

FINANCE COMMITTEE LEWISTON, MAINE

Minutes of August 18, 2014

PRESENT: Michael Marcotte, Robert Reed, Nelson Peters, Councilor Doreen Christ and Councilor Leslie Dubois.

OTHERS PRESENT: Public Works Director David Jones, IT Director Timothy Earle, Police Chief Michael Bussiere, Assistant Fire Chief Bruce McKay, Economic & Development Director Lincoln Jeffers and Director of Budget/Purchasing Norman Beauparlant.

Meeting was called to order at 5:16 p.m. by Chairman Marcotte.

The Committee reviewed the minutes of the meeting of August 4, 2014.

On motion of Councilor Christ, seconded by Mr. Reed it was

VOTED:

(090-2014) To approve the minutes of August 4, 2014 as amended and to accept and place them on file as amended by the Clerk.

VOTE: 5-0

At this time, the Committee considered the proposal submitted by Planning Decisions Inc., Hallowell, Maine, for services in support of the City of Lewiston Community Development Consolidated Plan.

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Dubois it was

VOTED:

(091-2014) To award the consultant services contract in support of the development of the CDBG Consolidated Plan to Planning Decisions Inc., Hallowell, Maine, at a price not to exceed \$17,040. The amount representing Lewiston's share of the estimated total cost of \$34,080.

VOTE: 3-2

Mr. Reed and Mr. Marcotte opposed

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(092-2014) To award the contract for the installation of a Dark Fiber Connection to connect the Solid Waste Facility and Operations Center on River Road at a onetime cost of \$35,000.

VOTE: 3-2

Mr. Peters and Councilor Dubois opposed

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Recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Mr. Peters it was

VOTED:

(093-2014) To award Bid 2014-048 for one (1) one Police Uniforms to Ben’s Uniforms, Amesbury, MA, sole bidder at their stated unit prices on twenty-one (21) items with an estimated value of \$24,804 based on department estimates of items needed.

VOTE: 4-1
Mr. Marcotte opposed

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

VOTED:

(094-2014) To award Bid 2014-043 for Fire Uniforms on an item by item basis to the low bidder meeting specifications as follows:

Coastal T-Shirt Auburn ME	Item #1	Sport Shirt	\$1,148.00
	Item #3	Work Shirt	2,497.50
	Item #9	Station Wear T (SS)	695.00
	Item #10	Station Wear T (LS)	<u>865.00</u>
		Total	\$5,205.50
Municipal Emergency Services Weston VT	Item #4	Dress Shirt (SS)	\$663.75
	Item #4	Dress Shirt (LS)	746.25
	Item #5	Dress Trousers	<u>543.75</u>
		Total	\$1,953.75
Ben’s Uniform Amesbury MA	Item #2	Shorts	\$1,100.00
	Item #6	Cotton Trousers	2,700.00
	Item #7	Cotton Shirt (LS)	2,400.00
	Item #8	Cotton Shirt (SS)	2,200.00
	Item #11	Rip Stop Pants	<u>1,800.00</u>
	Total	\$10,200.00	

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Christ, seconded by Councilor Dubois it was

VOTED:

(095-2014) To award Bid 2014-044 for Fire Turnout Gear to Bergeron Protective Clothing LLC, Epsom, NH, for all items 1-7 at a total estimated cost of \$20,610.88 based on department estimated quantities of each item

VOTE: 5-0

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At this time, the Committee considered the request to ratify Task Order with John Turner Consulting which had been tabled at the meeting of August 4, 2014.

After discussion by the Committee and on motion of Councilor Christ, seconded by Mr. Reed it was.

VOTED:

(096-2014) To table action on ratification to allow for more information to be presented by staff.

VOTE: 4-1
Mr. Peters opposed

At this time, the Committee considered Change Order #2 to the contract with J. Pratt Construction tabled at the meeting of August 4, 2014.

The Purchasing Director explained that following the meeting of August 4, 2014, design changes to accommodate the redesign of the bridge structure would require two (2) action on the part of the Committee: first to nullify Change Order #2 which is no longer needed and second to authorize Change Order #3 which directs the contractor to disregard Change Order #2. The Change Order being a no cost and no time extension order.

On motion of Mr. Reed, seconded by Councilor Dubois it was

VOTED:

(097-2014) To nullify Change Order #2 to the contract with J. Pratt Construction which had been signed on July 17, 2014.

VOTE: 5-0

On motion of Mr. Reed, seconded by Councilor Dubois it was

VOTED:

(098-2014) To authorize Change Order #3 to the contract with J. Pratt Construction which directs the contractor to disregard Change Order #2 and to use backfill material specified.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Councilor Dubois, seconded by Mr. Peters it was

VOTED:

(099-2014) To award Bid 2014-040 on the Library Roof Repair to Kevin W. Smith & Son, Gorham, Maine, at their bid price of \$28,000.

VOTE: 5-0

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On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Mr. Reed it was

VOTED:

(100-2014) To award Bid 2014-045 on the Various Street Rehabilitation Program support to Morin Excavating, Auburn, Maine, at their bid price of \$115,400.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Mr. Peters it was

VOTED:

(101-2014) To award Bid 2014-037 on the Strawberry Avenue Water Line and Road Reconstruction to J. Pratt Construction, at their bid price of \$272,712.

VOTE: 5-0

At this time, the Committee considered the recommendation of award of Bid 2014-051 for the purchase of a street saw and trailer.

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Dubois it was

VOTED:

(102-2014) To award Bid 2014-051 for a Street Saw and Trailer to Hertz Rental, Scarborough, Maine, at their bid price of \$24,675 for a gasoline powered saw and trailer as specified.

VOTE: 2-2-1

**Mr. Peters and Councilor Christ approved
Mr. Reed and Mr. Marcotte opposed
Councilor Dubois abstained**

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(103-2014) To award Bid 2014-047 on the Demolition of 178 Holland Street to Roland's Demolition, Auburn, Maine, low bidder at their bid price of \$7,979.

VOTE: 5-0

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Christ it was

VOTED:

(104-2014) To award Bid 2014-049 on the Demolition of 40 Union Street to Chabot's Construction, Greene, Maine, low bidder at their bid price of \$6,725.

VOTE: 5-0

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At this time, the Committee reviewed the letter from Mayor Macdonald. The Purchasing Director noted that the letter was provided at the request of the Mayor but no action was required on the part of the Committee.

At this time, the Committee continued its review of the City Purchasing Policy. Chairman Marcotte indicated that the section for the meeting included Section 3 Purchasing Procedures from Section 3.1 Formal Competitive Bid through 3.3.3 Authorization.

Following discussion, the following changes and/or additions were suggested and agreed upon by consensus.

Section 3.1.2 Notices – at the end of the section, drop “deemed appropriate” because it was already stated.

Section 3.1.5 Bid Opening Procedure – correct the spelling of “Public”

Section 3.2 Emergency – add to Section 2 a definition for “public exigency”.

Chairman Marcotte indicated that he would like the Committee to review Section 3.4 and Section 3.7 for the next meeting, skipping Section 3.5 and 3.6 for separate meetings by themselves.

At this time, the Purchasing Director advised the Committee that he would be opening bids for ACM Abatement and Demolition prior to the next scheduled meeting and requested that the Committee allow the Purchasing Director to award the bid and bring them to the Committee for ratification.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

VOTED:

(105-2014) To suspend the Rules of the Finance Committee to allow the Purchasing Director to award the bid for ACM abatement and demolition of 112 Holland Street after advising the Committee of the bid results and of his intent to award and to bring to the Committee for ratification.

VOTE: 5-0

VOTED:

To adjourn at 7:54 p.m.

Norman J. Beauparlant
Clerk
Finance Committee