

# LEWISTON FINANCE COMMITTEE MEETING

## Agenda

Finance Committee meeting, **Monday**, September 8, 2014 at **5:15** p.m. in the **Administrative Conference Room**, Lewiston City Hall.

1. Call meeting to order.
2. Review minutes of previous meeting dated August 18, 2014.
3. Request from the Purchasing Director to ratify Task Order with John Turner Consulting tabled at the meeting of August 4, 2014 and August 18, 2014.
4. Recommendation from the Purchasing Director regarding award of Bid 2014-056 Cutting Edges.
5. Recommendation from the Purchasing Director regarding a Waiver of Competition to allow for the repair of Engine #3.
6. Recommendation from the Purchasing Director regarding award of Bid 2014-052 ACM Abatement at 112 Holland Street.
7. Recommendation from the Purchasing Director regarding award of Bid 2014-054 ACM Abatement at 60 Howe Street
8. Purchasing Policy review by Committee continued.  
**Section 3.4 Negotiation Procedures and Policies** - to include: 3.4.1 Decentralized Purchases; 3.4.2 Purchasing Card Program; 3.4.3 Purchases Not To Exceed \$2,000; 3.4.4 Purchases \$2,000 - \$10,000  
**Section 3.7 Requisition** – to include: 3.7.1 Revisory Power In Agent
9. Other Business
- 10 . Adjourn

# **FINANCE COMMITTEE LEWISTON, MAINE**

## **Minutes of August 18, 2014**

**PRESENT:** Michael Marcotte, Robert Reed, Nelson Peters, Councilor Doreen Christ and Councilor Leslie Dubois.

**OTHERS PRESENT:** Public Works Director David Jones, IT Director Timothy Earle, Police Chief Michael Bussiere, Assistant Fire Chief Bruce McKay, Economic & Development Director Lincoln Jeffers and Director of Budget/Purchasing Norman Beauparlant.

Meeting was called to order at 5:16 p.m. by Chairman Marcotte.

The Committee reviewed the minutes of the meeting of August 4, 2014.

On motion of Councilor Christ, seconded by Councilor Dubois it was

**VOTED:**

**(090-2014)** To approve the minutes of August 4, 2014 as amended and to accept and place them on file as amended by the Clerk.

**VOTE: 5-0**

At this time, the Committee considered the proposal submitted by Planning Decisions Inc., Hallowell, Maine, for services in support of the City of Lewiston Community Development Consolidated Plan.

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Dubois it was

**VOTED:**

**(091-2014)** To award the consultant services contract in support of the development of the CDBG Consolidated Plan to Planning Decisions Inc., Hallowell, Maine, at a price not to exceed \$17,040. The amount representing Lewiston's share of the estimated total cost of \$34,080.

**VOTE: 3-2**

**Mr. Reed and Councilor Christ opposed**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

**VOTED:**

**(092-2014)** To award the contract for the installation of a Dark Fiber Connection to connect the Solid Waste Facility and Operations Center on River Road at a onetime cost of \$35,000.

**VOTE: 3-2**

**Mr. Peters and Councilor Dubois opposed**

**FINANCE COMMITTEE MINUTES**

**August 18, 2014**

Recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Mr. Peters it was

**VOTED:**

**(093-2014)** To award Bid 2014-048 for one (1) one Police Uniforms to Ben’s Uniforms, Amesbury, MA, sole bidder at their stated unit prices on twenty-one (21) items with an estimated value of \$24,804 based on department estimates of items needed.

**VOTE: 4-1**  
**Mr. Marcotte opposed**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Councilor Christ it was

**VOTED:**

**(094-2014)** To award Bid 2014-043 for Fire Uniforms on an item by item basis to the low bidder meeting specifications as follows:

<b>Coastal T-Shirt</b> Auburn ME	Item #1	Sport Shirt	\$1,148.00
	Item #3	Work Shirt	2,497.50
	Item #9	Station Wear T (SS)	695.00
	Item #10	Station Wear T (LS)	<u>865.00</u>
		<b>Total</b>	<b>\$5,205.50</b>
<b>Municipal Emergency Services</b> Weston VT	Item #4	Dress Shirt (SS)	\$663.75
	Item #4	Dress Shirt (LS)	746.25
	Item #5	Dress Trousers	<u>543.75</u>
		<b>Total</b>	<b>\$1,953.75</b>
<b>Ben’s Uniform</b> Amesbury MA	Item #2	Shorts	\$1,100.00
	Item #6	Cotton Trousers	2,700.00
	Item #7	Cotton Shirt (LS)	2,400.00
	Item #8	Cotton Shirt (SS)	2,200.00
	Item #11	Rip Stop Pants	<u>1,800.00</u>
	<b>Total</b>	<b>\$10,200.00</b>	

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Councilor Christ, seconded by Councilor Dubois it was

**VOTED:**

**(095-2014)** To award Bid 2014-044 for Fire Turnout Gear to Bergeron Protective Clothing LLC, Epsom, NH, for all items 1-7 at a total estimated cost of \$20,610.88 based on department estimated quantities of each item

**VOTE: 5-0**

## FINANCE COMMITTEE MINUTES

August 18, 2014

At this time, the Committee considered the request to ratify Task Order with John Turner Consulting which had been tabled at the meeting of August 4, 2014.

After discussion by the Committee and on motion of Councilor Christ, seconded by Mr. Reed it was.

**VOTED:**

**(096-2014)** To table action on ratification to allow for more information to be presented by staff.

**VOTE: 4-1**  
**Mr. Peters opposed**

At this time, the Committee considered Change Order #2 to the contract with J. Pratt Construction tabled at the meeting of August 4, 2014.

The Purchasing Director explained that following the meeting of August 4, 2014, design changes to accommodate the redesign of the bridge structure would require two (2) action on the part of the Committee: first to nullify Change Order #2 which is no longer needed and second to authorize Change Order #3 which directs the contractor to disregard Change Order #2. The Change Order being a no cost and no time extension order.

On motion of Mr. Reed, seconded by Councilor Dubois it was

**VOTED:**

**(097-2014)** To nullify Change Order #2 to the contract with J. Pratt Construction which had been signed on July 17, 2014.

**VOTE: 5-0**

On motion of Mr. Reed, seconded by Councilor Dubois it was

**VOTED:**

**(098-2014)** To authorize Change Order #3 to the contract with J. Pratt Construction which directs the contractor to disregard Change Order #2 and to use backfill material specified.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Councilor Dubois, seconded by Mr. Peters it was

**VOTED:**

**(099-2014)** To award Bid 2014-040 on the Library Roof Repair to Kevin W. Smith & Son, Gorham, Maine, at their bid price of \$28,000.

**VOTE: 5-0**

**FINANCE COMMITTEE MINUTES**

**August 18, 2014**

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Mr. Reed it was

**VOTED:**

**(100-2014)** To award Bid 2014-045 on the Various Street Rehabilitation Program support to Morin Excavating, Auburn, Maine, at their bid price of \$115,400.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Mr. Reed, seconded by Mr. Peters it was

**VOTED:**

**(101-2014)** To award Bid 2014-037 on the Strawberry Avenue Water Line and Road Reconstruction to J. Pratt Construction, at their bid price of \$272,712.

**VOTE: 5-0**

At this time, the Committee considered the recommendation of award of Bid 2014-051 for the purchase of a street saw and trailer.

On recommendation of the Purchasing Director and on motion of Mr. Peters, seconded by Councilor Dubois it was

**VOTED:**

**(102-2014)** To award Bid 2014-051 for a Street Saw and Trailer to Hertz Rental, Scarborough, Maine, at their bid price of \$24,675 for a gasoline powered saw and trailer as specified.

**VOTE: 2-2-1**

**Mr. Peters and Councilor Christ approved  
Mr. Reed and Mr. Marcotte opposed  
Councilor Dubois abstained**

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(103-2014)** To award Bid 2014-047 on the Demolition of 178 Holland Street to Roland's Demolition, Auburn, Maine, low bidder at their bid price of \$7,979.

**VOTE: 5-0**

On recommendation of the Purchasing Director and on motion of Mr. Marcotte, seconded by Councilor Christ it was

**VOTED:**

**(104-2014)** To award Bid 2014-049 on the Demolition of 40 Union Street to Chabot's Construction, Greene, Maine, low bidder at their bid price of \$6,725.

**VOTE: 5-0**

## FINANCE COMMITTEE MINUTES

August 18, 2014

At this time, the Committee reviewed the letter from Mayor Macdonald. The Purchasing Director noted that the letter was provided at the request of the Mayor but no action was required on the part of the Committee.

At this time, the Committee continued its review of the City Purchasing Policy. Chairman Marcotte indicated that the section for the meeting included Section 3 Purchasing Procedures from Section 3.1 Formal Competitive Bid through 3.3.3 Authorization.

Following discussion, the following changes and/or additions were suggested and agreed upon by consensus.

**Section 3.1.2 Notices** – at the end of the section, drop “deemed appropriate” because it was already stated.

**Section 3.1.5 Bid Opening Procedure** – correct the spelling of “Public”

**Section 3.2 Emergency** – add to Section 2 a definition for “public emergency”.

Chairman Marcotte indicated that he would like the Committee to review Section 3.4 and Section 3.7 for the next meeting, skipping Section 3.5 and 3.6 for separate meetings by themselves.

At this time, the Purchasing Director advised the Committee that he would be opening bids for ACM Abatement and Demolition prior to the next scheduled meeting and requested that the Committee allow the Purchasing Director to award the bid and bring them to the Committee for ratification.

On motion of Mr. Marcotte, seconded by Mr. Reed it was

**VOTED:**

**(105-2014)** To suspend the Rules of the Finance Committee to allow the Purchasing Director to award the bid for ACM abatement and demolition of 112 Holland Street after advising the Committee of the bid results and of his intent to award and to bring to the Committee for ratification.

**VOTE: 5-0**

**VOTED:**

To adjourn at 7:54 p.m.

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Norman J. Beauparlant  
Clerk  
Finance Committee



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### Item # 3

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** Task Order with John Turner Consulting  
**date:** September 8, 2014

It is requested at this time to ratify the Task Order with John Turner Consulting for Geotechnical work that was not included in the original Task Order in the amount not to exceed \$7,100.

The Task Order was tabled at the meeting of August 4, 2014 and again on August 18, 2014 to allow time to provide correspondence from the State approving the Task Order.

Attached is the information requested for the ratification of the Task Order.

NJB/syt

## Norman Beuparlant

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**From:** David Jones  
**Sent:** Thursday, August 28, 2014 3:12 PM  
**To:** tpmjm@hotmail.com; Scoutreed@aol.com; NPeters@sjcme.edu; Doreen M. Christ; Leslie T. Dubois  
**Cc:** Norman Beuparlant; Heather Hunter; Ed Barrett; Phil Nadeau; Mike Paradis; Richard Burnham; Kevin Gagne; Megan Bates; Justin Early  
**Subject:** Finance Committee Agenda Questions from August 18, 2014 meeting  
**Attachments:** FC JTC Additional Info #2.pdf

Finance Committee Members,

I apologize for taking so long to respond to your questions from last week's meeting. (Other work kept getting in the way!)

During the meeting you asked some questions I will attempt to answer here:

Agenda Item 8 for that meeting was a Task Order with John Turner Consulting that was tabled at the previous meeting and was again tabled at the meeting on August 18 by a vote of 4-1.

The Committee requested we obtain something from Maine DOT approving the task order in the amount of \$7,100 and asked for info about the bedrock design. I have attached a memo from our Project Engineer Justin Early which addresses both these issues. We expect to bring this ratification back to the Committee again at the next meeting on September 8<sup>th</sup>.

Agenda Item 10 for that meeting was award of Bid 2014-040 Library Roof Repairs which was approved by the Committee by a vote of 5-0.

The Committee requested additional information on when this part of the roof was last repaired. I checked with our Director of Public Buildings Mike Paradis and he tells me this part of the roof was installed in 1997 by Dow Roofing of Augusta with a 10 year warranty. Mike tells me we have had problems with this roof since soon after it was installed and we pursued warranty issues with the company with little success. The company has since gone out of business.

I hope this responds to your questions. I will be off tomorrow and will return on Tuesday September 2<sup>nd</sup>, but let us know if you have any additional questions about these items.

Regards,

**Dave**

David Jones, P.E.

Director

Department of Public Works

Lewiston, Maine 04240

(207) 513-3070





## Department of Public Works

David A. Jones, PE  
Director



**DATE:** August 28, 2014

**TO:** Dave Jones, P.E., Director of Public Works

**FROM:** Justin Early, P.E., Project Engineer

**SUBJECT:** Riverside Greenway Bicycle/Pedestrian Facility / BID 2014-012 / MEDOT PIN #11848 – John Turner Task Order, Additional Information No. 2

As requested by the Finance Committee from the meeting on August 18, 2014, I have attached an email from MEDOT Project Manager Catherine Rand approving the John Turner Task Order for \$7100. Additionally, I offer the explanation below on the validity of the Task Order.

During the design of the Riverside Greenway Trial, which was done by me, the Main Sewer Intercepting Extension drawings (dated 1969, by CDM) were reviewed to determine the bedrock profile where the Jepson Brook crossing was proposed. The plans showed solid bedrock on both sides of the brook. Field investigations were conducted to verify the location of the bedrock and while the bedrock could be seen visually on the north side, it could not be seen on the south side of the brook. It was assumed the bedrock was buried on the south side and therefore could not be seen visually.

After the project was awarded Contech Engineered Solutions, the bridge manufacturer, requested the bridge type be changed as described in Change Order #2 (approved 6/25/14). When the bridge type changed, Contech accepted full responsibility for the re-design of the concrete footers/pedestals for the bridge. Their engineering firm, CBC Engineers, made the same geotechnical assumptions the original design was based on...a solid bedrock foundation for the concrete footers.

Once excavation for the southern footer commenced, it was discovered that the foundation consisted of blasted bedrock material that was created when the sewer main was installed. Both Contech and CBC Engineers required a bearing capacity of the blasted bedrock to confirm the validity of the footing design. Attached is a letter from John Turner Consulting summarizing the results.

## Justin Early

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**From:** Rand, Catherine <Catherine.Rand@maine.gov>  
**Sent:** Wednesday, August 27, 2014 1:08 PM  
**To:** Justin Early  
**Subject:** Approval for Geotechnical Services, 11848, Lewiston Greenway  
**Attachments:** JTC Task Order for Geotech.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Justin,

The Geotechnical Evaluation Services required for construction has been reviewed and approved for \$7,100; on the Lewiston Greenway project, WIN 11848.

Please send a copy of the report when complete.

Thank you

Catherine

Catherine Rand, Project Manager I  
Mdot, Multimodal Program  
16 SHS, Augusta Maine 04333  
Office: 207 624-3451  
Cell: 207 557-1662  
Fax: 207 624-3401  
[catherine.rand@maine.gov](mailto:catherine.rand@maine.gov)

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**From:** Justin Early [<mailto:JEarly@lewistonmaine.gov>]  
**Sent:** Wednesday, August 27, 2014 12:59 PM  
**To:** Rand, Catherine  
**Subject:** FW: 11848, Lewiston Greenway Approval Neded

Attached is the Task Order in case you wanted to look it for reference.

Justin Early, P.E.  
Project Engineer  
City of Lewiston, Dept. of Public Works  
103 Adams Ave.  
Lewiston, ME 04240  
(207) 513-3003, ext. 3421

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**From:** Paul, Jennifer L (DOT) [<mailto:Jennifer.L.Paul@maine.gov>]  
**Sent:** Friday, July 25, 2014 9:39 AM  
**To:** Rand, Catherine; Justin Early  
**Subject:** RE: 11848, Lewiston Greenway Approval Neded

MaineDOT has no objection to this contract modification.

Thanks,

Jen

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**From:** Rand, Catherine  
**Sent:** Thursday, July 24, 2014 5:21 PM



August 4, 2014

Mr. Justin Early, P.E.  
City of Lewiston DPW  
103 Adams Ave.  
Lewiston, ME 04240

**Re: Summary Letter  
Lewiston, ME Riverside Greenway**

Dear Mr. Early:

John Turner Consulting is pleased to present this summary letter for the above referenced project which includes a BridgeCor Steel Box Culvert for a proposed bike path over Jepson Brook.

Based on review of Plans by CBC Engineers, the culvert is designed to be supported on a spread footing foundation. The design was based on Bedrock subgrade. An allowable bearing capacity of 10 tsf and a friction factor of 0.5 were used for design. These geotechnical parameters are to be reviewed by a Geotechnical Engineer prior to construction. The purpose of this study is to review the subgrade conditions in this regard.

Exposed bedrock conditions are present along the north abutment. Bedrock was not visually present along the south abutment. Test bores were completed on August 1, 2014 in this area to review the subgrade conditions. Two (2) test bores and several probes were completed to review subgrade conditions. Shallow Bedrock was encountered in this area at depths of  $\approx$ 2-4 ft below grade. Two (2) rock cores were completed to review and confirm ledge. The rock cores indicate solid intact granite.

Solid, intact Bedrock is considered competent for bearing support (10 tsf) and friction between the concrete footing and ledge (0.5). The Bedrock should be relatively level (less than 10% slope) and be free of loose soil and rock. The footing should be cast directly atop intact and clean bedrock. Loose soils and rock shall be cleaned with water jetting or compressed air. A lean concrete (4 ksi) may be used atop the ledge to fill surface irregularities to provide a level base to elevate low bedrock. The lean concrete base shall extend at least 8 inches laterally beyond the edge of footing. The concrete mat and footing may be pinned to the ledge as necessary. A geotechnical engineer should review the subgrade conditions during construction.

Sincerely,



Kevin M. Martin, PE  
Senior Geotechnical Engineer

NH MA ME CT RI VT

JOHN TURNER CONSULTING

CONSULTJTC.COM

19 DOVER STREET  
DOVER, NH 03820  
T 603.749.1841 F 603.516.6851

66 SOUTHGATE STREET  
WORCESTER MA 01603  
T 508.505.0126

6 CLINTON AVENUE  
WESTFIELD MA 01085  
T 413.642.0138

73 RAINMAKER DRIVE  
PORTLAND ME 04103-1291  
T 207.883.7878



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### **Item # 4**

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** Bid 2014-050 Plow Cutting Edges  
**date:** September 8, 2014

Bids were opened on August 12, 2014 for the upcoming winter season's requirements for Plow Cutting Edges. The bids have been evaluated by the Public Works Department staff.

It is recommended that Bid 2014-050 for Plow Cutting Edges be award to Viking-Cives, Lewiston, Maine, low bidder meeting specifications at their total bid price of \$20,112.50.

NJB/syt



## Department of Public Works

Dave A. Jones, P.E.  
Director



### Plow Cutting Edges

Bid # 2014-050

There were five bids submitted for the cutting edge bid the results are as follow:

#### H. P. Fairfield Scarborough ME.

50 – 1" x 8" x 5' @ \$136.11 = \$6,805.50  
50 – 1' x 8" x 6' @ \$167.04 = \$8,352.00  
20 – ¾" x 8" x 6' @ \$134.32 = \$2,686.40  
40 1" end wear plates Did **not Bid** = \$ 0.00  
Total for edges **\$17,843.90**

Edges meet spec. Dealer chose not to bid wear plates at this time, so bid is not complete.

#### Valk Manufacturing New Kingstown, PA

50 – 1" x 8" x 5' @ \$102.00 = \$5,100.00  
50 – 1' x 8" x 6' @ \$122.00 = \$6,100.00  
20 – ¾" x 8" x 6' @ \$ 96.00 = \$1,920.00  
40 -1" end wear plates @ \$40.00 = \$ 1,600.00  
Total for all edges **\$ 14,720.00**

Edges did not meet the required Rockwell hardness specification of 57-67. The blades that were bid were only a Rockwell hardness of 43-52.

#### Jordan Equipment Co. Falmouth Me.

50 – 1" x 8" x 5' @ \$130.02 = \$6,501.00  
50 – 1' x 8" x 6' @ \$156.03 = \$7,801.50  
20 – ¾" x 8" x 6' @ \$104.97 = \$2,099.40  
40 -1" end wear plates @ \$45.51= \$ 1,820.00  
Total for all edges **\$ 18,221.50**

Edges did not meet the required Rockwell hardness specification of 57-67. The blades that were bid were only a Rockwell hardness of 38-46 for the plow edges and 42-50 for the grader edges.

Plow Cutting Edges cont.

Vicking-Cives Lewiston Me.

50 – 1" x 8" x 5' @ \$138.25 = \$6,912.50  
50 – 1' x 8" x 6' @ \$165.88 = \$8,294.00  
20 – ¾" x 8" x 6' @ \$135.30 = \$2,706.00  
40 -1" end wear plates @ \$55.00= \$ 2,200.00  
Total for all edges **\$20,112.50**

17,912.50

Edges do meet spec.

Winter Equipment Co. Willoughby OH.

50 – 1" x 8" x 5' @ \$160.58 = \$8,029.00  
50 – 1' x 8" x 6' @ \$192.70 = \$9,635.00  
20 – ¾" x 8" x 6' @ \$106.70 = \$2,134.00  
40 -1" end wear plates @ \$162.79= \$ 6,511.60  
Total for all edges **\$26,309.60**

Edges did not meet the required Rockwell hardness specification of 57-67. The blades that were bid were only a Rockwell hardness of 25-34.

After reviewing the bids and specification sheets supplied by the manufacturers, Public Works recommends that the bid is awarded to Viking-Cives being the low bidder meeting specification.



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David Jones, Director of Public Works

# Plow Cutting Edges

Bid #: 2014-050

#	Qty	Description	Valk Manufacturing New Kingsown PA		Jordan Equipment Falmouth ME		H P Fairfield Scarborough ME		Viking Cives Lewiston ME		Winter Equip. Co. Willoughby OH	
			Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
1	50	5' Plow Blades	\$ 102.00	\$ 5,100.00	\$ 130.02	\$ 6,501.00	\$ 136.11	\$ 6,805.50	\$ 138.25	\$ 6,912.50	\$ 160.58	\$ 8,029.00
2	50	6' Plow Blades	\$ 122.00	\$ 6,100.00	\$ 156.03	\$ 7,801.50	\$ 167.04	\$ 8,352.00	\$ 165.88	\$ 8,294.00	\$ 192.70	\$ 9,635.00
3	20	Grader Blades	\$ 96.00	\$ 1,920.00	\$ 104.97	\$ 2,099.40	\$ 134.32	\$ 2,686.40	\$ 135.30	\$ 2,706.00	\$ 106.70	\$ 2,134.00
4	40	Wear Plates	\$ 40.00	\$ 1,600.00	\$ 45.51	\$ 1,820.40	No Bid		\$ 55.00	\$ 2,200.00	\$ 162.79	\$ 6,511.60
<b>Manufacturer</b>			Valk		ESCO		Bucyrus		American Blade		Black Cat	



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### **Item # 5**

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** Waiver of Competition for repairs to Fire Engine #3  
**date:** September 8, 2014

A Waiver of Competition is requested at this time for needed repairs to Fire Engine #3's ladder swivel. The memo attached from Chief Paul LeClair explains what is needed and why it is being recommended that the work be done by New England Fire Equipment.

It is recommended that a Waiver of Competition be approved for the repairs to Engine #3's ladder swivel by New England Fire Equipment in the amount of \$25,000.

NJB/syt



# Lewiston Fire Department

Central Fire Station

2 College Street • Lewiston, ME 04240

## Memo

**To:** Norm Beuparlant, Purchasing Director  
**From:** Chief Paul M. LeClair  
**Date:** September 3, 2014  
**Re:** Waiver of Competition

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Please accept this memo as my request for a Waiver of Competition to purchase an Aerial Ladder Swivel for Lewiston Engine #3 from New England Fire Equipment. NEFEA (New England Fire) is the recognized vendor for Smeal Apparatus and Parts for New England for all sales.

Note: The ladder swivel is a component of the rotation function for the aerial.

I have attached a copy of the quote / estimate from New England Fire Equipment detailing the cost of the replacement and installation of the Engine #3 swivel: \$20,705.00

Northeast Apparatus of Auburn is a local vendor who is capable of completing the installation of the swivel and I did request an estimate. However Northeast did not provide a quote due to staff shortages, heavy workload and the requirement that the swivel be purchased from the recognized parts vendor New England Fire Equipment.

It is my recommendation to purchase the swivel from New England Fire Equipment and also have NEFEA complete the installation. The work will be performed in Lewiston at the Public Works Garage.

Account # 42220-4051000 Balance: \$25,000.00

# New England Fire Equipment & Apparatus Corporation

10 Stillman Road  
North Haven, CT 06473  
Tel: 203-239-5678  
Fax: 203-234-7398

## QUOTE

DATE	QUOTE NO.
8/11/2014	3275

NAME / ADDRESS
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<b>Lewiston FD</b> <b>2 College Street</b> <b>Lewiston, ME 04240</b>
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Unit #	REP
Eng 3	LF

QTY	ITEM	DESCRIPTION	COST	TOTAL
		SO# 1761		
1	AC-10274	Swivel, 4" Waterway 3-Port with Adapter	17,490.00	17,490.00
2	Shipping	Shipping and Handling of Material	285.00	570.00
16	LABOR	LABOR TO - Install new swivel, and wire in all new connections, connectors and waterway pipe.	113.00	1,808.00
8	Travel	Travel Time/Fee per Hour, Round Trip	56.50	452.00
1	FSC	Field Service Charge for Road service	155.00	155.00
1	Fuel	Fuel	125.00	125.00
1	OVN	Overnight Charge	75.00	75.00
2	Meals	Meals	15.00	30.00

Quote good for 60 days. Price of parts subject to change without prior notice.

**TOTAL \$20,705.00**



## Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



### Item # 6

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** 2014-052 ACM Abatement @ 112 Holland Street  
**date:** September 8, 2014

Bids were opened on September 4, 2014 for the removal and proper disposal of ACM at 112 Holland Street.

It is recommended that the Bid 2014-052 be awarded to Atlantic Environmental Contractor, Lewiston, Maine, low bidder at their total bid price of \$7,750.

### Bid Tabulation

**Atlantic Environmental Contractor** .....7,750.00  
Lewiston ME

**Environmental Remediation Inc** .....9,044.24  
Lewiston ME

**Biosafe Environmental Services** .....9,990.00  
Westbrook ME

NJB/syt



# Finance Committee

Norman J. Beuparlant  
Director of Budget/Purchasing  
[nbeuparlant@lewistonmaine.gov](mailto:nbeuparlant@lewistonmaine.gov)



## Item # 7

**to:** Finance Committee  
**from:** Norman Beuparlant, Purchasing Director  
**subject:** 2014-054 ACM Abatement @ 60 Howe Street  
**date:** September 8, 2014

Bids were opened on September 4, 2014 for the removal and proper disposal of ACM at 60 Howe Street.

It is recommended that the Bid 2014-054 be awarded to Atlantic Environmental Contractor, Lewiston, Maine, low bidder at their total bid price of \$4,975.

### Bid Tabulation

<b>Atlantic Environmental Contractor</b> .....	4,975
Lewiston ME	
<b>Environmental Remediation Inc</b> .....	5,800
Lewiston ME	
<b>R J Enterprises</b> .....	6,500
Brunswick ME	
<b>Biosafe Environmental Services</b> .....	7,749
Westbrook ME	

NJB/syt