671	5,191	4,344	4,415	4,415	4,415
6067502	Dues & Memberships	0	0	0	0	0	3,384	3,384	3,384
TOTAL FIXED CHARGES		37,896	32,150	32,802	33,884	28,710	32,408	32,408	32,408
6062001	Materials & Supplies	2,471	3,400	200	3,400	3,400	4,900	3,400	3,400
TOTAL SUPPLIES & MATERIALS		2,471	3,400	200	3,400	3,400	4,900	3,400	3,400
TOTAL		411,024	445,673	428,095	465,032	472,732	494,541	492,791	492,791

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 62800 - ADMIN. & GENERAL EXPENSES

TITLE	RANGE	POSITION	YEAREND	REQUESTED	ADMIN.	COUNCIL
			ANNUALIZED			
			TOTAL		RECOMMEND.	APPROP.
PUBLIC WORKS DIRECTOR	M-13	0.2	20,608	20,608	20,608	20,608
W & S SUPERINTENDENT	M-10	0.5	40,414	40,414	40,414	40,414
ELECTRICAL SUPERINTENDENT	P-8	0.2	16,282	16,282	16,282	16,282
CHIEF ACCOUNTANT	P-8	0.3	20,212	20,212	20,212	20,212
W&S OPERATIONS MANAGER	P-6	0.5	31,564	31,564	31,564	31,564
CITY ENGINEER	P-10	0.075	6,404	6,404	6,404	6,404
GIS MANAGER/COORDINATOR	P-6	0.1	5,832	5,832	5,832	5,832
PROJECT ENGINEER	P-7	0.075	4,766	4,766	4,766	4,766
PROJECT ENGINEER	P-7	0.075	4,540	4,540	4,540	4,540
PROJECT ENGINEER	P-7	0.075	4,090	4,315	4,315	4,315
LAN/WAN ADMINISTRATOR	P-7	0.15	8,091	8,091	8,091	8,091
ENGINEERING TECH III	P-4	0.05	2,470	2,470	2,470	2,470
STIPENDS & SICK INCENTIVE			1,000	1,000	1,000	1,000
PROJECTED SALARY INCREASE FOR UTILITY			11,360	11,482	11,482	11,482
TOTAL BUDGETED POSITIONS		2.3	177,633	177,979	177,979	177,979

**Fiscal Year 2015
Budget Request - Other Expenses
Operational Budget Request - 62850**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
6040301	Depreciation Expense	88,487	103,750	87,578	164,575	164,575	47,000	47,000	47,000
6042701	Interest on Long Term Debt	347,201	341,986	328,333	375,474	375,474	430,146	424,746	424,746
6043601	Contractual Approp of Income	722,308	762,430	762,430	855,154	855,154	1,003,705	1,003,705	1,003,705
6043701	Debt Service Reimbursements	57,929	56,135	56,135	37,373	37,373	39,809	39,809	39,809
TOTAL FIXED CHARGES		1,215,925	1,264,301	1,234,476	1,432,576	1,432,576	1,520,660	1,515,260	1,515,260
TOTAL		1,215,925	1,264,301	1,234,476	1,432,576	1,432,576	1,520,660	1,515,260	1,515,260

**CITY OF LEWISTON
Department Capital Outlay Budget summary**

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Sewer				
	2ND Payment for New Dump Truck (Unit #310)	47,000	47,000	47,000
	Total	47,000	47,000	47,000

Note: The Unit#310 was replaced in FY 2014 with the second payment in FY 2015.

PROPOSED SEWER BOND WORK FOR Fiscal Year 2015

SEWER REHABILITATION WORK

This project scope is to cure-in-place line the sanitary/combined sewers on Pond Road, Grove Street, Old Greene Road in anticipation of street rehab. Rehabilitation or replacement of existing brick, clay and asbestos cement sewer mains. These sewers in the City have reached their design life and are beginning to fail - causing sewer backups into homes, cave-ins under streets and buildings and homes. Funding will rehabilitate or replace sewers that are not being addressed as part of the CSO separation areas.

Estimate for Rehabilitation of Old Sanitary Sewer Mains for FY 2015
(Based on LPW Proposed Road Rehabilitation)

Segment	Diameter	Type	Length (ft)	Estimated
Atwood St	8	VCP	750	\$ 112,500
Old Greene Rd	8	VCP	550	\$ 33,000
Main St	10/12	VCP	1800	\$ 180,000
Pleasant St	12	VCP	1500	\$ 127,500
Lisbon St	30x45	Brick	680	\$ 153,000
Lisbon St	24x34	Brick	350	\$ 78,750
Lisbon St	15x24	Brick	1150	\$ 230,000
Lisbon St	18x30	Brick	250	\$ 50,000
			7030	\$ 964,750
		Manholes adjust		\$ 5,000
		Invert work		\$ 35,000
TOTAL				\$ 1,004,750

SEWER INTERCEPTOR INSPECTION AND REHABILITATION

This program will provide general condition inspections of sewer interceptors and the sewer collection system in the City. Based on the general condition inspections, staff will establish priorities for cleaning, rehabilitation and re-inspection of the City interceptor sewers. See next page for more details on FY2015 funding and an inventory of City sewer interceptors. Based on limited inspection in the area City Staff expects additional cleaning and rehab will be needed. The FY2013 completed the large diameter sewers along the river, brooks and cross country runs. FY 2014 funding continued sewer inspections of the collection system working to complete a City wide inventory. Based on the attached inventory of unknown sewer pipe material and asbestos cement pipe (ACP) sewer interceptors in the City, the cost for general condition inspections and some cleaning is based on recent inspections and bids.

Total: \$ 200,000

PUMP STATION UPGRADE SCHEDULE

The requested FY 2015 and future funding will fund cleaning the sewer force main piping that has never been cleaned at 12 of the 15 pump stations. In 2010 we cleaned the sewer force main from the River Road 2 pump station to remove scale and buildup inside the force main and improve pump and energy efficiency of the pump station. We believe cleaning of the sewer force mains should be continued to lower operational costs and improve flow capacity. In 2012 we cleaned the Randall Road force main and plan on cleaning the Sabattus Street and Crowley Road force mains. We believe cleaning of the sewer force mains should be continued to lower operational costs and improve flow capacity. The River Road 1 sewer pump station receives flow from the Wal-Mart Distribution Center, Gendron Drive, the Lewiston Landfill and other businesses on the Alfred Plourde Parkway. This pump station has reached its capacity and is undersized based on the current loading and the proposed development in the area. We know the wet well is too small and therefore not allowing enough storage and causing the pumps to cycle on and off too often. Funding for the SCADA radio replacement is to replace old obsolete communication radios that alarm, control and monitor the sewer collections system for operations and compliance. The radios we are currently using are FCC Compliant but are old and no longer supported by the vendors.

Design & Construction of rehab/replacement of River Road 1 Pump Station **\$250,000**
 Funding for the rehab/replacement of River Rd 1 Pump Station will be bonded.

SCADA Radio Upgrade
 Replacement of SCADA radios as they are obsolete and unable to be repaired. Unit cost Estimated Cost
 15 sewer pump stations \$ 2,500 **\$37,500**

Proposed Sewer Force Main Cleaning for FY 2015

	Diameter (in)	Length (ft)	Estimated Cost
Foss Road 1	6	660	\$ 6,600
Foss Road 2	6	2,705	\$ 27,050
Michaud Heights	6	800	\$ 8,000

Funding for the sewer Force Main Cleaning will come from the sewer impact fee 4,165 **\$ 42,000**

Total: \$ 329,500

Department of Public Works
Storm Water Utility
 Pro-Forma Cash Flow
 Cash Analysis from July 1, 2014 to June 30, 2015

Revenues

Cash Receipts:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Storm Water Fees	2,319,453	2,500,999	2,441,600	2,501,000	2,501,000	2,501,000	2,501,000
TOTAL REVENUES	2,319,453	2,500,999	2,441,600	2,501,000	2,501,000	2,501,000	2,501,000

Expenses

Cash Payments:	2012 Actual	2013 Actual	2014 Budget	2014 Estimated Actual	2015 Dept. Requested	2015 Admin. Recom.	2015 CC Action
Payroll	454,906	453,051	523,945	472,401	482,799	482,799	493,822
Employee Benefits	217,702	223,820	284,109	262,553	284,649	284,649	284,649
Debt Service	1,040,090	1,079,136	1,206,553	1,202,911	1,346,530	1,346,530	1,346,530
Operating Expenses	345,515	371,698	452,928	407,617	440,708	415,448	407,698
Capital Outlay	18,150	32,739	256,275	174,000	166,100	164,600	188,100
TOTAL EXPENSES	2,076,363	2,160,444	2,723,810	2,519,483	2,720,786	2,694,026	2,720,799

Total Cash

Net Cash <i>INC./(DEC.)</i>	243,090	340,555	(282,210)	(18,483)	(219,786)	(193,026)	(219,799)
Beg. Cash	187,261	430,351	770,906	770,906	752,423	752,423	752,423
Ending Cash	430,351	770,906	488,696	752,423	532,637	559,397	532,624

Fiscal Year 2015
Budget Request - Planning & Permittings
Operational Budget Request - 64100

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	103,389	93,667	96,647	91,836	91,836	91,836	91,836	91,836
4012000	Salaries - Overtime	0	0	0	0	0	0	0	0
4012500	Temporary Wages	0	14,400	9,686	14,400	7,000	8,000	8,000	8,000
4017001	MSRS - Employer	4,136	15,080	7,203	15,697	15,697	17,171	17,171	17,171
4017501	FICA - Employer	5,384	7,166	7,375	7,025	7,025	7,025	7,025	7,025
4044004	Deferred Comp. - Employer	1,580	3,747	1,891	1,588	1,702	1,702	1,702	1,702
TOTAL PERSONNEL SERVICES		114,489	134,060	122,802	130,546	123,260	125,734	125,734	125,734
6060205	Printing	15	1,050	259	500	400	500	300	300
6060406	Seminars/Training/Travel	804	550	548	700	750	900	900	900
6063101	Contract. Services - Engineering	3,438	7,205	6,586	9,800	9,800	8,000	8,000	7,250
TOTAL CONTRACTUAL SERVICES		4,257	8,805	7,393	11,000	10,950	9,400	9,200	8,450
6062001	Materials & Supplies	257	350	613	400	400	700	700	700
TOTAL SUPPLIES & MATERIALS		257	350	613	400	400	700	700	700
6064201	Rental of Equipment	6,250	13,555	13,224	13,685	13,685	13,893	13,685	13,685
TOTAL FIXED CHARGES		6,250	13,555	13,224	13,685	13,685	13,893	13,685	13,685
TOTAL		125,253	156,770	144,032	155,631	148,295	149,727	149,319	148,569

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 64100 - OPERATIONS

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LABOR FROM ENGINEERING			91,836	91,836	91,836	91,836
TOTAL BUDGETED POSITIONS			91,836	91,836	91,836	91,836

**Fiscal Year 2015
Budget Request - Storage & Retention Expenses
Operational Budget Request - 64200**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	463	2,500	654	2,000	1,900	2,000	2,000	2,000
4012000	Salaries - Overtime	146	500	44	150	150	150	150	150
4012500	Temporary Wages	0	450	0	0	0	900	900	900
4017001	MSRS - Employer	130	679	107	319	319	349	349	349
4017501	FICA - Employer	44	230	48	164	164	164	164	164
4044004	Deferred Comp. - Employer	5	50	0	40	40	40	40	40
6060405	Meals	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		788	4,409	853	2,673	2,573	3,603	3,603	3,603
6061501	Purchased Power/Utilities	1,290	1,350	1,128	1,500	850	1,000	1,000	1,000
6063101	Contract. Services - Outside	1,500	7,500	3,200	7,000	7,900	8,000	8,000	5,000
TOTAL CONTRACTUAL SERVICES		2,790	8,850	4,328	8,500	8,750	9,000	9,000	6,000
6062001	Materials & Supplies	1,896	2,500	1,656	2,000	3,900	2,000	2,000	2,000
TOTAL SUPPLIES & MATERIALS		1,896	2,500	1,656	2,000	3,900	2,000	2,000	2,000
TOTAL		5,474	15,759	6,837	13,173	15,223	14,603	14,603	11,603

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 64200 - Storage and Retention

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
LABOR FROM WATER & SEWER			2,000	2,000	2,000	2,000
TOTAL BUDGETED POSITIONS			2,000	2,000	2,000	2,000

Fiscal Year 2015
Budget Request - Collection System Operations
Operational Budget Request - 64500

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	268,142	290,867	245,221	304,000	262,000	269,183	269,183	285,183
4012000	Salaries - Overtime	9,119	15,000	23,011	17,000	17,000	16,000	16,000	13,754
4012500	Temporary Wages	2,086	4,500	3,229	4,000	3,700	3,839	3,839	3,839
4017001	MSRS - Employer	44,975	62,282	44,288	71,527	62,168	69,513	69,513	69,513
4017501	FICA - Employer	21,128	23,399	20,244	24,557	21,344	21,816	21,816	21,816
4044004	Deferred Comp. - Employer	1,793	1,376	1,994	1,445	2,093	2,139	2,139	2,139
6060404	Clothing Allowance	1,363	1,238	1,260	1,210	1,300	1,210	1,210	1,210
6060405	Meals	240	622	971	550	550	600	600	600
TOTAL PERSONNEL SERVICES		348,846	399,284	340,218	424,289	370,154	384,300	384,300	398,054
6060406	Seminars/Training/Travel	165	200	0	200	215	200	0	0
6063101	Contract. Services - Outside	11,295	19,000	11,025	15,500	19,000	19,000	19,000	19,000
6063509	Contract. Services - Maintenance	0	0	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		11,460	19,200	11,025	15,700	19,215	19,200	19,000	19,000
6062001	Materials & Supplies	45,320	75,000	46,710	73,500	40,000	57,000	48,000	36,000
TOTAL SUPPLIES & MATERIALS		45,320	75,000	46,710	73,500	40,000	57,000	48,000	36,000
6064201	Rental of Equipment	174,634	256,897	200,981	222,500	222,500	222,500	210,000	218,000
TOTAL FIXED CHARGES		174,634	256,897	200,981	222,500	222,500	222,500	210,000	218,000
TOTAL		580,260	750,381	598,934	735,989	651,869	683,000	661,300	671,054

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 64500 - Collection System Operations

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND	COUNCIL APPROP.
DEPUTY DIRECTOR OF PUBLIC WORKS	M-9	1/.10	7,350	7,350	7,350	7,350
HIGHWAY OPERATIONS TEAM MANAGER	P-7	1/.15	10,433	10,433	10,433	10,433
LABOR FROM SNOW REMOVAL						16,000
LABOR FROM HIGHWAY			286,327	251,400	251,400	251,400
TOTAL BUDGETED POSITIONS			304,110	269,183	269,183	285,183

**Fiscal Year 2015
Budget Request - Customer Accounts
Operational Budget Request - 64700**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
4011000	Salaries	70,964	71,742	76,228	90,559	88,815	90,891	90,891	88,160
4017001	MSRS - Employer	16,697	18,652	19,671	22,461	24,068	26,749	26,749	26,749
4017501	FICA - Employer	9,879	10,013	10,114	11,265	10,903	11,168	11,168	11,168
4044004	Deferred Comp. - Employer	2,601	2,549	2,519	2,451	2,420	2,387	2,387	2,387
6060401	MMEHT Health Insurance	87,908	91,868	91,868	98,489	98,489	98,919	98,919	98,919
6060403	Unemploy. & Workers Comp.	16,142	10,211	10,211	21,392	10,211	19,666	19,666	19,666
6060407	Retirement Health Savings	2,294	2,132	2,229	2,230	2,362	2,446	2,446	2,446
6060408	Medical Reimb. Admin Costs	1,402	1,893	1,826	1,699	1,699	1,585	1,585	1,585
TOTAL PERSONNEL SERVICES		207,887	209,060	214,666	250,546	238,967	253,811	253,811	251,080
6060205	Printing Services	8,889	10,700	8,874	13,279	11,050	11,200	11,200	11,200
6060215	Postage	2,186	5,200	3,101	4,500	3,750	5,272	4,800	4,800
6060270	Repairs to Equipment	218	1,000	541	300	295	300	300	300
6060406	Seminars/Training/Travel	564	1,000	138	700	700	700	520	520
6063201	Contract. Services - Accounting	29,450	26,600	26,600	25,500	25,500	25,700	25,700	25,700
6063301	Contract. Services - Legal	12,330	15,000	2,580	15,000	2,000	4,500	3,000	3,000
6063401	Contract. Services - Human Res.	23,210	23,550	23,550	22,200	18,100	26,594	26,594	26,594
6063402	Contract. Services - Collections	6,376	6,729	5,653	7,200	11,000	12,300	11,300	11,300
6063509	Contract. Services - Communication	865	925	925	1,000	925	1,000	1,000	1,000
6063601	Contract. Services - Executive	8,600	9,000	9,000	10,100	10,100	11,300	11,300	11,300
TOTAL CONTRACTUAL SERVICES		92,688	99,704	80,962	99,779	83,420	98,866	95,714	95,714
6065901	Insurance - Other	4,842	4,387	4,464	4,939	4,072	4,140	4,140	4,140
6067502	Dues & Memberships	0	0	0	0	0	3,384	3,384	3,384
TOTAL FIXED CHARGES		4,842	4,387	4,464	4,939	4,072	7,524	7,524	7,524
6062001	Materials & Supplies	236	375	343	425	725	625	625	625
TOTAL SUPPLIES & MATERIALS		236	375	343	425	725	625	625	625
TOTAL		305,653	313,526	300,435	355,689	327,184	360,826	357,674	354,943

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2015

DIVISION: 64700 - ADMIN. & GENERAL EXPENSES

TITLE	RANGE	POSITION	YEAREND ANNUALIZED TOTAL	REQUESTED	ADMIN. RECOMMEND.	COUNCIL APPROP.
PUBLIC WORKS DIRECTOR	M-13	1/.25	25,379	25,379	25,379	25,379
CHIEF ACCOUNTANT	P-8	1/.20	13,475	13,475	13,475	13,475
TREASURY MANAGER/TAX COLLECTOR	P-8	1/.25	13,314	13,650	13,650	13,650
BILLING/ACCOUNTING CLERK	G-12-6	1/.33	10,760	10,760	10,760	10,760
SENIOR PRINCIPAL CLERK	G-12-4	1/0.10	3,046	3,046	3,046	3,046
STOREKEEPER/ACCOUNT CLERK	G-12-9	1/0.10	3,634	3,634	3,634	3,634
COLLECTION OFFICER	G-13-3	1/.25	6,948	7,137	7,137	7,137
CUSTOMER SERVICE SPECIALIST	G-13-1	1/.10	2,731	2,731	2,731	
PROJECTED SALARY INCREASE FOR UTILITY			9,530	11,080	11,080	11,080
TOTAL BUDGETED POSITIONS		1.58	88,815	90,891	90,891	88,160

**Fiscal Year 2015
Budget Request - Other Expenses
Operational Budget Request - 64850**

Account Number	Account Description	FY 2012 Actual	FY 2013 Budget	FY 2013 Actual	FY 2014 Budget	FY 2014 Est. Expended	FY 2015 Dept. Req.	FY 2015 Adm. Recom.	FY 2015 CC Action
6040301	Depreciation Expense	18,150	33,750	32,739	256,275	174,000	166,100	164,600	188,100
6040701	Intangible Assets	0	0	0	0	0	0	0	0
6042701	Interest on Long Term Debt	202,230	216,647	216,647	243,597	263,246	304,077	304,077	304,077
6043601	Contractual Approp of Income	327,312	415,229	415,229	519,396	519,396	652,729	652,729	652,729
6043701	Debt Service Reimbursements	510,548	472,693	447,260	443,560	420,269	389,724	389,724	389,724
6044401	Abatement Credits	895	0	0	500	0	0	0	0
TOTAL FIXED CHARGES		1,059,135	1,138,319	1,111,875	1,463,328	1,376,911	1,512,630	1,511,130	1,534,630
TOTAL		1,059,135	1,138,319	1,111,875	1,463,328	1,376,911	1,512,630	1,511,130	1,534,630

CITY OF LEWISTON
Department Capital Outlay Budget summary

Code Classification	Description and Explanation	FY 2015 Dept. Req	FY 2015 Admin. Recom.	FY 2015 CC Action
Division: Storm Water				
	Storm share of new GPS Unit & GIS Server	\$ 4,000	\$ 2,500	
	Pond Road Rehab	\$ 45,000	\$ 45,000	\$ 45,000
	Strawberry Avenue Rehab	\$ 25,000	\$ 25,000	\$ 25,000
	Between 14 & 18 Claire Street	\$ 7,100	\$ 7,100	\$ 7,100
	Willow Circle			\$ 26,000
	Corner of Morris Avenue and Adophe	\$ 12,000	\$ 12,000	\$ 12,000
	Kennedy Park-two(2) new & replace two(2) existing catch basins	\$ 33,000	\$ 33,000	\$ 33,000
	Misc. New Storm Drain Projects	\$ 20,000	\$ 20,000	\$ 20,000
	Consultant assistance with NEPDES II annual administration	\$ 20,000	\$ 20,000	\$ 20,000
Total		\$ 166,100	\$ 164,600	\$ 188,100

APPENDIX A

CHARTER PROVISIONS CONCERNING ANNUAL BUDGET

Sec. 6.01 Fiscal Year.

- (a) Fiscal Year. The fiscal year of the City shall begin on the first day of January and end on the last day of December or be such other fiscal year as the Council may by resolution adopt.
- (b) School Committee subject to Article VI. The School Committee shall comply with and be subject to all the provisions of this article, in addition to provisions of general law relating to a uniform school fiscal year.

Sec. 6.02 Submission of budget and budget message.

At least three (3) months prior to the end of the current fiscal year, the administrator shall submit to the Council a budget for the ensuing fiscal year and an accompanying message. The Council may establish regulations and procedures to carry out the purpose of this article, including the referral of the budget to the Finance Committee for its review. (Ord. NO. C87-1, 11-3-87)

Sec. 6.03 Budget Message.

The Administrator's message shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures and revenues, together with the reasons for such changes, summarize the City's debt position and include such other material as the Administrator deems desirable. It shall also describe the tax impact of the proposed budget.

Sec. 6.04 Budget.

The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year, and except as required by this charter, shall be in such form as the Administrator deems desirable or the Council may require. In organizing the budget, the Administrator shall utilize the most feasible combination of expenditure classification by fund, organization unit, program, purpose or activity and object. It shall begin with a clear general summary of its contents, shall show in detail all estimated income, indicating the proposed property tax levy and all proposed expenditures including debt service for the ensuing fiscal year, and shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year. It shall indicate in separate sections:

{a} Proposed expenditures for current operations during the ensuing fiscal year, detailed by offices, departments and agencies in terms of their respective work programs, and the method of financing such expenditures;

{b} Proposed capital expenditures during the ensuing fiscal year by offices, departments and agencies when practicable and the proposed method of financing each such capital expenditure;

{c} Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditures information shall be attached as appendices to the budget); and

{d} Comparative statements reflecting actual expenditures for the current year and estimated expenditures for the next succeeding fiscal year shall be set forth in parallel columns. An increase or decrease in any item shall be indicated.

The total of proposed expenditures shall not exceed the total of estimated income.

Sec. 6.05 Capital Program.

{a} Submission to Council. The Administrator shall each year prepare and submit to the Council a five-year capital program, including the capital program proposed for the school department, at least five and one-half months prior to the end of the current fiscal year. The Administrator shall concurrently refer the capital program to the Planning Board for its review.

{b} Contents. The capital program shall include:

{1} A clear general summary of its contents;

{2} A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;

{3} Cost estimates, method of financing and recommended time schedule for each improvement; and

{4} The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

{c} Planning Board review. The Planning Board shall review the proposed capital program each year, and following public hearing thereon, shall

Sec. 6.06 Council action on budget.

- {a} Notice of hearing. The Council shall publish in one (1) or more newspapers of general circulation in the City the general summary of the budget and a notice stating:
- {1} The times and places where copies of the message and budget are available for inspection by the public; and
 - {2} The time and place, no less than seven (7) nor more than fifteen (15) calendar days after such publication, for public hearing on the budget.
- {b} Copy at Public Library. A copy of the budget message and the budget shall be filed in the Lewiston Public Library.
- {c} Notice in City Building. Notice shall also be posted in the City Building.
- {d} Amendment before adoption. After the public hearing the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendments to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income.
- {e} Adoption. The Council shall by resolution adopt the budget not later than one (1) month prior to the end of the then current fiscal year. In the event the Council fails to adopt the budget at least one (1) month prior to the end of the then current fiscal year, the Administrator and School Committee shall, within seventy-two (72) hours thereafter, present a final budget to the Council. If the Council shall fail to adopt the budget at least twenty (20) days prior to the end of the then current fiscal year, the Administrator's and School Committee's final budget shall be deemed to be automatically adopted. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. (Ord. No. C87-1, 11-3-87)
- {f} The percent budget increase, beginning in fiscal year 1996, when compared to the preceding fiscal year budget, shall not exceed the present increase of the Gross National Product-Implicit Price Deflator (Source: Survey of Current Business, Department of Labor) as compiled for the 12-month period ending September 30 of the previous year.
- {g} Exception: When deemed necessary by the City Council, the provisions of subsection {f} of this section may be waived by a two-thirds vote of the City Council. (Ord. No. C87-1, 11-3-87; Ord. No. C95-2, 1-9-96)

Sec. 6.07 Council action on capital program.

- {a} Notice and hearing. The Council shall publish in one (1) or more newspapers of general circulation in the City the general summary of the capital program and a notice stating:
 - {1} The times and places where copies of the capital program are available for inspection by the public; and
 - {2} The time and place, no less than seven (7) nor more than fifteen (15) calendar days after such publication, for a public hearing on the capital program.
- {b} Copy at Public Library. A copy of the capital program shall be filed in the Lewiston Public Library.
- {c} Notice in City Building. Notice shall also be posted in the City Building.
- {d} Adoption. The Council by resolution shall adopt the capital program with or without amendment after the public hearing and at least four (4) months prior to the end of the current fiscal year. Adoption as provided herein shall not constitute the appropriation of funds. (Ord. No. C87-1, 11-3-87)

Sec. 6.08 Public Records

Copies of the budget and the capital program adopted shall be public records and shall be made available for inspection by the public at the Lewiston Public Library and at such other places as may be designated by the Council.

Sec. 6.09 Amendments after adoption.

- {a} Supplemental appropriations. If during the fiscal year the Administrator certifies that there are available for appropriation, revenues in excess of the total estimated in the budget, the Council by resolution after public hearing, may make supplemental appropriations for the year up to the amount of such excess.
- {b} Emergency appropriations. To meet a public emergency affecting life, health, property or the public peace, the Council may make emergency appropriations. Such appropriations may be made by resolution. To the extent that there are no available unappropriated revenues to meet such appropriations, the Council may by resolution authorize the issuance of temporary notes,

which may be reviewed from time to time, but the temporary notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

- {c} Reduction of appropriations. If at any time during the fiscal year it appears probable to the Administrator that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriation.
- {d} Transfer of appropriations. At any time during the fiscal year the Administrator may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency and, upon written request by the Administrator, the Council may by resolution transfer part or all of any unencumbered balance thereof to another department, office or agency.
- {e} Limitations; effective date. No appropriation for debt service may be reduced or transferred and no appropriation may be reduced below any amount required by law to supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption.

Sec. 6.10 Lapse of appropriation.

Every budgetary account shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered.

Sec. 6.11 Administration of the budget.

The Administrator or his designees may make allotments to departments, offices and agencies in accordance with estimated seasonal or periodic needs and may revise such allotments. No expenditures may be made or obligation incurred unless the Administrator or his designee first certifies that there is sufficient unencumbered balance in the appropriate allotment or appropriation. Any authorization of payment or incurring of obligation in violation of the provisions of the Charter may be cause for removal of the person who knowingly authorized or made such payment or incurred such obligations. Notwithstanding, the preceding provisions of this section, except where prohibited by law, nothing in this Charter shall be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by Council resolution.